



Agenda

Novi Public Library Board of Trustees
Thursday, September 10, 2026
at 7:00 p.m.
Location: City of Novi, Council Chambers

Mission: Cultivate Learning, Inspire Creativity, Foster Inclusivity

Call to Order by President, Mark Sturing

Pledge of Allegiance

Roll Call by Secretary, Karla Halvangis

Trustees: Bartlett, Burke, Czekaj, Dooley, Halvangis, Sturing and Yu

Approval of Agenda 1-3

Consent Agenda

1. Approve Minutes of: July 9, 2026 –Regular Board Meeting4-12
2. Approve Claims and Warrants of:
 - A. Accounts 271 and 272 (#666) 13-14

Presentations

1. Summer Reading Annual Update by Lori Lowery, Asst. Director of Public Services N/A
2. iCube Presentation by: Mary Robinson, Dominic Doot and Mallory Lindeman N/A

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address

DISCLAIMER: Audiovisual presentations are welcome. To insure adequate equipment needs, please contact Library Administration at least 5 days in advance of the meeting. The materials cannot be changed before the meeting.

Reports

1. Teen Report 15-16
 - A. Student Representative Application began promotion on 9/1/26
 - B. Teen Space began on Monday, August 31st: Monday – Thursday 2:45pm – 5pm
2. President's Report (Mark Sturing)
 - A. Updates from 8/13/26 Library Board Mtg. 17-18
 - B. MLA Updates 18-20
 - C. 2026-2027 Board Committee Assignments, as of 7/2/26 21
 - D. Reflections from Board Members
3. Treasurer's Report (Brian Bartlett)
 - A. 10 Year Financial Projection General Fund 271 22
 - B. 2026-2027 271 Approved Budget 23-26
 - C. 2026-2027 272 Approved Contributed Fund Budget 27
 - D. Financial Report August 2026..... 28
 - E. Library Fund 271 Revenue & Expenditure Report as of August 31, 2026 29-31
 - F. Library Contributed Fund 272 Report as of August 31, 2026 32-33
 - G. Balance Sheets for Funds 271 and 272 as of August 31, 2026 34-35
4. Director's Report (Julie Farkas) 36-50
 - A. Door Count Usage Statistics – (Jeff Smith) 51-53
 - B. Assistant Director of Building Operations Report (Maryann Zurmuehlen) 54

C. Information Technology Report (Jeff Smith)	55-57
D. Facilities Report (Keith Perfect)	N/A
E. Assistant Director of Public Services Report (Lori Lowery)	58
F. Information Services Report (Emily Brush and Rae Manela)	59-63
G. Marketing and Community Promotion Report (Dana VanOast)	64
H. Support Services Report (Sarah Mominee)	65-66
I. Library Usage Statistics	67-76
J. Friends of Novi Library – Minutes: 8/12/26; Agenda. 9/9/26	77-80
K. City of Novi Historical Commission – Agenda: 6/17/26	81-83

Public Comment – see language above to be recited

Committee Reports

1. **Policy Committee:** Review current public policies for the Library
(Chair: Burke, Bartlett, Yu and Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held N/A
2. **HR Committee:** Review HR Policies for the Library, Director Review & Goals
(Chair: Dooley, Halvangis, Sturing, Staff Liaisons – Julie Farkas and Kristen Sullivan, HR Specialist)
 - Meeting will be held: 8/5/26 84
3. **HR/Finance Ad-hoc Committee: Committee approved on July 9, 2026 by Library Board**
 - Meeting held on: No meeting in August N/A
4. **Building & Grounds Committee:** Review Building, Grounds and IT infrastructure needs
(Chair: Yu, Sturing, Halvangis; Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)
 - Meeting held: Novi Schools Construction Update mtg. on 8/27/26 84-88
5. **Finance Committee:** Financial assessment, review and planning for the Library
(Chair: Bartlett, Burke, Czekaj; Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held N/A
 - Café Financials 2025-2026 89
6. **Events/Marketing/Fundraising Committee:** Outreach and fundraising opportunities
(Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)
 - Meeting held: No meeting held N/A
 - Library Open House: September 20th 204pm
7. **Strategic Planning Committee:**
(Chair: Bartlett, Czekaj, Staff Liaisons – Julie Farkas and Lori Lowery)
 - Meeting held on: No meeting held in August N/A
8. **Bylaw Committee (Ad-hoc):** Review of Library Board Bylaws
(Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
 - Meeting held on: No meeting held in August – members received new copy .. N/A
9. **DEI: Diversity, Equity and Inclusion Committee**
(Chair: Halvangis, Dooley (Staff Liaison – Julie Farkas)
 - Meeting held: Meeting scheduled with the Staff DEI Committee on 9/17/26 90

Matters for Library Board Action

1. N/A

Communications

1. N/A

Closed Session

1. N/A

Adjournment

Supplemental Information

- Library Board Calendars: 2026 & 2027 91-92
- Library Closings 2026 & 2027 93-94

2026 Future Events:

- 9/9: Friends of Novi Library Regular Meeting, 7pm, Novi Public Library
- 9/10: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 9/16: City of Novi Historical Commission Meeting, 7pm, Novi Public Library
- **9/20: Library Open House: 2-4pm**
- **10/4 – 10/10 Banned Book Week**
- 10/8: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 10/14: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- **10/18 – 10/24: National Friends of Libraries Week**
- 10/21: Novi Historical Commission Meeting, 7pm, Novi Public Library

The Novi Public Library is committed to ensuring that every Novi community member, library guest, Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all. DEI Statement (Approved November 20, 2024)

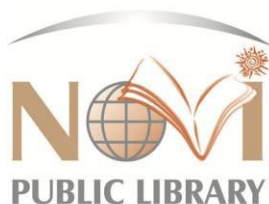
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Initial Draft

MINUTES



**Library Board of Trustees – Regular Meeting
Initial Draft – MINUTES
August 13, 2026, 7 PM
Novi Civic Center, Council Chambers**

Call to Order by President, Mark Sturing

Novi Civic Center, Council Chambers

Called to order by **President Mark Sturing at 7:00 PM.**

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call by Secretary, Karla Halvangis

Library Board – 7 board members were recorded present

Brian Bartlett, Treasurer

Kat Dooley, Vice President Mark

Sturing, President

Karla Halvangis, Secretary

Lori Burke, Board Member Torry Yu,

Board Member

Larry Czekaj, Board Member

Student Representative

Position not filled at this time

Library Staff

Julie Farkas, Director

Kirstin Kaufhold, Recording Secretary

Trustee Sturing welcomed new Board member Larry Czekaj back to the Board.

Approval of Agenda 1-3

Motion: To approve the agenda

Motion for Approval – 1st – Trustee Burke

2nd – Trustee Yu

Motion passes – 7-0

Consent Agenda

1. Approve Minutes of: July 9, 2026 –Regular Board Meeting 4-15

2. Approve Claims and Warrants of:

A. Accounts 271 and 272 (#665) 16-18

Motion: To approve the Consent Agenda

Approval – 1st – Trustee Halvangis

2nd – Trustee Dooley

Motion passes – 7-0

Trustee Burke asked whether the hotspot charge listed on page 17 represents a monthly recurring cost. Director Farkas stated that she would confirm whether the amount listed represents the initial start-up cost.

Presentations

1. Friends of Novi Library Annual Presentation – Sue Johnson, President

Sue Johnson thanked the Board and expressed appreciation for the support of each Board member, noting that every Board member is also a member of the Friends. She highlighted the Board's continued support of Friends events, including attendance at Songfest, participation in meetings, and preparation of raffle baskets to support fundraising activities. She also noted that it was a pleasure for the Friends to participate with the Library in celebrating its 65th anniversary.

Johnson reported that Book Nook sales increased by \$231 compared to the previous year. Thrift sales decreased by \$812 from the prior year, primarily due to a change in the contract regarding reimbursements and freight charges.

Membership decreased for the first time in many years. Johnson noted that the Friends continue to communicate with members through email and physical mailings; however, some recipients may overlook emails or mistake mailed correspondence for junk mail.

The Friends received \$38,084 in donations. Ms. Johnson noted that many individuals make donations directly from their IRA accounts and that donors recognize the tax benefits associated with contributing to a 501(c)(3) organization. Fundraising activities generated \$7,529, including \$2,669 from the quilt raffle. Johnson presented a check in the amount of \$49,870 to the Library at the Friends' annual meeting.

2. Historical Commission Annual Presentation – Kim Nice, Chair and Rae Manela, Library Liaison

Rae Manela reported that the Historical Commission hosts monthly office hours twice a month. The Commission also partners with the Northville Genealogy Group, which meets once a month. The Commission assists with the Library's Open House, Senior Day, and Document Donation Day. Manela noted that October is National Archives Month. The Commission would be interested in receiving historical materials related to Novi, including school yearbooks, flyers, and other documents or items that help preserve the community's history.

Kim Nice reported on several events sponsored by the Historical Commission and held at the Library, including A Purse of Her Own, Classic Michigan Foods, Mark Twain: Storytelling, Dig Up Local History, Detroit Lions, Secret Michigan, and Clara Ford and the Fairlane Mansion. Information about upcoming events is displayed in the case under the stairs next to the elevator at the Library.

Nice noted that attendance at Commission-sponsored events has continued to increase. The Commission also participates annually in Pumpkifest and Novi Community Fest and works with local businesses to obtain prize donations. Nice highlighted Wreaths Across Novi as the Commission's largest annual event. This year's event is scheduled for November 14.

Other Commission projects include a miniature project focused on learning about 3D printing and the Betty Lang Internship Program, which funds an intern each semester to work in the Local History Room. The Commission has had four interns who have developed finding aids, organized digital files, and digitized and processed hundreds of photographs.

The Commission also conducted an inventory of the backlog of original materials stored at the Library, including photographs, maps, documents, and VHS tapes.

Public Comment

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respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address.

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No Public Comment

Reports

1. Teen Space Statistics..... 19
 - A. Student Representative Application (Trustee Yu and Director Farkas)20-22
 - B. Teen Space begins Monday, August 31st: Monday – Thursday 2:45pm – 5pm

Teen Space Team: Anna Jakubiec, Austin Webberly, Shannon O'Leary and Taylor Price

Trustee Yu and Director Farkas have developed an application process for the student representative position.

Trustee Burke asked whether the Library plans to resume its previous Monday-through-Friday schedule, noting that the Library had been open Monday through Thursday.

Director Farkas stated that the Library still has a librarian who has not yet started. The plan is to resume the expanded schedule beginning August 31, with Monday and Thursday hours. Until all staff positions are filled, the Library will maintain the current schedule.

2. President's Report (President Mark Sturing)
 - A. Closed Session Guidelines 23-25
 - B. FY 27 State Budget Includes Increased Investment in MI Libraries 26
 - C. Gov. Whitmer Signs Education Budget to Help Every Kid Read, Eat & Succeed 27-33
 - D. 2026-2027 Board Committee Assignments, as of 7/2/26 34
 - E. Reflections from Board Member

Trustee Sturing discussed the criteria and procedures for conducting a closed session. He emphasized the importance of clearly defining what matters are appropriate for discussion during a closed session and noted that the outcome of the closed session must be recorded. He also clarified that there is a distinction between an executive session and a closed session.

Trustee Sturing reported that the state budget was recently passed and noted increases in state funding relevant to libraries, including an additional \$375,000 for the Michigan eLibrary and \$375,000 in state aid.

Sturing also discussed the state's education budget and its continued support for literacy and reading initiatives. He noted that Michigan currently ranks 45th among the 50 states in education and stated that while additional funding is helpful, more will be needed to improve the state's overall educational outcomes.

Director Farkas noted that public libraries fall under the Michigan Department of Education and stated that she will keep the Board informed of relevant developments.

The Board reviewed updates to the committee assignments. Trustee Sturing clarified that Trustee Yu is the Chair of the Building and Grounds Committee, rather than Trustee Sturing.

Trustee Yu reported attending the Library of Michigan Trustee Webinars and noted that they provided valuable information.

Trustee Yu noted that he and Trustee Halvangis attended the Friends of the Library annual meeting and reported that the Friends are seeking new members, with one position currently available. He also visited the Book Nook for back-to-school shopping and noted that many books are available for \$0.50 to \$1.00.

Trustee Sturing reported that he attended Songfest and noted that the event was well attended. He also discussed the Library's efforts to build connections with businesses at Fountain Walk and noted that the Library is sponsoring a Girls Night Out event.

3. Treasurer's Report (Trustee Brian Bartlett)	
A. 10 Year Financial Projection General Fund 271	35
B. 2026-2027 271 Approved Budget	36-39
C. 2026-2027 272 Approved Contributed Fund Budget	40
D. Financial Report July 2026	41
E. Library Fund 271 Revenue & Expenditure Report as of July 31, 2026	42-45
F. Library Contributed Fund 272 Report as of July 31, 2026	45-46
G. Balance Sheets for Funds 271 and 272 as of July 31, 2026	47-48

Trustee Bartlett raised questions regarding the significant decrease in the Fund Balance, noting that revenue for the first month has not yet been recognized. He stated that the current run rate is slightly more than \$4,000.

Bartlett also raised a question regarding the City of Novi's accounting, specifically the amount of approximately \$141,000 shown on page 45 related to the net expenditures impacting the Library's budget. He noted that the Library anticipates receiving additional revenue as a result of the new millages. Bartlett also noted that the final audit for the prior fiscal year is still outstanding, as the books were closed at the end of June.

Director Farkas stated that the Library will present its financial records to the City of Novi at the next meeting. She also reported that the Library's auditors are scheduled to return in September, with the fiscal year expected to be fully closed out in October.

Trustee Burke questioned the net revenues and expenditures on page 41, noting that the amount should be reflected as a positive number rather than a negative number.

Trustee Sturing asked about Fund 271 and noted that the revenue reflected in the report does not include the additional .2 mills. He clarified that the additional millage revenue is not currently reflected in the revenue and expenditure report.

4. Director's Report (Julie Farkas)	49-56
A. Door Count Usage Statistics – (Jeff Smith)	57-59
B. Assistant Director of Building Operations Report (Maryann Zurmuehlen)	N/A
C. Information Technology Report (Jeff Smith)	60-63
D. Facilities Report (Keith Perfect)	64
E. Assistant Director of Public Services Report (Lori Lowery)	65
F. Information Services Report (Emily Brush and Rae Manela)	66-69
G. Marketing and Community Promotion Report (Dana VanOast)	70-72
H. Support Services Report (Sarah Mominee)	73-74
I. Library Usage Statistics	75-84
J. Friends of Novi Library – Agenda: 8/12/26; Annual Mtg. 7/8/26	85-87
K. City of Novi Historical Commission – Minutes: 5/20/26	88-90

Director Farkas recognized and thanked the Library employees for their continued work and contributions.

Library Publication and Program Updates:

The Board reviewed several items featured in the Library's recent publication:

- **Page 51:** An article published by the City of Novi featured an interview with Mary Robinson regarding her digital services work as a librarian and her work in the iCube.
- **Page 54:** Summer Songfest was highlighted.

- **Page 55:** The Friends of the Library's Kaleidoscope program was highlighted.
- **Page 56:** Street Sounds was highlighted. The Library partners with Twelve Mile Crossing at Fountain Walk for the event, which features 1980s music. The band Vinyl Rocket will perform.
- **Page 87:** The Friends of the Library were highlighted.

Trustee Dooley suggested that the Library consider taking consistent employee photographs for branding purposes when employees begin their first day of employment.

Trustee Dooley also discussed 8mm film held by the Library that has not yet been converted to a digital format. A potential partnership with the Historical Commission to assist with converting the film was discussed. The Board also noted that a tour of the iCube is overdue and should be scheduled.

Trustee Burke asked whether the information on page 40 could be enlarged, noting that it is difficult to read. Director Farkas explained that the document is provided by the City of Novi as a locked file but stated that she would see what options are available to increase the size.

Trustee Halvangis emphasized that a patron had commented that the Library updates presented before Homeowners Association (HOA) meetings are very helpful.

Director Farkas explained that the Library offers HOAs complimentary room rentals in exchange for allowing Library staff approximately 15 minutes to speak with the attendees before the HOA meeting.

Trustee Yu asked about the Novi Cares food delivery program referenced on page 53. Director Farkas explained that the program was formerly known as Feed the Need. The Library partners with the Rotary Club to distribute food to community members.

Trustee Yu asked whether there is a plan to renovate the youth section of the Library.

Director Farkas stated that there is currently no defined scope for the renovation. The Library plans to conduct feedback sessions and engage families with young children, as well as elementary and middle school students, before developing a plan. She stated that she will advocate for community input when the floor design is brought forward. Potential improvements include creating a larger room for story time programming and expanding the large meeting room. The Library is considering removing a wall to restore additional space, which could help accommodate increasing program attendance.

Director Farkas noted that shelving could also be reconfigured to create additional floor space. The Library will move away from the previous curved, moon-shaped shelving design in favor of straighter configurations. She stated that the Library looks forward to receiving feedback from the community as planning progresses.

Trustee Halvangis asked whether the Library is experiencing a shortage of Shelves. Farkas explained that an employee recently moved to another position, and the Library has asked the shelving staff to review the need for and purpose of the position before determining whether it should be filled.

Trustee Burke noted that pages 80–82 do not include a comparison to the prior fiscal year and asked whether that information could be added.

Director Farkas confirmed that prior-year comparisons can be added to the report.

Public Comment

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No Public Comment

Committee Reports

1. **Policy Committee:** Review current public policies for the Library
(Chair: Burke, Bartlett and Yu, Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held; Edits to Circulation Policy through email (3rd review)..... 91-99
2. **HR Committee:** Review HR Policies for the Library, Director Review & Goals
(Chair: Dooley, Halvangis, Sturing, Staff Liaisons – Julie Farkas and HR Specialist – Kristen Sullivan)
 - Meeting will be held: 8/5/26..... 99-101
3. **HR/Finance Ad-hoc Committee: Committee approved on July 9, 2026 by Library Board**
 - Meeting held on: July 23, 2026 102
4. **Building & Grounds Committee:** Review Building, Grounds and IT infrastructure needs
(Chair: Sturing, Halvangis, Yu (Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)
 - Meeting held: No meeting held 102-106
5. **Finance Committee:** Financial assessment, review and planning for the Library
(Chair: Bartlett, Burke, Czekaj; Staff Liaisons – Julie Farkas)
 - Meeting held: No meeting held N/A
6. **Events/Marketing/Fundraising Committee:** Outreach and fundraising opportunities (Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)
 - Meeting held: No meeting held 106
7. **Strategic Planning Committee:**
(Chair: Bartlett, Czekaj, Staff Liaisons – Julie Farkas and Lori Lowery)
 - Meeting held on: July 1, 2026 107-113
8. **Bylaw Committee (Ad-hoc):** Review of Library Board Bylaws (Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
 - Information sent to the committee via email on 8/6/26 to review Student Representative section of the bylaws.....114-119
9. **DEI: Diversity, Equity and Inclusion Committee**
(Chair: Halvangis, Dooley (Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held 120-132

Trustee Halvangis, speaking on behalf of the DEI committee brought the Board's attention to the increase in book challenges and noted that numerous unique titles were challenged in 2025, reflecting a significant increase in challenges affecting public libraries.

The DEI committee is proposing a challenge for Board members to each read a banned or challenged book in recognition of Banned Books Week, October 4–10. Board members would then have an opportunity to discuss the books they read and share their impressions. The Board discussed considering the overall purpose of the activity and identifying the intended audience.

Director Farkas stated that she thought the challenge would be a fun opportunity for Board members, noting

that many books are currently being challenged and that public libraries encounter these issues regularly. She suggested that the challenge could encourage Board members to explore a new subject or genre they might not otherwise read. Director Farkas also proposed creating a display featuring the titles read by Board members and Library staff.

Trustee Halvangis pointed out that the NPL iCube was highlighted in a magazine about accessibility and inclusion.

Trustee Burke asked about the Building and Grounds Committee's previous discussion regarding the Lakeshore Lending Committee and the Library's maintenance contract.

