



CITY OF NOVI CITY COUNCIL
SEPTEMBER 13, 2021

SUBJECT: Approval of resolution to authorize Budget Amendment #2022-1.

SUBMITTING DEPARTMENT: Finance

BACKGROUND INFORMATION:

The City's annual budget is adopted by the third Monday in May each year and is effective July 1st each year. Quarterly budget amendments, along with rollover budget amendments, are approved by Council throughout the fiscal year.

Rollover budget amendments consist of projects or contracts that were budgeted for in the prior fiscal year and not completed by fiscal year-end. The balance of the incomplete contracts and projects as of June 30, 2021, will be expended in fiscal year (FY) 2021/2022, so it is necessary to amend the adopted FY 2021-22 budget so these commitments can be completed. Final year-end closeout numbers for FY 2020-21 have become available, so the rollover budget amendment represents the projects/commitments that are in progress and not completed by June 30, 2021.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2022-1.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment# 2022-1 is authorized:

	INCREASE (DECREASE)				
GENERAL FUND					
APPROPRIATIONS					
City Manager					
Other Services and Charges	20,518				
Integrated Solutions - Information Technology					
Other Services and Charges	14,300				
Integrated Solutions - Facility Management					
Other Services and Charges	4,900				
Capital Outlay	113,718				
Integrated Solutions - FM: Parks Maintenance					
Capital Outlay	10,671				
Community Relations					
Capital Outlay	60,000				
Police Department					
Capital Outlay	152,230				
Fire Department					
Capital Outlay	95,674				
Community Development - Planning					
Other Services and Charges	3,430				
Department of Public Works - Administration					
Capital Outlay	67,063				
Department of Public Works - Engineering					
Capital Outlay	60,000				
Department of Public Works - Fleet Asset					
Capital Outlay	176,990				
TOTAL APPROPRIATIONS	<u>\$ 779,494</u>				
Net Increase (Decrease) to Fund Balance	<u>\$ (779,494)</u>				
<table border="0" style="width: 100%;"> <tr> <td>Ending Fund Balance</td> <td align="right">\$12,768,867</td> </tr> <tr> <td>Fund Balance as a % of total annual expenditures</td> <td align="right">34%</td> </tr> </table>		Ending Fund Balance	\$12,768,867	Fund Balance as a % of total annual expenditures	34%
Ending Fund Balance	\$12,768,867				
Fund Balance as a % of total annual expenditures	34%				

**INCREASE
(DECREASE)**

MAJOR STREET FUND

APPROPRIATIONS

Other Services and Charges	32,500
Capital Outlay	248,253
TOTAL APPROPRIATIONS	<u>\$ 280,753</u>

Net Increase (Decrease) to Fund Balance **\$ (280,753)**

Ending Fund Balance	\$2,395,481
Fund Balance as a % of total annual expenditures	49%

LOCAL STREET FUND

REVENUES

Transfers In	2,430,000
TOTAL REVENUES	<u>\$ 2,430,000</u>

APPROPRIATIONS

Capital Outlay	2,289,535
TOTAL APPROPRIATIONS	<u>\$ 2,289,535</u>

Net Increase (Decrease) to Fund Balance **\$ 140,465**

Ending Fund Balance	\$1,027,502
Fund Balance as a % of total annual expenditures	10%

MUNICIPAL STREET FUND

APPROPRIATIONS

Other Services and Charges	35,167
Capital Outlay	370,248
Transfers Out	2,430,000
TOTAL APPROPRIATIONS	<u>\$ 2,835,415</u>

Net Increase (Decrease) to Fund Balance **\$ (2,835,415)**

Ending Fund Balance	\$1,101,440
Fund Balance as a % of total annual expenditures	12%

**INCREASE
(DECREASE)**

PARKS, RECREATION, & CULTURAL SERVICES FUND
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APPROPRIATIONS

691	Supplies	82,211
691	Other Services and Charges	5,716
TOTAL APPROPRIATIONS		<u>\$ 87,927</u>

Net Increase (Decrease) to Fund Balance **\$ (87,927)**

Ending Fund Balance	\$706,533
Fund Balance as a % of total annual expenditures	23%

TREE FUND

APPROPRIATIONS

Capital Outlay		54,240
TOTAL APPROPRIATIONS		<u>\$ 54,240</u>

Net Increase (Decrease) to Fund Balance **\$ (54,240)**

DRAIN FUND

REVENUES

Transfers In		1,904,956
TOTAL REVENUES		<u>\$ 1,904,956</u>

APPROPRIATIONS

Capital Outlay		1,203,301
Other Services and Charges		12,805
TOTAL APPROPRIATIONS		<u>\$ 1,216,106</u>

