



**CITY OF NOVI CITY COUNCIL
JUNE 22, 2026**

SUBJECT: Approval of resolution to authorize the final Budget Amendment of Fiscal Year 2025/26; #2026-5

SUBMITTING DEPARTMENT: Finance

KEY HIGHLIGHTS:

- No use of General Fund fund balance. Individual General Fund departments are adjusted as needed, resulting in a net of \$65,000. This is offset by revenue of \$65,000. Overall, the General Fund budgeted revenues exceed budgeted expenditures by \$103,951 after this amendment resolution.
- Library budgets were amended as approved by the Library's Board.
- Public Safety Building Fund 464 has no net change. Revenue and expenditure budgets need to be increased to reflect the spring bond sale.

BACKGROUND INFORMATION:

The City's annual budget is adopted by the third Monday in May each year and is effective July 1st each year. The budget is adopted at a function level (vs. line item). In accordance with the State Budget Act, budget amendments are made throughout the fiscal year to reflect the most current information available on revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the function total are prepared for Council approval. Amendments between line items within the same budget function (that do not affect fund balance) are managed at the administration level. The amendments are based on actual and projected activity to date.

The fourth quarter budget amendment resolution and budget amendment details are attached.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2026-5.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following Budget
Amendment #2026-5 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
State Sources	\$ 65,000
TOTAL REVENUES	\$ 65,000
APPROPRIATIONS	
City Manager	
Personnel Services	\$ 10,000
Other Services and Charges	5,500
Finance Department	
Personnel Services	(50,000)
Integrated Solutions - Technology	
Other Services and Charges	(79,000)
Treasury Department	
Personnel Services	10,000
Integrated Solutions - FM: Parks Maintenance	
Personnel Services	15,000
City Attorney, Insurance, & Claims Department	
Other Services and Charges	80,000
Police Department	
Personnel Services	193,900
Other Services and Charges	15,000
Fire Department	
Personnel Services	100,000
Community Development - Building	
Personnel Services	145,000
Department of Public Works - Field Operations	
Allocated to Other Funds	(300,000)
Economic Development	
Personnel Services	(168,000)
Other Services and Charges	(10,000)
Historical Commission	
Other Services and Charges	18,600
Debt Service	
Debt Service	79,000
TOTAL APPROPRIATIONS	\$ 65,000

**INCREASE
(DECREASE)**

Net Increase (Decrease) to Fund Balance

\$ -

Ending Fund Balance	\$13,130,285
Fund Balance as a % of total annual expenditures	28%

**INCREASE
(DECREASE)**

CORRIDOR IMPROVEMENT AUTHORITY FUND
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REVENUES

Other Revenue	\$ 490,000
TOTAL REVENUES	<u>\$ 490,000</u>

APPROPRIATIONS

Capital Outlay	490,000
TOTAL APPROPRIATIONS	<u>\$ 490,000</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ -</u></u>
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LIBRARY FUND

REVENUES

Property tax revenue	\$ -
State sources	\$ 11,065
Fines and forfeitures	1,900
Interest Income	5,600
Other Revenue	7,425
TOTAL REVENUES	<u>\$ 25,990</u>

APPROPRIATIONS

Personnel Services	\$ 22,984
Supplies	(150)
Other Services and Charges	(11,512)
TOTAL APPROPRIATIONS	<u>\$ 11,322</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ 14,668</u></u>
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LIBRARY CONTRIBUTION FUND

REVENUES

Donations	18,836
Interest Income	335
TOTAL REVENUES	<u>\$ 19,171</u>

APPROPRIATIONS

Supplies	(20,188)
Other Services and Charges	5,000
Capital Outlay	\$ (121,598)
TOTAL APPROPRIATIONS	<u>\$ (136,786)</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ 155,957</u></u>
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**INCREASE
(DECREASE)**