Burke noted that the amount discussed represents the cost the Library would have incurred if it had been charged for the services. The estimated amount is significantly less than \$20,000, which is the amount Director Farkas had budgeted. However, the Library has not yet received the official figure from the maintenance company.

The current five-year maintenance contract will expire next year, at which time the Library will need to determine whether to renew or make changes to the maintenance agreement.

Matters for Library Board Action

1. Trustee Yu recommends approval for the Library Board Student Representative Volunteer Application.....20-22

Motion: To approve the Library Board Student Representative Volunteer Application

Motion for Approval – 1st – Trustee Halvangis

2nd – Trustee Dooley

Motion passes – 7-0

Trustee Yu explained that, following the City's decision to discontinue its application process, the Library adapted the City's youth application and made modifications specific to the Library's student representative position.

Yu stated that the application allows students to identify their interests and passions as part of the application process. The Library intentionally kept the requirements flexible to encourage students to become active participants in the Library's Teen Advisory Board and Teen Space. The student representative would be expected to attend teen programming, participate in the Teen Advisory Board, and assist with promoting Library programs.

The student representative will serve a two-year term, running from September through August. The Library plans to select one student representative.

Trustee Dooley asked how the position would be advertised and whether applications could be submitted both electronically and in person.

Trustee Yu stated that information about the opportunity will be promoted through the Teen Space and Teen Advisory Board, as well as through the Library's social media and website. Yu noted that the goal was to have the application available before students began regularly visiting the Library for the school year.

Trustee Burke asked how the student representative would be selected.

Director Farkas stated that Trustee Yu, Director Farkas, and Teen Space staff would participate in reviewing the applications and selecting the student representative.

2. Policy Committee recommends approval for Circulation Policy 92-99

Motion: To approve the Policy Committee recommends approval for Circulation Policy

Motion for Approval – 1st – Trustee Burke
 2nd – Trustee Dooley
Motion passes – 7-0

Trustee Burke stated that this is the third draft of the policy and noted that the Board has had an opportunity to discuss the matter before. She noted that a patron who is asked to pay the replacement costs has had the materials for approximately 12 weeks. The Policy Committee is recommending approval of the policy.

Trustee Dooley noted that the update on page 98 helps clarify the process.

3. Strategic Planning Committee recommends approval of Strategic Planning Update 2025-2026 and Patron Survey Results..... 108-113

Motion: To approve the strategic planning update 2025-2026 and the patron survey results
 Motion for Approval – 1st – Trustee Czekaj
 2nd – Trustee Bartlett
Motion passes – 7-0

Trustee Bartlett stated that Board members were contacted to provide their updates and that the information presented is a compilation of those responses in its final form.

4. Bylaw Committee recommends approval for changes regarding Student Representatives
 114-119

Motion: To approve the Bylaw Committee recommendations for changes regarding Student Representatives
 Motion for Approval – 1st – Trustee Yu
 2nd – Trustee Czekaj

Trustee Bartlett expressed concern about the provision regarding excessive unexcused absenteeism, noting that the language applies only to the student representative position. He expressed concern that the provision may be too restrictive, particularly because this may be many students' first opportunity to participate in civic responsibilities. Members felt that the policy should encourage participation without being overly punitive.

Trustee Burke agreed that the provision appeared too heavy-handed.

Director Farkas explained that attendance issues had been a concern with the former Youth Council. She noted; however, that the Library's student representatives have historically been diligent and attentive participants.

Trustee Yu and Trustee Czekaj as motion makers agreed to the amendment as presented.

Trustee Burke recommended removing and striking the final sentence of the provision. He proposed revising the first sentence to read that the Library Board, through the Library Director, may appoint one or more student representatives through an application process to attend all open meetings of the Library Board.

Trustee Czekaj expressed concern about removing the student representative and updating the language to allow the Library Director to appoint or remove a student representative.

Trustee Yu recommended changing the reference from "years" to "terms" in the policy.

Trustee Yu and Trustee Czekaj as motion makers again agreed to the amendment as presented.

Motion: To approve the friendly amendment to the Bylaw Committee's recommendation for changes regarding Student Representatives, including the removal of the sentence in Section 7 regarding excessive unexcused absenteeism resulting in termination of the volunteer opportunity. The first sentence will be revised to state that the

Library Board, through the Library Director, may appoint or remove one or more student representatives through an application process to attend all open meetings of the Library Board. The word "terms" will be changed to "years," with corresponding grammatical changes.

Motion for Approval – 1st – Trustee Yu

2nd – Trustee Czekaj

Motion passes – 7-0

The Board agreed to bring the revised final draft back for consideration at the next meeting after incorporating the proposed changes.

Communications

1. Email from Renee Pall Re: Library Visit 133

Trustee Sturing shared a note of appreciation received from a Library patron and expressed that it was nice to receive positive feedback from the community.

Closed Session

1. None

New Business

Adjournment

Motion: To adjourn at 8:56

Motion for Approval – 1st – Trustee Halvangis

2nd – Trustee Sturing

Motion passes – 7-0

Supplemental Information

- Library Board Calendar 2026 & 2027 95
- Library Closings 2026 & 2027 96

2026 Future Events:

- 8/12: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 8/13: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 8/14: Library CLOSED – Staff Professional Development Day
- 8/19: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 9/1 – 9/30: Library Card Sign-up Month
- 9/5 – 9/7 Library CLOSED – Labor Day Weekend
- 9/9: Friends of Novi Library Regular Meeting, 7pm, Novi Public Library
- 9/10: Library Board of Trustee Regular Meeting at 7pm, City of Novi
- 9/16: City of Novi Historical Commission Meeting, 7pm, Novi Public Library
- 9/20: Library Open House: 2-4pm

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45255 W. Ten Mile Road, Novi, MI 48375, Telephone: 248-349-0720 <http://www.novilibrary.org>

WARRANTS (Provided by Bindhya Raja, Bookkeeper)**Please note: Year-end audit has not been completed as of 9/3/26.**

Warrant 666	271 Accounts	Sep 2026	
Payable to	Invoice #	Account number	Amount
Arrow	supplies	271-000.00-727.000	\$ 155.96
Stamps	Service Charge- 7-22-26 to 8-22-26	271-000.00-728.000	\$ 120.99
Canva	Subscription CC	271-000.00-734.000	\$ 119.40
Knight Technology	Monthly DATTO - August	271-000.00-734.000	\$ 700.00
Knight Watch	August thru October	271-000.00-734.000	\$ 210.00
TechSoup	Microsoft 365 8/12/26 - 9/11/26 CC	271-000.00-734.000	\$ 166.53
Amazon	UPS replacement cartridge	271-000.00-734.500	\$ 987.90
CDW-G	Dept barcode scanners	271-000.00-734.500	\$ 826.08
The Library Network	Epson- Restick Label printer for SS	271-000.00-734.500	\$ 455.00
Amazon	Shipping envelopes	271-000.00-740.000	\$ 262.83
Arrow	414X Toner Cartridge	271-000.00-740.000	\$ 360.00
Arrow	210X Toner Cartridges	271-000.00-740.000	\$ 1,704.00
Demco	labels	271-000.00-740.000	\$ 1,395.34
Demco	labels	271-000.00-740.000	\$ 215.55
image	Name Plate	271-000.00-740.000	\$ 41.00
Quill	Planners, supplies	271-000.00-740.000	\$ 1,952.62
Vista Print	Business Card	271-000.00-740.000	\$ 27.98
Amazon	Books	271-000.00-742.000	\$ 1,384.19
Bandibooks	Books	271-000.00-742.000	\$ 1,309.84
Brodart	Books	271-000.00-742.000	\$ 16,341.65
Cavendish Square	Books	271-000.00-742.000	\$ 131.45
Cengage	Books	271-000.00-742.000	\$ 156.95
Center Point	Books	271-000.00-742.000	\$ 406.38
Amazon	Lending Library	271-000.00-742.010	\$ 510.60
Brodart	Lending Library	271-000.00-742.010	\$ 614.63
Midwest Tape	Lending Library	271-000.00-742.010	\$ 376.36
WT.COX	Library Periodicals	271-000.00-743.000	\$ 18,539.26
Library ideas	Audio Visual Materials	271-000.00-744.000	\$ 726.96
Midwest Tape	Audio Visual Materials	271-000.00-744.000	\$ 4,167.70
OverDrive	Ebook, Audiobook	271-000.00-745.200	\$ 10,887.83
The Library Network	Creativebug Libraries Jul26 - Jun27	271-000.00-745.300	\$ 1,325.00
American Library Association	ALA, ALSC, PLA, YALSA - Membership	271-00.000-809.000	\$ 332.00
American Library Association	Membership - SM	271-000.00-809.000	\$ 40.00
Petty Cash	J. Farkas - Chamber of Commerce	271-000.00-816.000	\$ 19.97
AT&T	Jul 14 - Aug 13, 2026	271-000.00-851.000	\$ 45.44
T-Mobile	Jul 25, 2026 - Aug 24,2026	271-000.00-851.000	\$ 1,501.96
Telnet	August	271-000.00-851.000	\$ 967.17
Verizon	7/2/26 -8/1/26	271-000.00-851.000	\$ 508.24
J. Farkas	Novi Cares, leadership Mtg.	271-000.00-862.000	\$ 45.82

Petty Cash	E. DeCenso, S. O'Leary	271-000.00-862.000	\$ 18.95
Shannon O'Leary	Mileage	271-000.00-862.000	\$ 48.72
4imprint	school pouch, luxe cloth (give-aways)	271-000.00-880.000	\$ 1,483.70
Ingstron Corporation	Website - July	271-000.00-880.000	\$ 609.00
Amazon	program DM	271-000.00-880.268	\$ 979.94
Barnes & Noble	SRP Teen Prize Books CC	271-000.00-880.268	\$ 371.01
Her's Market	SRP Teen Prize CC	271-000.00-880.268	\$ 41.46
Hobby Lobby	Program CC	271-000.00-880.268	\$ 57.93
Target	Back to School Bingo	271-000.00-880.268	\$ 298.18
Target	SRP	271-000.00-880.268	\$ 423.18
Sam's	Program TP	271-000.00-880.268	\$ 227.32
Canon	print	271-000.00-900.000	\$ 558.14
DTE	6/24/26 - 7/23/26	271-000.00-922.000	\$ 11,602.19
Allied Building	Server Room AC/Credit for 389595	271-000.00-934.000	\$ 2,002.50
Allied Building	filters replacement	271-000.00-934.000	\$ 1,700.00
Dalton	semiannual carpet maint.	271-000.00-934.000	\$ 2,650.00
Imperial Dade	supplies	271-000.00-934.000	\$ 410.02
Imperial Brady	Supplies	271-000.00-934.000	\$ 1,792.21
North Star	July	271-000.00-934.000	\$ 180.80
Orkin	Seasonal treatment	271-000.00-934.000	\$ 104.46
Petty Cash	Geoff-Great Lakes ACE Hardware	271-000.00-934.000	\$ 3.79
Sanitor	Toilet seat covers	271-000.00-934.000	\$ 199.08
State of Michigan	Elevator Inspection	271-000.00-934.000	\$ 293.55
Brien's	Landscape	271-000.00-936.300	\$ 3,060.00
Home Depot	Read box	271-000.00-936.300	\$ 3.47
SCA	Parking lot Sweeping	271-000.00-936.300	\$ 64.60
Canon	lease	271-000.00-942.000	\$ 1,010.00
Corrigan	August	271-000.00-942.100	\$ 29.18
MLA	2026 pre-conference	271-000.00-956.000	\$ 50.00
MLA	Annual Conference Registration CC	271-000.00-956.000	\$ 265.00
MLA	Annual Conference Registration CC	271-000.00-956.000	\$ 365.00
MLA	Annual Conference Registration CC	271-000.00-956.000	\$ 365.00
MLA	Annual Conference Registration CC	271-000.00-956.000	\$ 365.00
Rochester Hills Public Library	Booth Rental @ MLA 2026	271-000.00-956.000	\$ 200.00
TOTAL 271			\$101,873.96

Warrant 666	272 Accounts	Sep 2026	
Amazon	RAR	272-000.00-742.229	\$ 137.92
Sam's	Staff Training 8/14/26	272-000.00-742.236	\$ 369.96
	TOTAL 272		\$ 507.88

Teen Report

Teen Space 2025-2026 (offered Monday – Thursday as of February 17, 2026)

Month	Monthly Total	Average Per Week	Average Per Day
August	153	153	38
September	956	209	50
October	871	198	48
November	694	174	53
December	631	210	53
January	633	158	49
February	566	133	44
March	549	137	37
April	502	125	33
May	299	85	23

Yearly Total
5,854

Teen Space 2026-2027 (offered Monday – Thursday)

Month	Monthly Total	Average Per Week	Average Per Day
August	55	55	55
September			
October			
November			
December			
January			
February			
March			
April			
May			

Yearly Total
55

Update: Applications for the Student Representative position were available as of 9/1/26 in Teen Space, website, social media and current TAB members were emailed. Deadline is: 9/14/26.



Frappuccino Fridays

For: Teen Students

On Fridays, if Café staff notice that you are:

- courteous & kind to Library and Café staff
- quiet in line and the lobby
- respectful to your friends

you may be the lucky winner of a free frappuccino, paid for by the Library Director!



Cultivate Learning
Inspire Creativity
Foster Inclusivity

PRESIDENT'S REPORT

Updates from the board meeting on 8/13/26 sent in email to the Library Board:

1. Attached is an updated Financial Report for July 2026.

- The total revenues category for 26/27 was updated based on the new budget.
- The other categories have not been updated as of yet due to the final numbers for 25/26 not being approved. Invoices are still coming in for 25/26.
- Bindhya had included a note on this report to that effect. She did review the numbers again and they match the current rev/exp reports, however, her report showed a negative of (\$1,656) in the previous report instead of a positive and the coloring had changed, which has been updated.

2. The City's Finance Team came over on 8/19/26 to do an audit on our cash at the Library. We passed with flying colors and now the audit for the full City of Novi, including the Library, will take place in the middle of September. Once this is completed, the 25/26 budget year can be closed out.

3. Question regarding the Hot Spot charges on the Warrant for 665:

Answer from Jeff Smith, Head of IT: Yes, we are paying about \$1,500 per month for an inventory of 56 hotspots (8 staff and 48 public).

Our cost with T-Mobile is between \$15 and \$29 for each hotspot (varies due to when the hotspot was activated) plus some monthly fees. Cost this month: \$1,538.34 / 56 hotspots = \$27.47 average per hotspot. This was an approved budget cost for 25/26 (Approx. \$18,000).

Note: in February we added 20 hotspots to our inventory to bring us more in line with FCC recommendations of 5.5 hotspots per \$1,000 sq. feet. Previously we had a public checkout waiting list at certain times. After adding the 20 hotspots, our monthly cost increased from \$1,000 to \$1500.

Staff hotspots have been used for Work from Home, outreach, as well as during NPL internet outages.

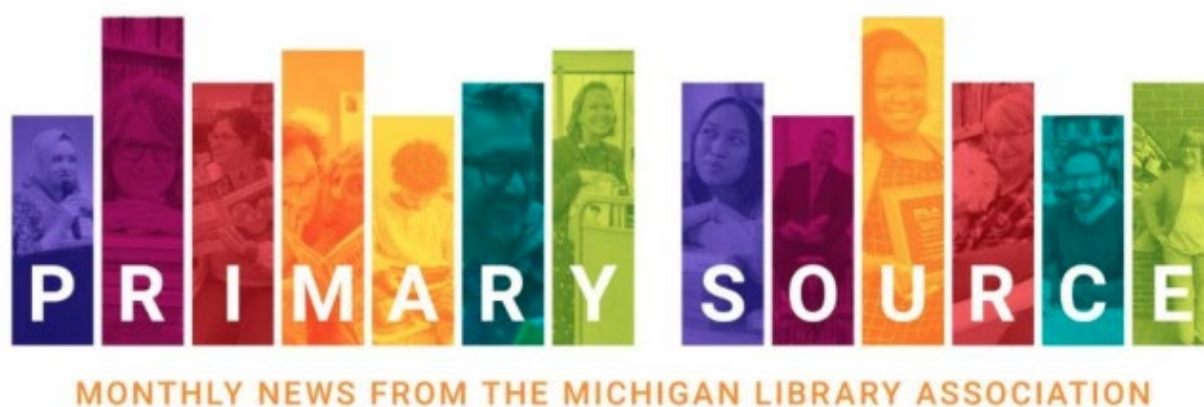
4. Question from Trustee Bartlett: There is an added line unique to 2025- 2026 on the financial statements that I would like some clarification. It's on page 45 in the totals section for 271. It is "NET OF REVENUE/EXPENDITURES - 2025/-26 and shows a figure of (141,773.56). Not sure what is the nature of this carry-over from one fiscal year to the next

Answer: The City, after multiple budget updates being sent to the Finance Dept. throughout the year, has not shown the Transfer of \$241,377.00 that was budgeted for the 25/26 year. This information was again shared with the City's Finance team on 8/19 after an in-person discussion was acknowledged. Currently, this shows a net of revenue/expenditure as negative currently (\$141,773.56). We have been asked to be patient with year-end still in process, as the Finance team is very new (as of June).

5. Library Minutes on Website: Kirstin Kaufhold alerted me to the June minutes not being published on the library website. This has been updated and July minutes will be added shortly.

I am working on:

- Dept. shadowing - will start with Support Services (for Library Board benefit)
- iCube tour (presentation at September meeting and tour to follow on another date at NPL TBD)
- 272 increasing the font (currently working on this)
- background of staff photos (gave directive to HR)

2027 Board Meeting Calendar**June 10****Library Board Regular Meeting, Council Chambers****Library Director Annual Review – being rescheduled due to Community Fest – TBD****AUGUST 27, 2026****Note From Lisa***Lisa Waskin, MLA President*

Last April, I was honored to be elected by the membership of the Michigan Library Association to serve as President-Elect. Now, as I step into the role of President and, perhaps more importantly, into the very large shoes left by those who have served before me, I have been thinking a great deal about what I hope to accomplish during this year.

When our new Executive Director, Dillon Geshel, asked me what I would like to focus on during my presidential year, I found myself coming back to two words: connection and growth.

I have both internal and external goals for MLA this year, but at the heart of each one is the belief that we are stronger when we work together. Michigan's library community is wonderfully diverse. We represent public, academic, school, and special libraries, each with its own challenges, opportunities, and communities to serve. Yet the things that unite us are far greater than the things that divide us.

Building on Our Intellectual Freedom Work

One of my primary external priorities is to build on the tremendous work that began at this year's Intellectual Freedom Summit in Lansing. This two-day event brought together brilliant, passionate, and talented library professionals from across Michigan and from every corner of our profession. Public, academic, school, and special librarians came together not simply to talk about intellectual

freedom, but to listen, learn, share ideas, and begin thinking about what we can do together. The energy in that room was extraordinary. The conversations that started at the Summit have already helped shape actions connected to MLA's Strategic Plan, strengthened relationships among different types of libraries and their organizations, and sparked new ideas for the future. I want to make sure that the Summit was not simply a wonderful two-day event, but the beginning of something much larger. I would like to see MLA help provide the structure, resources, and connections needed to turn those conversations into action.



Happy Birthday, MLA!

This week, MLA is celebrating 135 years of serving Michigan libraries!

In April of 1891, Coldwater librarian Mary A. Eddy wrote to Detroit librarian Henry M. Uteley about forming a statewide library association. The effort wasn't going particularly well.

"This whole affair of trying to organize a State Assoc. does look very discouraging," she wrote. But a few lines later came the words that would help set 135 years of history and library support in motion:

"I don't feel just like giving it up."

Neither did her peers. Months later, on September 1, 1891, library leaders gathered in Detroit for the first meeting of the Michigan Library Association. What began with a small group of librarians determined to bring their profession together grew into the statewide association we know today.

For 135 years, generations of library professionals, trustees, advocates, partners, and supporters have sustained that idea: Michigan libraries are stronger together.

Today, MLA carries that work forward by advocating for libraries, supporting and connecting library professionals, defending the right to read, developing the next generation of library leaders, and ensuring Michigan's libraries have a strong collective voice.