Net Increase (Decrease) to Fund Balance **\$ 688,850**

DRAIN PERPETUAL MAINTENANCE FUND

APPROPRIATIONS

Transfers Out		1,904,956
TOTAL APPROPRIATIONS		<u>\$ 1,904,956</u>

Net Increase (Decrease) to Fund Balance **\$ (1,904,956)**

**INCREASE
(DECREASE)**

FORFEITURE FUND

REVENUES

Fines and Forfeitures	125,793
TOTAL REVENUES	<u>\$ 125,793</u>

APPROPRIATIONS

Capital Outlay	125,793
TOTAL APPROPRIATIONS	<u>\$ 125,793</u>

Net Increase (Decrease) to Fund Balance **\$ -**

AMERICAN RESCUE PLAN ACT (ARPA) FUND

REVENUES

Federal Grants	359,051
TOTAL REVENUES	<u>\$ 359,051</u>

APPROPRIATIONS

Older Adult Program Expenditures	154,385
Capital Outlay	204,666
TOTAL APPROPRIATIONS	<u>\$ 359,051</u>

Net Increase (Decrease) to Fund Balance **\$ -**

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

APPROPRIATIONS

Capital Outlay	863,165
TOTAL APPROPRIATIONS	<u>\$ 863,165</u>

Net Increase (Decrease) to Fund Balance **\$ (863,165)**

ICE ARENA FUND

APPROPRIATIONS

Capital Outlay	45,330
TOTAL APPROPRIATIONS	<u>\$ 45,330</u>

Net Increase (Decrease) to Fund Balance **\$ (45,330)**

**INCREASE
(DECREASE)**

WATER & SEWER FUND

APPROPRIATIONS

Other Charges and Services	899,622
Capital Outlay	12,437,785
TOTAL APPROPRIATIONS	<u>\$ 13,337,407</u>

Net Increase (Decrease) to Fund Balance **\$ (13,337,407)**

SENIOR HOUSING FUND

APPROPRIATIONS

Capital Outlay	19,350
TOTAL APPROPRIATIONS	<u>\$ 19,350</u>

Net Increase (Decrease) to Fund Balance **\$ (19,350)**

I hereby certify that the foregoing is a true and complete copy of a
resolution adopted by the City Council of the City of Novi
at a regular meeting held on September 13, 2021

Cortney Hanson
City Clerk

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
GENERAL FUND			
Expenditures			
101-172.00-816.002	Entryway Signage Grant Prgrm Residential	Other services and charges	12,518
101-172.00-850.024	QAlert - Cityworks Integration	Other services and charges	8,000
101-205.00-850.000	Internal Technology	Other services and charges	14,300
101-265.00-934.016	Screen Wall Waterproofing - Civic Center	Other services and charges	4,900
101-265.00-976.068	FAC021 Renovation-Police Dispatch Center	Capital Outlay	31,818
101-265.00-976.106	FAC018 Auto Door Replace (N & S Ent)-CC	Capital Outlay	81,900
101-265.10-977.013	PRC031 Lakeshore Park	Capital Outlay	10,671
101-295.00-982.057	City Entryway Sign Replace (17; 3 pr yr)	Capital Outlay	60,000
101-301.00-852.002	PS25 Radio System Equipment replace	Capital Outlay	102,700
101-301.00-976.114	Women's Lockers	Capital Outlay	15,320
101-301.00-982.068	Rifle Replacements (34)	Capital Outlay	34,210
101-337.00-852.002	PS25 Radio System Equipment replace	Capital Outlay	17,430
101-337.00-983.030	Vehicle-Fire Capt (replace #339)	Capital Outlay	78,244
101-442.00-976.115	Fleet Bay Garage Doors (3)	Capital Outlay	67,063
101-442.10-924.050	Street Light Install - City Initiated	Other services and charges	60,000
101-442.30-984.034	FLT007 Sign truck (replace 635)	Capital Outlay	176,990
101-807.00-816.033	Zoning districts/City West & Pav Shor Vil	Other services and charges	3,430
			<u>\$ 779,494</u>

Net Increase (decrease) to fund balance \$ (779,494)

Ending Fund Balance	\$12,768,867
Fund Balance as a % of total annual expenditures	34%

MAJOR STREET FUND			
Expenditures			
202-202.00-816.045	Environmental Assess Beck Rd (6Mi-PT)	Other services and charges	32,500
202-202.00-865.177	132-27 11 Mile Rd Rehab (Taft to Clark)	Capital Outlay	830
202-202.00-865.181	132-26 11 Mile Rehab (Beck to Wixom)	Capital Outlay	11,717
202-202.00-865.182	082-30 11 Mile Rehab (Taft to Beck)	Capital Outlay	1,709
202-202.00-865.183	ENG008 Lee BeGole Dr (11Mile-Terminus)	Capital Outlay	69,236
202-202.00-865.260	082-03 Crescent Blvd;NWRing Rd(246 Fund)	Capital Outlay	99,363
202-202.00-865.271	ENG059 Taft & ENG042 Roundabout(T&9)	Capital Outlay	65,398
			<u>\$ 280,753</u>