2008 LIBRARY CONSTRUCTION DEBT FUND
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APPROPRIATIONS

Debt Service	500
TOTAL APPROPRIATIONS	\$ 500

Net Increase (Decrease) to Fund Balance	\$ (500)
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GUN RANGE FACILITY FUND

APPROPRIATIONS

Capital Outlay	5,000
TOTAL APPROPRIATIONS	\$ 5,000

Net Increase (Decrease) to Fund Balance	\$ (5,000)
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PEG CABLE CAPITAL FUND

APPROPRIATIONS

Program expenditures	-
Capital Outlay	\$ 2,000
TOTAL APPROPRIATIONS	\$ 2,000

Net Increase (Decrease) to Fund Balance	\$ (2,000)
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PUBLIC SAFETY BUILDING FUND

REVENUES

Sale of Bonds	31,355,489
TOTAL REVENUES	\$ 31,355,489

APPROPRIATIONS

Capital Outlay	\$ 31,355,489
TOTAL APPROPRIATIONS	\$ 31,355,489

	\$ -
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SELF INSURANCE - HEALTH CARE FUND
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REVENUES

Interest Income	-
Other Revenue	420,000
Licenses, permits, and charges for services	820,000
TOTAL REVENUES	\$ 820,000

	INCREASE (DECREASE)
APPROPRIATIONS	
Personnel Services	1,240,000
TOTAL APPROPRIATIONS	<u>\$ 1,240,000</u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ -</u></u>

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on June 22, 2026.

Cortney Hanson
City Clerk

Budget Amendment# 2026-5 - June 22, 2026

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
General Fund 101			
Revenues			
101-000.00-676.100	Insurance Reimbursements	Reimbursements	65,000
			<u>\$ 65,000</u>
Expenditures			
101-172.00-704.000	Wages	Personnel	10,000
101-172.00-809.000	Dues and Memberships	Other Charges and Services	5,500
101-191.00-704.000	Wages	Personnel	(16,000)
101-191.00-719.000	Unemployment Insurance	Personnel	(34,000)
101-228.00-816.042	Professional Services-Network Security	Other Charges and Services	(61,000)
101-228.00-942.200	Equipment Rental/Lease	Other Charges and Services	(18,000)
101-253.00-704.000	Wages	Personnel	10,000
101-265.10-705.020	Seasonal Labor	Personnel	15,000
101-266.00-806.000	Legal Fees	Other Charges and Services	40,000
101-266.00-820.001	Insurance Deductibles	Other Charges and Services	40,000
101-301.00-704.250	Final Payout	Personnel	193,900
101-301.00-806.000	Legal Fees	Other Charges and Services	15,000
101-336.00-705.350	Auxiliary Firefighters	Personnel	60,000
101-336.00-715.000	Social Security	Personnel	40,000
101-371.00-704.000	Wages	Personnel	100,000
101-371.00-704.250	Final Payout	Personnel	45,000
101-441.20-969.100	Allocated to Other Funds	Allocated to Other Funds	(300,000)
101-728.00-704.000	Wages	Personnel	(105,000)
101-728.00-705.000	Temporary Salaries	Personnel	(24,000)
101-728.00-715.000	Social Security	Personnel	(10,000)
101-728.00-716.000	Insurance	Personnel	(18,000)
101-728.00-718.200	Pension-Defined Contribution	Personnel	(11,000)
101-728.00-850.000	Internal Technology	Other Charges and Services	(10,000)
101-803.00-880.400	Historical Commission	Other Charges and Services	18,600
101-905.00-991.228	SBITA-Principal	Debt Service	58,500
101-905.00-995.228	SBITA-Interest	Debt Service	2,500
101-905.00-991.229	Cannon Principal	Debt Service	16,000
101-905.00-995.22	Cannon Interest	Debt Service	2,000
			<u>\$ 65,000</u>
Net Increase (decrease) to fund balance			\$ -
Ending Fund Balance		\$13,130,285	
Fund Balance as a % of total annual expendit		28%	