Earlier this summer, we launched the MLA Annual Fund, creating a new way for members, partners, and friends to invest directly in the work that keeps Michigan's library community strong. The Annual

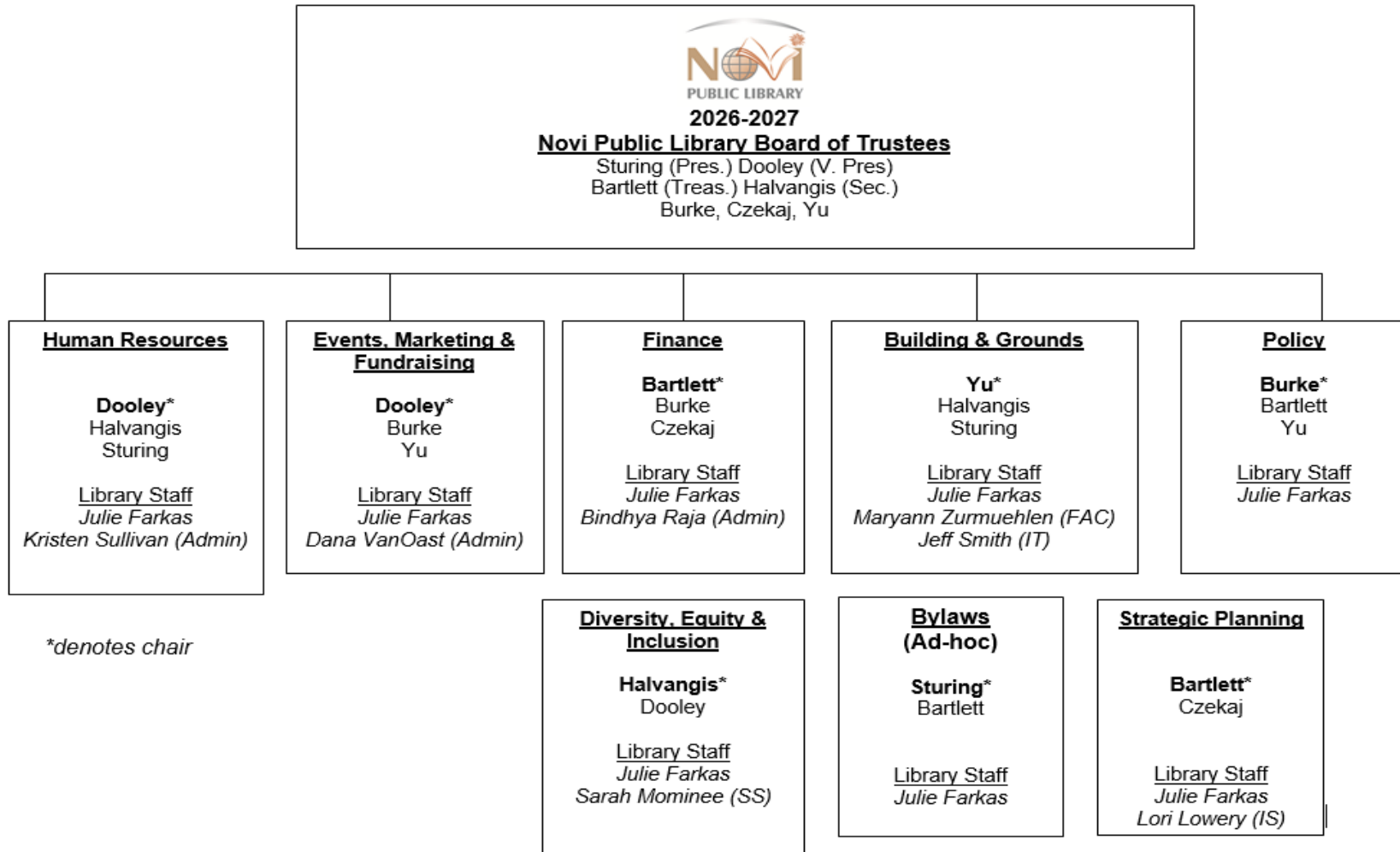
Fund supports MLA's work throughout the year, from advocacy and professional development to intellectual freedom and the programs and resources our library community relies on.

As we celebrate this milestone, we're asking you to help write the next chapter. We hope you'll consider a birthday gift to the MLA Annual Fund today. A gift of \$13.50, \$135, \$1,350—or any amount meaningful to you—helps ensure MLA can continue responding to the needs of Michigan's library community and investing in its future.

Mary Eddy couldn't have known what would become of the association she was fighting to create in 1891. 135 years later, we're still here, still working together, and still championing the role of libraries and library professionals across the state.

Happy birthday, MLA!

Library Board Committee Assignments: As of July 2, 2026



FINANCIALS**10 Year Financial Projection for Account 271 with Millage Funding**

Library Budget 271		2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035	2035-2036
10 Year Projection 2026 - 2036		Year End Proposed	Proposed w/Add'l Millage									
Revenues		2/12/2026	2/12/2026									
Account	Description											
402.000	Tax Revenue - Current Levy (2% incr.)	3,806,000.00	3,875,668.00	3,991,938.00	4,111,696.00	4,193,929.92	4,277,808.52	4,363,364.69	4,450,632.00	4,539,644.62	4,630,437.51	4,723,046.26
	Additional Millage (incr. 3% annually)		1,084,409.00	1,117,000.00	1,150,500.00	1,185,015.00	1,220,565.45	1,257,182.41	1,294,897.89	1,333,744.82	1,373,757.17	1,414,969.88
Total Revenues		4,074,617.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Total Personnel Services		2,901,321.00	3,020,454.00	3,110,473.00	3,239,392.00	3,350,667.83	3,466,359.93	3,586,800.82	3,712,241.04	3,842,945.82	3,979,198.54	4,121,301.76
Total Supplies & Materials		757,350.00	778,850.00	800,950.00	812,650.00	813,634.00	836,377.00	859,801.00	883,923.00	908,766.00	934,351.00	960,702.00
Total Services & Charges		740,101.60	690,450.00	715,200.00	735,800.00	761,670.00	760,802.00	780,835.00	783,864.00	806,062.00	806,673.00	831,571.00
Total Capital Outlay		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
995.272	Transfer to 272 RESERVE		224,700.00	231,400.00	238,300.00	245,400.00	252,800.00	260,400.00	268,200.00	276,200.00	284,500.00	293,000.00
	Transfer to 271 from 272	241,377.00										
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
Total Revenues		4,315,994.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Net Revenue		-82,777.89	442,025.00	453,947.00	435,054.00	403,300.69	374,935.60	322,726.86	284,376.76	223,489.99	180,486.03	172,333.55
Current Fund Balance 271		2,420,453.82	2,862,478.82	3,316,425.82	3,751,479.82	4,154,780.51	4,529,716.11	4,852,442.97	5,136,819.73	5,360,309.72	5,540,795.75	5,713,129.30
FUND BALANCE TARGET 28% of Expenditures		1,231,656.00	1,314,284.44	1,347,293.44	1,401,235.36	1,447,984.11	1,488,574.90	1,536,594.31	1,581,503.85	1,633,512.67	1,681,322.31	1,737,840.93

10 year projections of Revenues and Expenses from 2026 - 2036 assuming 2% increase in revenues annually; 3% of additional millage rate annually; 3% incr. in most expenditures annually.

Account 271: 26/27 Budget: As of 9/10/2026 no quarter adjustments.

2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Approved Budget as of February 12, 2026		Audited	Approved	Year End	4th Qtr.	Approved	Projected	Projected
Revenues		10/31/2025	9/11/2025	2/12/2026	6/11/2026	4/13/2026	4/13/2026	4/13/2026
Account	Description							
402.000	Tax Revenue - Current Levy	3,620,624.41	3,762,784.00	3,806,000.00	3,806,000.00	4,960,077.00	5,108,938.00	5,262,196.00
	City approved .2000 mills 4/13/26							
404.003	Tax Revenue - Brow nfield B1	0.00	-506.00	-560.00	-560.00	-587.00	-692.00	-713.00
404.006	Tax Revenue - Brow nfield B2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
404.007	Tax Revenue - Brow nfield B3 17	-16,000.68	-28,232.00	-28,232.00	-28,232.00	-38,396.00	-47,995.00	-49,435.00
404.008	Tax Revenue - CIA Cap 2018	-35,898.98	-55,783.00	-55,783.00	-55,783.00	-75,307.00	-94,135.00	-96,959.00
404.009	Tax Revenue - Brow nfield B4 21	-440.12	-469.00	-469.00	-469.00	-544.00	-625.00	-644.00
404.010	Tax Revenue - Brow nfield B4X	-44.00	-124.00	-124.00	-124.00	-143.00	-164.00	-169.00
412.000	Tax Reveune - C/Y Del PPT	-7,986.56	-10,000.00	-10,000.00	-10,000.00	-12,000.00	-12,000.00	-12,000.00
414.000	Tax Revenue - Tax Tribunal Accr	-3,900.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00
415.000	Tax Revenue - Cnty Chargebk	3,203.27	1,800.00	5,000.00	5,000.00	2,000.00	2,000.00	2,000.00
567.000	State Aid	69,947.04	70,000.00	68,650.00	72,130.00	69,000.00	69,000.00	69,000.00
573.000	State Grants - Local Comm Stablizatio	25,741.20	15,000.00	10,252.00	10,252.00	10,500.00	10,500.00	10,500.00
569.002	State Grants - SBTE				7,585.00			
658.000	State penal fines	91,226.15	98,967.71	98,967.71	98,967.71	93,000.00	93,000.00	93,000.00
659.000	Library book fees	8,858.67	8,000.00	6,600.00	8,500.00	7,000.00	7,000.00	7,000.00
665.000	Interest on Investments	138,007.28	100,000.00	65,000.00	70,600.00	65,000.00	100,000.00	100,000.00
669.500	Unrealized gain(loss) invest	43,492.21	10,000.00	44,292.00	44,292.00	10,000.00	10,000.00	10,000.00
674.289	Adult Programming (26/27	19,451.99	7,500.00	7,200.00	12,500.00	7,500.00	7,500.00	7,500.00
674.290	Library Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
674.400	Gifts and Donations	683.26	500.00	500.00	525.00	500.00	500.00	500.00
675.000	Miscellaneous income	3,193.89	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
675.006	Car Charging	77.94	100.00	300.00	400.00	300.00	300.00	300.00
675.100	Copier	14,062.26	8,500.00	12,000.00	14,000.00	9,800.00	9,800.00	9,800.00
675.300	Meeting Room	43,017.09	30,000.00	35,000.00	35,000.00	38,500.00	38,500.00	38,500.00
675.404	Novi Tow nship Assessment	8,228.00	7,850.00	8,524.00	8,524.00	8,779.00	9,043.00	9,320.00
675.650	Library Café	0.00	0.00	0.00	0.00	0.00	0.00	0.00
676.100	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		4,025,544.32	4,027,387.71	4,074,617.71	4,100,607.71	5,156,479.00	5,311,970.00	5,461,196.00

2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Expenditures		Audited	9/11/2025	Yr. End	4th Qtr.	Approved	Projected	Projected
Personnel Svcs.								
Account	Description							
704.000	Permanent Salaries	1,422,713.26	1,530,000.00	1,507,200.00	1,495,000.00	1,531,880.00	1,577,800.00	1,625,200.00
704.100	Severance/Incentive Pay	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00
704.200	Wages - stipend	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00
704.210	Vacation Payout	5,157.60	7,500.00	7,500.00	7,500.00	5,500.00	5,750.00	5,900.00
704.250	Final Payout	6,921.72	0.00	6,800.00	6,800.00	0.00	0.00	0.00
705.000	Temporary Salaries	680,970.00	808,500.00	768,000.00	755,000.00	802,514.00	826,600.00	851,400.00
706.000	Overtime	915.08	500.00	800.00	1,000.00	850.00	500.00	500.00
715.000	Social Security	159,320.48	178,900.00	174,053.00	174,053.00	178,600.00	184,000.00	189,500.00
716.000	Insurance	272,645.88	276,000.00	230,400.00	276,000.00	269,212.00	259,109.00	317,481.00
716.200	HSA - Employer Contribution	1,812.74	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
716.999	Ins. Employee Reimbursement	-38,382.06	-41,400.00	-42,324.00	-42,324.00	-35,990.00	-38,866.00	-45,000.00
717.000	Workers' Comp	2,033.10	1,900.00	1,900.00	1,900.00	2,000.00	2,000.00	2,000.00
718.000	Pension DB Normal Cost	1,680.00	1,800.00	1,800.00	1,884.00	1,872.00	2,000.00	2,150.00
718.010	DB Unfunded Accrued Liability	92,196.00	108,192.00	108,192.00	108,192.00	122,604.00	131,000.00	140,480.00
718.050	Pension - add'l DB Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
718.200	Pension - Defined Contribution	112,273.59	120,000.00	120,000.00	124,300.00	137,412.00	156,580.00	145,781.00
719.000	Unemployment Ins	96.03	2,000.00	2,000.00	0.00	1,000.00	1,000.00	1,000.00
Total Personnel Services		2,720,353.42	2,996,892.00	2,901,321.00	2,924,305.00	3,020,454.00	3,110,473.00	3,239,392.00
Supplies and Materials								
Account	Description							
726.400	Supplies - Cash Over/Under	-8.38	100.00	50.00	50.00	50.00	50.00	50.00
727.000	Office supplies	7,804.48	10,000.00	8,000.00	8,000.00	8,000.00	8,500.00	9,000.00
728.000	Postage	2,035.09	3,500.00	2,000.00	2,000.00	2,500.00	3,000.00	3,500.00
734.000	Computer softw are/licensing	46,943.17	97,000.00	69,000.00	69,000.00	97,000.00	97,000.00	97,000.00
734.500	Computer supplies equip	44,721.95	52,000.00	52,000.00	52,000.00	40,000.00	52,000.00	52,000.00
740.000	Operating supplies	41,640.62	38,000.00	35,000.00	35,000.00	40,000.00	41,200.00	42,400.00
740.200	Supplies desk, chairs, cabinets	836.00	7,500.00	8,000.00	9,400.00	4,000.00	4,000.00	4,000.00
741.000	Supplies-Uniforms	1,176.64	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
742.000	Library Books	232,364.05	241,000.00	241,000.00	239,000.00	241,000.00	248,000.00	255,400.00
742.010	Library Books - Lending	7,815.27	15,400.00	13,000.00	13,000.00	13,000.00	13,400.00	14,000.00
742.100	Book Fines	118.98	200.00	200.00	650.00	200.00	200.00	200.00
743.000	Library Periodicals	16,749.33	18,000.00	19,100.00	19,100.00	19,100.00	19,600.00	21,100.00
744.000	Audio visual materials (CD/DVD)	50,869.75	52,000.00	52,000.00	52,000.00	50,000.00	50,000.00	50,000.00
745.200	Electronic media (Digital Books)	160,490.09	177,000.00	191,600.00	191,600.00	197,000.00	197,000.00	197,000.00
745.300	Electronic Resources - Online	80,376.53	80,000.00	65,400.00	65,400.00	66,000.00	66,000.00	66,000.00
Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00

Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00
2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Services & Charges		Audited	Approved	Yr. End	4th Qtr.	Approved	Projected	Projected
Account	Description							
802.000	Data Processing - OnBase	891.07	1,600.00	900.00	900.00	1,000.00	1,000.00	1,000.00
802.100	Bank Service Charges	2,212.32	3,000.00	2,000.00	3,000.00	2,500.00	2,500.00	2,500.00
803.000	Independent Audit	622.00	800.00	761.00	761.00	800.00	800.00	800.00
804.000	Medical Service	1,508.00	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
806.000	Legal Fees	4,388.50	6,000.00	4,500.00	3,000.00	5,000.00	5,000.00	5,000.00
808.100	Rubbish Monthly	0.00	0.00	0.00	0.00	0.00	0.00	0.00
809.000	Memberships & Dues	6,233.26	8,500.00	8,500.00	7,000.00	8,500.00	8,500.00	8,500.00
816.000	Professional services	15,888.11	20,000.00	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00
817.000	Custodial Services	95,725.00	95,000.00	96,000.00	96,000.00	96,000.00	96,000.00	96,000.00
818.000	TLN Central Services	3,495.00	3,500.00	3,495.00	3,495.00	3,500.00	3,500.00	3,500.00
820.000	Property & Liability Insurance	15,874.00	16,350.00	15,145.60	15,145.60	16,600.00	18,200.00	20,000.00
820.001	Ins deduct/Uninsured claims	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
851.000	Telephone	42,972.95	54,100.00	44,000.00	36,000.00	43,000.00	44,300.00	45,600.00
855.000	TLN Automation Services	71,297.68	81,000.00	81,000.00	81,000.00	85,000.00	89,200.00	93,700.00
861.000	Gasoline and oil	316.40	500.00	500.00	500.00	500.00	500.00	500.00
862.000	Mileage	1,536.19	1,700.00	1,200.00	800.00	1,400.00	1,500.00	1,600.00
880.000	Community Promotion	18,504.24	25,000.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
880.268	Library Programming	24,945.78	44,600.00	44,600.00	42,600.00	35,500.00	37,000.00	39,000.00
880.271	Adult Programming	9,424.83	10,000.00	10,000.00	12,500.00	10,000.00	10,000.00	10,000.00
882.200	Employee Assistance Program	506.94	1,000.00	1,000.00	1,800.00	1,000.00	1,000.00	1,000.00
900.000	Print, Graphic Design, Publish	22,970.79	26,000.00	26,000.00	26,000.00	25,000.00	25,000.00	25,000.00
921.000	Heat	13,139.86	15,700.00	15,700.00	21,000.00	16,000.00	16,800.00	17,600.00
922.000	Electricity	98,745.97	102,000.00	100,700.00	106,000.00	101,000.00	106,000.00	111,000.00
923.000	Water and Sewer	8,466.93	8,700.00	9,000.00	10,000.00	9,000.00	9,000.00	9,200.00
934.000	Building Maintenance	139,346.32	125,000.00	133,000.00	130,000.00	115,000.00	118,500.00	122,000.00
935.000	Vehicle Maintenance	426.22	500.00	500.00	3,600.00	500.00	1,000.00	1,000.00
936.300	Grounds Maint.	44,088.98	53,000.00	56,000.00	56,000.00	50,600.00	52,100.00	56,400.00
942.000	Office Equipment Lease	12,120.00	12,200.00	12,200.00	12,200.00	12,200.00	13,000.00	13,000.00
942.002	Copier Property Tax	621.90	800.00	800.00	800.00	800.00	800.00	800.00
942.100	Records storage	328.08	500.00	400.00	400.00	500.00	500.00	500.00
956.000	Conferences & Workshops	18,822.29	26,700.00	26,700.00	12,600.00	16,050.00	16,500.00	17,100.00
957.000	Tuition and Other Reimbursements	0	7000	7000	6987.67	0	3500	0
Total Services & Charges		675,419.61	762,250.00	740,101.60	728,589.27	690,450.00	715,200.00	735,800.00

2026-2027 Library Budget 271		2024-2025 Audited	2025-2026 Approved	2025-2026 Yr. End	2025-2026 4th Qtr.	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
Capital Outlay								
Account	Description							
962.000	Building Contingency							
989.000	Grounds Improvement							
976.000	Building Improvements/Entrance/Furn							
976.100	Parking lot improvements							
976.140	Auto Return System							
983.000	Vehicles - Van							
986.000	Technology	29,275.44						
Total Capital Outlay		29,275.44	0.00	0.00	0.00	0.00	0.00	0.00
995.272	Transfer to 272 RESERVE					224,700.00	231,400.00	238,300.00
	Transfer to 271 from 272		241,377.00	241,377.00	241,377.00			
Total Expenditures		4,118,982.04	4,551,842.00	4,398,772.60	4,410,094.27	4,714,454.00	4,858,023.00	5,026,142.00
Total Revenues		4,025,544.32	4,268,764.71	4,315,994.71	4,341,984.71	5,156,479.00	5,311,970.00	5,461,196.00
Net Revenue		-93,437.72	-283,077.29	-82,777.89	-68,109.56	442,025.00	453,947.00	435,054.00
Current Fund Balance 271		2,503,231.71	2,220,154.42	2,420,453.82	2,435,122.15	2,862,478.82	3,316,425.82	3,751,479.82
FUND BALANCE TARGET 28% of Expenditures		1,153,315.00	1,274,516.00	1,231,656.00	1,234,826.00	1,320,047.00	1,360,246.00	1,407,320.00

NOTES: All Capital projects are expensed out of budget 272

26/27: 271 Not filling 2 PT Librarian positions in IS Dept. This results in not offering Teen Space on Fridays (only Monday - Thursday), no teen volunteer program, reducing staffed hours in iCube from 32-28 per/wk (keeping 9.5 on weekends).

