



# CITY of NOVI CITY COUNCIL

**Agenda Item G  
May 21, 2018**

**SUBJECT:** Approval to award bid for fleet management software to Ron Turley Associates, Inc., the lowest bidder, in the amount of \$41,740, subject to final review and approval of the form and agreement by the City Manager's office and the City Attorney.

**SUBMITTING DEPARTMENT:** Department of Public Services, Fleet Asset Division

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$ 41,740</b>
<b>AMOUNT BUDGETED</b>	<b>\$ 56,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>N/A</b>
<b>LINE ITEM NUMBER</b>	<b>101-442.30-986.017</b>

**BACKGROUND INFORMATION:**

The Department of Public Services requested and budgeted a fleet software program in the FY 2017-18 Capital Improvement Program. The software will assist in managing the City's 250 vehicles and equipment through the Fleet Asset Division.

The City of Novi strives to supply staff with better ways to maximize service to residents. This software will help fleet be proactive in managing assets by helping to determine the cost between operating, capital investment, depreciation, and life cycle. The program will help track maintenance costs, along with the warranty schedule of vehicle and parts. Integrating the fuel system will with provide updated mileages and produce auto-setup work orders for preventative maintenance on each asset. The data collected by the software will allow the City to analyze trends in vehicle makes, models, and part failures; thereby lowering overall maintenance costs.

Staff advertised an Invitation to Bid (ITB) on the Michigan Intergovernmental Trade Network (MITN) website. The City received three (3) bids from firms who complied with bid requirements. Ron Turley Associates' bid is recommended in the best interest of the City, as it is responsive and complies with all of the requirements of the bidding instructions. The summary of the bid tabulation is as follows:

<b>Fleet Software</b>	<b>Ron Turley Associates</b>	<b>Intellibee</b>	<b>Faster Assets</b>
1st Year Cost and Installation	\$41,740	\$116,000	\$105,450
Annual Hosting/Software Costs	\$9,000	\$17,900	\$30,323

**RECOMMENDED ACTION:** Approval to award bid for fleet management software to Ron Turley Associates, Inc., the lowest bidder, in the amount of \$41,740, subject to final review and approval of the form and agreement by the City Manager's office and the City Attorney.



RON TURLEY ASSOCIATES, INC.  
**FLEET MANAGEMENT SOFTWARE & SUPPORT SERVICES**  
17437 North 71<sup>st</sup> Dr. Suite 110  
Glendale, AZ 85308  
Phone: 800-279-0549 • 623-581-2447 Fax: 623-582-1747  
Website: www.rtafleet.com

May 8, 2018

**Price Quote for  
City of Novi**

**Software Products**

<b>RTA Fleet Maintenance Software</b> (Full System for 250 Units)	\$ 8,750
<b>Network Multi-User</b> (Up to 15 Concurrent Users)	\$ 6,000
<b>Electronic Fueling Interface / Rios</b>	\$ 1,500
<b>Driver Reports</b>	\$ 2,000
<b>Paperless Shop</b>	\$ 3,000
<b>Paperless Inspections</b>	\$ 2,000
<b>Key Performance Indicators</b>	\$ 600
<b>Image Viewer</b>	\$ 300
<b>Onsite Training</b> (3 Days)	\$ 5,400
<b>Hosting Services – 1<sup>st</sup> Year</b>	\$ 7,560
<b>Hosted Installation</b>	\$ 1,000
<b>Cordless Barcode Scanner</b>	\$ 795
<b>Barcode Printer</b>	\$ 1,495
<b>Tricoder</b>	\$ 1,295
<b>Shipping</b>	\$ 45
<b>TOTAL</b>	<b>\$41,740</b>

**Annual cloud / hosted cost for years 2-10 will be approximately \$8K - \$9K**

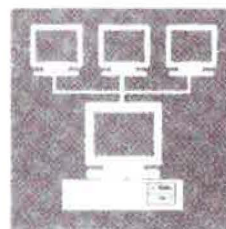
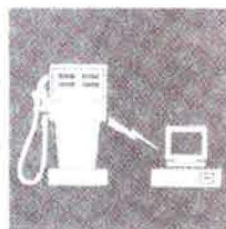
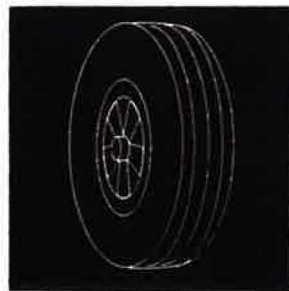
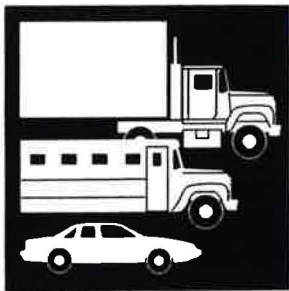
**System purchase includes the following: Unlimited technical support, software updates, training videos, implementation, online classes, 3 day Phoenix training**



# Fleet Management Systems

Vehicle Maintenance

Software & Support Services



Ron Turley Associates





cityofnovi.org

**NOTICE - CITY OF NOVI**

**INVITATION TO BID**

**FLEET MANAGEMENT SOFTWARE**

This bid is issued by the Purchasing Office of the City of Novi.

**IMPORTANT DATES**

Bid Issue Date	March 13, 2018
Last Date for Questions	Tuesday, April 3, 2018 by 12:00 P.M. ET Please submit all questions via email to: Sue Morianti, Purchasing Manager smorianti@cityofnovi.org
<b>Response Due Date</b>	<b>Wednesday, April 11, 2018 by 2:00 P.M. ET</b>

Bids may be submitted by hard copy OR uploaded to the MITN website at **[www.mitn.info](http://www.mitn.info)**.

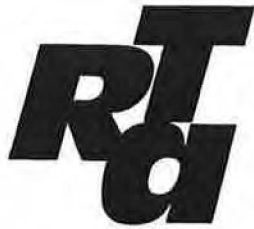
If submitting hard copies, deliver to:  
City of Novi  
City Clerk's Office  
45175 Ten Mile Road  
Novi, MI 48375

**DESCRIPTION:**

The City of Novi is seeking a fleet management software to assist in the management of current fleet composed of approximately 250 Units.

**NOTICE TO BIDDERS**

The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). **Copies of bid documents obtained from any other source are not considered official copies.** The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued. If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, [www.mitn.info](http://www.mitn.info) and obtain an official copy.



**RON TURLEY ASSOCIATES, INC.**  
**FLEET MANAGEMENT SOFTWARE & SUPPORT SERVICES**  
17437 North 71<sup>st</sup> Dr. Suite 110  
Glendale, AZ 85308  
Phone: 800-279-0549 • 623-581-2447 Fax: 623-582-1747  
Website: [www.rtafleet.com](http://www.rtafleet.com)

## **Executive Summary**

Ron Turley Associates, Inc. is one entity / company that has been in business for 39 years. The company consists of one owner, CEO, COO, CFO, and VP. Each department within the company has a director / manager.

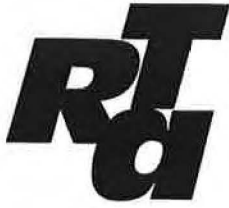
RTA has thousands of users worldwide and hundreds of municipal clients. The key staff members that comprise the implementation team have an average employment tenure of 16 years with RTA. Each team member has experience in implementing hundreds of RTA systems over the past 20 years. The key members have been involved in system builds, implementation, support, conversions, interfaces, training, consulting, and project management.

The RTA system is 100% compliant with the specifications outlined in the required and optional features section of the RFP. RTA has provided fleet management systems for over 30 years and hundreds similar to the City of Novi. RTA's experience includes providing fleet management systems, support, training, and consulting services. Over the past 5 years, RTA has implemented approximately 450 fleet management systems.

**Taano Jacques**

*Taano Jacques*  
**Account Manager**

414118



**RON TURLEY ASSOCIATES, Inc.**  
*Fleet Management*  
*Software & Support Services*

## **COMPANY INFORMATION:**

Ron Turley Associates, Inc.  
17437 N. 71<sup>st</sup> Drive, Suite 110  
Glendale, AZ 85308

Phone : 800-279-0549  
Fax: 623-582-1747  
Website: [www.rtafleet.com](http://www.rtafleet.com)

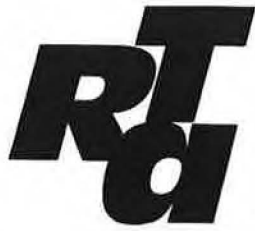
**PRODUCT NAME:** RTA Fleet Management Software

## **COMPANY BIO:**

RTA is a fleet management software company located in Glendale, Arizona. We've been in business for 39 years and have clients worldwide. Prior to forming RTA, Ron Turley managed a fleet of over 50,000 assets as the National Maintenance Manager for UPS.

The RTA Fleet Management Software is used by thousands of people around the world. The RTA system tracks the maintenance of vehicles / assets including tracking repair history, parts, fuel, tires, scheduling PMs, work orders, purchase orders, cost analysis, job scheduling, warranties, replacement forecasting, etc. The system has over 100 reports built in to provide all the information about your fleet and the various costs associated with it.

RTA provides a comprehensive fleet management system as well as bar coding hardware. In addition, RTA provides technical support, consulting, implementation, and training services. With the purchase of the RTA system, customers receive free install and implementation assistance as well as free training videos and system upgrades during the first year.



## **RON TURLEY ASSOCIATES, INC.**

### **FLEET MANAGEMENT SOFTWARE & SUPPORT SERVICES**

17437 North 71<sup>st</sup> Dr. Suite 110

Glendale, AZ 85308

Phone: 800-279-0549 • 623-581-2447 Fax: 623-582-1747

Website: [www.rtafleet.com](http://www.rtafleet.com) Email: [rtafleet@rtafleet.com](mailto:rtafleet@rtafleet.com)

## **RTA History**

RTA began serving fleet managers in 1979, but the company's true beginning occurred years earlier when Ron Turley was a young father and Korean War veteran. Ron started at the bottom rung, as a driver for UPS in 1961. Within five years he worked his way up to become the Automotive and Building Maintenance Manager in the brand new Georgia District. While there, he ran the best-performing district throughout the entire company. They had the fewest road calls and lowest cost of all UPS' fleet management districts in the U.S.

Fast forward to 1973. After several promotions and reassignments, Ron was given responsibility for the maintenance of all UPS vehicles in the U.S., Canada and Germany – more than 48,000 in all. In the next five years, Ron would help UPS save \$100 million in shop operating costs, allowing UPS mechanics to take care of nearly 80% more vehicles per man hour than they had been doing up to that point. He instituted time standards and innovative cost saving measures throughout the company's maintenance operations until 1978.

At this point RTA's story begins, quite by accident. Ron left UPS and moved his family back to Phoenix, AZ. Ron received numerous requests from fleet managers needing help to improve their operations. As Ron's popularity grew, he began regularly deliver seminars around the country, in addition to his consulting jobs. Ron published his first book to offer at his seminars. *Managing Fleet Maintenance* was published in 1979, and three other books followed: *Time Management*, *Preventive Maintenance Inspections and Operations and Safety*. Through his books, Ron established and demonstrated how key reports help maintenance manager control costs. These reports formed the backbone of what RTA would become.

### **Birth of RTA**

Early on, Ron recognized the importance and value computerized record keeping provided to shop managers. Ron knew that being able to record the data once and

report it in a variety of ways would not only provide better insight into shop operations, but would save time and money delivering that information.

Ron hired two programmers to make his reports from his books into a software program that would empower shop users everywhere. With this decision, Ron and his wife, Dixie, founded the RTA Fleet Management Software system in 1979.

Ron's son, Larry, joined RTA in 1982, while attending Arizona State University working towards his undergraduate degree in Computer Science Engineering. It was during this time that one of RTA's first customers purchased the system: Chris Christian at Lehigh University. He recalls traveling to Phoenix to meet with Ron and Larry to demo the system. Chris believed in the product and message Ron and Larry presented and purchased the system. Lehigh University remains a loyal RTA client to this day!

Over the next three years, the software business became too much for Ron and Dixie to continue overseeing. Ron was on the road much of the time, continuing his consulting work. They moved operations in order for Larry to run and oversee. Larry purchased the company in 1985, and, as the only employee, began to build on the foundation established by his father. The paths of RTA and Ron Turley diverge at this point, though Larry sought his input on new features for several years to come. Ron hit the road with his books and vast expertise to form Turley Transportation Consultants, where he would further grow his reputation as a no nonsense consultant with a drive for efficiency in fleet operations.

Ron ran that company until he semi-retired in 2001, 40 years after applying for that job as a driver at UPS. In the years since leaving UPS, he had delivered nearly dozens of seminars per year, visited hundreds of companies and met with thousands of individuals working on fleets of various shapes and sizes, all looking to capture a piece of Ron's successful habits and procedures. Ron continued to leave his fingerprints on this great company by returning as a keynote speaker at several of RTA's Annual Users' Conferences.