Net Increase (decrease) to fund balance \$ (280,753)

Ending Fund Balance	\$2,395,481
Fund Balance as a % of total annual expenditures	49%

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
LOCAL STREET FUND			
Revenues			
203-000.00-676.204	Transfer from Municipal Street Fund	Transfers In	2,430,000
			\$ 2,430,000
Expenditures			
203-203.00-864.221	102-01 NRP 2021 - Concrete (FY 2021-22)	Capital Outlay	290,444
203-203.00-864.223	102-01 NRP 2021 - Asphalt (FY2021-22)	Capital Outlay	1,054,898
203-203.00-865.270	ENG038 Flint St - Ph2; SW Ring Rd	Capital Outlay	944,193
			\$ 2,289,535
Net Increase (decrease) to fund balance			\$ 140,465
Ending Fund Balance		\$1,027,502	
Fund Balance as a % of total annual expenditures		10%	

MUNICIPAL STREET FUND			
Expenditures			
204-000.00-965.203	Transfer to Local Street Fund	Transfers Out	2,430,000
204-204.00-924.050	Street Light Install - City Initiated	Other services and charges	35,167
204-204.00-863.108	Intersection Impr -13 Mile/Haggerty RCOC	Capital Outlay	65,000
204-204.00-865.033	ENG035 NviRdBrdg & 115-0002 NonmtrCr MDOT	Capital Outlay	12,803
204-204.00-967.021	ENG068 NSP 2021 (FY 2021-22)	Capital Outlay	3,477
204-204.00-974.469	135-70 Seg70 Meadow Gate to 11	Capital Outlay	317,805
204-204.00-974.478	2019 Pathways & ADA Improve	Capital Outlay	228,076
204-204.00-974.479	2019 Sidewalks & ADA Improve-Alloc 400	Capital Outlay	(166,402)
204-204.00-974.480	ENG047 Safe Route to Schools ImprovMDOT	Capital Outlay	188,169
204-204.00-974.488	135-70 Seg70 Meadowbrook-Alloc 400	Capital Outlay	(317,805)
204-204.00-974.490	Borchart Drive Sidewalk Extension (SS; Silvery Lane to school pathway crossing)		39,125
			\$ 2,835,415
Net Increase (decrease) to fund balance			\$ (2,835,415)
Ending Fund Balance		\$1,101,440	
Fund Balance as a % of total annual expenditures		12%	

PARKS, RECREATION, AND CULTURAL SERVICES FUND			
Expenditures			
208-691.00-740.086	Park Signage	Supplies	5,000
208-691.00-740.205	Villa Barr Property Operating Costs	Supplies	33,355
208-691.00-740.601	Operating Supplies - Park Amenities	Supplies	43,856
208-691.00-941.205	Villa Bar Projects	Other services and charges	5,716
			\$ 87,927
Net Increase (decrease) to fund balance			\$ (87,927)
Ending Fund Balance		\$706,533	
Fund Balance as a % of total annual expenditures		23%	

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
TREE FUND			
Expenditures			
209-691.00-977.013	PRC031 Lakeshore Park	Capital Outlay	54,240
			<u>\$ 54,240</u>
		Net Increase (decrease) to fund balance	\$ (54,240)
DRAIN FUND			
Revenues			
210-000.00-676.211	Transfer from Drain Perpetual	Transfers In	1,904,956
			<u>\$ 1,904,956</u>
Expenditures			
210-211.00-816.038	Asset Location Svc(GIS/GPS)	Other services and charges	12,805
210-211.00-865.145	133-07 Streambank Stab-Bishop Creek	Capital Outlay	700,987
210-211.00-865.146	133-08 Strmbnk Stb -Mid Rouge Rvr nr ML	Capital Outlay	372,121
210-211.00-984.033	FLD037 Backhoe (replace #625)	Capital Outlay	130,193
			<u>\$ 1,216,106</u>
		Net Increase (decrease) to fund balance	\$ 688,850
DRAIN PERPETUAL MAINTENANCE FUND			
Expenditures			
211-000.00-965.210	Transfer to Drain Fund	Transfers Out	1,904,956
			<u>\$ 1,904,956</u>
		Net Increase (decrease) to fund balance	\$ (1,904,956)
FORFEITURE FUND			
Revenues			
266-000.00-655.500	DEA Federal forfeiture funds	Fines and forfeitures	125,793
			<u>\$ 125,793</u>
Expenditures			
266-266.00-983.000	Vehicles - Federal Forfeitures	Capital Outlay	71,946
266-266.00-983.100	Vehicle-new install	Capital Outlay	53,847
			<u>\$ 125,793</u>
		Net Increase (decrease) to fund balance	\$ -
AMERICAN RESCUE PLAN ACT (ARPA) FUND			
Revenues			
285-000.00-528.000	Federal Grants - ARPA	Federal Grants	1,904,956
			<u>\$ 1,904,956</u>
Expenditures			
285-691.00-977.108	PRC039 Ella Mae Power Park S Playground	Capital Outlay	204,666
285-695.00-960.570	Older Adults - SOS	Older adult program expenditures	154,385
			<u>\$ 359,051</u>
		Net Increase (decrease) to fund balance	\$ (359,051)