Staff call-ins will result in a cancellation of the program/outreach (Effective 2/2026); No programming offered on Fridays and Sundays (Effective May 2026)

26/27: 272 Account: \$32,700 Technology; \$10,500 Parking Lot, \$25,000 Concrete and Sidewalk; Main Ent. Artwork (MSUFCU) \$3,000; **\$125,000 Main Entrance (as of 6/11/26)**

27/28: 272 Account: Youth Area Reno Architect Concepts \$30,000; Parking lot \$15,000; LLL Maint. \$20,000

28/29: 272 Account: Parking lot \$15,000; 1st Floor Carpeting \$200,000 (all public areas); Youth Area Renovation \$265,000 includes \$65,000 from Marten donations; LLL Maint

*****As of 9/4/26: The City had not shown the transfer from 272 to 271 that was approved in February 2025. This has been communicated again.**

From Katie McConnachie: We apologize for missing this. The entry has been posted as of 6/30/26. You should be able to see it in your reports now.

Account 272: 26/27 Budget

272 - Library Contributed Funds								
Revenues & Expenditures								
2026-2027 Budget as of 2/12/26								
	2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected	
	10/31/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026	
Revenues					1st Qtr. 9/30/26			
Interest Income								
665.000 Interest on Investments	\$ 59,391.02	\$ 27,000.00	\$ 28,000.00	\$ 28,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00	
669.500 Unrealized gain (loss) Investments	23,750.68	(4,500.00)	27,000.00	27,000.00	-	-	-	
TOTAL	\$ 83,141.70	\$ 22,500.00	\$ 55,000.00	\$ 55,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00	
699.271 Transfer from Library Fund 271 Reserve Study				-	224,700.00	231,400.00	238,300.00	
Donations								
674.036 Diversity, Equity & Inclusion	0.00	500.00	500.00	0.00	500.00	500.00	500.00	
674.046 Makerspace (iCube) Rev	5,177.55	1,000.00	1,476.10	3,748.00	1,000.00	1,000.00	1,000.00	
674.229 Raising a Reader Sponsors	-	1,000.00	1,000.00	-	1,000.00	1,000.00	1,000.00	
674.230 Collections/Materials Rev	5,638.00	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00	
674.231 Buildings/Ground/Furniture Rev	4,068.72	1,000.00	1,000.00	275.00	1,000.00	1,000.00	1,000.00	
674.232 Programming Revenue	14,597.75	2,000.00	9,500.00	10,500.00	2,000.00	2,000.00	2,000.00	
674.233 Technology Library Rev	-	500.00	500.00	-	500.00	500.00	500.00	
674.234 Undesignated Misc. Donations	-	500.00	500.00	-	500.00	500.00	500.00	
674.235 Marketing Sponsorships	7,700.00	5,000.00	5,000.00	11,000.00	5,000.00	5,000.00	5,000.00	
674.277 Youth Area Reno - M. Marten	34,294.00		20,000.00	29,689.00	10,000.00			
TOTAL	\$71,476	\$12,500	\$46,676	\$65,512	\$22,500	\$12,500	\$12,500	
TOTAL Revenues	\$ 154,617.72	\$ 35,000.00	\$ 101,676.10	\$ 120,847.00	\$ 294,445.00	\$ 291,145.00	\$ 298,045.00	
	2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected	
	6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026	
Expenditures								
Supplies								
742.036 Diversity, Equity & Inclusion	454.57	500.00	500.00	250.00	500.00	500.00	500.00	
742.046 Makerspace (iCube)	1,000.00	0.00	0.00	879.37	0.00	0.00	0.00	
742.229 Raising a Reader	1,211.86	1,000.00	1,000.00	559.16	1,000.00	1,000.00	1,000.00	
742.230 Collections/Materials	5,975.24	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00	
742.231 Buildings/Ground/Furniture	715.70	25,000.00	25,000.00	500.00	25,000.00	25,000.00	25,000.00	
742.232 Programming Expenditures	10,739.06	1,000.00	9,500.00	10,500.00	1,000.00	1,000.00	1,000.00	
742.233 Technology	-	61,500.00	61,500.00	61,500.00	32,600.00	68,400.00	80,100.00	
742.234 Undesignated Misc.	108.54	500.00	500.00	24.11	500.00	500.00	500.00	
742.236 Staff Recognition	1,579.29	2,500.00	2,500.00	3,000.00	4,000.00	4,000.00	4,000.00	
820.001 Insurance deductible/Uninsured				5,000.00				
TOTAL	\$21,784	\$93,000	\$107,700	\$92,513	\$65,600	\$101,400	\$113,100	
Capital Outlay								
976.000 Bldg. Improvements/Furniture/Carpet	79,452.67	115,000.00	90,100.00	90,100.00	28,000.00	-	200,000.00	
976.002 Capital Outlay		37,300.00	-	-				
976.277 Youth Renovation - Marten		-	-	-	-	30,000.00	265,000.00	
976.044 Auto Lending Library (Friends)	-	-	-	-	-	-	-	
976.046 Makerspace (iCube)	-	-	-	-	-	-	-	
976.140 Automated Return System (AST)	29,647.80	129,000.00	138,600.00	135,002.40	-			
976.141 Main Entrance /Parking Lot	11,700.00	118,000.00	126,000.00	8,000.00	135,500.00	15,000.00	15,000.00	
976.143 WiFi Upgrade; Firewall	13,235.89	-	-	-	-	-	-	
976.144 Server & Camera Upgrade/Intercom System		-	10,500.00	10,500.00	-	-	-	
TOTAL		\$399,300.00	365,200.00	243,602.40	163,500.00			
699.272 Transfer to 271 Account			241,377.00	241,377.00				
TOTAL	\$ 134,036.36	\$ 492,300.00	\$714,277.00	\$577,492.04	\$ 229,100.00	\$ 45,000.00	\$ 480,000.00	
	2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected	
	6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026	
TOTAL Expenditures	\$155,821	\$492,300	\$714,277	\$577,492	229,100.00	\$ 146,400.00	\$ 593,100.00	
Beginning Fund Balance Yr. End	\$ 1,643,951.09	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,030,147.29	\$ 1,220,492.29	\$ 1,384,637.29	
Revenues	155,821.00	35,000.00	101,676.10	120,847.00	294,445.00	291,145.00	298,045.00	
Expenditures	(155,821)	(492,300)	(714,277)	(577,492)	(229,100.00)	(146,400.00)	(593,100.00)	
NET Revenues vs. Expenditures	(1,202.90)	(457,300.00)	(612,600.90)	(456,645.04)	65,345.00	144,745.00	(295,055.00)	
Beginning Fund Balance								
Ending Fund Balance Expected	\$ 1,642,748.19	\$ 1,185,448.19	\$ 1,030,147.29	\$ 1,186,103.15	\$ 1,095,492.29	\$ 1,365,237.29	\$ 1,089,582.29	

Notes:

25/26: Bldg. Improvements/Furniture: Parking lot seal/crack \$25,000 (\$18,000)- done; Architect for design needs for main entry (\$8,000); NO youth area reno \$30,000; Add; Electric \$18,500 (6 locations)
 Staff chairs replacement (15 yrs.) \$36,000 (\$41,600); 2 Single Use Study Booths \$15,500 (Friends \$7,000); 2 Staff Office Re-designs \$30,000; Main entrance project estimation: \$100,000 delayed to 9/26.

AMHS: (\$115,800 - 121,500); Retrofit of book return opening \$7500 (\$9,511 - construction, electrical and add piece from Lyngsoes);
 26/27: Technology \$32,600; Parking Lot \$10,500; Concrete/Sidewalks \$25,000; Main Entr. Artwork MSJFCU \$3,000; \$125,000 Main Entrance (scheduled 9/26)

27/28: Architect planning for Youth Area Renovation (\$30,000); Parking lot (\$15,000); LLL Maint. (\$20,000 in Technology)
 28/29: Parking Lot (\$15,000); 1st floor carpeting upgrade (20 years) - all public areas (\$200,000); Youth Area Renovation (\$265,000, includes \$65,000 Marten donation); LLL Maint. (\$20,000 Technology)

Financial Report (Provided by Bindhya Raja) – August 31, 2026**Budget for Fund 271 Fiscal Year 2026-2027**

	Original Budget
TOTAL REVENUES	\$ 5,156,479
TOTAL EXPENDITURES	\$ 4,714,454
NET OF REVENUES & EXPENDITURES	\$442,025

Budget for Fund 272 Fiscal Year 2026-2027

	Original Budget
TOTAL REVENUES	\$ 294,445
TOTAL EXPENDITURES	\$ 104,100
NET OF REVENUES & EXPENDITURES	\$ 190,345

Revenue & Expenditure Report for Fund 271

	YTD Jul 31, 2026	YTD Aug 31, 2026	Difference*
TOTAL REVENUES	\$ 44,871	\$ 153,736	\$ 108,865
TOTAL EXPENDITURES	\$ 344,319	\$ 615,225	\$ 270,906
NET REVENUES & EXPENDITURES	(\$ 299,448)	(\$ 461,489)	

Revenue & Expenditure Report for Fund 272

	YTD Jul 31, 2026	YTD Aug 31, 2026	Difference*
TOTAL REVENUES	\$ 1,874	\$ 2,672	\$ 798
TOTAL EXPENDITURES	\$ 218	\$ 660	\$ 442
NET REVENUES & EXPENDITURES	\$ 1,656	\$ 2,012	

***Difference resulting from comparing prior fiscal to first month of the new Fiscal Year (2026-2027)**

Balance Report as of August 31, 2026

The ending fund balance for Fund 271 is: \$ 1,888,653.00

The ending fund balance for Fund 272 is: \$ 1,458,523.37

Revenues and Expenditures (Provided by Bindhya Raja) – as of August 31, 2026

09/03/2026		REVENUE AND EXPENDITURE REPORT FOR CITY OF NOVI								
		PERIOD ENDING 08/31/2026								
		% Fiscal Year Completed: 16.99								
		END BALANCE	4th QUARTER	2026-27		MTH ACTIVITY	MTH ACTIVITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	AUGUST 2026	08/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Fund 271 - LIBRARY FUND										
Revenues										
Dept 000.00 - TREASURY										
Property tax revenue										
271-000.00-402.000	Property Tax Revenue - Curre	3,810,451.41	3,806,000.00	4,960,077.00	4,960,077.00	0.00	0.00	0.00	4,960,077.00	0.00
271-000.00-404.003	Property Tax Revenue - Brow	0.00	(560.00)	(587.00)	(587.00)	0.00	0.00	0.00	(587.00)	0.00
271-000.00-404.007	Property Tax Revenue-Brow	(24,445.61)	(28,232.00)	(38,396.00)	(38,396.00)	0.00	0.00	0.00	(38,396.00)	0.00
271-000.00-404.008	Property Tax Revenue - CIA C	(49,467.73)	(55,783.00)	(75,307.00)	(75,307.00)	0.00	0.00	0.00	(75,307.00)	0.00
271-000.00-404.009	Property Tax Revenue-Brow	(455.80)	(469.00)	(544.00)	(544.00)	0.00	0.00	0.00	(544.00)	0.00
271-000.00-404.010	Property Tax Revenue-Brow	(43.89)	(124.00)	(143.00)	(143.00)	0.00	0.00	0.00	(143.00)	0.00
271-000.00-412.000	Property Tax Revenue - C/Y	(5,450.10)	(10,000.00)	(12,000.00)	(12,000.00)	0.00	0.00	0.00	(12,000.00)	0.00
271-000.00-414.000	Property Tax Revenue - Tax T	0.00	(1,000.00)	(1,000.00)	(1,000.00)	0.00	0.00	0.00	(1,000.00)	0.00
271-000.00-415.000	Property Tax Revenue - Coun	7,611.03	5,000.00	2,000.00	2,000.00	745.57	0.00	745.57	1,254.43	37.28
Property tax revenue		3,738,199.31	3,714,832.00	4,834,100.00	4,834,100.00	745.57	0.00	745.57	4,833,354.43	0.02
State sources										
271-000.00-567.000	State aid	72,130.10	72,130.00	69,000.00	69,000.00	36,579.42	0.00	36,579.42	32,420.58	53.01
271-000.00-573.000	State Grants - Local Comm St	34,871.40	10,252.00	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.00
State sources		107,001.50	82,382.00	79,500.00	79,500.00	36,579.42	0.00	36,579.42	42,920.58	46.01
State grants										
271-000.00-569.002	Other State Grants - SBTE	12,420.98	7,585.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State grants		12,420.98	7,585.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fines and forfeitures										
271-000.00-658.000	State penal fines	98,967.71	98,968.00	93,000.00	93,000.00	0.00	102,682.91	102,682.91	(9,682.91)	110.41
271-000.00-659.000	Library book fees	9,281.74	8,500.00	7,000.00	7,000.00	358.26	333.71	691.97	6,308.03	9.89
Fines and forfeitures		108,249.45	107,468.00	100,000.00	100,000.00	358.26	103,016.62	103,374.88	(3,374.88)	103.37
Interest income										
271-000.00-665.000	Interest in investments	81,675.52	70,600.00	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00
271-000.00-669.500	Gain (loss) on investments	58,383.24	44,292.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Interest income		140,058.76	114,892.00	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.00
Donations										
271-000.00-674.289	Adult programs	13,149.40	12,500.00	7,500.00	7,500.00	262.94	748.02	1,010.96	6,489.04	13.48
271-000.00-674.400	Gifts and donations	546.19	525.00	500.00	500.00	12.37	148.11	160.48	339.52	32.10
Donations		13,695.59	13,025.00	8,000.00	8,000.00	275.31	896.13	1,171.44	6,828.56	14.64
Other revenue										
271-000.00-675.000	Miscellaneous income	2,772.89	2,500.00	2,500.00	2,500.00	259.90	357.65	617.55	1,882.45	24.70
271-000.00-675.006	Car Charging Revenue	353.70	400.00	300.00	300.00	82.69	0.00	82.69	217.31	27.56
271-000.00-675.100	Copier	15,850.59	14,000.00	9,800.00	9,800.00	1,513.35	1,772.50	3,285.85	6,514.15	33.53
271-000.00-675.300	Meeting room	35,936.71	35,000.00	38,500.00	38,500.00	5,186.28	2,692.72	7,879.00	30,621.00	20.46
271-000.00-675.404	Novi Tow nship Assessment	8,524.00	8,524.00	8,779.00	8,779.00	0.00	0.00	0.00	8,779.00	0.00
Other revenue		63,437.89	60,424.00	59,879.00	59,879.00	7,042.22	4,822.87	11,865.09	48,013.91	19.82
Unclassified										
271-000.00-699.272	Transfer from Library Contrib	0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unclassified		0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.00 - TREASURY		4,183,063.48	4,341,985.00	5,156,479.00	5,156,479.00	45,000.78	108,735.62	153,736.40	5,002,742.60	2.98
TOTAL REVENUES		4,183,063.48	4,341,985.00	5,156,479.00	5,156,479.00	45,000.78	108,735.62	153,736.40	5,002,742.60	2.98

		END BALANCE	4th QUARTER	2026-27	MTH ACTIVITY		MTH ACTIVITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	AUGUST 2026	08/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Expenditures										
Dept 000.00 - TREASURY										
Personnel services										
271-000.00-704.000	Permanent salaries	1,484,666.16	1,495,000.00	1,531,880.00	1,531,880.00	70,198.78	110,829.66	181,028.44	1,350,851.56	11.82
271-000.00-704.200	Wages - Stipend	12,000.00	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-704.210	Vacation Payout	7,232.56	7,500.00	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.00
271-000.00-704.250	Final Payout	0.00	6,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-705.000	Temporary salaries	752,530.46	755,000.00	802,514.00	802,514.00	38,724.88	63,090.08	101,814.96	700,699.04	12.69
271-000.00-706.000	Overtime	858.12	1,000.00	850.00	850.00	69.01	94.95	163.96	686.04	19.29
271-000.00-715.000	Social security	169,978.64	174,053.00	178,600.00	178,600.00	8,170.12	13,021.54	21,191.66	157,408.34	11.87
271-000.00-716.000	Insurance	291,287.57	276,000.00	269,212.00	269,212.00	24,221.33	20,099.71	44,321.04	224,890.96	16.46
271-000.00-716.200	HSA - employer contribution	1,264.36	3,000.00	3,000.00	3,000.00	31.87	106.25	138.12	2,861.88	4.60
271-000.00-716.999	Insurance - Employee Reimbu	(42,294.26)	(42,324.00)	(35,990.00)	(35,990.00)	(2,415.44)	(3,851.34)	(6,266.78)	(29,723.22)	17.41
271-000.00-717.000	Workers compensation	1,573.82	1,900.00	2,000.00	2,000.00	90.41	145.59	236.00	1,764.00	11.80
271-000.00-718.000	Pension - DB Normal Cost	1,884.00	1,884.00	1,872.00	1,872.00	0.00	0.00	0.00	1,872.00	0.00
271-000.00-718.010	Pension - DB Unfunded Accru	108,192.00	108,192.00	122,604.00	122,604.00	0.00	0.00	0.00	122,604.00	0.00
271-000.00-718.200	Pension - defined contribution	131,860.90	124,300.00	137,412.00	137,412.00	6,317.91	9,974.71	16,292.62	121,119.38	11.86
271-000.00-719.000	Unemployment insurance	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Personnel services		2,921,034.33	2,924,305.00	3,020,454.00	3,020,454.00	145,408.87	213,511.15	358,920.02	2,661,533.98	11.88
Supplies										
271-000.00-726.400	Supplies - Cash over/short	8.41	50.00	50.00	50.00	1.49	(0.05)	1.44	48.56	2.88
271-000.00-727.000	Office supplies	5,551.84	8,000.00	8,000.00	8,000.00	155.96	191.96	347.92	7,652.08	4.35
271-000.00-728.000	Postage	1,896.85	2,000.00	2,500.00	2,500.00	120.99	0.00	120.99	2,379.01	4.84
271-000.00-734.000	Computer supplies, software	58,907.59	69,000.00	97,000.00	97,000.00	16,860.12	909.08	17,769.20	79,230.80	18.32
271-000.00-734.500	Computer supplies/equipment	46,827.78	52,000.00	40,000.00	40,000.00	1,916.11	1,341.11	3,257.22	36,742.78	8.14
271-000.00-740.000	Operating supplies	32,069.24	35,000.00	40,000.00	40,000.00	2,134.76	2,210.14	4,344.90	35,655.10	10.86
271-000.00-740.200	Supplies - Desk chairs and file	9,412.78	9,400.00	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
271-000.00-741.000	Supplies - Uniforms	754.32	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
271-000.00-742.000	Library books	232,193.79	239,000.00	241,000.00	241,000.00	13,285.27	8,327.85	21,613.12	219,386.88	8.97
271-000.00-742.010	Library Books - Lending	9,218.50	13,000.00	13,000.00	13,000.00	518.17	771.12	1,289.29	11,710.71	9.92
271-000.00-742.100	Library Books - Fines	365.81	650.00	200.00	200.00	0.00	0.00	0.00	200.00	0.00
271-000.00-743.000	Library periodicals	19,005.72	19,100.00	19,100.00	19,100.00	0.00	0.00	0.00	19,100.00	0.00
271-000.00-744.000	Audio visual materials	50,607.40	52,000.00	50,000.00	50,000.00	3,532.85	902.45	4,435.30	45,564.70	8.87
271-000.00-745.200	Electronic media	189,195.41	191,600.00	197,000.00	197,000.00	63,681.62	1,995.49	65,677.11	131,322.89	33.34
271-000.00-745.300	Electronic resources (CD rom	61,633.43	65,400.00	66,000.00	66,000.00	48,755.77	1,325.00	50,080.77	15,919.23	75.88
Supplies		717,648.87	757,200.00	778,850.00	778,850.00	150,963.11	17,974.15	168,937.26	609,912.74	21.69