In addition to building two companies, Ron also loved to build houses with his wife, Dixie. He built dozens of houses throughout Arizona, including one house for each of his four children. Ron built his last house on the island of St. Croix in 2001, just before retiring there. He passed away in 2011 after battling pancreatic cancer.

## Larry Turley and RTA: Turning Ron's Vision into Reality

Eventually the company grew and moved into a business park near Larry's home. The company would move a few more times in the next decade as it continued to grow and expand. Since those humble days of just a few employees, the company has grown to its current location in Glendale, AZ and a staff of 36 full time employees. Through the growth, RTA held its first annual users' conference in Cincinnati, OH with the help of a sponsor in the area. 2018 marks the 28th Annual Users' Conference in San Diego, CA.



In 2011, RTA was noted as being one of the top 3 fleet management software programs in use by government fleets, and in 2013, Larry had RTA poised for its next major pivot in the marketplace. Unfortunately, Larry was diagnosed with leukemia and passed away in early 2014. Looking back over his three decades with RTA, Larry was the company. He set the tone for the culture. While none of the current employees were around in the very beginning, several have been with RTA for more than two decades. The average tenure at RTA spans almost 15 years. Larry's employees believed in his vision and were loyal not only to him, but to their belief that RTA is one of the greatest companies to work for. He was extremely proud of the family atmosphere that percolated from his employees down through his customers and for the relationships that he had the opportunity to build. He saw the business as an extension of his family and treated it as such.

## RTA Now

With the longevity of RTA's staff comes continuity as RTA bridges the gap to the next phase in its rich history. Larry's son, Josh Turley, has assumed ownership. He seeks to make Larry's vision become a bigger reality and take the company to heights that he could not have fathomed, just as Larry did with his father's legacy nearly 40 years prior.



CITY OF NOVI

CONTRACTOR QUALIFICATIONS QUESTIONNAIRE

Failure to answer all questions could result in rejection of your proposal.

Name of Firm Ron Turley Associates, Inc.  
Address: 17437 N. 71st Drive, Suite 110  
City, State Zip Glendale, AZ 85308  
Telephone 800-279-0549 Fax 623-582-1747  
Mobile \_\_\_\_\_  
Agent's Name (please print) TAANO JACQUES  
Agent's Title Account Manager  
Email Address: tjacques(a)RtaFleet.com  
Website www.RtaFleet.com

1. Organizational structure: Corporation, Partnership, etc. Corporation
2. Firm established: 1979 Years in business: 39
3. Has your firm filed for Chapter 7 or Chapter 11 within the last ten (10) years?  
No  Yes \_\_\_\_\_ Reason: \_\_\_\_\_

4. Under what other or former names has your organization operated?  
None

5. How many full time employees? 39 Part time? None

6. Are you able to provide insurance coverage as required by this bid? Yes

7. Provide your procedure for handling night & weekend calls  
Upon request arrangements can be made available

8. List the modules your current fleet software can provide.  
Assets, Parts, Purchase Orders, Work orders, Employees, Tires, Fuel, Departments, Customers, Vendors, Tools, Facilities, Reports, Dashboards, Warranties, KPI

9. List any professional licenses/certifications you/your employees have obtained that would be applicable to this contract.

N/A

10. List hardware, tools and all other resources available to your firm to perform this contract:

Hosted Server, Barcode Printer, Barcode Scanner  
Implementation, Technical, and Programming Departments,  
Support and Consulting Services.

11. Provide a list of all current Michigan municipalities that your firm currently provides fleet software to & which modules have been purchased by them.

See attachment. All have purchased modules that  
are included in question # 8.

12. **References:** Provide at least three (3) references of firms that are using your fleet software system with up-to-date contact information. Several references from municipalities would be desirable.

Company Auburn Hills DPW

Address 1500 Brown Rd., Auburn Hills, MI 48326

Phone 248-364-6912 Contact name Dan Brisson

How long have they used your system? 15 years

Company City of Big Rapids  
Address 228 N. Michigan Avenue, Big Rapids, MI 49307  
Phone 231-796-8542 Contact name Scott Moore  
How long have they used your system? 24 years

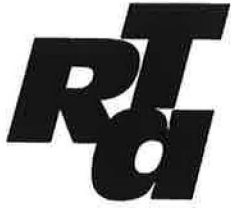
Company Blue Water Area Transit  
Address 2021 Lapeer Avenue, Port Huron, MI 48060  
Phone 810-966-4220 Contact name Steve Slyford  
How long have they used your system? 21 years

13. Claims & Suits: Does your firm have any litigation pending or outstanding against your organization or its officers? If yes, please provide details.  
No  Yes

14. Provide any additional information you would like to include which may not be included within this Questionnaire. You may attach additional sheets.

**THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:**

Signature of Authorized Company Representative: Taano Jacques  
Representative's Name (please print) TAANO JACQUES  
Date 4-5-18



***RON TURLEY ASSOCIATES, Inc.***  
***Fleet Management***  
***Software & Support Services***

***800-279-0549***

***USA***

***623-582-1747***

***Fax***

***WWW.rtafleet.com***

***Website***

### **RTA Users – Michigan Municipalities**

**Blue Water Area Transit**

**Auburn Hills DPW**

**City of Rochester Hills**

**City of Big Rapids**

**City of Jackson**

**City of Ferndale**

**City of Norton Shores**

**Lake Erie Transit**

**Mecosta Osceola Transit**

**Huron County Transit Corporation**

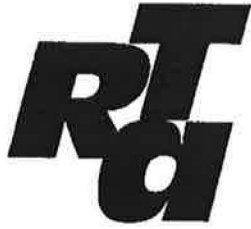
**City of Port Huron**

**City of Birmingham**

**Bay Area Transportation Authority**

**City of Bay City**





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Website: [www.rtafleet.com](http://www.rtafleet.com)

## **Project Team**

The project team for the implementation of the RTA system for the City of Novi will consist of the following individuals:

**Taano Jacques – Project Manager ; 12 years at RTA**

**Kevin Meek – Implementation Manager / Trainer ; 18 years at RTA**

**Brian Gollmer – Chief Technology Officer ; 21 years at RTA**

**Brent Niemerg – Director of Programming ; 17 years at RTA**

In addition to the primary members of the project team, there will be approximately 10 support staff available to assist with the implementation.

# Asset File

Facility 00001 - Asset Maintenance - Edit Asset# 1
\_ □ ×

File Edit View Utilities Notes











Save
 Prev
 Next
 Exit

Warranties
 Cost Figures
 History
 Part History
 Change Odom
 Equipment
 Links
 New Facility
 Renumbr
 Notes
 Images
 Save Tab

Year: 2002	Serial number: GH4589L34TS0M89	Class: Tractor	<input type="text" value="Tractor"/>
Make: Mack	License plate: TDY4670	Department: A116	<input type="text" value="Material Handling/Deliver"/>
Model: CH688RST	Cross-reference: T121	Customer: 00001	<input type="text"/>

Alternate Meters	Replacement	Class Info	User Defined	Brakes
General	Preventive Maintenance	Financial	Depreciation	Fluids
General	Preventive Maintenance	Financial	Depreciation	Fluids
Registration: RI9217	Meter units: <input type="text" value="Miles"/>			Status: <input type="text" value="In Service"/>
Purchased: 02/12/2002	Odometer: <input type="text" value="71,400.0"/>			Location: PHOENIX
In service: 02/28/2002	Fuel meter: <input type="text" value="65,000.0"/>			Operator: BOB SMITH
Size: <input type="text" value="Medium"/>	Base meter: 212.7			Inspection:
G.V.W.: 80000	Life meter: <input type="text" value="71,400.0"/>			Inspection due: 01 Every 12 Periods
	Meter updated: 12/17/2015			Tire count: <input type="text" value="11"/> Max: 9

## Asset Cost Figures

Facility 00001 - View Current/Year or Life			
File Screens			
 Save	 Prev	 Next	 Exit
 General	 Maintenance	 Other	 Usage
 Lubricants	 Definables		
Vehicle #:1	Current Period	Year to Date	Life to Date
Labor Hours	1248.560	1248.560	1250.560
Labor Cost	38851.587	38851.587	38986.587
Parts Cost	55067.409	55067.409	55223.409
Outside Parts	14429.600	14429.600	14429.600
Outside Labor	9274.730	9274.730	9274.730
	-----	-----	-----
Maint Cost-->	<input style="width: 100px;" type="text" value="117623.326"/>	<input style="width: 100px;" type="text" value="117623.326"/>	<input style="width: 100px;" type="text" value="117914.326"/>
	-----	-----	-----
Tire Cost	3317.498	3317.498	3317.498
	-----	-----	-----
Total Other Cost-->	<input style="width: 100px;" type="text" value="17414.63"/>	<input style="width: 100px;" type="text" value="17562.71"/>	<input style="width: 100px;" type="text" value="26369.10"/>
	=====	=====	=====
Total Cost-->	<input style="width: 100px;" type="text" value="138355.46"/>	<input style="width: 100px;" type="text" value="138503.53"/>	<input style="width: 100px;" type="text" value="147600.92"/>

# Dashboard

RTA - Facility 00001

File Utilities

06/12/2015 11:29 A.M.

<p>PMs Due Today: 0</p> <p>Past Due PMs: 9</p> <p> <input type="checkbox"/> Past Due 9  <input type="checkbox"/> Due Now 0  <input type="checkbox"/> Due Soon 6         </p> <p>PMs Due:</p> <p>Pending Repairs: 0</p> <p>WOs Open Over 0 Days: 8</p>	<p>PTD Purchases: \$77,640.67</p> <p>YTD Purchases: \$1,305,057.38</p> <p>MTD Warranty Cost: \$0.00</p> <p>YTD Warranty Cost: \$0.00</p>	<p>MTD Hours Paid: 0.0</p> <p>MTD Hours Worked: 3,534.7</p> <p>MTD Indirect Labor Hours: 766.0</p> <p>PTD Labor Cost: \$84,760.85</p> <p>YTD Labor Cost: \$84,760.85</p> <p>PTD Labor Hours: 2,771.4</p> <p>YTD Labor Hours: 2,771.4</p>	<p>Open POs: 30</p> <p>My Open Jobs: 3</p> <p>Open Warranty Claims: 263</p> <p>Open WO Lines: 14</p> <p>Open WOs: 8</p>	<p>Parts Inventory Value: \$521,139.57</p> <p>Parts Warranty Count: 218</p> <p>Requisitions Pending: 8</p> <p>Reserved Parts: 0</p> <p>Unavailable Vehicles: 1</p> <p> <input type="checkbox"/> Available 5  <input type="checkbox"/> Unavailable 1         </p> <p>Vehicle Status:</p> <p>Vehicles Down: 0</p> <p>Trucks Outside Service: 1</p>
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MANAGER'S DASHB...

File Utilities

Exit Region Facility Reload 09/23/2016 02:36 P.M.

PMs Due Today:	0	🔍
Past Due PMs:	10	🔍
A PMs Past Due:	5	🔍
PTD Purchases:	\$105,656.46	🔍
Parts Inventory Value:	\$620,644.63	🔍
YTD Purchases:	\$1,436,255.96	🔍
Open POs:	39	🔍

Vehicles Down:

0 6

Requisitions Pending:	9	🔍
PTD Breakdowns:	0	🔍

● Available 4  
■ Unavailable 2

Vehicle Status:



# Driver's Report

Facility 00001 - Inspection # 0000000056-0
[Min] [Max] [Close]

File Edit/View

← Prev
Next →
Exit

✎ Edit
🚩 Close
✂ New WO
🔍 Inspection
🔧 Work Order
🖨 Print

Type	<b>Post Inspection</b>	Date	03/29/2011	Time	13:43
Insp. ID	0000000056	Ext	0	Location	
From	System	Mileage	35700	Vehicle: Status	
Fleet ID		Operator	Bill Anderos	Disposition	Open
Vehicle	00001-1				

1	Component	Condition	Location	VMRS	Assigned WO	Status
1	Brakes	Pulls to Right	Right Front	000-000-000		Unscheduled

Select defect to edit or view. F1=Inspection List

# Mounted Equipment File

Facility 0001 - Equipment Maintenance - Edit Equipment 110

File Edit Viewer

Save Back Next Exit Edit Delete Viewer

Type: SHGN SHOTGUN MOUNT Description: OVERHEAD GUN RACK Year: 2003  
Serial #: JK1868268 Model: Pro-clamp G5010-SW Manufacturer: Pro-Gard  
Condition: NEW Status: MOUNTED

Vehicle	Date	Life Meter
Mounted: 0001 - 3	08/07/2003	8645.0
Previous: 0001 -		

Purchased: 06/17/2003 Price: 350.00  
PO #: 0001 - 0

Assigned: 0001 RTA DEMONSTRATION FLEET  
Department: Date: Terms: Value: .00

Work Order: 0001 - 0  
Reason:

Comments:

Disposed Date: Value: .00  
Disposed by: Remarks:

Customer: 0001 - Phone: Customer not on file

Select equipment type.

