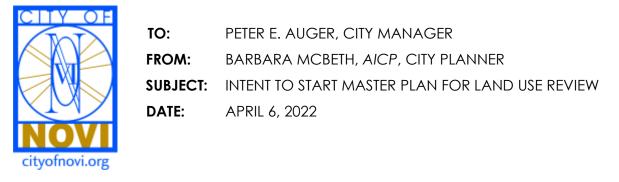
# MEMORANDUM



Attached is a copy of the letter that is being sent to surrounding communities, county and regional planning agencies, utility companies and road commissions indicating that it is the City of Novi's intent to start the Master Plan for Land Use review process. Such notice is required by State Law in order to notify and provide opportunity for these communities and agencies to review the draft Plan and to offer cooperation and comment in the review and update process, as they wish.

Below is a list of those communities and agencies that will be receiving this notification:

## **Oakland County**

- Oakland County Planning & Economic Dev.
- Oakland County Board of Commissioners

#### Surrounding Municipalities

- Commerce Township
- City of Walled Lake
- City of Wixom
- Lyon Township
- City of Northville
- City of Farmington Hills Planning Department
- City of Livonia
- Salem Township
- West Bloomfield Township
- Novi Township

#### **Regional Government & Transit**

- MDOT
- Brighton Transportation Service Center
- Oakland Transportation Service Center
- Oakland County Road Commission

Oakland County Public Transportation Authority

# **Public Utilities**

- Consumers Energy
- DTE Energy
- Clear Rate Communications
- AT&T
- Hughes Network Systems
- Spectrum
- T-Mobile
- Verizon
- Xfinity
- DTE Planning Northwest Region
- Brighthouse Network (Spectrum)
- ITC Transmission
- Viasat

# Railroad

• CSX Transportation

# Other

- Walled Lake Cons. School District
- South Lyon Community Schools
- Novi Community School District
- Northville Public Schools
- SEMCOG



#### **CITY COUNCIL**

**Mayor** Bob Gatt

Mayor Pro Tem Dave Staudt

Laura Marie Casey

Hugh Crawford

Justin Fischer

Brian Smith

Ericka Thomas

**City Manager** Peter E. Auger

Community Development Director Charles Boulard

Community Development Deputy Director Larry Butler

City Planner Barbara McBeth

**Building Division** 248.347.0415 248.735.5600 fax

**Planning Division** 248.347.0475 248.735-5633 fax

Ordinance Enforcement Division 248.735.5678 248.735.5600 fax

**City of Novi** 45175 Ten Mile Road Novi, Michigan 48375

cityofnovi.org

## SAMPLE LETTER

April 6, 2022

Planning Commission Lyon Township 58000 Grand River Ave. New Hudson, MI 48165

RE: Notice of Intent to Plan

To Whom It May Concern:

Pursuant to the requirements of Section 125.3839 (2) of the Michigan Planning Enabling Act, this notification is to inform you of the City of Novi's intent to update the City's Master Plan. As required by the Michigan Planning Enabling Act, a copy of the draft Plan will be made available to you for your review and comment in advance of the City's public hearing.

We welcome you to follow the progress of the plan update on the Master Plan Website at <u>http://cityofnovi.org</u>.

We request that if your organization has any plans, present or proposed, that affect the City of Novi, please let us know as soon as practical. We endeavor to include all pertinent information in the plan to make it robust and representative of the community and the region.

Future notices regarding the City of Novi's Master Plan Update process will be sent electronically. If you would prefer to receive any future notices regarding the City of Novi's Master Plan Update process in hard copy via U.S. Mail, please e-mail your request to <u>bmcbeth@cityofnovi.org</u> or send your request to Barbara McBeth, City Planner, 45175 Ten Mile Road, Novi, MI 48375.

Please feel free to contact the City's Planning Department at 248-347-0475 if you have any questions. We look forward to your input as we prepare this update to the City's Master Plan.

Sincerely,

Barbara McBeth City Planner

CC Novi City Council Novi Planning Commission Pete Auger, City Manager Victor Cardenas, Assistant City Manager