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
Corridor Improvement Authority (CIA) Fund 246			
Revenues			
	Internal Borrowing from Fund 418-Special Assessment Fund		\$ 490,000
			<u>\$ 490,000</u>
Expenditures			
246-000.00-976.260	DTE Corridor Street Lighting	Capital Outlay	\$ 490,000
			<u>\$ 490,000</u>
	Net Increase (decrease) to fund balance		\$ -

Library Fund 271

<u>Revenues</u>				N
271-000.00-567.000	State Aid	State Revenue	\$ 3,480	
271-000.00-569.002	State Grants - SBTE	State Revenue	\$ 7,585	
271-000.00-659.000	Library book fees	Fines and Forfeitures	\$ 1,900	
271-000.00-665.000	Interest on Investments	Interest Income	\$ 5,600	
271-000.00-674.289	Adult Programming	Other Revenue	\$ 5,300	
271-000.00-674.400	Gifts and Donations	Other Revenue	\$ 25	
271-000.00-675.006	Car Charging	Other Revenue	\$ 100	
271-000.00-675.100	Copier	Other Revenue	\$ 2,000	
			<u>\$ 25,990</u>	
Expenditures				
271-000.00-704.000	Permanent Salaries	Personnel Services	\$ (12,200)	
271-000.00-704.100	Severance/Incentive Pay	Personnel Services	\$ (12,000)	
271-000.00-704.200	Wages-Stipend	Personnel Services	\$ 12,000	
271-000.00-705.000	Temporary Salaries	Personnel Services	\$ (13,000)	
271-000.00-706.000	Overtime	Personnel Services	\$ 200	
271-000.00-716.000	Insurance	Personnel Services	\$ 45,600	
271-000.00-718.000	Pension DB Normal Cost	Personnel Services	\$ 84	
271-000.00-718.200	Pension Defined Contribution	Personnel Services	\$ 4,300	
271-000.00-719.000	Unemployment Insurance	Personnel Services	\$ (2,000)	
271-000.00-740.200	Supplies desk, chairs, cabinets	Supplies	\$ 1,400	
271-000.00-742.000	Library Books	Supplies	\$ (2,000)	
271-000.00-742.100	Book Fines	Supplies	\$ 450	
271-000.00-802.100	Bank Service Charges	Other Services and Charges	\$ 1,000	
271-000.00-806.000	Legal Fees	Other Services and Charges	\$ (1,500)	
271-000.00-809.000	Membership & Dues	Other Services and Charges	\$ (1,500)	
271-000.00-851.000	Telephone	Other Services and Charges	\$ (8,000)	
271-000.00-862.000	Mileage	Other Services and Charges	\$ (400)	
271-000.00-880.268	Library Programming	Other Services and Charges	\$ (2,000)	
271-000.00-880.271	Adult Programming	Other Services and Charges	\$ 2,500	
271-000.00-882.200	Employee Assistance Program	Other Services and Charges	\$ 800	
271-000.00-921.000	Heat	Other Services and Charges	\$ 5,300	
271-000.00-922.000	Electricity	Other Services and Charges	\$ 5,300	
271-000.00-923.000	Water and Sewer	Other Services and Charges	\$ 1,000	
271-000.00-934.000	Building Maintenance	Other Services and Charges	\$ (3,000)	
271-000.00-935.000	Vehicle Maintenance	Other Services and Charges	\$ 3,100	
271-000.00-956.000	Conferences & Workshops	Other Services and Charges	\$ (14,100)	
271-000.00-957.000	Tuition and Other Reimbursements	Other Services and Charges	\$ (12)	
			<u>\$ 11,322</u>	
	Net Increase (decrease) to fund balance		\$ 14,668	
N	Approved per Library Board			