# Employee File

Facility 00001 - Employee Maintenance - Edit Employee 0000000001

File Utilities **Toolbox** Notes Viewer

Save Prev Next Exit Delete Notes Images Toolbox Skill Set Save Tab

Abbr: BILL Name: Bill Anderos Password: \_\_\_\_\_  
Dept: 10 Type: **Mechanic** Class: \_\_\_\_\_ SSN: 225-66-9354

**General** Productivity Wages Certificates A Certificates B User Definables

**Contact Information**

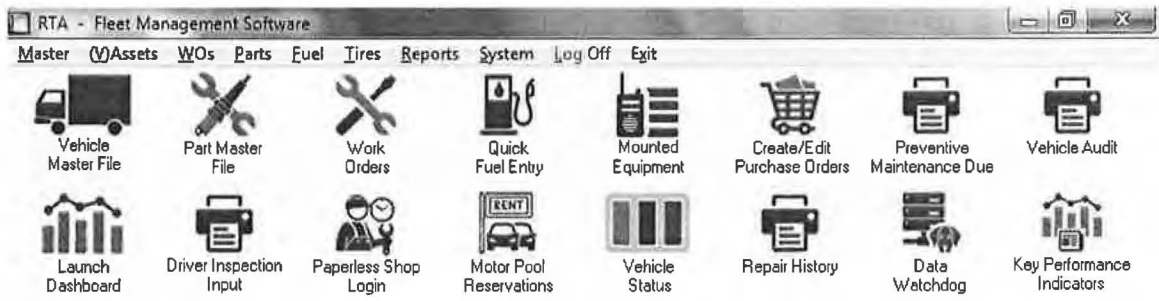
Address: 4253 W. Taro Lane Home ph#: 902-765-6658  
Mobile: 225-459-6687  
City: Fort Lauderdale Other: \_\_\_\_\_  
State: FL. Zip: 34987 No E-mail:   
Email: banderos@everglades.com

Birth date: 03/06/1958 Hire date: 03/22/1992 Review Date: \_\_\_\_\_  Single Dependents: 1

**Emergency Contact**

Name: Jared and Heather Anderos  
Phone: 902-658-9632

# Main Menu Screen



Navigator



Version 7.0  
1-800-279-0549

# Navigator

RTA - Fleet Management Software

Master Assets WOs Parts Fuel Tires Reports System Log Off Exit


Vehicles Work Orders Parts Fuel Tires

Vehicles PM List Vehicle Classes Mounted Equipment

Vehicle Warranties Odometer Entry Due PM List Work Orders

Change Odometer Delete Vehicle Service Bulletins Vehicle Repair History Report Customers

Alternate Meters Close Work Orders Departments Fuel Entry Vehicle List

**RTA** Navigator 

**Reports**

- [Cross Reference Report](#)
- [Department Cost Per Mile Report](#)
- [Down Time Report](#)
- [Fleet Cost Report](#)
- [List Open Work](#)
- [List Vehicles By Department](#)
- [Motor Pool Status Report](#)
- [Motor Pool Transactions](#)
- [MTD Department Cost Report](#)
- [PM Cost Report](#)
- [PM Department Schedule](#)
- [PM's By Department](#)
- [PM's By Vehicle Link](#)

**Toolbox**

- [Adjust Time Standards](#)
- [Apply Service Bulletins](#)
- [Driver Report Entry](#)
- [Employee Records](#)
- [Estimate Work Orders](#)
- [Fuel Entry By State](#)
- [Input Miscellaneous Cost](#)
- [Link Vehicles](#)



# Paperless Driver Inspections

Facility 00001 - Edit Inspection PRE TRIP (NSP - Asset# 1)

File Utilities

VMRS Code: 066 - 1000 - 000      Description: PRE TRIP INSPECTION

**Section**

**PRE TRIP INSPECTION**

Status: Incomplete

Comments:

---

Section Description	VMRS Code
PRE TRIP INSPECTION	066-000-000

Item Description	VMRS Code	DK	Fail	N/A	Delects	Prompt	Notes	File
CHECK TIRES	066-000-000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK ALIGNMENT, SIDE WALLS, DEPTH	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK WHEELS, HUBS, LUG BOLTS, LEAKS	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK BUMPERS, REFLECTORS, PERMITS	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK LINES, HOSES	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK AIR PRESSURE	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK TREAD DEPTH	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CHECK LIGHTS	066-000-000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Select line to process

# Paperless Inspections / Mechanics

Edit Asset 00001-1 Inspection # PRE TRIP INSP
[Icons]

File Clock out Utilities View

[Exit] [Finish Job] [Clock Out] [Print] [View WO] [Post] [Brakes] [Delete] [Columns]

VMRS Code:  -  -       Description:

**Section**

**PRE TRIP INSPECTION**

Status: Incomplete

Comments:

Section Description	VMRS Code
PRE TRIP INSPECTION	066-000-000

Start/End	Item Description	VMRS Code
Start	CHECK TIRES	066-000-000
Start	CHECK ALIGNMENT, SIDE WALLS, DEPTH	066-000-000
Start	CHECK WHEELS, HUBS, LUG BOLTS, LEAKS	066-000-000
Start	CHECK BUMPERS, REFLECTORS, PERMITS	066-000-000
Start	CHECK LINES, HOSES	066-000-000
Start	CHECK AIR PRESSURE	066-000-000
Start	CHECK TREAD DEPTH	066-000-000
Start	CHECK LIGHTS	066-000-000

Select line to process.

# Paperless Shop

Facility 00001 - Working On Asset

File Pgst Clock Off View Print

Exit
 Finish Job
 Lunch
 End Shift
 Incomplete
 View WO
 Vehicle
 Notes
 History
 Status
 Add Line
 Checklist
 Print Picklist
 Downtime
 Messenger

Mechanic Number  Productivity : 33.48 %

Name  Line Veh. Status:

Work Order	LN	Job Code	Asset	Job Description	Start	Total	Code	Type	Estimate
0002033	01	066-008-000	1	MONTHLY INSPECTION	14:24	0:00			0.00

Work Order Notes

- Post Parts
- Post Tire
- Line Notes
- View/Edit Inspection
- Checklist
- Brakes
- View Mechanics

Line Notes

# Part File

Facility 00001 - Part Maintenance - Edit Part# 36-78

File Edit Utilities View Notes

Save Prev Next Exit Warranty Stats Add Vendor Search Adjust Quantity Renumbr Copy Delete Purchases Usage Images Notes Save Tab Sa Gi

Description: BATTERY,36MD,630CCA Average price: \$71.210

Part type: Part Account code: XY2456 Markup: .000  Lock Selling

VMRS code: 032 - 000 - 000 VMRS description: CRANKING SYSTEM Sell price: \$71.210

Total on hand: 73.0 Bin number: 0401A1  Stocked  Chargeable  Consignment

Rank	Vendor	Name	Vendor Part Number	Price	Lot Price	Lot Quantity	Lot Unit	Manufacturer
1	00001-0000000001	PURITAN SUPPLY	36-76	\$58.000				
2	00001-0000000002	PHOENIX MACK	DELCO-6	\$78.000				DELCO
3	00001-0000123456	GILLIG BUS	AE12V650	\$72.000				GILLI

**Ordering** Stocking Areas Usage Information Tracking Options

Unit of issue: EA Re-order Point: 5  Lock Re-order Point/Quantity Manufacturer A:

Avg. ship days: 1 Re-order Quantity: 2 Back-ordered date: 12/09/2014 Manufacturer B:

Back-ordered P.O.: 00001 - 0000000527 Ordered date: 04/01/2016 On back-order quantity: 2

Last received P.O.: 00001 - 0000000680 Received date: 04/01/2016 On order quantity: 0.00

Last invoice: 8578567567 Invoice date: 04/01/2016 On requisition quantity: 0.00

# PM Due List

Facility 00001 - Auto-Run- PM Due Listing

Display PMs:  Un-Scheduled  Scheduled  Both

Create:  Work Orders  Estimates

<input type="checkbox"/>	Vehicle	PM	VMRS Code	Description	Status	WO Template	Current WO	Includes
<input type="checkbox"/>	00001-1	A	066-001-000	OIL CHANGE	Past Due	00001-PMA-TRK		
<input type="checkbox"/>	00001-1	C	066-003-000	TRANSMISSION SERVICE	Past Due			B
<input type="checkbox"/>	00001-1	J	066-009-000	ANNUAL INSPECTION	Due Soon			
<input type="checkbox"/>	00001-1	M	066-008-000	MONTHLY INSPECTION	Past Due	00001-MI TRK		
<input type="checkbox"/>	00001-2	A	066-001-000	OIL CHANGE	Past Due	00001-PMA-BUS	00001-0000100	
<input type="checkbox"/>	00001-2	B	066-002-000	TIRE ROTATION	Past Due			
<input type="checkbox"/>	00001-2	J	066-009-000	ANNUAL INSPECTION	Due Soon			
<input type="checkbox"/>	00001-2	W	000-000-000	VEHICLE WASH	Past Due			
<input type="checkbox"/>	00001-3	A	066-001-000	OIL CHANGE	Past Due	00001-PMA-CAF	00001-0001362	
<input type="checkbox"/>	00001-3	B	066-002-000	TIRE ROTATION	Past Due			
<input type="checkbox"/>	00001-3	J	066-009-000	ANNUAL INSPECTION	Past Due		00001-0001280	
<input type="checkbox"/>	00001-4	A	066-001-000	OIL CHANGE	Past Due	00001-PMA-TRK		
<input type="checkbox"/>	00001-4	J	066-009-000	ANNUAL INSPECTION	Due Soon			
<input type="checkbox"/>	00001-5	A	066-001-000	OIL CHANGE	Past Due	00001-PMA-CAF		
<input type="checkbox"/>	00001-5	J	066-009-000	ANNUAL INSPECTION	Due Soon			
<input type="checkbox"/>	00001-6	A	066-001-000	OIL CHANGE	Past Due			
<input type="checkbox"/>	00001-6	J	066-009-000	ANNUAL INSPECTION	Due Soon			

Default Template#: 00001

OK Cancel Print

Select PM lines to process: F2=View PM Schedule

# Purchase Order

Facility 00001 - Edit Purchase Order: 0000000963-0000

File Edit Utilities View Notes Image Viewer

Save Print Exit Add Line Edit Line Delete Line Undo Line Remove Lines Re-Add Group Reverse Receipts Approval Move Lines PO Info Vendor Info Line Notes Notes Images Save Grid

Bill to facility: 00001 Date: 03/28/2018 Order total: \$0.000  
 Ship to facility: 00001 Invoice: 654643663 Received total: \$231.000  
 Vendor: 00001 - 00000000002 Email To Vendor Freight total: \$0.000  
 Vendor name: PHOENIX MACK Add Freight Total Lines: 1

Part Number	Description	On Order	Received	Unit Price	Unit	Status	Freight
1 36-78	BATTERY_36MD.630CCA	0.0	3.0	\$77.0000	EA	Completed	\$0.00

Select line to process.

# Status Board

Facility 00001 - Asset Availability Listing

File Search View Options

Display: All

Asset	Status	License Plate	Make	Model	Class	Department	Department ^
1	Available for use	TDY4670	Mack	CH688RST	Tractor	A116	Material Handling
2	Currently being repaired	PHS123	Bluebird	TC/2000 RE	Bus	SB03	Peoria Unified S
3	Waiting for parts	ST-5233	Ford	Crown Victoria	Car	MCSO	Mander County :
4	Available for use	VYG876	Prevost	H345	Tour Bus	SB03	Peoria Unified S
5	Awaiting for PM	BT1 J99	Ford	F-150	Pickup	MCSO	Mander County :
6	Available for use	HYS303	Caterpillar	D10T Bulldozer	Heavy Equipment	FIRE	Grand Union Fir

# Tire File

Facility 00001 - Tire Maintenance - Tire # BF1000

File Edit Utilities Notes Viewer

Save Prev Next Exit Tire Costs Tire History Tire Units Mount/Dismount Renummer View Parts Notes Images

Tire status: Mounted Tread depth: 23 /32nds inch Tire condition: New  
Manufacturer:  GOODRICH Tire type: Radial Leased tire:   
Serial number: Tread type: Street Lease cost/unit: .000000  
# of caps: 0 Ply rating: 4 Current value: 0.00  
Capper: 0 Part number: 00000 -  
Tire size: 255 255/60R16 Tire life months: 157.0 Tire life units: 9755  
Tire vendor: 00001 - 0000000001 NAPA

Tire Mount Status  
Vehicle: 00001 -3 Date mounted: 08/05/2003 Mounted odom: 8645.0  
Tire position: 4  Trackable units

Enter manufacturer number F1=List.