		END BALANCE		2026-27		MTH ACTIVITY	MTH ACTIVITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	AUGUST 2026	08/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Other services and charges										
271-000.00-802.000	Data processing	0.00	900.00	1,000.00	1,000.00	1,053.71	0.00	1,053.71	(53.71)	105.37
271-000.00-802.100	Bank Service Charges	2,911.48	3,000.00	2,500.00	2,500.00	0.00	167.15	167.15	2,332.85	6.69
271-000.00-803.000	Independent audit	761.00	761.00	800.00	800.00	0.00	0.00	0.00	800.00	0.00
271-000.00-804.000	Medical service	1,106.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
271-000.00-806.000	Legal fees	3,195.50	3,000.00	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
271-000.00-809.000	Memberships and dues	6,360.26	7,000.00	8,500.00	8,500.00	3,453.00	0.00	3,453.00	5,047.00	40.62
271-000.00-816.000	Professional services	14,990.83	15,000.00	10,000.00	10,000.00	0.00	2,800.00	2,800.00	7,200.00	28.00
271-000.00-817.000	Custodial services	96,040.00	96,000.00	96,000.00	96,000.00	0.00	0.00	0.00	96,000.00	0.00
271-000.00-818.000	TLN Central Services	3,495.00	3,495.00	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
271-000.00-820.000	Property & liability insurance	15,145.60	15,146.00	16,600.00	16,600.00	16,600.00	0.00	16,600.00	0.00	100.00
271-000.00-851.000	Telephone	38,496.20	36,000.00	43,000.00	43,000.00	2,650.82	1,440.41	4,091.23	38,908.77	9.51
271-000.00-855.000	TLN Automation Services	74,294.61	81,000.00	85,000.00	85,000.00	17,751.68	0.00	17,751.68	67,248.32	20.88
271-000.00-861.000	Gasoline and oil	353.64	500.00	500.00	500.00	49.84	0.00	49.84	450.16	9.97
271-000.00-862.000	Mileage	999.32	800.00	1,400.00	1,400.00	37.55	94.54	132.09	1,267.91	9.44
271-000.00-880.000	Community promotion	20,161.15	22,500.00	22,500.00	22,500.00	4,282.00	609.00	4,891.00	17,609.00	21.74
271-000.00-880.268	Library programming	29,148.39	42,600.00	35,500.00	35,500.00	3,298.69	661.06	3,959.75	31,540.25	11.15
271-000.00-880.271	Adult programs	12,408.23	12,500.00	10,000.00	10,000.00	4,210.63	0.00	4,210.63	5,789.37	42.11
271-000.00-882.200	Employee assistance program	1,278.06	1,800.00	1,000.00	1,000.00	964.90	0.00	964.90	35.10	96.49
271-000.00-900.000	Printing, graphic design and p	25,756.59	26,000.00	25,000.00	25,000.00	0.00	79.14	79.14	24,920.86	0.32
271-000.00-921.000	Heat	20,334.55	21,000.00	16,000.00	16,000.00	467.32	327.01	794.33	15,205.67	4.96
271-000.00-922.000	Electricity	105,813.92	106,000.00	101,000.00	101,000.00	11,602.19	0.00	11,602.19	89,397.81	11.49
271-000.00-923.000	Water and sewer	9,763.92	10,000.00	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.00
Other services and charges Cont.										
271-000.00-934.000	Building maintenance	118,993.65	130,000.00	115,000.00	115,000.00	7,190.51	4,770.07	11,960.58	103,039.42	10.40
271-000.00-935.000	Vehicle maintenance	3,706.54	3,600.00	500.00	500.00	0.00	0.00	0.00	500.00	0.00
271-000.00-936.300	Grounds maintenance	58,561.76	56,000.00	50,600.00	50,600.00	64.60	0.00	64.60	50,535.40	0.13
271-000.00-942.000	Office equipment lease	12,739.87	12,200.00	12,200.00	12,200.00	1,010.00	1,010.00	2,020.00	10,180.00	16.56
271-000.00-942.002	Copier Property Tax	0.00	800.00	800.00	800.00	0.00	0.00	0.00	800.00	0.00
271-000.00-942.100	Records storage	341.20	400.00	500.00	500.00	29.18	29.18	58.36	441.64	11.67
271-000.00-956.000	Conferences and workshops	13,324.99	12,600.00	16,050.00	16,050.00	464.00	200.00	664.00	15,386.00	4.14
271-000.00-957.000	Tuition & other reimbursement	6,987.67	6,988.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other services and charges		697,469.93	728,590.00	690,450.00	690,450.00	75,180.62	12,187.56	87,368.18	603,081.82	12.65
Transfers out										
271-000.00-995.272	Transfer to Library Contributio	0.00	0.00	224,700.00	224,700.00	0.00	0.00	0.00	224,700.00	0.00
Transfers out		0.00	0.00	224,700.00	224,700.00	0.00	0.00	0.00	224,700.00	0.00
Total Dept 000.00 - TREASURY		4,336,153.13	4,410,095.00	4,714,454.00	4,714,454.00	371,552.60	243,672.86	615,225.46	4,099,228.54	13.05
TOTAL EXPENDITURES		4,336,153.13	4,410,095.00	4,714,454.00	4,714,454.00	371,552.60	243,672.86	615,225.46	4,099,228.54	13.05
Fund 271 - LIBRARY FUND:										
TOTAL REVENUES		4,183,063.48	4,341,985.00	5,156,479.00	5,156,479.00	45,000.78	108,735.62	153,736.40	5,002,742.60	(104.40)
TOTAL EXPENDITURES		4,336,153.13	4,410,095.00	4,714,454.00	4,714,454.00	371,552.60	243,672.86	615,225.46	4,099,228.54	(104.40)
NET OF REVENUES & EXPENDITURES		(153,089.65)	(68,110.00)	442,025.00	442,025.00	(326,551.82)	(134,937.24)	(461,489.06)	903,514.06	(104.40)
BEG. FUND BALANCE		2,503,231.71	2,503,231.71	2,503,231.71	2,503,231.71			2,503,231.71		(104.40)
NET OF REVENUES/EXPENDITURES - 2025-26								(153,089.65)	(153,089.65)	(104.40)
END FUND BALANCE		2,350,142.06	2,435,121.71	2,945,256.71	2,945,256.71			1,888,653.00		(104.40)

Fund 272 - LIBRARY CONTRIBUTION FUND										
		END BALANCE		2026-27		MTH ACTIVITY	MTH ACTIVITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	AUGUST 2026	08/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Revenues										
Dept 000.00 - TREASURY										
Interest income										
272-000.00-665.000	Interest in investments	33,977.19	28,335.00	47,245.00	47,245.00	0.00	0.00	0.00	47,245.00	0.00
272-000.00-669.500	Gain (loss) on investments	22,291.02	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest income		56,268.21	55,335.00	47,245.00	47,245.00	0.00	0.00	0.00	47,245.00	0.00
Donations										
272-000.00-674.036	Diversity, Equity, & Inclusion	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00	0.00
272-000.00-674.046	Makerspace Renovation Reve	4,154.75	3,748.00	1,000.00	1,000.00	309.45	797.30	1,106.75	(106.75)	110.68
272-000.00-674.229	Raising a Reader in Novi Spor	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
272-000.00-674.230	Collections/Materials Revenue	10,300.00	10,300.00	1,000.00	1,000.00	65.00	0.00	65.00	935.00	6.50
272-000.00-674.231	Buildings/Ground/Furniture Re	275.00	275.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
272-000.00-674.232	Programming Revenue	12,000.00	10,500.00	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
272-000.00-674.233	Technology Library Revenue	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00	0.00
272-000.00-674.234	Undesignated Misc Donations	0.00	0.00	500.00	500.00	0.00	0.00	0.00	500.00	0.00
272-000.00-674.235	Marketing Sponsorships	10,500.00	11,000.00	5,000.00	5,000.00	1,500.00	0.00	1,500.00	3,500.00	30.00
272-000.00-674.277	Youth Area Reno-M Marten R	30,706.00	29,689.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Donations		67,935.75	65,512.00	22,500.00	22,500.00	1,874.45	797.30	2,671.75	19,828.25	11.87
Transfers in										
272-000.00-699.271	Transfer From Library Fund	0.00	0.00	224,700.00	224,700.00	0.00	0.00	0.00	224,700.00	0.00
Transfers in		0.00	0.00	224,700.00	224,700.00	0.00	0.00	0.00	224,700.00	0.00
Total Dept 000.00 - TREASURY		124,203.96	120,847.00	294,445.00	294,445.00	1,874.45	797.30	2,671.75	291,773.25	0.91
TOTAL REVENUES		124,203.96	120,847.00	294,445.00	294,445.00	1,874.45	797.30	2,671.75	291,773.25	0.91
Expenditures										
Dept 000.00 - TREASURY										
Supplies										
272-000.00-742.036	Diversity, Equity, & Inclusion	249.00	250.00	500.00	500.00	0.00	0.00	0.00	500.00	0.00
272-000.00-742.046	Makerspace iCube	1,372.95	879.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-742.229	Raising a Reader Expense	559.16	559.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
272-000.00-742.230	Collections/Materials Expense	10,166.29	10,300.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
272-000.00-742.231	Buildings/Ground/ Furniture E	516.93	500.00	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00
272-000.00-742.232	Programming Expense	7,962.03	10,500.00	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
272-000.00-742.233	Technology Library Expense	56,133.72	61,500.00	32,600.00	32,600.00	159.19	0.00	159.19	32,440.81	0.49
272-000.00-742.234	Undesignated Misc	109.11	24.00	500.00	500.00	99.99	0.00	99.99	400.01	20.00
272-000.00-742.236	Staff Recognition	2,787.58	3,000.00	4,000.00	4,000.00	30.98	369.96	400.94	3,599.06	10.02
Supplies		79,856.77	87,512.00	65,600.00	65,600.00	290.16	369.96	660.12	64,939.88	1.01
Other services and charges										
272-000.00-820.001	Insurance deductibles/Uninsu	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other services and charges		5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers out										
272-000.00-995.271	Transfer to Library Fund	0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers out		0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

		END BALANCE		2026-27		MTH ACTIVITY	MTH ACTIVITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	AUGUST 2026	08/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Capital outlay										
272-000.00-976.000	Building improvements	83,585.00	90,100.00	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.00
272-000.00-976.140	Automated Return System	135,002.40	135,002.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-976.141	Main Entrance Design	6,996.24	8,000.00	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.00
272-000.00-976.144	Server & Camera Upgrade	0.00	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital outlay		225,583.64	243,602.00	38,500.00	38,500.00	0.00	0.00	0.00	38,500.00	0.00
Total Dept 000.00 - TREASURY		310,440.41	577,491.00	104,100.00	104,100.00	290.16	369.96	660.12	103,439.88	0.63
TOTAL EXPENDITURES		310,440.41	577,491.00	104,100.00	104,100.00	290.16	369.96	660.12	103,439.88	0.63
Fund 272 - LIBRARY CONTRIBUTION FUND:										
TOTAL REVENUES		124,203.96	120,847.00	294,445.00	294,445.00	1,874.45	797.30	2,671.75	291,773.25	1.06
TOTAL EXPENDITURES		310,440.41	577,491.00	104,100.00	104,100.00	290.16	369.96	660.12	103,439.88	1.06
NET OF REVENUES & EXPENDITURES		(186,236.45)	(456,644.00)	190,345.00	190,345.00	1,584.29	427.34	2,011.63	188,333.37	1.06
BEG. FUND BALANCE		1,642,748.19	1,642,748.19	1,642,748.19	1,642,748.19			1,642,748.19		1.06
NET OF REVENUES/EXPENDITURES - 2025-26								(186,236.45)	(186,236.45)	1.06
END FUND BALANCE		1,456,511.74	1,186,104.19	1,833,093.19	1,833,093.19			1,458,523.37		1.06
TOTAL REVENUES - ALL FUNDS		4,307,267.44	4,462,832.00	5,450,924.00	5,450,924.00	46,875.23	109,532.92	156,408.15	5,294,515.85	
TOTAL EXPENDITURES - ALL FUNDS		4,646,593.54	4,987,586.00	4,818,554.00	4,818,554.00	371,842.76	244,042.82	615,885.58	4,202,668.42	
NET OF REVENUES & EXPENDITURES		(339,326.10)	(524,754.00)	632,370.00	632,370.00	(324,967.53)	(134,509.90)	(459,477.43)	1,091,847.43	
BEG. FUND BALANCE - ALL FUNDS		4,145,979.90	4,145,979.90	4,145,979.90	4,145,979.90			4,145,979.90		
END FUND BALANCE - ALL FUNDS		3,806,653.80	3,621,225.90	4,778,349.90	4,778,349.90			3,347,176.37		

Financial Balance Sheets (Provided by Bindhya Raja) – as of August 31, 2026

09/03/2026

BALANCE SHEET FOR CITY OF NOVI

Period Ending 08/31/2026

GL Number	Description	Balance
Fund 271 - LIBRARY FUND		
*** Assets ***		
271-000.00-001.000	Cash - Pooled	177,992.69
271-000.00-004.000	Cash on Hand	600.00
271-000.00-017.000	Investments - Pooled	2,465,496.00
271-000.00-019.000	Current taxes receivable	(743,828.08)
	Total Assets	1,900,260.61
*** Liabilities ***		
271-000.00-202.100	Accounts Payable - Manual	(49.00)
271-000.00-258.702	Accrued liabilities - tax	11,700.00
271-000.00-259.300	Accrued workers compensation	(43.39)
	Total Liabilities	11,607.61
*** Fund Balance ***		
271-000.00-390.000	Fund balance	2,503,231.71
	Total Fund Balance	2,503,231.71
	Beginning Fund Balance - 25-26	2,503,231.71
	Net of Revenues VS Expenditures - 25-26	(153,089.65)
	*25-26 End FB/26-27 Beg FB	2,350,142.06
	Net of Revenues VS Expenditures - Current Year	(461,489.06)
	Ending Fund Balance	1,888,653.00
	Total Liabilities And Fund Balance	1,900,260.61
* Year Not Closed		

Fund 272 - LIBRARY CONTRIBUTION FUND		
*** Assets ***		
272-000.00-001.000	Cash - Pooled	38,119.01
272-000.00-017.000	Investments - Pooled	1,420,404.36
	Total Assets	1,458,523.37
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
272-000.00-375.230	Fund Balance Collections/Materials	44,191.88
272-000.00-375.231	Fund Balance Buildings/Ground/Furniture	(33,299.89)
272-000.00-375.232	Fund Balance Programming	35,662.65
272-000.00-375.233	Fund Balance Technology Library	1,050.00
272-000.00-375.262	Restricted-Book It-childrens collections	35,238.00
272-000.00-390.000	Fund balance - Unrestricted	1,559,905.55
	Total Fund Balance	1,642,748.19
	Beginning Fund Balance - 25-26	1,642,748.19
	Net of Revenues VS Expenditures - 25-26	(186,236.45)
	*25-26 End FB/26-27 Beg FB	1,456,511.74
	Net of Revenues VS Expenditures - Current Year	2,011.63
	Ending Fund Balance	1,458,523.37
	Total Liabilities And Fund Balance	1,458,523.37
* Year Not Closed		

DIRECTOR'S REPORT

October Anniversaries – Years of Service



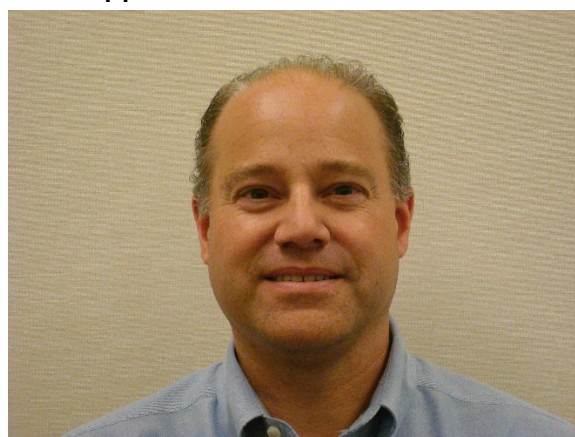
**Pat Amierskandari – 24 yrs.
Support Services**



**Kit-Ming Tang 18 yrs.
Support Services**



**Kristin Abate – 17 yrs.
Support Services**



**Steve Palizzi – 14 yrs.
Information Services**



**Amy Crockett – 5 yrs.
Administration**

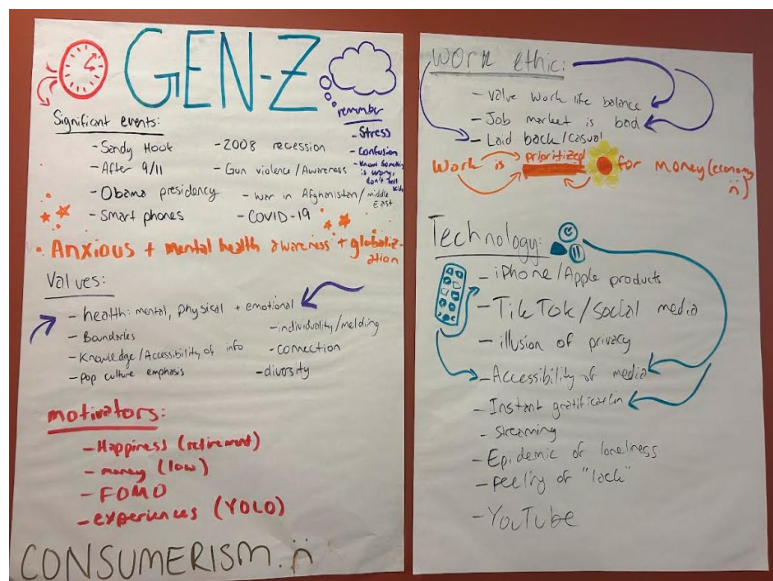
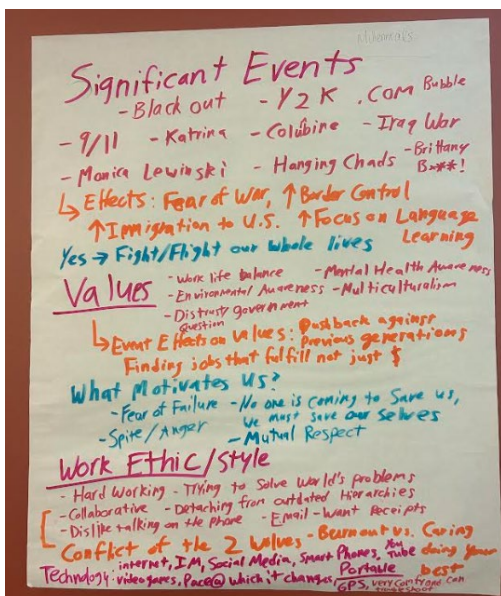
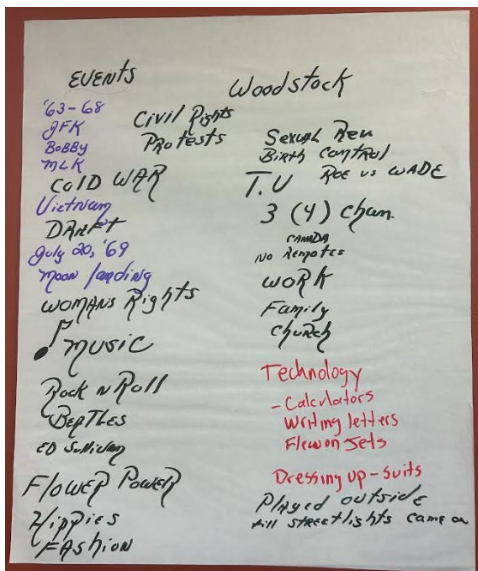


**Lori Mullins – 2 yrs.
Support Services**



**Geoff Frankling – 1 yr.
Facilities**

Professional Development Day: August 14, 2026: Bus ride to Lyon Township Public Library, Tour of Lyon Township Library, Generational Training





PROFESSIONAL DEVELOPMENT DAY 2026

Friday, August 14, 2026 from 8:30am-4:30pm



Group One		Group Two	
8:30-8:50am	Arrive, "Grab & Go" breakfast, load onto bus	8:30-8:50am	Arrive, "Grab & Go" breakfast
8:50-9:10am	Travel time	8:50-10:20am	Emergency Training Aaron Whitt Owner, A-Train Tactical
9:15-10:15am	Lyon Twp. Library Tour	10:20-10:40am	Break
10:15-10:40am	Load bus, travel time	10:40-11:05am	Load bus, travel time
10:40-11am	Break	11:10am –12:10pm	Lyon Twp. Library Tour
11am-12:30pm	Emergency Training Aaron Whitt Owner, A-Train Tactical	12:10-12:30pm	Load bus, travel time

12:30pm – 1:15pm

Lunch

1:15pm – 2:45pm

Communicating Across Generations

Frank Cox, MSU Extension Educator

What is a generation? How are we impacted by generations? Each generation may share values and experiences. This interactive workshop will provide the differing perspectives of different generations and recognize how these differences affect work style, communication, goals, and outlooks. Get ready for interactive activities and discussion.