<u>GL #</u>	<u>Project/Item Description</u>	<u>Budget Category</u>	<u>Amount</u>
CAPITAL IMPROVEMENT PROGRAM (CIP) FUND			
Expenditures			
400-204.00-974.469	135-70 Seg70 Meadow Gate to 11	Capital Outlay	317,805
400-204.00-974.478	2019 Pathways & ADA Improve	Capital Outlay	166,402
400-691.00-977.004	ENG003 Wildlife Woods Park Sdwk & Trail	Capital Outlay	149,732
400-691.00-977.035	PRC044 Water Tower Restoration	Capital Outlay	229,226
			\$ 863,165
		Net Increase (decrease) to fund balance	\$ (863,165)

ICE ARENA FUND			
Expenditures			
590-000.00-969.015	ICE007 Public Add System(2; 1 each rink)	Capital Outlay	25,330
590-000.00-969.027	LED Lite Upgrade-hllwys, svc areas,lckr	Capital Outlay	20,000
			\$ 45,330
		Net Increase (decrease) to fund balance	\$ (45,330)

WATER AND SEWER FUND			
Expenditures			
592-592.00-805.000	Engineering consulting	Other Services and Charges	11,925
592-592.00-816.038	Asset Location Svc(GIS/GPS)	Other Services and Charges	23,067
592-592.00-816.039	WS Eng Study, QualifTrain & Elec Saf Prg	Other Services and Charges	29,000
592-592.00-850.009	AMI Cstmr Engage System Sftwr(web-based)	Other Services and Charges	15,500
592-592.00-938.200	Water Main Valve Maint Program	Other Services and Charges	820,130
592-592.00-976.009	SAD 170 (Phase 3B) Pump Station	Capital Outlay	202,349
592-592.00-976.013	091-06 PRVRedist-Mdwbrk&12Mi to13Mi&Novi	Capital Outlay	995,720
592-592.00-976.014	WTS007 8 Mile Equalization Basin Project	Capital Outlay	5,450,000
592-592.00-976.016	WTS008 Island Lake Press District - Ph 1	Capital Outlay	267,580
592-592.00-976.017	10 Mile Loop Connect (W of Wixom)	Capital Outlay	511,509
592-592.00-976.029	Nine Mile Rd Gravity Relief Sewer	Capital Outlay	689,077
592-592.00-976.053	WTS026 San Lift Station Access Dr Rehab	Capital Outlay	44,095
592-592.00-976.071	WTS035 I96 SS Cross Proj & W Oak PS Aban	Capital Outlay	572,246
592-592.00-976.072	WTS026 SS ForceMain Replace-HiltonStatio	Capital Outlay	4,400
592-592.00-976.074	WTS028 Walled Lake Dist SS Repairs-YR1	Capital Outlay	1,744,413
592-592.00-976.075	WTS029 Walled Lake Dist SS Repairs-YR2	Capital Outlay	547,220
592-592.00-976.077	WTS024 & WTS025 SS Main & Manhole Rehab	Capital Outlay	170,134
592-592.00-976.081	WTS010 Wixom & WTS011 Drakes Bay Pmp Stn	Capital Outlay	765,588
592-592.00-976.110	SS CapUpgrd Lanny's Inflt&Drakes Bay Ef	Capital Outlay	23,359
592-592.00-982.027	WTS018 Fixed Ntwrk -AMI Prj Ph 2 meters	Capital Outlay	450,095
			\$ 13,337,407
		Net Increase (decrease) to fund balance	\$ (13,337,407)

SENIOR HOUSING FUND			
Expenditures			
594-000.00-969.032	Boiler Replace (2of2) - main bldg	Capital Outlay	19,350
			\$ 19,350
		Net Increase (decrease) to fund balance	\$ (19,350)