# Warranty Claims

Facility 00001 - Warranty Claim Maintenance - Edit Claims

File Edit Claim Notes View

Reload  
 Exit  
 Add Claim  
 Edit  
 Delete Claim  
 Notes  
 Images  
 PO History  
 PG Info  
 View WO  
 View Vehicle  
 Vendor Intc  
 View Parts  
 Save Tab  
 Save Grid

Claim Number	Work Order	WO Line	Status	Aging	Asset	Vendor	Vendor Name
2016030217161843	00001-0001367	01	Pending	50 Days	00001-1	00001-0000000002	PHOENIX MACK
2016030710552829	00001-0000965	01	Pending	45 Days	00001-1	00001-0000000002	PHOENIX MACK
2016030710573313	00001-0001369	01	Pending	45 Days	00001-1	00001-0000000002	PHOENIX MACK
2016031609275577	00001-0001376	01	Pending	38 Days	00001-1	00001-0000000002	PHOENIX MACK
2016033009180706	00001-0001380	01	Pending	22 Days	00001-1	00001-0000000002	PHOENIX MACK
2016040115030845	00001-0001389	01	Pending	20 Days	00001-1	00001-0000000002	PHOENIX MACK
2016041108381814	00001-0001392	01	Pending	10 Days	00001-1	00001-0000000002	PHOENIX MACK

Claim Data		Settlement Data	
Claim Number:	2011010514483508	Vendor Claim ID:	
Vendor:		Type:	Part
P.O.:		Status:	Pending
Work Order:	00001-0000346	Line:	01
VMRS Code:	031-003-000	Asset:	00001-1
Part Number:	00001-7224	Amount Claimed:	\$69,248
Description:	ALTERNATOR, MACK, 120A	Amount Received:	\$0.000
		Installed:	01/05/2011
		Replaced:	01/05/2011
		Created:	01/05/2011 by SYSTEM
		Updated:	01/05/2011 by SYSTEM

Select warranty claim to view or edit

# Work Order

Facility 00001 - Work Orders - WO # 0001362
\_ [ ] [ X ]

File Edit View Notes Image Viewer Downtime

Save
 Print
 Exit

WO Master
 View WO
 History

WO Notes
 Checklist
 Images

Save Tab
 Save Grid
 Status
 Brakes

Work Order #:

Vehicle:

Department:

Year:

Make:

Model:

Created by:

Customer:

Name:

Vendor:

Shop ID:

Status:

Lines:

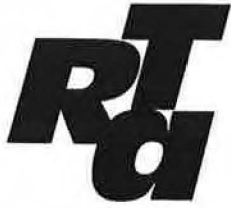
Priority:

Reason:

PM	Due Status	VMRS Code	Template WO
A	WO: 0001362	066-001-000	00001-PMA-CAR
B	PAST DUE	066-002-000	None Listed
J	WO: 0001280	066-009-000	None Listed

Add Line
 Edit Line
 Post Line
 Line Notes
 View/Edit Inspection
 Defer WO Line

Lines		Transactions	Costs							
Line	VMRS #	VMRS Description	Type	Mechanic	Rate	Qty	Est Hrs	Actual Hrs		
01	066-001-000	OIL CHANGE	PM	1		1.000	0.50	68.17		



**RON TURLEY ASSOCIATES, Inc.**

*Fleet Management  
Software & Support Services*

**800-279-0549**

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**623-582-1747**

**Fax**

**WWW.rtafleet.com**

**Website**

## **Scope of Work / Implementation**

The scope of work involving the implementation of the RTA system for the City of Novi involves six primary phases.

### **Phase 1: System Build**

Once a purchase order is received for the RTA system then the system build will begin. The system will be built to the specifications outlined in the quote. City of Novi's RTA system will include several comprehensive system modules. The following is a brief list of the modules that are included in the system:

- **Vehicle/Equipment Maintenance module** – this module includes PM tracking, Vehicle birth certificate info, cost tracking, audit reporting, vehicle history tracking, Vehicle capitalization/depreciation tracking, vehicle replacement monitoring, Vehicle washes, Vehicle status/down tracking.
- **PM Due Listing** – This option displays a list of all vehicles due for PM services. Once the list is displayed, it can be narrowed down to display only the PMs that have already been assigned to work orders or the PMs that still need to be assigned. Work Orders or Estimate Work Orders can also be auto-created for unassigned PMs directly from this option.
- **Work Order module** – this module is a comprehensive Repair Order system that allows you to create work orders, check lists, posting of parts/labor/tires/warranty. You can also track your mechanics/technicians and measure time standards against their actual work time on jobs. Full Work Order cost reporting is available by Vehicle, Facility, Customer or Department. Flat rate jobs and Work Order estimating is also included.
- **Parts Inventory module** – The system also includes a comprehensive Inventory Control system that allows reordering of parts, tracking of parts

used, average pricing or FIFO pricing control, bar code printing, component failure analysis, Bin numbering, cycle count reports and parts inventory lists.

- **Purchase Order module** – The system also supports a full purchase order module that allows the ordering of parts or other commodities for your company. Vendor tracking, PO status reporting, blanket POs, case-lot ordering are all supported.
- **Pump and Tank and Fueling module** – The Pump and Tank and Fueling module allows you to track the amount of fuel you are dispensing into your equipment and how much fuel you have in your tanks. Additionally the inventory system integrates with the tank when ordering fuel and averaging the price of the fuel in the ground. Includes tracking for Many States, Taxable Price and Turnpike Miles. System allows for Quick Fuel manual input data.
- **Vehicle Status** –The vehicle availability screen allows users to view, in real-time, the current status of each vehicle in the fleet.
- **Tire Tracking module** – The RTA Tire module is a comprehensive tire tracking system that allows you to track a tire from cradle-to-grave. It does require that you brand or tattoo your tires so that each carcass can be individually tracked. You can also track tire costs through the parts inventory system if you do not wish to brand/tattoo your tires individually.
- **Employee Management module** – track your mechanics, drivers and other shop personnel. Mechanics are tracked via the work order system as well with each hour of work being recorded. Additionally, indirect labor can also be tracked and reported on. Certifications can also be tracked here.
- **Dashboards** – the system comes installed with a comprehensive dashboard tool that you can customize for each user in the fleet. Whether you are management or part of the team of mechanics – a custom dashboard (up to 9 for each user) can be created to keep you informed of items in the shop. The Dashboard automatically refreshes every 15 minutes.
- **Mounted Equipment** – Equipment can be mounted and dismounted through the vehicle record or through the equipment record. Radios, GPS, Computers, and First Aid Kits are all examples.
- **Warranty Tracking** – Track OEM, Bumper to Bumper and Parts Warranties – Recover lost revenue by auto creating a claim submission form right from the work order. Analyze performance by manufacturer, makes, models, years, part

types, vendors, size etc providing you with actual failure statistics. Create, submit, process, receive, post and report.

- **Reports** – Over 100 Standard Reports provide unique cost breakdowns and analysis for your company specifics. Most reports support the option to export data to spreadsheets and / or email capabilities in a pdf format. Reports provide historical, trending, performance, costing, downtime tracking, productivity, forecasts, utilization and more.
- **System Settings and Security module** – the RTA system includes a comprehensive security feature that allows you to turn off/on access to areas or features of the software. Additionally you can set a user up to be Read Only/Full Access to write data to the system.
- **Utilities I** - This package provides the ability to run a variety of special utilities which allow you to modify large groups of RTA data at once.
- **Utilities II** – This package provides the ability to run a variety of special utilities to globally update files in the RTA Fleet Management Software.
- **Electronic Fuel Interface** – User specific for depending on the following types of Fueling: Pumps and Tanks, Card Lock Systems, Credit/Fuel Cards, Dispatch Programs and Independent Fueling Companies.
- **Driver Reports** – This module will allow your drivers to enter their inspections (VIR – Vehicle Inspection Report) via a kiosk. These inspections show up on the shop screen and can then be moved to a work order, deferred, or “ignored”. Once a driver reported problem has been corrected (via a work order repair) – the driver is notified via the kiosk that the repair has been made.
- **Paperless Shop** – this module acts as a Time-clock for your mechanics. They can clock in and out of jobs and also indirect labor activities. It provides you accountability to 100% of their time in the shop and enhanced reporting gives you the ability to track direct vs. indirect labor as well as your shop direct labor ratio. Paid vs. Direct reporting is also available.
- **Motor Pool**– This module allows you to do reservations for vehicles within your fleet that are considered motor pool vehicles. Users can request vehicles and multiple rate structures are available for billing of the rental period.
- **Paperless Inspection** – This module allows you to create customized inspection forms that can be used from a tablet (using Remote Desktop

connection). The technician can perform an inspection (based on your custom form) and then submit the inspection to the RTA system. A work order can be generated automatically from the inspection as well.

- **Watch Dog** – Data analysis will allow you to choose specific alerts by design within a single preferred location. A list of items is displayed with a count of occurrences and drill down capability to show the detail of the reported items.
- **Vehicle Wash** - Module provides a method for tracking vehicles that are washed with costing information.
- **Key Performance Indicators** – Obtain data for Vehicles, Parts, Work Orders, Fuel, Tires, Purchase Orders, Paperless Shop and Motor pool in a chart or numerical format. Data compares information for highs/lows/averages and totals.
- **Image Viewer** – This module will work with most Master menu screens, allowing the user to attach pictures and text files, such as Material Safety Data Sheet (MSDS), warranties information from the manufacturer, schematics or instructions for examples. Digital photographs of vehicles and equipment can all be stored and viewed throughout numerous modules.

**The system build will take approximately 1-2 days.**

## **Phase 2: Installation**

The City of Novi will have a hosted system. A dedicated hosted server will be set up and the RTA system will be installed on that server. See attachment for further description and specifications of the hosted system. **The time to set up the server and install the RTA system will be approximately 1 week.**

## **Phase 3: Data Conversions**

If the City of Novi elects to do data conversions then instructions will be given as to how to send RTA the city's current fleet data for conversions. Once RTA receives the data, the assigned programmer will go through the data and write a conversion program. When the conversion program is completed, it will be installed on the hosted server to begin importing data. Once the conversion program is run, it will populate the RTA system with the city's fleet data consisting of asset records, parts, vendors, departments, employees and work orders. RTA's programmer will assist and

answer questions during the entire process. Once conversions are completed then there will be a period of testing to make sure the data converted properly. The city's staff will go through the populated data in the RTA system to test and validate the data. If any changes need to be made to the conversion program then RTA will make the change. **The time frame to complete data conversions once data is received by RTA is approximately 4-6 weeks.**

#### **Phase 4: Fuel Interface / GPS Interface**

RTA will write a fuel interface to the city's existing fueling system as well as an interface to its gps system. RTA will send the City of Novi a fuel interface worksheet that needs to be completed before the interface can be written. A sample file layout will also need to be provided to RTA. Once the fuel interface has been written then it will be installed on the hosted system and a period of testing will occur to make sure the fuel data is importing correctly into the RTA system. If any changes need to be made to the interface then RTA will make the change. **The time frame to complete the two interfaces is approximately 4-6 weeks from the time the completed worksheet and sample file are delivered to RTA.** If the City of Novi needs assistance completing the worksheet then RTA will provide the assistance.

#### **Phase 5: System Implementation**

Once the RTA system has been installed and data conversions have been completed then system implementation will begin. The purpose of the system implementation is to go over the setup of the RTA system and to formulate a plan for using the RTA system. The implementation sessions will be a series of scheduled phone calls. Each area / module of the RTA system that City of Novi will utilize will be covered in depth.