2:45pm – 3:30pm

Japan Presentation

3:30pm – 4:30pm

Activity/Staff Awards

The Management Team has reviewed and discussed the various responses that were received pertaining to improving staff morale at NPL. We truly appreciate staff feedback and will be focusing on the following points moving forward. In addition, further information will be shared to answer some of the comments and questions that were brought forth in the survey.

1. **Communicate the "why"** before a change is implemented and get staff involved in the process to get feedback before making changes.
 - While every effort will be made to be open and transparent with communication, the level of confidentiality and communication clearance mandated by our roles and those of the Library Board will guide what amount of information can be shared and when. We hope staff will understand that certain information cannot be shared outside the Management Team or HR. Additionally, communication will come at the proper time, especially if there are still many unknown elements to solidify before it is critical to widely share the details with all staff.
 - Similarly, while the Management Team will actively seek feedback from staff, final decisions will remain the responsibility of the managers and influenced, and many times directed, as necessary, by the Library Board.
2. **Continue to share the Board Packet info with staff and highlight specific information** to draw attention to matters for board action or presentations.

Continue to hold monthly updates in person following the board meetings.

3. **Build on cross-department communication.** When implementing changes across departments or between departments, share the information in advance to give everyone a heads up.
 - While every effort will be made to be open and transparent with communication, the level of confidentiality and communication clearance mandated by our roles and those of the Library Board will guide what amount of information can be shared and when. We hope staff will understand that certain information cannot be shared outside the Management Team or HR. Additionally, communication will come at the proper time, especially if there are still many unknown elements to solidify before it is critical to widely share the details with all staff.
 - Similarly, while the Management Team will actively seek feedback from staff, final decisions will remain the responsibility of the managers and influenced, and many times directed, as necessary, by the Library Board.
4. **In Committees: work on the specific priorities that have the most impact and meaning.** Consider the time involved and whether it's a good use of time/tax payer dollars and effectiveness for all involved. If a meeting is not warranted, skip it for the month so as not to waste staff members' time. Try to get away from a "to do" list and work towards value/meaning. If you need a "parking lot" to capture ideas/needs/wants, create that for the future and circle back to it when it deems appropriate (based on timing, resources, funding, staffing, etc.)

Congratulations to Rae Manela!

We're delighted to let you know that you've been accepted to participate in the **Yiddish Book Center's 2027 "Between Two Worlds" Public Libraries Program**. Welcome! We couldn't be more excited about the diverse and committed group of public libraries from across the country that we've selected to be part of the fourth cohort of this program, expanded in 2025 with the support of a generous grant from the Lilly Endowment Inc.

The Yiddish Book Center was founded in 1980 to recover and make accessible the vast, rich, and diverse Yiddish literature around the world. Forty-six years later, we have saved more than 1.5 million volumes and we offer a full slate of educational programs, a translation initiative, an oral history project, a robust series of virtual public programs, an English-language magazine, and permanent and visiting museum exhibits. A grant awarded to the Center by the Lilly Endowment Inc. through its Religion and Cultural Institutions Initiative has supported the expansion of the Center's Public Libraries Program (launched in 2020), which seeks to deepen understanding of Jewish history, religion, and identity through Yiddish literature. In the expanded program, titled **Between Two Worlds: Exploring Jewish Culture and Religion through Yiddish Literature**, the Yiddish Book Center will partner with public libraries across the United States, equipping librarians with the tools to introduce Yiddish culture to their local communities and foster interfaith and intercultural dialogue.

To kick off the second iteration of this exciting new program, we will hold a mandatory workshop here at the Yiddish Book Center in Amherst, MA, on November 15-17, 2026. You (or one of your staff members) will travel to Amherst (with all travel, lodging, and meal costs paid by the Center) and gather together with a cohort of other librarians from across the country. Together, you will plan for your discussion groups and build your familiarity with Yiddish literature, with the resources that the Center will provide to support your reading groups and related programming, and with the literature that explores the intersections of religion, culture, and identity. The workshop will include sessions with leading scholars and critics, discussions, and explorations of the Yiddish Book Center's collections. *This workshop is a mandatory part of the "Between Two Worlds" program, so if you are unable to attend, please inform us no later than **Thursday, September 10** so that we can offer your library's spot to another library.*

More detailed information about your participation is included in the attached documents. *To accept your library's place in the program, please read the program details carefully and fill out our online registration form as soon as possible and no later than **Thursday, September 10**.*

We look forward to working with you in 2027,

Jeff Hayes
Manager of Publishing and Book Programs
Yiddish Book Center
[1021 West St., Amherst, MA 01002](https://www.yiddishbookcenter.org/1021-West-St.-Amherst-MA-01002)

Parking Lot Maintenance & Closures - Labor Day Weekend

The Library is closed Sat, Sep 5 through Mon, Sep 7 for Labor Day Weekend.

Due to parking lot maintenance, there will be NO access to the public parking lot or electric car charging stations **from 6pm on Fri, Sep 4 until 7:30am on Tue, Sep 8**, weather depending. **Vehicles left on-site will be towed from the property.**

Our manual and automatic return slots cannot be accessed and items cannot be returned **from 6pm on Fri, Sep 4 until 10am on Tue, Sep 8**. As a reminder, NPL is fine free.

Construction on the Library's Main Front Doors

A new front door system is scheduled to be installed in September. The current automatic doors will be replaced with manual doors, including an automatic push button option for accessibility.

Unfortunately, the current door system impacts the temperatures in the building. Installing a new door system should improve building heating and cooling efficiencies by up to 70%. While work is being done, a temporary main door location will be designated for patrons to enter and exit the building.

Please check our website and social media for more info coming soon!

Girls Night Out

Fri, Sep 11, 7-10pm

HUB Stadium, 44325 W 12 Mile Rd

Ages 21+

Ladies, join us for an unforgettable evening! Enjoy a fashion show from Coral Sash, live music and delicious appetizers. Plus, shop area beauty and fashion vendors and win exciting prizes.

Tickets are \$25 each and include 1 drink (soft drink, beer or wine). Cash bar available. Register by Fri, Sep 4. **Ticket sales are final. No refunds.**

Thank you to the Friends of Novi Library and Twelve Mile Crossing at Fountain Walk for sponsoring this event!

Purchase Tickets to Girls Night Out



Human Library® Event

Sat, Sep 12, 1-4pm

Throughout the Library

Join us for our 3rd annual Human Library® event, where you'll have the extraordinary opportunity to "borrow" a human being instead of a book. Engage

Back to School at NPL

School is back in session. To ensure everyone has a pleasant experience at NPL, please review our guidelines regarding parking, peak times, spaces available, food in the Library and more.

View Back to School Guidelines



Library Card Sign-Up Month & Reading Challenge

September is Library Card Sign-Up Month and we're celebrating by inviting readers of all ages to participate in a special reading challenge! Read and log at least 600 minutes (20 minutes a day) this month to be entered into a raffle!

Register for the challenge at novilibrary.beanstack.org, on the Beanstack app or pick up a paper log at the 1st Floor Information Desk **beginning Sep 1**.

NPL will also be passing out a limited number of "I love my library" yard signs to celebrate! Stop by **starting on Sep 8** to pick up your sign!



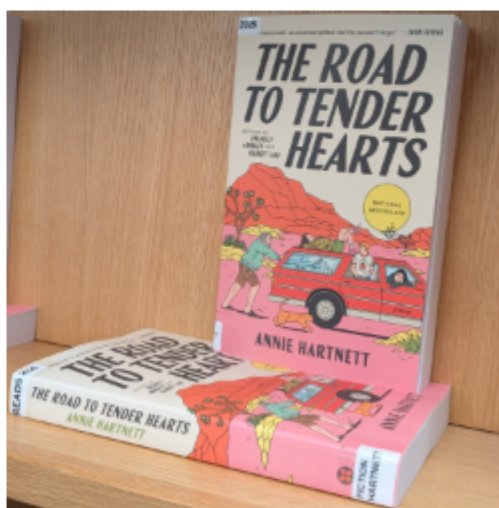
NPL Open House

Sun, Sep 20, 2-4pm

Throughout the Library

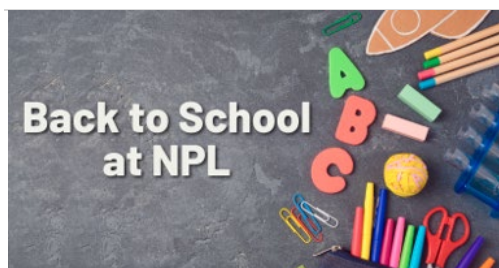
Come learn more about YOUR library! Visitors can get a card or renew their current card, go on a library scavenger hunt, grab a giveaway and more!

Learn More About NPL Open House



2026 Community Reads

The Neighborhood Library Association (NLA) invites you to the 16th Annual Community Reads! This year's selection



Back to School at NPL

Welcome back to NPL! We hope you had a great summer!

To ensure everyone has a pleasant experience at NPL, please be aware of the following guidelines.

Parking at NPL is for Library Patrons

Students and faculty must park in designated school lots. DO NOT PARK in the library lot.

Do not use NPL's parking lot as a pick-up location after school. If your student is using the library, find an available parking spot to wait for your student to exit the library. Avoid parking in front of the main doors, in emergency and accessible spaces. There are six quick 10 minute spots available.

Busy Times at NPL - 2:30-5pm

The busiest time to visit NPL is Monday-Friday, from 2:30-5pm. While this may be a convenient time for some, it can also be more crowded and noisier than usual. By visiting during non-busy hours, you can enjoy a more peaceful and productive experience.

Teen Space - After School Program

Teen Space is held in the Library's large meeting room on Monday-Thursday from 2:45-5pm on regular school days. [Check the library calendar for dates Teen Space may be closed.](#) Teen Space is open to students in grades 7-12. Proof of student status is required. Come hang out with friends, play games, do homework, and have fun after school in Teen Space!

Teen Lounge on 2nd Floor - Grades 7-12

Our Teen Lounge is the perfect space for students to study and work in small groups. The Teen Lounge room capacity is currently 35 students. Adults are welcome to accompany students in this space, if needed.

Unattended Children

Parents, guardians or caregivers of children under the age of seven must be responsible for maintaining visual contact with and be in the presence of their child at all times. Library staff have observed small children wandering close to the building's front doors without a caregiver present. This poses a safety risk as the driveway is very busy.

[Review our Unattended Child policy.](#)

Study Rooms & Spaces

NPL offers many rooms and open spaces for working, studying, reading and socializing. NPL has study rooms on both floors. The rooms are first-come, first-served.

In addition to the single user booth on the 2nd floor, check out our newest one on the 1st floor! Additional tables are available throughout the building. Please note that some areas are designed with particular age groups in mind.

Rentable Meeting Rooms

Our smallest room starts at \$15 per hour for residents over 18 years of age. Please note that no meeting rooms are available for patron use without a paid meeting room rental.

[Get more info and check meeting room availability.](#)

Food in the Library

Food deliveries cannot be accepted within 100 feet of the main library doors or in designated emergency and accessible parking areas. Staff will not accept food items from delivery sources



The Novi Public Library's main entrance will be closed for construction from September 8-30.

While work is being done, patrons will enter and exit through East Meeting Room Door #8, located to the left of the main entrance.

The current automatic doors will be replaced with manual doors, including an automatic push button option for accessibility.

Intermittent use of the drive-up window service may occur. If the drive-up window is closed, a sign will be placed on the window and we kindly request that you come into the building for service.

Thank you for your patience as we work to improve our main entrance!



From the Desk of Director Farkas August 2026

OUT & ABOUT & PROGRAMS

- 8/1: Raising Cane's Grand Opening
- 8/2: Opened building at 5:25am for August Election
- 8/5, 8/13: Novi Cares – Village Oaks/Oakland Glens
- 8/6: Summer Songfest
- 8/18: End of Summer Reading Party – Paradise Park
- 8/19: Delta Kappa Gamma – Library Presentation and Tour
- 8/20: Novi Rotary mtg.
- 8/20: Novi Middle School Open House
- 8/20: Summer Songfest
- 8/26: Novi Chamber of Commerce Youth Business mtg. and Tour
- 8/27: Summer Songfest

BOARD, COMMITTEE & FRIENDS MEETINGS

- 8/5: HR Board Committee mtg.
- 8/6: On-boarding of Trustee Czekaj
- 8/12: Staff Strategic Planning mtg.
- 8/13: Library Board mtg.

CURRENT PROJECTS

- 8/1: Youth Area Renovation planning
- 8/1 – 8/31: Main Door Entrance project – starting September 8, 2026
- 8/18: Library Audit – Administration Office
- 8/25: MLA Annual Conference planning mtg.

STAFF & CITY MEETINGS

- 8/4, 8/11, 8/25: City of Novi Leadership mtg.
- 8/12: TLN catch up mtg.
- 8/13: Girls Night Out planning mtg.
- 8/17: Novi Mental Health Alliance Book Club and monthly mtg.
- 8/18: City of Novi Executive Leadership Team Session

WEEKEND ROTATION

- 8/9: Board Packet and Sunday Mngr.
- 8/30: Sunday Mngr.

TRAINING & OFFICE DUTIES

- 8/5, 8/12: Marketing duties training
- 8/11: Webinar: Unlocking Greatness in People
- 8/11: Training: Building Basics for Libraries – Facility Management (Part 1)
- 8/14: Professional Development Day Training – ALL STAFF
- 8/18: Webinar: Building Basics for Libraries – Facility Management (Part 2)
- 8/20 – 8/26: Bookkeeper duties backup

OUT of the OFFICE: 8/15 – 8/17, 8/21 – 8/23

Friends of the Novi Library present

Summer Songfest



Don't miss the
U of M vs Michigan State raffle!

Thursday, Sep 17, 6:30pm

David Landry & Do It Again Band

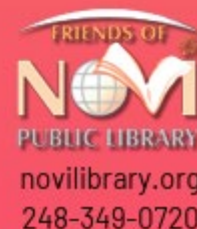
Location: Paradise Park, 45799 Grand River Ave. Novi

**Arrive at 6pm to place your orders for dinner
and drinks!**

Events are free. Events will be held under an outdoor, covered pavilion. Cash bar, food service, attractions and games available for purchase.

Registration required.

Visit novilibrary.org/songfest or call 248-349-0720.



NOVI PUBLIC LIBRARY

Open House

**Sunday, September 20
2-4pm**

**Novi Public Library
45255 W. Ten Mile Rd.**

Learn more about YOUR Library!

- Get a library card or renew your library card (photo ID required)
- Cider & donuts
- Scavenger hunt
- Giveaways
- Raffle prizes
- Library & program information
- Self-guided art tour (starts at fireplace)
- Tour the iCube Makerspace & Local History Room
- Talk to Library Staff, Board Members & Friends and Historical Commission Volunteers

**JOIN
US!**

NM
PUBLIC LIBRARY
novilibrary.org
248-349-0720

**No registration
required.
All ages welcome!**



FRIENDS OF NOVI LIBRARY

KALEIDOSCOPE

2026 FALL SERIES



Tuesday, September 8, 7pm

The Colorful History of National League Baseball Parks

Paul R. Hinz, Director, Millrace Village

Join us in hearing from a well-informed baseball enthusiast about the evolution of baseball. Learn about teams and ball parks of the National League from the 1876 to 1960 era. A prolific and skilled model builder, Hinz will also have some of his work on display.



Tuesday, October 6, 7pm

Michigan's Venice: Voices from the Flats

Daniel Harrison, Ph.D., Maritime Archaeologist

Harrison is an award-winning archeologist who refers to himself as an "evidence-based storyteller." He reconstructs narratives around authentic artifacts that can be touched and can touch us in return. We welcome him back for this special presentation.



Wednesday, November 4, 7pm

Running Lights

Michael Lauchlan, Poet, author and teacher

What are the challenges when writing and publishing poetry? The author of four published books of poetry, Lauchlan has also contributed to many publications. He will share what he has experienced and will read some of his poems.



Novi Historical Commission

Fall 2026

Register: novilibrary.org

WED
Sep. 30
7pm

**Forward Down the Field:
Detroit Lions 1934-1958**

The story of the Lions catching on in Detroit doubles as the story of professional football finding its place in American popular culture.



TUE
Oct. 13
7pm

Secret Michigan

Discover the weird and Strange history of Michigan! From the only king who ruled in the United States to the only President who was also a king, you'll unearth the fascinating stories behind popular places.

TOP SECRET



WED
Nov. 11
7pm

**Clara Ford and the
Fairlane Mansion**

Learn about the history of Clara Ford and the role she played in designing and managing the 1,300 acre estate.



Street SOUNDS

AT FOUNTAIN WALK

ENCORE!

**ONE MORE CONCERT.
ONE UNFORGETTABLE NIGHT!**

Join us for one more summer concert
before winter hits!



