



# CITY of NOVI CITY COUNCIL

Agenda Item D  
January 26, 2015

**SUBJECT:** Approval to replace/upgrade the Livescan equipment at the Novi Police Department through an arrangement with Oakland County's Courts and Law Enforcement Management Information System (CLEMIS) at a cost of \$15,971.48.

**SUBMITTING DEPARTMENT:** Public Safety - Police *DEM*

**CITY MANAGER APPROVAL:** *[Signature]*

EXPENDITURE REQUIRED	\$15,971.48
AMOUNT BUDGETED	\$16,000.00
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-301.00-802.500

**BACKGROUND INFORMATION:**

The Novi Police Department currently has two (2) Livescan machines for capturing biometric fingerprints for identification of suspects and individuals requesting background checks. In order for the maintenance coverage to be continued on the units, each unit (operating computer and fingerprint and palm scanner) must be upgraded. CLEMIS has arranged to pay the vendor, Morpho Trust, for this upgrade and will bill the agency back the full amount following completion of the work. The vendor will replace the Livescan operating computer and the fingerprint and palm scanner during this process.

The Novi Police Department requested and has received \$16,000 from the Department's Crash and Citation Balance held at Oakland County for this upgrade.

**RECOMMENDED ACTION:** Approval to replace/upgrade the Livescan equipment at the Novi Police Department through an arrangement with Oakland County's Courts and Law Enforcement Management Information System (CLEMIS) at a cost of \$15,971.48.

	1	2	Y	N
Mayor Gaff				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Markham				

	1	2	Y	N
Council Member Mutch				
Council Member Poupard				
Council Member Wrobel				

Date: December 17, 2014

To: CLEMIS Livescan Agencies  
Re: Livescan Equipment Replacement

As discussed with the membership in recent CLEMIS Advisory meetings, in order for the maintenance coverage to be continued on the Livescan units, each unit (operating computer and the fingerprint and palm scanner) must be upgraded. The upgrade is necessary and as outlined, the cost would be an agency responsibility. The original cost for each participating agency was estimated at about \$8,000 per device. A quote has been received in the amount of \$7,985.74 per device and we are preparing to move forward as planned.

The process will require a written commitment from each agency head agreeing with the replacement and to fund it at \$7,985.74 per device. CLEMIS has arranged to pay the vendor for this upgrade and will bill the agency back the full amount following completion of the work. See the signoff statement below.

When we receive the signed agency commitment, our upgrade vendor, MorphoTrust will contact you to schedule the site visit and discuss the process. This vendor will replace the Livescan operating computer and the fingerprint and palm scanner in your facility and during the process, your Livescan system will be briefly taken out of service.

Thank you,  
Jamie Hess, CLEMIS Manager (248-858-7674 or [hessi@oakgov.com](mailto:hessi@oakgov.com))

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Please complete and sign the following:

I understand and agree to upgrade our Livescan Units and will fund these units as described above. Please invoice the cost of **\$15,971.48** following completion of the work at my agency.

Agency Name: Novi Police Department # of Devices 2

Livescan Contact/Coordinator: Sergeant Kevin Rhea (Phone) (248) 347-0572

Agency Head (Sign) \_\_\_\_\_ (Phone) (248) 347-0504

David E. Molloy Director of Public Safety/Chief of Police

Date \_\_\_\_\_

**Please complete & fax to Kim McCabe at 248-858-5140 or email to [mccabek@oakgov.com](mailto:mccabek@oakgov.com)**