#### **Phase 6: Onsite Training**

Once data conversions and system implementation are completed then we will move on to training. RTA will send a trainer to the City of Novi to conduct three days of training. Prior to the training, the RTA trainer will be in contact to discuss the training schedule as well as what specific topics will be covered and on what days. Specific groups to be trained can be identified and scheduled for the training accordingly. As well as onsite training, training videos will be provided and the option to take online classes. Here is a general outline of topics that can be covered during training:

## **Getting started**

- Menu explanation
- Help prompts/defaults
- About RTA screen
- Global keys
- Setup screens/switches

## **Initial setup**

- Facilities
- Departments
- Customers
- VMRS codes
- User Security

## **Vehicles**

- Help list
- Add vehicle
- Main Screen field explanations (what's required/not?)
- PM interval setup; partkits; posting history
- Complete screen explanations
- Add using template
- Vehicle notes/service notes
- Vehicle List by #/dept
- PM report
- Delete/renumber
- Odometer changes
- Difficulty factors
- Warranty

## **Fueling**

- Fuel Types
- Tanks
- Pumps
- Quick Fuel Entry & Odometer update
- Open Fuel List
- Post to Pumps and Tanks
- Variance Report
- Closed Fuel List
- Fuel Billing Report
- EFI Overview



Tricoder

## **Parts Inventory**

Vendors

Parts Master Screen

Add a part quickly (only through vendor xref)

Add another part, field by field explanations

Complete the field by field explanations

Add a warranty part

Add a Tire part

Parts Lists (MPLx)

Tags and Barcoding

Inventory methods

Manually using MPLI & PAI

Tricoder

Warranties

Partkits

## **Requisitions and Purchase Orders**

Create Purchase Order

PO header info

Add Line

Edit Line

Receive Line by Line

Partial Qty/Back-Orders

Receive Page

Purchase Order List Box

Switches affecting PO's

Blanket PO's

RTA's Reorder Process

Edit/print requisition list

Auto-Create PO's

Print PO Transactions

## **Work Orders**

Mechanics

Work Orders

WO header info

Add Line

Edit Line

Shop and Time Stamp WO prints  
Post Parts & Labor  
Corrections (backing out)  
Posting Outside  
Print Regular WO  
Other WO buttons (view WO, history, etc)  
Switches affecting WO's  
Work Order Reports (ROT/ROD/RPA)

Quick Labor Posting

Templates

Service Bulletins

Estimates

Paperless Shop overview

### **Tires Inventory Overview**

Add tire

Mount

Dismount to Capper

Return from Capper to Inventory

### **End of Period & Reports**

Vehicle Cost Reports (RVV & RCV)

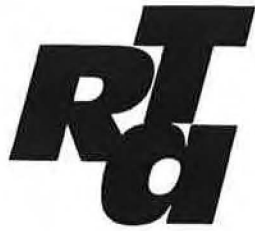
End of Period Vehicles

End of Period Parts

End of Period Tires

End of Week/Month Mechanics

Lastly, during all six primary phases, RTA's technical support staff will always be available to assist in answering questions and providing guidance and best practices.



**RON TURLEY ASSOCIATES, INC.**

**FLEET MANAGEMENT SOFTWARE & SUPPORT SERVICES**

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Phone: 800-279-0549 • 623-581-2447 Fax: 623-582-1747

Website: [www.rtafleet.com](http://www.rtafleet.com)

## **Hosting Services Agreement for Cloud Hosted RTA Fleet Management Software by Ron Turley Associates**

This Customer Agreement (the "Agreement") is between you and Ron Turley Associates ("RTA"). You are agreeing to this Agreement not as an individual but on behalf of your company, "Customer" or "you" means your company, and you are binding your company to this Agreement.

RTA may modify this Agreement from time to time, subject to the terms in Section 8 (Changes to this Agreement).

**This agreement takes effect when you click on the "I accept" (or similar button) that is presented to you at the time of your Order, or by using or accessing RTA's Cloud Hosted Fleet Management Software. You represent to us that you are lawfully able to enter into contracts. If you are entering into this Agreement for an entity, such as the company you work for, you represent to us that you have legal authority to bind that entity.**

### **1. Service Provided and Customer's Use of the Service**

1. RTA will allow the Customer to access software provided by RTA through use of an encrypted and password protected RemoteApp RTA will provide software, including installation, maintenance, support, and periodic upgrades; and database administration services (dba), including operating system/security (collectively the "Service").

2. The Customer is hereby granted a non-exclusive, non-transferable, limited license to access and use the Service subject to the terms and conditions contained in the Agreement.
3. RTA does not review or pre-screen the contents of electronic data uploaded or posted to the Service ("Content") by the Customer, and RTA claims no intellectual property rights with respect to the Content.
4. The Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit access to the Service, use of the Service, or any portion of the Service, including, but not limited to the HTML or any visual design elements without the express written permission from RTA.
5. The Customer agrees not to modify, reverse engineer, adapt or otherwise tamper with the Service or modify another website so as to falsely imply that it is associated with the Service, RTA, or any other software or service provided by RTA.
6. The Customer agrees not to use the Service in any manner which may infringe copyright or intellectual property rights or in any manner which is unlawful, offensive, threatening, libelous, defamatory, pornographic, and obscene or in violation of the Agreement.
7. The Service is protected by United States and international copyright laws and treaties, as well as other laws and treaties. Except for the non-exclusive license granted pursuant to the Agreement, the Customer acknowledges and agrees that all ownership, license, intellectual property and other rights and interests in and to the Service shall remain solely with RTA.
8. RTA reserves the rights at any time, and from time to time, to modify or discontinue, temporarily or permanently, any feature associated with the Service, with notice.

9. RTA reserves the right to temporarily suspend access to the Service for operational purposes, including, but not limited to, maintenance, repairs, or installation of upgrades, and will endeavor to provide reasonable notice prior to any such suspension. Refer to the Service Level Agreement for details.
10. The Customer understands and acknowledges that RTA utilizes a SSAE 16 SOC II Type II certified data center and network equipment provided by a third party company. While RTA has taken steps to ensure that all information is held in a secure fashion, the possibility exists that the data center may fail and the Customer's data may be lost. Additionally, RTA cannot be held responsible for any data loss occasioned by the actions or inactions of the third party.
11. RTA will provide access to data backups on an automated, scheduled interval should Customer desire to archive a local copy of the data backup files. Email [hosting@rtafleet.com](mailto:hosting@rtafleet.com) to request this additional service option. No additional fee is charged for this optional service.
12. The Customer understands and agrees that RTA cannot and does not control the flow of data to or from the network or on other portions of the internet. At times, actions or inactions of third parties may impair or disrupt Customer's connections to the internet or portions thereof. The Customer releases RTA from any liability resulting from or relating to such events. Refer to the Service Level Agreement for details.

## **2. Payment**

1. The Customer will pay RTA on a recurring basis due on or before the first day of each period as outlined in the pricing proposal provided by an RTA Account Manager.
2. Such payments will begin upon execution of the Agreement and will continue on the recurring basis as specified in the pricing proposal following execution of the Agreement. Any payments made are non-refundable. Any payments received

after the first day of each calendar month are subject to a late fee equal to one and one-half percent per month, calculated on a daily basis.

3. No refunds or credits will be issued for partial months that the Customer utilizes the Service.
4. If the Customer fails to pay any payment due within Thirty (30) days of the due date, RTA shall have the right to suspend the Customer's access to the Service or take any other steps necessary to ensure payment.
5. Customer may purchase upgrades to the software or service at any time during the term of the agreement, such as additional vehicle asset licenses, additional user licenses, or software add-on modules. Applicable pricing increase for the upgrades will apply.

### **3. Term of Service**

1. If Customer should wish to cancel the Agreement, it may do so by providing thirty (30) days notice to RTA of intent to cancel, and paying all outstanding charges.
2. The Agreement shall continue on a month-to-month basis under the same terms as the Agreement, subject to mutual cancellation at any time upon thirty (30) day written notice from one party to the other.
3. RTA, in its sole discretion, has the right to suspend or discontinue providing the Service to any Subscriber, with 30 days notice, for non-compliance with the Agreement, and pursue any other remedy legally available to it.
4. Upon cancellation or termination of the Agreement, RTA will provide a system backup which will be made available for download by Customers who have purchased the Fleet Management Software and paid for in full.
5. Upon cancellation or termination of the Agreement, all Content associated with such subscription will be irrevocably

deleted from the Service after 90 days, and RTA will have no obligations to maintain such Content thereafter.

6. Upon cancellation or termination of the Agreement, RTA will provide the option to purchase the software and include a system backup to Customer's who are leasing the Fleet Management Software or are purchasing the software but have not yet paid for in full.
7. All outstanding balances must be paid in full prior to system backups being delivered to Customer per sections 3e or 3f.

#### **4. Customer Obligations**

1. Customer shall designate, in writing, contact information for at least two representatives, including emergency contact information. Such representatives shall be notified in the event of any emergency situation related to the Service. Any obligation of RTA related to any emergency situation shall be completed once RTA contacts either of the representatives either by telephone or by sending an email message to a representative. If the Customer fails to designate such emergency contacts, RTA shall have no obligation in an emergency situation.
2. The Customer shall comply with all reasonable requests of RTA, including, but not limited to, delivering information to RTA such as is necessary to perform the Service. RTA shall not be liable for any failure to deliver the Service that is caused by the failure of the Customer to comply herewith.

#### **5. Representations of the Parties**

1. Each party hereto represents and warrants that as of now, and at all times throughout the Agreement, (1) it is duly organized and has the legal right and authority to enter into the Agreement and to perform its obligations under the Agreement; and (2) the performance of its obligations under the Agreement does not violate any laws or regulations and does not breach any agreements with third parties.

## **6. Warranty and Limitation of Liability**

1. RTA warrants that the Services and intellectual property rights provided by RTA or used by RTA to provide the Services do not infringe on the intellectual property rights of any third party in the United States.
2. RTA and its officers, employees and affiliates shall not be liable for any direct, indirect, incidental, special, consequential or exemplary damages, including but not limited to, damages for loss of profits, damage to the Customer's equipment, goodwill, use, data or other intangible losses, regardless of whether RTA had notice of the possibility of such damages, resulting from the use of the Service, except in the event of such damages arising out of or relating to the negligent act or omission of RTA, its officers, employees, agents or affiliates.
3. Notwithstanding anything to the contrary in this Agreement, RTA shall abide by all of its established security procedures and its online privacy policy, if applicable, in all respects; shall at all times comply with its privacy policy and all applicable laws, rules and regulations, and shall use commercially reasonable efforts to prevent the accidental unauthorized use, copying or disclosure of the Customer's personal information. RTA shall maintain reasonable security measures designed to ensure the confidentiality of such personally identifiable data and to protect it from unwarranted, accidental or unauthorized access, disclosure, modification or destruction.
4. RTA will defend, indemnify and hold harmless Customer and its affiliates, its respective shareholders, directors, officers, employees, subcontractors, agents and representatives during and after the Term of this Agreement from and against any and all third-party claims, demands, suits, judgments, settlements, losses, liabilities, deficiencies, and expenses of any nature (including reasonable attorneys' fees) exclusively resulting from, or arising exclusively out of RTA's



performance under this Agreement, including, but not limited to, any actual or alleged: (i) negligent acts or omissions attributable exclusively to RTA; (ii) any breach of a third party's intellectual property rights allegedly caused exclusively by RTA and/or, for additional clarity, any claim that intellectual property rights furnished by RTA infringes on the intellectual property rights of any third party. RTA specifically disclaims any duties or obligation to defend, indemnify, or pay for any losses, liabilities, claims, deficiencies, and expenses of any nature (including attorneys' fees) incurred by Customer arising out of its own negligence (including passive or active), nonfeasance, or malfeasance or other breach arising out of this Agreement.

## **7. Miscellaneous Provisions**

1. The Customer shall not assign the Agreement without the express written consent of RTA, which shall not be unreasonably withheld. Any assignment contrary to this provision will be null and void. RTA may assign the Agreement or delegate its duties under the Agreement.
2. Any notice required to be given under the Agreement shall be in writing and may be made either by over-night mail or by electronic mail with return receipt requested. Such notice will be deemed given the following business day regardless of the manner in which it was sent. Notice to Customer shall be delivered to the email address for Customer's primary contact on file. Notice to RTA shall be given to the following address/email addresses: [billkiff@rtafleet.com](mailto:billkiff@rtafleet.com) and [hosting@rtafleet.com](mailto:hosting@rtafleet.com).
3. RTA may not use the name of Customer in its marketing efforts or any other use of the name of Customer without prior written consent from Customer.
4. Governing Law: The Agreement shall be construed in accordance with the laws of the State of Arizona, without regard to conflict or choice of laws principles.

5. If any dispute arises regarding any aspect of the Agreement, including whether a party hereto is in breach, the parties shall retain the services of an independent arbitrator through the American Arbitration Association. Such arbitration shall be conducted in Phoenix, Arizona. The reasonable costs and attorneys' fees incurred by the parties shall be charged against the non-prevailing party in the arbitration.
6. Severability; Waiver. If any provisions of the Agreement are held to be invalid, illegal, or unenforceable under present or future laws, such provisions will be struck from the Agreement or amended, but only to the extent of their invalidity, illegality or unenforceability. The parties remain legally bound by the remaining terms of the Agreement, and the Agreement will be deemed reformed in a manner as consistent as reasonably possible with the original intent of the parties as expressed in the Agreement. Failure of either party to enforce any right under the Agreement will not be deemed a waiver of such right and will not constitute a waiver of its future enforcement of such right or any other rights.
7. Integration; Modification. The Agreement expresses the complete and final understanding of the parties with respect to the subject matter hereof, and supersedes all prior communications between the parties, whether written or oral, with respect to the subject matter hereof. No modification of the Agreement will be binding upon the parties hereto, unless in writing and executed by Customer and RTA. Any additional or different terms in any purchase order or other response by Customer shall be deemed objected to by RTA without need of further notice of objection, and shall be of no effect and in no way binding upon RTA.
8. Headings; Number and Gender. All headings and captions are for convenience only and are of no meaning in the interpretation or effect of the Agreement. Words in the singular include the plural and words in the plural include the singular, according to the requirements of the context. Words importing a gender or no gender include all genders.