**FRIDAY, OCTOBER 9TH
7-9PM**

PRESENTED IN PARTNERSHIP BY



TWELVE MILE CROSSING
— AT FOUNTAIN WALK —



IN CASE OF INCLEMENT WEATHER,
THE CONCERT MOVES INDOORS TO **THE HUB STADIUM**

Daily use of the building by hour – August 2026 (Provided by Jeff Smith, Head of IT) Numbers shown are Verkada Analytics

8/1/2026		
9-10am		0
10-11am		101
11am-12		105
12-1pm		136
1-2pm		149
2-3pm		136
3-4pm		115
4-5pm		101
5-6pm		37
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		880

8/2/2026		
9-10am		0
10-11am		0
11am-12		0
12-1pm		131
1-2pm		147
2-3pm		113
3-4pm		10
4-5pm		62
5-6pm		55
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		518

8/3/2026		
9-10am		0
10-11am		121
11am-12		109
12-1pm		92
1-2pm		105
2-3pm		106
3-4pm		81
4-5pm		77
5-6pm		96
6-7pm		88
7-8pm		97
8-9pm		47
9-10pm		0
		1,019

8/4/2026		
9-10am		0
10-11am		145
11am-12		129
12-1pm		100
1-2pm		118
2-3pm		120
3-4pm		85
4-5pm		100
5-6pm		146
6-7pm		172
7-8pm		121
8-9pm		58
9-10pm		0
		1,294

8/5/2026		
9-10am		0
10-11am		153
11am-12		128
12-1pm		119
1-2pm		94
2-3pm		84
3-4pm		72
4-5pm		84
5-6pm		85
6-7pm		185
7-8pm		82
8-9pm		54
9-10pm		0
		1,140

8/6/2026		
9-10am		0
10-11am		181
11am-12		97
12-1pm		110
1-2pm		103
2-3pm		89
3-4pm		118
4-5pm		95
5-6pm		121
6-7pm		105
7-8pm		63
8-9pm		43
9-10pm		0
		1,125

8/7/2026		
9-10am		0
10-11am		138
11am-12		90
12-1pm		107
1-2pm		104
2-3pm		89
3-4pm		88
4-5pm		82
5-6pm		65
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		763

8/8/2026		
9-10am		0
10-11am		143
11am-12		140
12-1pm		104
1-2pm		102
2-3pm		103
3-4pm		119
4-5pm		103
5-6pm		64
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		878

8/9/2026		
9-10am		0
10-11am		0
11am-12		0
12-1pm		150
1-2pm		96
2-3pm		98
3-4pm		93
4-5pm		61
5-6pm		58
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		556

8/10/2026		
9-10am		0
10-11am		166
11am-12		97
12-1pm		123
1-2pm		109
2-3pm		91
3-4pm		143
4-5pm		108
5-6pm		75
6-7pm		71
7-8pm		73
8-9pm		34
9-10pm		0
		1,090

8/11/2026		
9-10am		0
10-11am		152
11am-12		137
12-1pm		112
1-2pm		104
2-3pm		98
3-4pm		67
4-5pm		62
5-6pm		93
6-7pm		113
7-8pm		81
8-9pm		35
9-10pm		0
		1,054

8/12/2026		
9-10am		0
10-11am		180
11am-12		88
12-1pm		81
1-2pm		70
2-3pm		76
3-4pm		67
4-5pm		58
5-6pm		81
6-7pm		134
7-8pm		64
8-9pm		46
9-10pm		0
		945

8/13/2026		
9-10am		0
10-11am		149
11am-12		93
12-1pm		96
1-2pm		90
2-3pm		74
3-4pm		72
4-5pm		82
5-6pm		81
6-7pm		123
7-8pm		109
8-9pm		55
9-10pm		0
		1,024

8/14/2026 NPL CLOSED		
9-10am		0
10-11am		0
11am-12		0
12-1pm		0
1-2pm		0
2-3pm		0
3-4pm		0
4-5pm		0
5-6pm		0
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		0

8/15/2026		
9-10am		0
10-11am		110
11am-12		86
12-1pm		95
1-2pm		107
2-3pm		82
3-4pm		84
4-5pm		66
5-6pm		52
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		682

8/16/2026		
9-10am		0
10-11am		0
11am-12		0
12-1pm		129
1-2pm		105
2-3pm		97
3-4pm		102
4-5pm		99
5-6pm		54
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		586

8/17/2026		
9-10am		0
10-11am		174
11am-12		73
12-1pm		108
1-2pm		122
2-3pm		126
3-4pm		112
4-5pm		70
5-6pm		97
6-7pm		72
7-8pm		41
8-9pm		30
9-10pm		0
		1,025

8/18/2026		
9-10am		0
10-11am		209
11am-12		143
12-1pm		67
1-2pm		112
2-3pm		75
3-4pm		93
4-5pm		100
5-6pm		138
6-7pm		104
7-8pm		91
8-9pm		45
9-10pm		0
		1,177

8/19/2026		
9-10am		0
10-11am		173
11am-12		98
12-1pm		104
1-2pm		94
2-3pm		93
3-4pm		81
4-5pm		88
5-6pm		114
6-7pm		114
7-8pm		55
8-9pm		54
9-10pm		0
		1,068

8/20/2026		
9-10am		0
10-11am		181
11am-12		69
12-1pm		67
1-2pm		55
2-3pm		86
3-4pm		79
4-5pm		88
5-6pm		72
6-7pm		78
7-8pm		74
8-9pm		42
9-10pm		0
		891

8/21/2026		
9-10am		0
10-11am		118
11am-12		61
12-1pm		73
1-2pm		76
2-3pm		89
3-4pm		76
4-5pm		65
5-6pm		53
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		611

8/22/2026		
9-10am		0
10-11am		110
11am-12		61
12-1pm		68
1-2pm		85
2-3pm		107
3-4pm		75
4-5pm		74
5-6pm		45
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		625

8/23/2026		
9-10am		0
10-11am		0
11am-12		0
12-1pm		166
1-2pm		115
2-3pm		92
3-4pm		105
4-5pm		74
5-6pm		37
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		589

8/24/2026		
9-10am		0
10-11am		121
11am-12		60
12-1pm		84
1-2pm		86
2-3pm		69
3-4pm		85
4-5pm		82
5-6pm		71
6-7pm		88
7-8pm		54
8-9pm		46
9-10pm		0
		846

8/25/2026		
9-10am		0
10-11am		97
11am-12		154
12-1pm		74
1-2pm		84
2-3pm		90
3-4pm		83
4-5pm		70
5-6pm		60
6-7pm		138
7-8pm		45
8-9pm		49
9-10pm		0
		944

8/26/2026		
9-10am		0
10-11am		172
11am-12		82
12-1pm		73
1-2pm		95
2-3pm		96
3-4pm		66
4-5pm		58
5-6pm		65
6-7pm		91
7-8pm		69
8-9pm		39
9-10pm		0
		906

8/27/2026 before hours event		
9-10am		58
10-11am		94
11am-12		52
12-1pm		61
1-2pm		63
2-3pm		69
3-4pm		84
4-5pm		95
5-6pm		61
6-7pm		70
7-8pm		84
8-9pm		36
9-10pm		0
		827

8/28/2026		
9-10am		0
10-11am		134
11am-12		74
12-1pm		77
1-2pm		74
2-3pm		55
3-4pm		75
4-5pm		66
5-6pm		71
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		626

8/29/2026		
9-10am		0
10-11am		97
11am-12		70
12-1pm		81
1-2pm		87
2-3pm		107
3-4pm		94
4-5pm		72
5-6pm		48
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		656

8/30/2026		
9-10am		0
10-11am		0
11am-12		0
12-1pm		134
1-2pm		129
2-3pm		106
3-4pm		116
4-5pm		114
5-6pm		87
6-7pm		0
7-8pm		0
8-9pm		0
9-10pm		0
		686

8/31/2026		
9-10am		0
10-11am		84
11am-12		48
12-1pm		83
1-2pm		63
2-3pm		157
3-4pm		136
4-5pm		89
5-6pm		80
6-7pm		92
7-8pm		65
8-9pm		22
9-10pm		0
		919

Assistant Director of Building Operations Report by Maryann Zurmuehlen – July & August 2026**Meetings & Trainings**

- 7/18 - 8/11: Out of Office
- 8/19: Catchup Meeting with Director
- 8/20: Catchup Meeting with Keith Perfect
- 8/25: Assistant Directors/Director Catchup Meeting
- 8/26: Meeting with ULIN Representatives
- 8/12, 8/19, 8/25, 8/27: Catchup Meeting with Head of Support Services
- 8/14: Attended Professional Development Day
- 8/22 & 8/29: Weekend Rotation

Current Projects

1. A 20-hour Facilities Assistant position is posted for applications.
2. Chair of the Public Policy Committee.
3. Project Manager for the Help Desk Ticket System Project (HDTS), including ongoing onboarding with vendor, initial setup/customization of software, creating training documentation, prepping for Winter 2026 staff training and launch
 - August:
 - Preparing for launch of Phase 2 (NPL Help Desk Ticket Form) by updating training documentation and videos for agents and staff.
4. Attending "Conversations Worth Having" Trainer Certification on June 9 in Lansing. Will be completing training certification and required practicums through June 2027.
5. Working on a Facilities Department Manual.
6. Project Manager for parking lot crack filling and re-stripping in September
 - Vendor will complete work during Labor Day Weekend.
7. Working with vendor to have stairwell glass panel replaced.
8. Working with the State of MI to recertify our elevator licenses.
9. Researching purchase of new appliances for staff break room.
10. Obtaining quotes for new snow removal services contract.
11. Completing work on DTE rebates project for the Director.
12. Completing updates to the Emergency Manual.
13. Preparing the Facilities Department Budget for FY 27-28.
14. Organizing the Mechanical Room and other Facilities storage areas.
15. Revising our annual Safety Tour format for staff in the Spring.

Information Technology Report by Dept. Head Jeff Smith – August 2026

General

Denise began replacing some of our older Barcode Scanners in the IS Department.

One of our Circulation printers had a part fall off, rendering it out of order. Because we had that printer under a service agreement, we were able to get support from HP, and the printer was back online within a few days.

Denise installed the new Square Cash Register in the SS Department in preparation for staff training and work instruction creation by Sarah.

On Aug 25th we took delivery of our new HP DesignJet T850 Poster Printer, provided by the Friends of Novi Library. The poster printer will be used by staff to print posters for library displays, and it will also be used by iCube staff to print patron posters.

At Professional Development Day on August 14th, Mallory joined Dana and Shannon to share slides from travels to Japan. Mal also led the library staff in a craft. We filled tiny bookcases with books and other artifacts.



Left: HP DesignJet T850 36"
Poster Printer



Right: Tiny bookcase designed and assembled by
an IT staff person at PDD.

- Jeff led 2 IT Department meetings. (Denise, Dom, Mallory)
- Dominic led a *iCube Committee* meeting (Denise, Jeff, Mallory)
- Jeff attended a *TLN Tech-Comm Committee* meeting
- Jeff attended Management meetings
- Dom, Sid, Mallory, Denise and Jeff attended Professional Development Day
- Denise participated in a *Customer Service Committee Meeting*
- Jeff led a Square Cash Register Team Update meeting
- Jeff attended a Strategic Plan Committee meeting

Training

- Jeff hosted "You BOT This! Public Library and High School STEAM Partnerships" training provided by MLA for some NPL staff
- Mallory provided Embroidery Machine training to Dominic, Jess, and Mary.
- Dom and Mary gave a demo of acrylic cutting on the new P3 laser.
- Dom attended CPR training at the Novi Fire Station #4
- Mallory held a "Cosplay Crafting Class" for the public.

iCube

We held 190 iCube appointments in August.

- 63 3D prints
- 1 3D scans
- 10 Adobe Creative Cloud projects
- 13 Cricut crafts
- 31 Creative Kits
- 9 Digital Conversions
- 10 Heat Press jobs
- 14 Laser projects
- 4 Photo Prints
- 29 Sewing/Embroidery projects
- 3 Sublimation prints

The Muse Laser was decommissioned and is being prepared for the computer recycler. Fortunately, our new XTool P3 laser is in place in the iCube and will soon be ready for patron projects.

Sid worked on a few 3D printing projects for patrons.

Jess had an appointment to cut out a chipboard project with the xTool F1 Ultra laser with a patron.

Dom helped walk in patrons with Adobe, Sawgrass and the Small Heat Press.

Dom proved that the P3 laser has the ability to cut acrylic. This is made possible due to the wonderful air filtration system that the tool has. The sample shown below only took 3 minutes to cut.



Left photo: Acrylic project test made by Dominic

Middle photo: Mallory assisted a patron in making an embroidered tote bag

Right photo: Tea Party Apron embroidered on the Bai Embroidery Machine for a staff event led by Danielle and Austin.

Sid helped a walk-in patron use the 8mm and fastphoto scanner and Adobe.

Jess, Dom, Mary, and Mallory all engraved tumblers for the City of Novi Veteran's Day event. It takes a team, because they have 150 tumblers to engrave.

Sid assisted patrons with making appointments for the xTool laser. They also helped a patron choose the best type and color of T-shirt that they want to sublimate with vinyl.

Mary helped a patron with both Heat Presses. She also helped a patron engrave anodized aluminum business cards.

Jess assisted a patron with the XTool F1 Ultra Laser

Mary worked on a frame project for a Support Services display.

Dom and Mary worked on setting up the RA3 Laser attachment on the new XTool P3 laser. The attachment uses magnetic tool-free components to swap configurations. It can hold tumblers, bottles, ornaments, rings, and will enable the laser to engrave the inner surface of a ring.



RA3 Laser Attachment for engraving cylindrical objects.

Mallory and Dom worked on writing Knowledge Base Articles for various iCube processes to be included in the Boss Desk KBA index.

On August 1st, Mallory led a Cosplay Crafting class. She reported, "The cosplay crafting class went amazing!! We had five patrons show up and they all had a lot of fun. I forgot to take a picture of everyone's bracer before they left, but I was able to get a few pictures. I can't wait to do this again next year."



Left: Foam bracer made by a teen in the Cosplay Crafting class.

Assistant Director of Public Services – Lori Lowery – August 2026

Professional Development –

- Group and Team Dynamics - Library of Michigan webinar
- How to Back-up Your Coworker During Conflict – webinar
- Staff Professional Development Day

Committees –

- Customer Service Committee – finalized staff Customer Service Plan feedback survey and created Fall 2026 shadowing request form
- Strategic Planning Committee – updated the Strategic Plan for the 26/27 fiscal year

Meetings –

- 8/04/26 - City of Novi Leadership Meeting
- 8/04/26 - Management Meeting
- 8/11/26 – Meeting with IS Supervisors
- 8/12/26 – Strategic Plan Committee Meeting
- 8/13/26 - Program Brainstorming Session
- 8/18/26 – IS Department Meeting
- 8/18/26 – Management Meeting with HR
- 8/18/26 – Novi 2050 Community Session
- 8/19/26 – IS Department Meeting
- 8/19/26 – Catch up Meeting with Director
- 8/24/26 - Website Update Meeting
- 8/26/26 - Customer Service Meeting
- 8/25/26 – Senior Day Planning Meeting
- 8/25/26 – Assistant Directors & Director Meeting
- 8/26/26 – One-on-one with Youth & Teen Services Supervisor
- 8/26/26 – One-on-one with Adult Services Supervisor
- 8/31/26 – Meeting with IS Supervisors

Projects –

- Completed list of 25/26 Strategic Plan accomplishments for staff
- Completed formatting 2026 Patron Survey results for staff
- Submitted WTCox renewal for printed periodicals
- Created Information Services Department goals and shared with staff
- Added yearly goals of librarians to 26/27 Strategic Plan where appropriate
- Continuing work on Information Services manual
- Working on updates to periodical webpages on library website Other –
- Attended Tuesday Tunes
- 1 second floor desk shift
- 1 Welcome Teens lobby shift

Information Services Department Report by Emily Brush and Rae Manela – August 2026

News and Notes

- The Information Services Department welcomed a new staff member in August!
 - Kate Humphreys - Early Literacy Outreach Librarian
- The Summer Reading Program - "Unearth a Story" was a success!
 - **Total sign-ups** - 1,979 readers
 - **Total finishers** - 1,157 readers
 - **Total activities completed** - 16,689
 - **Total rewards redeemed** - 2,575 (registration and completion prizes)
 - **Estimated reading time** - 5,973 hours (or 358,380 minutes) over 10-week program
- 2 new Chillax Packs were added to the Teen Lounge: Rainbow Scratch Art and Charm Decorating (Anna)
- 2 new STEAM Kits were added to the collection: Drawing and Kanoodle Pyramid (Austin)
- 4 new genres stickers added to Youth and Tween Fiction collections: Humor, Mythology, Novels in Verse, Scary (Anna)



Photo: Updated poster depicting genre stickers used in Youth and Tween Fiction collections

Professional Development

- All IS staff participated in Professional Development Day (8/14)
- Michigan Library Supervisor Cohort - Rae
- **Emerging Best Practices for Responding to Book Challenges - Emma, Stacy, Austin**
- **The Practice of Real Prioritization - Emma**
- Overdrive Ambient RLA webinar - Mary
- Bai embroidery machine training - Mary
- You BOT This! Public Library and High School STEAM Partnerships - Mary
- Booklist Graphic Novels & Manga Showcase - Shannon
- This Conference is for Everyone - TLN EDI Conference - Shannon
- Continue viewing School Library Journal Picture Book Palooza sessions - Emily
- Booklist webinar: Fall & Winter Picture Books - Emily
- Editorial Freelancers Association Webinar: Demystifying the Language of Disability - Emily

- Editorial Freelancers Association Webinar: Accessibility in Children's Books: How It Can Benefit Everyone - Emily
- ALSC Webinar: Smart Scheduling and Planning in Youth Services Pt1: Managing Your Own Schedule - Emily
- Bookstore Romance Day webinar: Love is Queer - Austin
- School Library Journal Teen Live! Virtual Conference - Austin

Committee Work

NPL Committees

- iCube - Mary, Jess, Anna
- Customer Service - Lori, Stacy
- Public Policy - Anna, Rae
- DEI - Jess, Austin, Shannon
- Strategic Planning - Rae, Lori, Shannon
- Professional Development Day - Danielle, Kirsten, Gail
- HR Policy - Emily, Kirsten
- Safety - Mary

NPL Workgroups

- Senior Day - Gail, Jess, Emma, Lori, Rae

External Committees

- MLA Thumbs Up Award - Shannon, Austin
- MLA YouPer Award - Kirsten
- Novi Mental Health Alliance - Austin
- Novi Historical Commission - Rae
- eContent Policy Committee - Mary

IS Staff Outreach

- Novi Mental Health Alliance Meeting & Book Discussion (8/17) - Austin
- Hosted Novi Chamber of Commerce Youth Collaborative (8/26) - Julie, Emily
- Waltonwood Visit - Emma
- Novi Woods Montessori Story Time Visit (3 sessions - 8/11) - Emily, Kate
- Goddard Story Time Visit (5 sessions - 8/19) - Danielle
- Parkview Elementary School Open House (8/26) - Taylor

Displays

- **1st Floor Displays**
 - **Display Case** - [Continued] Summer Reading Grand Prize Raffles (Danielle, Anna)
 - **Information Desk Display** - [Continued] Summer Reading Program - Unearth a Story (Danielle)
 - **Window Display** - [Continued] Summer Reading Program - Unearth a Story (Danielle, Kirsten)
 - **Libraries Are for Everyone** - Back to School Month, Workbooks, Read Japan, Spider-Man Day, International Day of the World's Indigenous Peoples, India Independence Day, Raksha Bandhan, International Day of the Victims of Enforced Disappearances, Remembering Dolly Parton and Tim Curry (1946-2026) - (Anna)



Photo: August Libraries Are for Everyone Display

- **2nd Floor Displays**

- **Information Desk Display:** [Continued] Summer Reading Program - Unearth a Story (Danielle)
- **Teen Lounge Book Display:** Book to Screen Adaptations (Austin)
 - **Pop-up Teen Display:** In Memory of Benjamin Alire Saénz
- **Adult Book Displays:**



Photo: Adult Book Displays (Left to Right): Read a Book Chosen for a Celebrity Book Club (Rae), National Dog Month (Emma)

Programs

Adult Programs

- Cosplay Crafting - Working with EVA Foam (8/1) - Mallory
- Japanese Conversation Group (8/5) - Shannon
- Knit 2gether Knitting Group (8/6, 8/13, 8/20, 8/27) - Mary
- Summer Songfest (8/6, 8/20, 8/27) - Gail

- Afternoon Read Book Club (8/11) - Rae
- Spanish Conversation Group (8/18) - Shannon
- Korean Conversation Group (8/19) - Shannon
- Infant & Toddler Sleep Workshop (8/22) - Danielle
- Novel Idea Book Club (8/24) - Rae
- Strange Lands Book Club (8/27) - Jess

Early Literacy/Youth/Tween/Teen/Family Programs

- Tamil Summer Read-A-Thon (8/1, 8/8, 8/15, 8/22) - Shannon
- Cosplay Crafting - Working with EVA Foam (8/1) - Mallory
- Lego Club (8/4) - Kirsten
- T-Rex Tea Party (8/8) - Danielle, Austin
- Dinosaur Dig - Youth (8/11) - Taylor
- Birth-K Summer Reading Finale Party (8/12) - Emily, Danielle, Taylor, Kate
- Back to School Bingo (Youth & Tween sessions - 8/15) - Kirsten, Emily
- Paradise Park Super Reader Party (8/18) - Emily, Rae, Julie
- Dinosaur Eyes - Tween (8/18) - Taylor
- iCube Teen Invasion: Phone Case Decorations and Charms (8/20) - Anna, Taylor
- iCode Summer Workshop: Coding with Scratch - Jess
- Teen Space (8/31) - Austin, Shannon
 - 1st Day of Teen Space - **55**



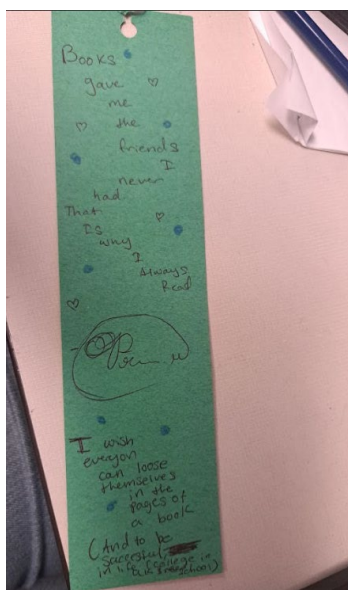
Photo: Austin and Danielle @ T-Rex Tea Party 8/8

All Ages Programs

- Baffling Bill's Magic of Reading Show (8/5) - Emily, Kate
- Tuesday Tunes on the Patio (8/11, 8/25) - Gail
- NO-VI Chess Club (8/13) - Austin
- Tanabata passive program (8/1 - 8/31) - Shannon (estimated 900 participants and 1,680 wishes!)