Library Contribution Fund 272

<u>Revenues</u>				N
272-000.00-665.000	Interest on Investments	Interest Income	\$ 335	
272-000.00-674.036	Diversity, Equity and Inclusion	Donations	\$ (500)	
272-000.00-674.046	Makerspace Revenue	Donations	\$ 2,272	
272-000.00-674.229	Raising a Reader	Donations	\$ (1,000)	
272-000.00-674.230	Collections/Materials Rev	Donations	\$ 3,100	
272-000.00-674.231	Buildings/Grounds/Furniture Revenue	Donations	\$ (725)	
272-000.00-674.232	Programming Revenue	Donations	\$ 1,000	
272-000.00-674.233	Technology Library Revenue	Donations	\$ (500)	
272-000.00-674.234	Undesignated Misc Donations	Donations	\$ (500)	
272-000.00-674.235	Marketing Sponsorships	Donations	\$ 6,000	
272-000.00-674.277	Youth Area Reno - M. Marten	Donations	\$ 9,689	
			<u>\$ 19,171</u>	
Expenditures				N
272-000.00-742.036	Diversity, Equity and Inclusion	Supplies	\$ (250)	
272-000.00-742.046	Makerspace Revenue	Supplies	\$ 879	
272-000.00-742.229	Raising a Reader	Supplies	\$ (441)	
272-000.00-742.230	Collections/Materials	Supplies	\$ 3,100	
272-000.00-742.231	Buildings/Grounds/Furniture Revenue	Supplies	\$ (24,500)	
272-000.00-742.232	Programming Expenditures	Supplies	\$ 1,000	
272-000.00-742.234	Undesignated Misc	Supplies	\$ (476)	
272-000.00-742.236	Staff Recognition	Supplies	\$ 500	

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
272-000.00-820.001	Insurance deductible/Uninsured	Other Services and Charges	\$ 5,000
272-000.00-976.140	Automated Return System (AST)	Capital Outlay	\$ (3,598)
272-000.00-976.141	Main Entrance /Parking Lot	Capital Outlay	\$ (118,000)
			<u>\$ (136,786)</u>

Net Increase (decrease) to fund balance \$ 155,957

N Approved per Library Board

Library Construction Fund (371)

Revenues

\$ -

Expenditures

371-000.00-994.000	Interest Expense	Debt Service	\$ 500
			<u>\$ 500</u>

Net Increase (decrease) to fund balance \$ (500)

Gun Range Facility Fund 409

Revenues

\$ -

Expenditures

409-303.00-982.000	Miscellaneous Equipment	Capital Outlay	\$ 5,000
			<u>\$ 5,000</u>

Net Increase (decrease) to fund balance \$ (5,000)

PEG Cable - Capital Fund 463

Revenues

\$ -

Expenditures

463-725.10-976.193		Capital Outlay	\$ 2,000
			<u>\$ 2,000</u>

Net Increase (decrease) to fund balance \$ (2,000)

Public Safety Building Fund 464

Revenues

464-000.00-696.000	Proceeds from long-term debt	Sale of Debt	\$ 31,355,489
			<u>\$ 31,355,489</u>

Expenditures

464-309.00-801.000	Bond costs	Other Services and Charges	\$ 170,000
464-309.00-977.044	Public Safety Building	Capital outlay	\$ 27,185,489
464-336.00-975.954	Fire Station 2 - W 13 Mi Rd	Capital outlay	2,000,000
464-336.00-975.955	Fire Station 3 - Venture Drive	Capital outlay	2,000,000
			<u>\$ 31,355,489</u>

Net Increase (decrease) to fund balance \$ -

Self Insurance - Health Care Fund 677

Revenues

677-000.00-613.000	Insurance-Charges for Services	Charges for Services	\$ 820,000
677-000.00-676.677	Reimbursement-Stop Loss	Other Revenue	360,000
677-000.00-687.001	Pharmacy rebate/refunds	Other Revenue	60,000
			<u>\$ 1,240,000</u>

Expenditures

677-677.00-716.002	Health Insurance Claims	Personnel Services	\$ 750,000
677-677.00-716.003	Pharmacy Claims	Personnel Services	490,000
			<u>\$ 1,240,000</u>

Net Increase (decrease) to fund balance -