9. The respective rights and obligations of RTA and Customer, which by their nature would continue beyond the termination or expiration of the Agreement, including without limitation, the rights and obligations regarding payment, ownership, confidentiality, limitation of liability, and indemnification, shall survive the termination or expiration of the Agreement.
8. Changes to this agreement
    1. We may update or modify this Agreement from time to time. If a revision meaningfully reduces your rights, we will use reasonable efforts to notify you (by, for example, sending an email to the billing or technical contact you designate in the applicable Order, posting on our blog, or in the Product itself). If we modify the Agreement during your License Term or Subscription Term, the modified version will be effective upon your next renewal of a License Term, Support and Maintenance term, or Subscription Term, as applicable. In this case, if you object to the updated Agreement, as your exclusive remedy, you may choose not to renew, including cancelling any terms set to auto-renew.
    2. If you do not agree to the updated Agreement after it becomes effective, you will no longer have a right to use the product. For the avoidance of doubt, any Order is subject to the version of the Agreement in effect at the time of the Order.

# RTA Cloud Hosting Service Level Agreement

## 1. Agreement Overview

This Agreement represents a Service Level Agreement (“SLA” or “Agreement”) between *Ron Turley Associates, Inc.* and Customers with an active contract for Cloud Hosted Fleet Management Software service and IT services required to support and sustain the product or service.

This Agreement remains valid until superseded by a revised agreement. This Agreement outlines the parameters of all services covered as they are mutually understood by RTA and contracted customers using the service. This Agreement does not supersede current processes and procedures unless explicitly stated herein.

## 2. Goals & Objectives

The **purpose** of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent service, support and delivery to the Customers by Ron Turley Associates, Inc.

The **goal** of this Agreement is to obtain mutual agreement for service provision between Ron Turley Associates, Inc. and contracted customers.

The **objectives** of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities.
- Present a clear, concise and measurable description of service provision to the customer.
- Match perceptions of expected service provision with actual service, support & delivery.

## 3. Service Agreement

The following detailed service parameters are the responsibility of Ron Turley Associates, Inc. in the ongoing support of this Agreement.

### 3.1. Service Scope

The following Services are covered by this Agreement;

- Manned telephone support
- Monitored email support
- Software monitoring
- Data Center monitoring
- Service Uptime

### 3.2. Customer Requirements

**Customer** responsibilities and/or requirements in support of this Agreement include:

- Payment for service related invoices at the agreed interval.
- Reasonable availability of customer representative(s) and/or Customer IT staff when resolving a service related incident or request.
- Customer IT staff is responsible for local computers, printers, and local network infrastructure maintenance.
- Customer IT staff is responsible for maintaining a suitable internet connection and communication with applicable Internet Service Providers.
- Customer will notify RTA by email ([hosting@rtafleet.com](mailto:hosting@rtafleet.com)) of changes in staff requiring addition or deletion of server user accounts within 1 business day.
- Customer maintains user accounts and user privileges within the RTA Fleet Management Software.

- Provide information about hours of operation to assist service administrators in scheduling planned maintenance for minimal disruption to Customer.
- If hours of operation coincides with RTA business hours, work with service administrators to accommodate necessary maintenance during business hours.

### 3.3. Service Provider Requirements

**Ron Turley Associates, Inc.** responsibilities and/or requirements in support of this Agreement include:

- Installing, configuring, and maintaining servers and network infrastructure related to the service.
- Maintaining disk storage related to the service.
- Perform and retain backups of Customer data for the duration of contract plus 90 days.
- Meeting response times associated with service related incidents.
- Appropriate notification to Customer for scheduled maintenance which would occur during Customer's normal operating hours (operating hours provided by Customer to RTA during initial setup of the service).
- Install upgrades and updates to the Fleet Management Software.
- Monitor performance metrics related to proper operation of the service.
- Provide access to data backups on an automated, scheduled should Customer desire to archive a local copy of the data backup files. Customer will submit request to service administrators (hosting@rtafleet.com) if access to data backups is desired.
- Use commercially reasonable efforts to make the service available with a Monthly Uptime Percentage of at least 99.8%, in each case during any calendar month. In the event Ron Turley Associates

does not meet the Service Commitment, you will be eligible to request a Service Credit.

If the monthly uptime is between 99.5% and 99.79%, you may request up to 10% of your monthly service charge.

If the monthly uptime is less than 99.5%, you may request a credit of 50% of your monthly service charge.

### **3.4. SLA Exclusions**

The Service Commitment does not apply to any unavailability, suspension or termination of service or performance issues: (i) that result from a suspension of the Agreement; (ii) caused by factors outside of our reasonable control, including any force majeure event or Internet access or related problems beyond the physical point at which the private network of Ron Turley Associates' data center connects to the public network; (iii) that result from your equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within our direct control); (iv) that result from any scheduled maintenance, with at least 48 hours notice provided to customer via email; (v) that result from any routine scheduled maintenance outside of customer's normal business hours; (vi) arising from our suspension and termination of your right to use the Fleet Management Software service in accordance with the Agreement. If availability is impacted by factors other than those used in our Monthly Uptime Percentage calculation, then we may issue a Service Credit considering such factors at our discretion.

## **4. Service Management**

Effective support of in-scope services is a result of maintaining consistent service levels. The following sections provide relevant details on service availability, monitoring of in-scope services and related components.

### **4.1. Service Availability**

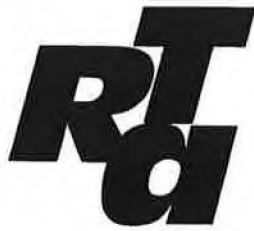
Coverage parameters specific to the service(s) covered in this Agreement are as follows:

- Access to the service: 24/7 (99.8% uptime)
- Telephone support : 5:00 A.M. to 5:00 P.M. Monday – Friday
  - Calls received out of office hours will be handled on the next business day
  - Calls received on holidays will be handled on the next business day
- Email support: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
  - Emails received outside of office hours handled on the next business day
- Software monitoring: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
  - RTA Fleet Management Software records error conditions to a log file when possible. RTA service administrators monitor the logs and perform necessary actions during business hours.
- Data Center monitoring: 24/7
  - Server hardware and data center network are monitored with industry standard tools 24/7 by RTA service administrators as well as technicians on duty at the contracted Network Operations Center where RTA servers are located.

#### **4.2. Service Requests**

In support of services outlined in this Agreement, the Service Provider will respond to service related incidents and/or requests submitted by the Customer within 0-4 hours (during business hours).





## **RON TURLEY ASSOCIATES, INC.**

### **FLEET MANAGEMENT SOFTWARE & SUPPORT SERVICES**

17437 North 71<sup>st</sup> Dr. Suite 110

Glendale, AZ 85308

Phone: 800-279-0549 • 623-581-2447 Fax: 623-582-1747

Website: [www.rtafleet.com](http://www.rtafleet.com) Email: [rtafleet@rtafleet.com](mailto:rtafleet@rtafleet.com)

## **RTA Main System Modules**

Your system includes several comprehensive system modules. The following is a brief list of the modules that are included in your purchase. Additional add-on modules are described in the pages that follow:

- **Vehicle/Equipment Maintenance module** – this module includes PM tracking, Vehicle birth certificate info, cost tracking, audit reporting, vehicle history tracking, Vehicle capitalization/depreciation tracking, vehicle replacement monitoring, Vehicle washes, Vehicle status/down tracking.
- **PM Due Listing** – This option displays a list of all vehicles due for PM services. Once the list is displayed, it can be narrowed down to display only the PMs that have already been assigned to work orders or the PMs that still need to be assigned. Work Orders or Estimate Work Orders can also be auto-created for unassigned PMs directly from this option.
- **Work Order module** – this module is a comprehensive Repair Order system that allows you to create work orders, check lists, posting of parts/labor/tires/warranty. You can also track your mechanics/technicians and measure time standards against their actual work time on jobs. Full Work Order cost reporting is available by Vehicle, Facility, Customer or Department. Flat rate jobs and Work Order estimating is also included.
- **Parts Inventory module** – The system also includes a comprehensive Inventory Control system that allows reordering of parts, tracking of parts used, average pricing or FIFO pricing control, bar code printing, component failure analysis, Bin numbering, cycle count reports and parts inventory lists.
- **Purchase Order module** – The system also supports a full purchase order module that allows the ordering of parts or other commodities for your company. Vendor tracking, PO status reporting, blanket POs, case-lot ordering are all supported.
- **Pump and Tank and Fueling module** – The Pump and Tank and Fueling module allows you to track the amount of fuel you are dispensing into your equipment and how much

fuel you have in your tanks. Additionally the inventory system integrates with the tank when ordering fuel and averaging the price of the fuel in the ground. Includes tracking for Many States, Taxable Price and Turnpike Miles. System allows for Quick Fuel manual input data.

- Vehicle Status –The vehicle availability screen allows users to view, in real-time, the current status of each vehicle in the fleet.
- Tire Tracking module – The RTA Tire module is a comprehensive tire tracking system that allows you to track a tire from cradle-to-grave. It does require that you brand or tattoo your tires so that each carcass can be individually tracked. You can also track tire costs through the parts inventory system if you do not wish to brand/tattoo your tires individually.
- Employee Management module – track your mechanics, drivers and other shop personnel. Mechanics are tracked via the work order system as well with each hour of work being recorded. Additionally, indirect labor can also be tracked and reported on. Certifications can also be tracked here.
- Dashboards – the system comes installed with a comprehensive dashboard tool that you can customize for each user in the fleet. Whether you are management or part of the team of mechanics – a custom dashboard (up to 9 for each user) can be created to keep you informed of items in the shop. The Dashboard automatically refreshes every 15 minutes.
- Mounted Equipment – Equipment can be mounted and dismounted through the vehicle record or through the equipment record. Radios, GPS, Computers, and First Aid Kits are all examples.
- Warranty Tracking – Track OEM, Bumper to Bumper and Parts Warranties – Recover lost revenue by auto creating a claim submission form right from the work order. Analyze performance by manufacturer, makes, models, years, part types, vendors, size etc providing you with actual failure statistics. Create, submit, process, receive, post and report.
- Reports – Over 100 Standard Reports provide unique cost breakdowns and analysis for your company specifics. Most reports support the option to export data to spreadsheets and / or email capabilities in a pdf format. Reports provide historical, trending, performance, costing, downtime tracking, productivity, forecasts, utilization and more.
- System Settings and Security module – the RTA system includes a comprehensive security feature that allows you to turn off/on access to areas or features of the

software. Additionally you can set a user up to be Read Only/Full Access to write data to the system.

- Utilities I - This package provides the ability to run a variety of special utilities which allow you to modify large groups of RTA data at once.
- Utilities II – This package provides the ability to run a variety of special utilities to globally update files in the RTA Fleet Management Software.

### **Optional / Add-On Modules:**

**Electronic Fuel Interface** – User specific for depending on the following types of Fueling: Pumps and Tanks, Card Lock Systems, Credit/Fuel Cards, Dispatch Programs and Independent Fueling Companies.

**Paperless Shop** – this module acts as a Time-clock for your mechanics. They can clock in and out of jobs and also indirect labor activities. It provides you accountability to 100% of their time in the shop and enhanced reporting gives you the ability to track direct vs. indirect labor as well as your shop direct labor ratio. Paid vs. Direct reporting is also available.

**Motor Pool**– This module allows you to do reservations for vehicles within your fleet that are considered motor pool vehicles. Users can request vehicles and multiple rate structures are available for billing of the rental period.

**Paperless Inspection** – This module allows you to create customized inspection forms that can be used from a tablet (using Remote Desktop connection). The technician can perform an inspection (based on your custom form) and then submit the inspection to the RTA system. A work order can be generated automatically from the inspection as well.

**Accident Tracking**– This module facilitates the tracking of the multitude of information needed when an accident occurs. Whether it's a police report, a picture, an insurance form or some other transaction – these can all be tracked for each accident in your fleet.

**Driver Reports** – This module will allow your drivers to enter their inspections (VIR – Vehicle Inspection Report) via a kiosk. These inspections show up on the shop screen and can then be moved to a work order, deferred, or “ignored”. Once a driver reported problem has been corrected (via a work order repair) – the driver is notified via the kiosk that the repair has been made.

**Key Performance Indicators** – Obtain data for Vehicles, Parts, Work Orders, Fuel, Tires, Purchase Orders, Paperless Shop and Motor pool in a chart or numerical format. Data compares information for highs/lows/averages and totals.

**Best of Crystal** – Available only with Oracle and SQL – Allows you direct access to the RTA data files. Provide your own preferences to desired reports.

**Tool Check Out** - Module allows tracking of tool and equipment inventory. Classify/categorize types of tools. Quick check tools in or out. Track status, availability, out for repair or other. Track who has checked out which specific tools and how long they have been checked out. Track tool usage to identify needs.

**Best Practices** – Option is designed as a user defined documentation option within the RTA system. Create your own unique company best practices and policies individual information screen. Set standards for use of the system with company policy.

