



**MINOR LAND IMPROVEMENT PERMIT APPLICATION**  
**CITY OF NOVI**  
**Community Development Department**  
**(248) 347-0415**

Location: \_\_\_\_\_

Lot No. or Parcel No.: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Area of Parcel or Lot: \_\_\_\_\_ Acres: \_\_\_\_\_

Swimming pool     Driveway     Berm     Other \_\_\_\_\_

**Owner:** \_\_\_\_\_

Phone No: (    ) \_\_\_\_\_ Fax No: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Builder:** \_\_\_\_\_

Phone No: (    ) \_\_\_\_\_ Fax No: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

- Minor Land Improvement Permit is required for any improvement that will affect drainage of property.
- Final inspection required after completion of work.
- Applicant shall submit five (5) sets of plot plans showing the location of the proposed improvement in reference to all property lines, existing structure(s) and/or proposed structure(s). Plans shall show the drainage pattern by elevations of the proposed improvement and the surrounding grade. Elevations shall show existing and new.
- Allow approximately five (5) to seven (7) working days for approval. Note: No Building Permit will be issued until the Land Improvement Permit is approved.
- Cost of the Minor Land Improvement Permit is \$161.00, payable when submitted.
- Show on the plan any woodland or wetland area within the lot.

The undersigned hereby makes application for a Land Improvement Permit in accordance with Ordinance No. 82-103 *City of Novi Drainage Regulation Ordinance*.

Applicant or Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_