**Messenger** – Simple messaging option within the RTA software allowing employees to create and send messages to each other.

**Vehicle Wash** - Module provides a method for tracking vehicles that are washed with costing information.

**Shop Scheduler** – This module allows for users to request and reserve appointments to bring in assets for preventive maintenance or pre-approved work. Once time slot is accepted then automated email status notifications begin.

**Dashboard Alerts** – Dashboard alerts allow the user to set specific benchmarks to be set in various elements of the dashboard and have alerts be emailed when any of these benchmarks are met or exceeded.

**Compatible Fueling Systems** – Gas Boy, FuelMaster, FuelMan, Petrovend, OPW, FuelForce

**Compatible GPS / AVL Systems** – GPS Insight (RTA partner), GeoTab, PeopleNet, Omnitrac, FleetMatics, Verizon Networkfleet, Zonar

# Barcode Solutions



RTA offers barcode readers and printers to meet a variety of scanning needs. Barcode scanners virtually eliminate data errors, enhance inventory control, and speed up shop functions. RTA's barcode solutions are robust and designed to excel in harsh environments.



**Model #: LZ365**  
**Price: \$595\***

## Stationary Scanner

The **LZ365 Stationary Scanner** uses the industry's highest speed scan engine for improved barcode reading performance. This makes it easy to read barcodes that are damaged, worn or dirty. It has a 12" scanning range from a standard barcode. The LZ365 attaches via USB, has an optional hands-free stand available, and comes with a 2-year warranty.



**Model #: LZ360RF**  
**Price: \$795\***

## Cordless Scanner

The **LZ360RF Cordless Scanner** allows you to scan up to 300 feet away from your computer. The reader is designed with superior wireless range in tough industrial environments. The USB base enumerates as a USB HID keyboard or a serial/com port.



**Model #: LT5101**  
**Price: \$1,295\***

## Portable Tricoder

The **LT5101 Portable Tricoder** is a portable data collection scanner with a built-in laser for fast barcode data entry. The full-function keypad also makes it easy to input non-barcode entries. It requires programming before shipping and holds up to 3 RTA portable programs, typically Parts Inventory, Inventory Bin, and P.O. Parts Received.



**Model #: CL-S700**  
**Price: \$1,495\***



## Large Printer

The CL-S700 provides industrial printing with added speed and capacity. It prints up to 7 labels per second, accommodates rolls of 5,000 piggyback labels, and comes with a 2-year warranty. The CL-S700 ships with 1 roll of 5,000 single labels and 1 printer ribbon. It can be networked using a networking card.

**Model #: CL-S621**  
**Price: \$895\***



## Small Printer

The CL-S621 offers versatility and speed, printing up to 4 labels per second. It accommodates rolls of up to 1,000 piggyback labels and comes with a 1-year warranty. The CL-S621 ships with 1 roll of 1,000 single labels and 1 printer ribbon. It can be networked using a networking card.

### RTA Portable Programs

1. Parts Inventory  
(cycle counts, spot checking)
2. Odometer Update (miles, hours)
3. P.O. Parts Received
4. P.M. Update
5. Fueling (standard)
6. Fueling (oil, transmission fluid)
7. Fueling (oil, ATF, antifreeze)
8. Inventory Bin (captures existing, reorganizes)
9. Vehicle Wash
10. Work Orders

### Labels and Ribbons

- Rolls of 1,000 or 5,000 labels per roll in either standard or piggyback
- Poly labels and resin ribbons for use outdoors, on vehicles or for long-term/permanent identification



# RTA DEMONSTRATION FLEET KEY PERFORMANCE INDICATOR REPORT

DATE: 04/21/2016

TIME: 12:25 p.m.

FACILITY: 00001  
DATE: First TO Last

PAGE: 1

SECTION	DESCRIPTION	VALUE
ASSETS	** Total assets:	6
	Total license cost:	\$0.00
	** Total classes:	6
	** Total makes:	5
	** Total models:	6
	** Average age of assets in years:	13.67
	** Oldest asset:	3 - 16.00 years
	Average miles per gallon:	35.6
	Highest miles per gallon vehicles:	
	1. 3	233.6
	2. 5	216.7
	3. 1	39.8
	4. 2	29.5
	5. 4	21.2
	Total repair cost:	\$189,526.57
	Average repair cost per asset:	\$31,587.76
	Total fuel cost:	\$8,253.91
	Average fuel cost per asset:	\$1,375.65
	Total cost:	\$197,971.48
	Average cost per asset:	\$32,995.25
	Total miles driven:	99,427.2
	Total assets with no miles driven:	0
	Total cost per mile:	\$1.99
	** Total PMs due today:	0
** Total PMs past due:	11	
** Total assets status available:	4	
** Total assets status down:	2	
** Total bumper to bumper warranty due in 30 day/3000 mi:	0	
PARTS	** Total parts:	44
	** Total parts with inventory on hand:	29
	** Total parts with no inventory on hand:	15
	** Total inventory value:	\$621,978.32
	** Yearly inventory turn over rate:	0.00
	** Inventory pricing breakout percentages:	
Less than \$10.00:	95.4%	

\*\* - Date range not used in figuring KPI



**RTA DEMONSTRATION FLEET  
KEY PERFORMANCE INDICATOR REPORT**

DATE: 04/21/2016

TIME: 12:25 p.m.

FACILITY: 00001  
DATE: First TO Last

PAGE: 2

SECTION	DESCRIPTION	VALUE
	Less than \$50.00:	1.7%
	Less than \$150.00:	1.9%
	Less than \$500.00:	0.0%
	\$500.00 and greater:	0.8%
	Total parts with no usage:	13
	Value of parts with no usage:	\$608,991.65
**	Total parts with no usage in 13 periods:	9
**	Total parts value with no usage in 13 periods:	\$604,165.00
**	Total warranty parts:	10
**	Total non chargeable parts:	6
**	Total consignment parts:	0
**	Total stocked parts:	31
**	Inventory price breakouts by part type:	
	PART:	\$614,778.53
	FUEL:	\$2,282.31
	TIRE:	\$0.00
	OIL:	\$2,155.60
	ATF:	\$2,491.84
	ANTIFREEZE:	\$277.54
	HYDRAULIC FLUID:	\$0.00
	GEAR OIL:	\$0.00
	CORE:	(\$7.50)
**	Total bin locations:	27
**	Total non-stock parts with inventory:	1
**	Total non-stock parts with no inventory:	12
**	Ratio of stock to non-stock parts:	2:1
	Total warranty claims submitted:	388
	Total warranty claims received:	388
	Value of credits from warranty claims:	\$2,763.95
**	Total outstanding warranty claims:	337
WORK ORDERS	Total WOs worked on:	1,362
	Total WO cost:	\$218,258.12
	Average WO cost:	\$160.25
	Highest WO cost:	
	0000251 - asset #: 00001-4	\$16,132.26

\*\* - Date range not used in figuring KPI





**RTA DEMONSTRATION FLEET  
KEY PERFORMANCE INDICATOR REPORT**

**DATE: 04/21/2016**

**TIME: 12:25 p.m.**

**FACILITY: 00001**

**DATE: First TO Last**

**PAGE: 3**

SECTION	DESCRIPTION	VALUE
	** Oldest open WO: 0000089	3389.00 days
	** Total deferred jobs:	0
	** Total open driver reports:	31
	** Total open service bulletins:	0
	Most common repairs:	
	1. 066-001-000 OIL CHANGE	
	Total count:	530
	Total cost:	\$77,579.36
	2. 032-002-000 BATTERY	
	Total count:	394
	Total cost:	\$60,942.86
	3. 013-004-000 AD BRAKES	
	Total count:	142
	Total cost:	\$17,030.23
	4. 031-003-000 ALTERNATOR	
	Total count:	115
	Total cost:	\$34,554.18
	5. 018-014-000 STUD BOLT LUG ONE	
	Total count:	72
	Total cost:	\$1,338.30
	** Total open WOs:	5
	** Total open WO lines:	10
	Average days open for completed WOs:	19
	Total inside repairs:	1,336
	Total outside repairs:	204
	Ratio of inside to outside repairs:	7:1
	Highest repair cost assets:	
	1. 00001-1	\$132,002.09
	2. 00001-4	\$21,170.72
	3. 00001-2	\$17,697.26
	4. 00001-5	\$13,991.32
	5. 00001-9245-F	\$12,591.13

\*\* - Date range not used in figuring KPI



**RTA DEMONSTRATION FLEET  
ASSET COST REPORT**

**FACILITY: 00001  
ASSET: 2 TO 5  
DATE: First TO Last**

**DATE: 10/10/2011  
TIME: 09:34 a.m.  
ID: 1-55/RVA  
PAGE: 1**

ASSET	UNITS	FUEL	LUBRICANT	WASH	FIXED	MISC	OUTSIDE	TIRES	LABOR	PARTS	COST/UNIT	TOTAL COS
2	34800.0	3038.19	190.71	101.00	0.00	0.00	608.00	0.00	19966.82	1464.85	0.73	25369.5
3	11446.0	174.60	14.70	30.00	0.00	0.00	183.00	0.00	17205.88	1429.08	1.66	19037.2
4	4915.8	292.97	56.95	0.00	0.00	0.00	84.00	0.00	19970.77	1064.30	4.37	21468.9
5	6500.0	112.50	14.70	20.00	0.00	25.00	0.00	0.00	10390.19	118.94	1.64	10681.3



**RTA DEMONSTRATION FLEET  
ASSET COST REPORT**

**FACILITY: 00001  
ASSET: 2 TO 5  
DATE: First TO Last**

**DATE: 10/10/201  
TIME: 09:34 a.m.  
ID: 1-55/RVA  
PAGE: 2**

\*\*\*\*\*

\*\*\*\*\* REPORT TOTALS \*\*\*\*\*

\*\*\*\*\*

FUEL:	\$	3,618.26	FIXED:	\$	0.00	TIRES:	\$	0.00
OIL:	\$	277.06	MISC:	\$	25.00	LABOR:	\$	67,533.66
WASH:	\$	151.00	OUTSIDE:	\$	875.00	PARTS:	\$	4,077.17
			TOTAL UNITS:		57,661.8			
			COST / UNIT:	\$	1.33			
			TOTAL COST:	\$	76,557.15			



ASSET REPAIR HISTORY REPORT

FACILITY: 0001

STARTING VMRS CODE: 000-000-000  
ENDING VMRS CODE: 999-999-999

DATE: FIRST  
DATE: LAST

ASSET: 3  
ASSET: 3

UNIT: 3	LF MTR: 9350.0	CUR MTR: 9350.0	YR: 00	MAKE: Ford	DEPT: MCSO	SIZE: L	CLASS: Car	FUEL: U			
VMRS Code	DATE	WO NUM	LF-MILS	ODOM	WORK DESCRIPTION	OUT	PARTS	LABOR	TOTAL	HOURS MECHANIC	CC RC WA
013		TITLE >	BRAKES								
013-000-000	03282006	0000083	8650	8645	BRAKES		49.90	12.00	61.90	0.40 BILL	XX 1 XX
013-004-000	09222009	0000145	9350	9350	ADJUST BRAKES		0.00	9.00	9.00	0.30 PETE	XX 4 XX
013-004-000	08282009	0000137	9350	9350	ADJUST BRAKES		0.00	9.00	9.00	0.30 BILL	XX 4 XX
013-004-000	01172007	0000092	9010	9012	ADJUST BRAKES		0.00	9.00	9.00	0.30 BILL	XX 1 XX
013-005-000	01052002	0000055	4870	4870	ADJ HANDBRAKE		0.00	9.00	9.00	0.30 BILL	XX 8 XX
013-077-000	08052003	0000036	4860	4865	MAST CYL UNDR BODY		56.75	687.00	743.75	22.90 BILL	XX 01 XX
013-082-000	06202003	0000036	8630	8630	PAD, PEDAL		49.90	6.00	55.90	0.20 BILL	XX 01 XX
013		TOTAL >	BRAKES				156.55	741.00	897.55		
017		TITLE >	TIRES,TUBES,LINERS								
017-005-000	05282009	0000115	9350	9350	TIRE DISMOUNT FROM V	OUT	0.00	40.00	40.00	0.00	XX 4 XX
017		TOTAL >	TIRES,TUBES,LINERS				0.00	40.00	40.00		
031		TITLE >	CHARGING SYSTEM								
031-003-000	10072009	0000156	9350	9350	ALTERNATOR		85.50	9.00	94.50	0.30 PETE	XX 4 XX
031-003-000	01102007	0000088	8650	8645	ALTERNATOR		85.50	0.00	85.50	0.60 RC	XX 1 XX
031		TOTAL >	CHARGING SYSTEM				171.00	9.00	180.00		
032		TITLE >	CRANKING SYSTEM								
032-002-000	04082010	0000161	9350	9350	BATTERY		62.02	561.00	623.02	18.70 BILL	XX 4 30
032-002-000	03292006	0000087	8650	8645	BATTERY		56.60	9.00	65.60	0.30 BILL	XX 1 XX
032-002-000	06202003	0000036	8630	8630	BATTERY		56.75	9.00	65.75	0.30 BILL	XX 01 XX
032-013-000	07202003	0000056	8630	8630	TEST BATTERY		0.00	9.00	9.00	0.30 BILL	XX 1 XX
032		TOTAL >	CRANKING SYSTEM				175.37	588.00	763.37		
066		TITLE >	PREVENTIVE MAINT.								
066-001-000	12022005	0000067	7800	7800	LUBE,OIL & FILTER CH		15.85	30.00	45.85	1.00 BILL	XX 8 XX
066-001-000	12182001	0000055	4070	4065	LUBE,OIL & FILTER CH		15.85	15.00	30.85	0.50 PETE	XX 8 XX
066-002-000	09012005	0000068	7300	7300	PM-B		0.00	30.00	30.00	1.00 BILL	XX 8 XX
066-009-000	07302008	0000068	9350	9350	ANNUAL INSPECTION		59.24	37.44	96.68	2.00 AJ	XX 8 XX
066-009-000	03072005	0000069	6950	6954	ANNUAL INSPECTION		0.00	45.00	45.00	1.50 BILL	XX 8 XX
066-009-000	07202003	0000056	8630	8630	ANNUAL INSPECTION		0.00	45.00	45.00	1.50 BILL	XX 1 XX
066-009-000	12182001	0000055	4070	4065	ANNUAL INSPECTION		15.85	39.00	54.85	1.30 PETE	XX 8 XX
066		TOTAL >	PREVENTIVE MAINT.				106.79	241.44	348.23		



ASSET REPAIR HISTORY REPORT

FACILITY: 0001

STARTING VMRS CODE: 000-000-000  
ENDING VMRS CODE: 999-999-999

DATE: FIRST  
DATE: LAST

ASSET:: 3  
ASSET: 3

METER: STANDARD		SUBTOTALS OF VMRS CODES FOR DIVISION > ALL				PERIOD: CURRENT		TOT COST
VMRS CODE	DESCRIPTION	QUANTITY	LABOR HRS	LABOR COST	PARTS COST	TOTAL COST	PERCENT	/METER
013	BRAKES	7	24.7	741.00	156.55	897.55	40.30%	1.24660
017	TIRES,TUBES,LINERS	1	0.0	40.00	0.00	40.00	1.80%	0.05556
031	CHARGING SYSTEM	2	0.9	9.00	171.00	180.00	8.10%	0.25000
032	CRANKING SYSTEM	4	19.6	588.00	175.37	763.37	34.20%	1.06024
066	PREVENTIVE MAINT.	7	8.8	241.44	106.79	348.23	15.60%	0.48365
<b>TOTALS:</b>		21	54.0	1619.44	609.71	<b>TOT: 2229.15</b>	100%	3.09605



# RTA DEMONSTRATION FLEET WORK ORDER

WO Number 000-0001600

CLOSED

Asset # 00001-1

CUSTOMER 00000	NONE
*****	

SHOP 00001 DEMO
RTA DEMONSTRATION FLEET 17437 N. 71st Drive, Suite 110 Glendale, AZ 85308
800-279-0549
Vendor Number
Vendor Name
PO Number

Odometer	73200.0	Start	09/29/2016 11:32
Make	Mack	Close	09/29/2016 11:32
Year-Model	2002 CH688RST	Priority	3 REGULAR PM WORK
Serial.#	GH4589L34TS0M89	Reason	8 PM
Plate.#	TDY4670	Shop ID	
Dept >	A116		

LINE	TYPE	COMPLETED	VMRS CODE	MECHANIC/PART NUMBER	DESCRIPTION - OUT PO NUMBER	JOB	HRS / QTY	PRICE / WAGE	TOTAL COST
1	LABOR	09/29/2016	066-001-000	0000000002 PETE	OIL CHANGE	PM	1.50	30.000	45.00
	PART	09/29/2016		PMA-MACK	KIT-MACK "A" PM		1.00	0.000	0.00
		09/29/2016		CA3541C	FILTER,AIR,MACK		2.00	9.950	19.90
		09/29/2016		DELO 15W40	OIL,15W40		17.00	1.170	19.89
		09/29/2016		PH1213M	FILTER,OIL, MACK CENTRI-MAX		1.00	35.500	35.50
		09/29/2016		PMA-MACK	END-MACK "A" PM		1.00	0.000	0.00

Notes:

Labor Hours	1.50	
LABOR		\$45.00
PARTS		\$75.29
TIRES		\$0.00
WRNTY		\$0.00
OUTSIDE PARTS	\$0.00	
OUTSIDE TIRES	\$0.00	
OUTSIDE LABOR	\$0.00	
OUTSIDE		\$0.00
SHOP		\$0.00
TAX		\$0.00
MISC		\$0.00
TOTAL		\$120.29

AUTHORIZED BY  
Date: 10/10/2016 09:36 a.m.

SIGNATURE  
Report ID: 3-411/WLN

DATE  
Page: 1



RT EM IST TIC FL  
PM DUE SUMMARY REPORT

Facility: 0001

DATE: 08/18/2010  
TIME: 02:30 P.m.  
ID: 1-29/VL  
PAGE: 1

VEHICLE	PM	VMRS CODE	DESCRIPTION	STATUS	WO TEMPLATE	CURRENT WO	INCLUDES
1	A	066-001-000	LUBE, OIL, & FILTER CHANGE	Past Due			
1	M	066-008-000	MONTHLY INSPECTION	Past Due	0001-PMA-TRK 0001-MI TRK	0001-0000260	
2	B	066-002-000	TIRE ROTATION	Due Soon			
2	J	066-009-000	ANNUAL INSPECTION	Due Soon			
2	W	000-000-000	VEHICLE WASH	Past Due			
3	A	066-001-000	LUBE, OIL, & FILTER CHANGE	Past Due	0001-PMA-CAR		
3	J	066-009-000	ANNUAL INSPECTION	Due Soon			
4	A	066-001-000	LUBE, OIL, & FILTER CHANGE	Past Due	0001-PMA-TRK		
4	J	066-009-000	ANNUAL INSPECTION	Past Due			
5	A	066-001-000	LUBE, OIL, & FILTER CHANGE	Past Due	0001-PMA-CAR		
5	J	066-009-000	ANNUAL INSPECTION	Due Soon			
6	A	066-001-000	LUBE, OIL, & FILTER CHANGE	Past Due			
6	J	066-009-000	ANNUAL INSPECTION	Due Soon		0001-0000101	



PARTS LISTING

FACILITY: 00001  
Part: First TO Last  
All Parts

PART NUMBER	DESCRIPTION	BIN NUMBER	AVG PRICE	TOTAL INVENTORY	ISSUE UNITS	STOCK	CHARGE
10W40	OIL	0602C1	\$0.97	1,031.0	QT	YES	YES
1804087	FILTER, OIL, CLARK	124553-7	\$5.34	3.0		YES	YES
1804187	FILTER, AIR, CLARK	12548-4	\$7.25	14.0	1	YES	YES
2420	BATTERY CABLE,20IN	0501A1	\$12.00	14.0	EA	YES	YES
2660	BATTERY CABLE,60IN	0401B2	\$20.14	4.0	EA	YES	YES
34567	TRANSMISSION	AE123	\$500.00	3.0		YES	YES
3510	STARTER,FORD,CROWN VIC	0301A1	\$45.50	1.0	EA	YES	YES
3510C	STARTER MOTOR CORE		\$10.00	-1.0			YES
3520	STARTER,GILLIG BUS	0302B1	\$95.00	2.0	EA	YES	YES
3520C	STARTER MOTOR CORE		\$0.00	-2.0			YES
36-78	BATTERY,36MO,630CCA	0401A1	\$71.21	73.0	EA	YES	YES
36-78C	BATTERY CORE		\$2.50	1.0			YES
5W30	OIL	0601C1	\$0.98	1,039.0	QT	YES	YES
7224	ALTERNATOR,MACK,120A	0202A1	\$65.95	.0	EA	YES	YES
7224C	ALTERNATOR CORE		\$0.00	-1.0			YES
7330	ALTERNATOR,FORD.75A	0202A2	\$85.50	.0	EA	YES	YES
90W GEARLUBE	OIL	0601B1	\$1.50	35.0	QT	YES	YES
AAMACO 1000	TRANSMISSION FLUID	452556-8	\$2.53	208.0	QT	YES	YES
ABC123	BATTERY	123456	\$80.00	10.0		YES	YES
ABC1234	BATTERY		\$98.00	5.0		YES	YES
AF-30	ANTIFREEZE - 1 GALLON	E-7	\$2.72	102.0	GAL	YES	YES
BODY REFER	BODY REFER		\$15,000.00	8.0		YES	YES
CA3500	FILTER,AIR,FORD,CROWN VIC	0101B1	\$6.00	7.0	EA	YES	YES
CA3541C	FILTER,AIR,MACK	0101B2	\$9.95	100.0	EA	YES	YES
D3115	BRAKE,PAD,FORD,CROWN VIC	0301B1	\$24.95	2.0	EA	YES	YES
D3115C	BRAKE PAD CORE		\$0.00	.0			YES
DECO CANTER	DECO CANTER		\$4,575.00	5.0		YES	YES
DELO 15W40	OIL,15W40	0601A1	\$1.17	120.0	QT	YES	YES
DEXII	DEXTRON II	06001A2	\$2.70	728.0	QT	YES	YES
FE84PE6L	CHASSIS - FORD F-150		\$20,000.00	23.0		YES	YES
FORD F-150	FORD F-150		\$39,575.00	.0			
PH1213M	FILTER,OIL, MACK CENTRI-MAX	0101A2	\$35.50	49.0	EA	YES	YES
PH46	FILTER,OIL,GILLIG BUS	0101A3	\$4.95	.0	EA	YES	YES
PH8A	FILTER,OIL,FORD,V8	0101A1	\$4.95	14.0	EA	YES	YES
PMA-BUS	GILLIG "A" PM		\$45.84	.0	EA		
PMA-CAR	FORD "A" PM	A034	\$15.85	.0	EA		
PMA-CLARK	CLARK "A" PM		\$18.44	.0			
PMA-MACK	MACK "A" PM		\$75.29	.0	EA		
PMB-BLUBRD	PMB FOR BLUEBIRD BUS		\$39.74	.0	EA		
PROPANE	PROPANE		\$2.37	963.0	GAL	YES	YES
S305R	BRAKE,SHOE,FORD,CROWN VIC	0401A1	\$25.61	9.0	EA	YES	YES
S305RC	BRAKE SHOE CORE FORD CROWN VIC		\$0.00	.0			YES
S426R	BRAKE,SHOE,GILLIG,REAR	0310A1	\$45.00	3.0	EA	YES	YES

\* Denotes Consignment part





**RTA DEMONSTRATION FLEET  
PURCHASE ORDER**

PO Number **000000457**

Page 1 of 1

VENDOR 0001 000000001 NAPA  
**PURITAN SUPPLY**  
 12934 N. 19TH AVENUE  
 PHOENIX, AZ  
 85026  
 602-789-4539  
 Fax: 602-789-4540  
 Account #: 21-56093

Date Created	05/02/2013
Date Due	05/04/2013
Date Received	05/02/2013
Invoice #	78376
Invoice Date	05/02/2013
PO Buyer	SYSTEM
Authorization	

**BILL TO RTA DEMONSTRATION FLEET**  
 17437 N. 71st Drive, Suite 110  
 Glendale, AZ  
 85308  
 800-279-0549  
 Terms: 2/10 NET 30

**SHIP TO RTA DEMONSTRATION FLEET**  
 17437 N. 71st Drive, Suite 110  
 Glendale, AZ  
 85308  
 800-279-0549  
 Ship Via: UPS

LINE	PART NUMBER	BIN NUMBER	UNITS	WORK ORDER	MFR	ORDER QTY	LAST PRICE	LINE TOTAL
	ACCOUNT NUMBER	DESCRIPTION				RCVD QTY	AVG RCVD PRICE	RCVD TOTAL
01	36-78	0401A1	EA		EXIDE	0.0	55.0000	0.000
		BATTERY,36MO,630CCA				3.0	55.0000	165.000
02	7224	0202A1	EA			0.0	65.9500	0.000
		ALTERNATOR,MACK,120A				4.0	65.9500	263.800
03	3510	0301A1	EA		M & D	0.0	45.5000	0.000
		STARTER,FORD,CROWN VIC				1.0	45.5000	45.500

PAGE TAX TOTAL \$0.00  
 PAGE TOTAL \$0.00  
 GRAND TOTAL \$0.00

RCVD TAX TOTAL \$0.00  
 RCVD TOTAL \$474.30

SHOP COPY