Photo: Kate and Taylor with Baffling Bill the Magician
8/5



Tanabata Program: the month of August (by Shannon O'Leary)

Our official count is 900 wishes! We had wishes in Arabic, Telugu, Tamil, Italian, Brazilian Portuguese, Spanish, Hindi, Chinese, Korean, Russian, and Irish!

Something really interesting- we really spanned all ages. We had wished for grandchildren, children, parents, newborns, and kids just starting school!

Our most popular wish- People wishing for the happiness and safety of their family friends, and happiness for themselves (I found this really touching).

- Runner Up- A new video game system PS5 or Switch 2.
- Here are some entertaining and touching wishes:
- I wish that the Novi Public Library still be there providing good books to kids
- I wish for a very happy birthday and for work to be more realistic. I want more days off. Please
- I wish that my boyfriend makes it home safely from his deployment

- I wish to get a rainbow
- I wish for a home always filled with books
- I wish for a lamborghini for my grandsons.
- I wish for a bileon books! (billion)
- I wish I can read
- I want my baby to carry to full term and be healthy (and no this is not Dana's wish as it's also written in Chinese)
- I wish to get a Dillion dollars
- I wish to for one William dollars (I assume these are related - LOL)
- For my best friend to visit the library with me
- I wish for good luck and MORE BOOKS

Marketing & Community Promotions Report by Dana VanOast – August 2026

Webinars/Professional Development

- August 14, 2026: NPL Staff Professional Development Day (Amy Crockett & Dana VanOast)
- August 21, 2026: MI PR Group August Meeting Recording (Dana VanOast)

Outreach

- August 26, 2026: Ambassador Academy Reunion (Dana VanOast)
- August 31, 2026: Library Minute Filming at Fox Run, 4 videos (Dana VanOast)

Committee Involvement

- August 12, 2026: Dana attended a Strategic Plan Committee Meeting
- August 25, 2026: Amy attended a Customer Service Committee Meeting

Email Marketing

- 23,478 emails sent on July 31; 8,576 read (37% read rate); 600 Unique Clicks

Meeting Room News & Notes

- August totals: 52 rentals with 886 attendees
- Feedback from renters this month:
 - “This was the best meeting room space we’ve ever rented and we rent various spaces throughout the year.”

News Feature

Novi Note – August 13, 2026

Library closure

The Novi Public Library will be closed on Friday, Aug. 14, for staff professional development.

Novi Note – August 27, 2026

COMMUNITY BRIEFS

Upcoming library and parking lot closure

The Novi Public Library will be closed from Saturday, Sept. 5, through Monday, Sept. 7, in celebration of the Labor Day holiday. Manual and automatic return slots will not be accessible starting Friday, Sept. 4, at 6 p.m. The Library's public parking lot, including the electric car charging stations, will not be accessible from 6 p.m. on Friday, Sept. 4, through 7 a.m. on Tuesday, Sept. 8. Any vehicle left in the lot will be towed.

SUPPORT SERVICES DEPARTMENT Report by Sarah Mominee - August 2026

Department Head/General

- Attended biweekly management meetings (August 4 and August 18)
- Had my monthly supervisor 1:1s
- Completed the desk schedules for each week in August
 - Trained Lori, who completed schedules for each week in September. Corrected and gave feedback on these schedules.
- Completed SS Department FY 2025-2026 Statistics
- Prepared tasks and necessary materials for supervisors to complete while I am gone
- Planned and held a SS Department event to showcase the SS Dept. for September (National Library Card Sign-Up Month). The theme of this display is "Museum of Lost Bookmarks" (shown below)



- Prepared and sent out updated information from TLN on the Delivery Bins and new processes
- Created an annual Departmental Feedback/Upward Feedback survey to go out to SS Dept. staff while I am gone in September
- Prepared a timeline for the new cash register for Jeff Smith
- Began preparing for hiring of 2 clerk positions that are open/will be open
- Prepared questions of the week for September
- Created a DEI agenda for the September break after the summer hiatus
- Prepared emails for password changes in CARL for September
- Met with our Lyngsoe sales representative on August 5
- Attended a TLN Webinar titled Suicide Awareness on August 5
- Gave the new librarian Kate a tour of the department on August 7
- Attended an information meeting on the Square Cash Register with IT on August 7
- Attended a Strategic Planning Committee Meeting on August 12
- Attended Staff Professional Development Day on August 14
- Met with Emily in IS to obtain supplies for the September SS Display on August 19
- Attended the TLN EDI Conference on August 20
- Met with Shang-Yeu to discuss new costs of supplies from 1 month of using RIDES for standalone items due to TLN's new Delivery Procedures on August 23
- Attended a management lunch on August 24
- Attended a meeting with Julie, Kristen and Eva regarding shelving positions on August 24
- Attended TLN SASUG on August 27

- Set up the 2nd floor display case for SS Dept. "Museum of Lost Book Marks" for the month of September (in honor of National Library Card Sign Up Month) on August 27

Circulation & Shelves

- Tracey's last day after 9 years of service to NPL was on August 5. Good luck on your next chapter, Tracey!
- Two 19-hour clerk positions will be posted August 31-September 16 internally and externally
- Congratulations to staff who won awards at the Staff Professional Development Day!

Tech Services

- Beyond their phenomenal daily work, Tech Services completed the following:
 - Attended Staff Development Day 8/14
 - Completed MCLS Class -MeLCat Mythbusters 8/11 (Kristin)
 - Met with new librarian Kate to go over ordering procedures 8/7 (Kristin)
 - MGR/SUP meeting with Sarah 8/17 (Kristin)
 - Reviewed the Library Budgeting & Financial Procedures

TLN SASUG:

- There is a new cataloging class offered by TLN titled "Cataloging Templates" that took a topic from a different class and has the same information as previously, just as its own course
- When dealing with a circulation, renewal fine rule change, or media type change we should be sending tickets via Shared Automation department instead of Cataloging department on the TLN helpdesk.
- Holly will go live in the Shared System on Monday, August 31st.
 - The Shared System will be offline starting at 6:15 PM on Saturday, August 29, to complete the final migration of Holly into the system. Service is expected to be fully restored between 12:00 PM and 1:00 PM on Sunday, August 30.
- A new student patron type is being reviewed to be added. This patron type will not impact Novi or Novi patrons
- TLN's new AMHS is now up and running. Shared system libraries are now required to adhere to a new no-slip policy

Statistics (August 2026)

- Cards Issued: 442
- Items Checked Out (NPL): 58,850
- Items Checked Out (LLL): 134
- Total Checkouts (NPL + LLL): 58,984
- Items Interloaned for NPL Patrons: 3,667 (58 through MeLCat)
- Items Interloaned to Other Libraries: 3,512 (146 through MeLCat)
- Items Added to the Collection: 1,083
- Items Discarded from the Collection: 299
- Drive-Up Window & Locker Hold Pickups: 21
- MAP Checkouts: 111
- Online New Card Registrations: 19
- Outreach:
 - NPL @ Your Door: 7 Mailer Bags / 19 Items
 - 8 Facilities Visits / 42 Items Provided
 - 5 Book Discussions / 71 Items Provided

Support Services Statistics 2026-2027													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Cards Issued This Month	347	442											789
<i>Of Which, Online Registrations Totaled</i>	23	19											42
Checkouts (NPL)	60,069	58,850											118,919
Checkouts (Lakeshore Lending Library)	79	134											213
Total Checkouts (NPL + LLL)	60,148	58,984											119,132
Items Borrowed	4,436	3,667											8,103
Items Loaned	3,672	3,512											7,184
Hold Pickups (Drive-Up & Lockers)	16	21											37
MAP Pass Checkouts	117	111											228
Read Boxes	615	458											1,073
NPL @ Your Door (# of Bags)	5	7											12
NPL @ Your Door (# of Items)	19	19											38

Year-to-Year Comparison				Read Boxes						
				July Totals						
				2025			2026			
				Youth	Adult	Total	Youth	Adult	Total	
Cards Issued This Month	AUG 2026		AUG 2025	Pavilion						
	442		356	Rotary						
	59,984		59,641	ITC						
Items Borrowed	TLN	3,609	3,837	Brook Farm						
	MeL	58	97	Splash Pad						
		3,667	3,934	Sakura						
Items Loaned	TLN	3,366	3,246	All Combined						
	MeL	146	165							
		3,512	3,411							

2026 is our twelfth season of Read Box Service in Novi. Sakura does not have 2025 numbers since this is its first season of Read Box availability.

Self-Check Totals 2026-27 Fiscal Year							
	Total Circulation	Self-check % of Total	Total	Self-Check	Self-Check	Self-Check	Youth #1
			Self-checks	#1	#2	#3	
July	60,148	45.71%	27,492	8,734	6,207	3,268	9,283
August	58,984	47.08%	27,772	8341	6,770	3,983	8,678
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
FYTD	119,132	46.39%	55,264	17,075	12,977	7,251	17,961

Library Usage									
2025-2026 Fiscal Year					2026-2027 Fiscal Year				
	Lobby	Drive-Up (Verkada Camera Analytics)	Total	Daily Average		Lobby (Verkada Camera Analytics)	Drive-Up (Verkada Camera Analytics)	Total	Daily Average
July	27,903	632	28,535	1,019	July	26,078	2,062	28,140	1,042
August	25,071	601	25,672	917	August	25,950	2,481	28,431	948
September	26,979	609	27,588	985	September				
October	29,086	561	29,647	956	October				
November	24,451	1,823	26,274	1,051	November				
December	20,778	2,416	23,194	828	December				
January	24,496	262	24,758	917	January				
February	25,303	727	26,030	930	February				
March	27,136	2,176	29,312	1,011	March				
April	26,252	2,133	28,385	1,014	April				
May	23,506	1,644	25,150	931	May				
June	27,287	394	27,681	989	June				
FYTD Total	308,248	13,978	322,226	5,653	FYTD Total	52,028	4,543	56,571	992

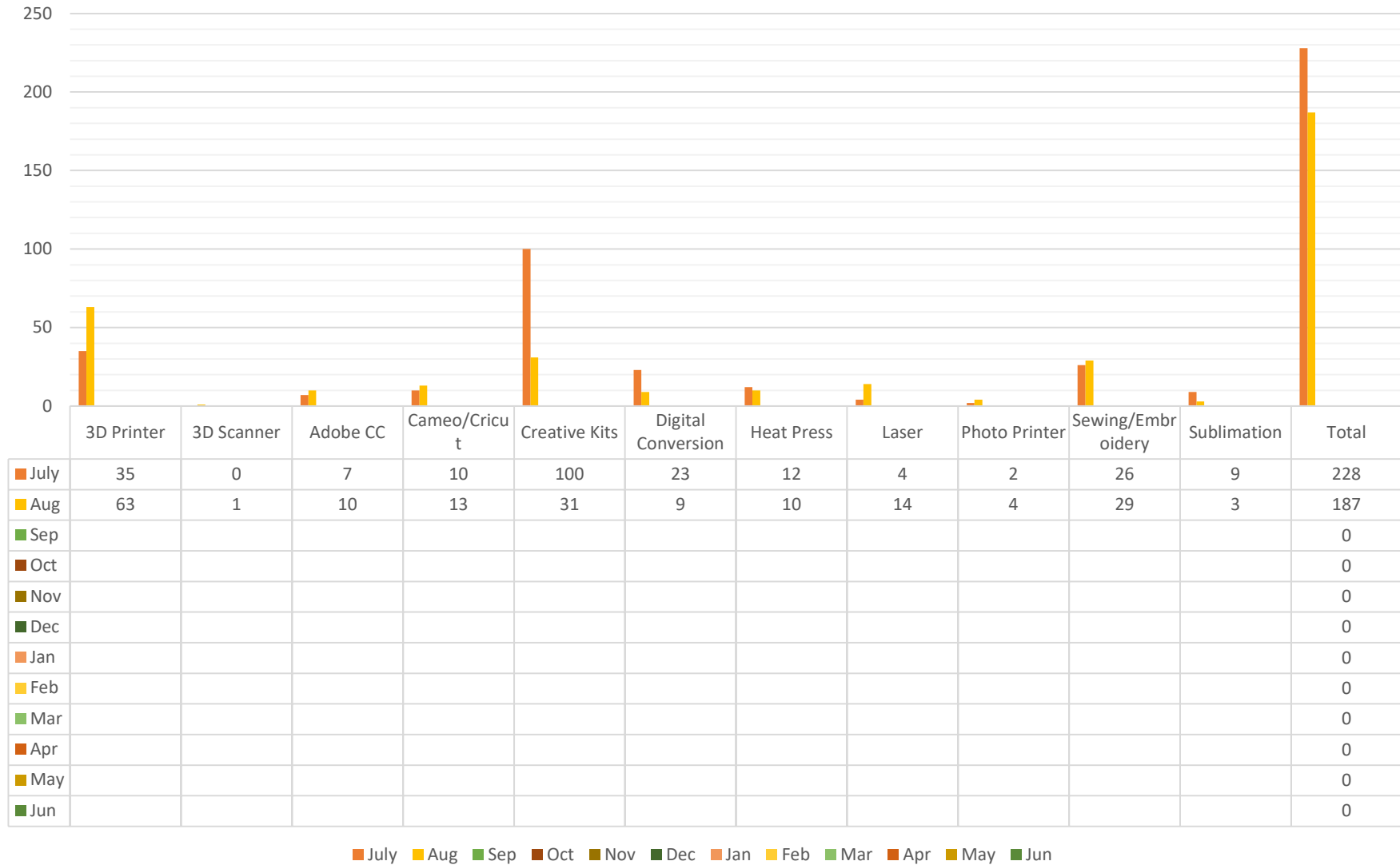
Computer Logins											
2025-2026 Fiscal Year						2026-2027 Fiscal Year					
	Public Workstations	Wireless Sessions	Total	Daily Average	Hours Open		Public Workstations	Wireless Sessions	Total	Daily Average	Hours Open
July	1,334	117,157	118,491	4,232	267	July	1,167	125,813	126,980	4,535	267
August	1,389	133,221	134,610	4,642	264	August	1,311	131,125	132,436	4,415	253
September	1,122	156,605	157,727	5,633	264	September					
October	1,157	171,862	173,019	5,581	294	October					
November	968	150,195	151,163	5,599	242	November					
December	848	155,110	155,958	5,570	257	December					
January	987	160,646	161,633	5,574	262	January					
February	1,015	150,320	151,335	5,405	264	February					
March	1,099	161,167	162,266	5,234	278	March					
April	1,110	173,894	175,004	6,250	272	April					
May	939	161,385	162,324	6,012	255	May					
June	1,153	145,391	146,544	5,234	272	June					
FYTD Total	13,121	1,836,953	1,850,074	5,410	3,191	FYTD Total	2,478	256,938	259,416	4,473	520

Early Literacy Workstation Usage (Magic Desktop)							
2025-2026 Fiscal Year (Magic Desktop)				2026-2027 Fiscal Year (Magic Desktop)			
	Monthly	Monthly Time	Average Session		Monthly	Monthly Time	Average Session
	Sessions	(In Minutes)	(In Minutes)		Sessions	(In Minutes)	(In Minutes)
July	373	33,043	88.59	July	338	27,091	80.15
August	327	31,825	97.32	August	377	25,522	67.70
September	355	27,572	77.67	September			
October	353	28,586	80.98	October			
November	268	20,589	76.82	November			
December	307	17,502	57.01	December			
January	314	16,830	53.60	January			
February	332	19,795	59.62	February			
March	346	19,713	56.97	March			
April	339	20,037	59.11	April			
May	360	19,890	55.25	May			
June	328	27,030	82.41	June			
FYTD Total	4,002	282,412	85	FYTD Total	715	52,613	74

Technology Training Sessions 2026-27 Fiscal Year													
Device/Software	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
3D Printer	35	63											98
3D Scanner	0	1											1
Adobe CC	7	10											17
Cameo/Cricut	10	13											23
Creative Kits	100	31											131
Digital Conversion	23	9											32
Heat Press	12	10											22
Laser	4	14											18
Photo Printer	2	4											6
Sewing/Embroidery	26	29											55
Sublimation	9	3											12
Staff Training	2	3											5
Total	230	190	0	0	0	0	0	0	0	0	0	0	420

Removed the Carvey CNC due to its **End of Service Life**

iCube Usage 2026 - 2027



2026-2027 Fiscal Year					
	Hoopla		LinkedIn		
	Check-Outs	Users	Active Users	Logins	Total Video Views
July	2,548	899	518	17	294
August	2,511	886	529	16	377
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					
FYTD Total	5,059	1,785	1,047	33	671

2026-2027 Fiscal Year					
OverDrive					
	Consortium Collection	Advantage Collection	Total OverDrive	Magazines	New Users
July	8,631	4,200	12,831	2,518	121
August	8,089	4,186	12,275	2,518	115
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					
FYTD Total	16,720	8,386	25,106	5,036	236

Meeting Room Rentals					
2025-26 Fiscal Year			2026-27 Fiscal Year		
	Rentals	Attendees		Rentals	Attendees
July	36	602	July	50	651
August	41	674	August	52	886
September	39	666	September		
October	54	1,002	October		
November	34	588	November		
December	37	608	December		
January	34	691	January		
February	46	1045	February		
March	37	831	March		
April	48	863	April		
May	39	745	May		
June	53	977	June		
FYTD	498	9,292	FYTD	102	1,537

Meeting Room Statistics Compiled by: Amy Crockett, Meeting Room Coordinator

* Meeting room rentals down in Fall 25 and Spring 26 due to a staff shortage in the Facilities Dept. Rooms had to be made unavailable due to no facilities staff available.

As of July 1, 2026, there is a 20-hour shortage of staffing in the Facilities Dept.

Recite Me (Website Accessibility Toolbar)											
2025-2026 Fiscal Year						2026-2027 Fiscal Year					
Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation	Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation
July	158	44	3.59	148	312	July	102			2	0
August	127	41	3.10	176	341	August	64			3	2
September	71	29	2.45	153	196	September					
October	126	47	2.68	353	521	October					
November	155	52	2.98	410	638	November					
December	151	47	3.21	226	979	December					
January	142	48	2.96	45	801	January					
February	76	29	2.62	21	276	February					
March	108	35	3.09	24	0	March					
April	94			28	268	April					
May	73			19	5	May					
June	98			2	1	June					
FYTD Total	1,379	372		1,605	4,338	FYTD Total	166			5	2

*Stat not available on new reporting system.

myLIBRO (Library App)															
2025-2026				2026-2027				2025-2026				2026-2027			
Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search
July	4,861	24,524	6,548	July	6,601	22,793	6,833	January	5,729	23,015	6,811	January			
August	5,012	24,045	6,510	August	6,769	23,898	6,984	February	5,864	18,842	5,936	February			
September	5,164	24,479	6,841	September				March	6,008	22,263	6,583	March			
October	5,352	22,837	6,285	October				April	6,119	16,898	4,974	April			
November	5,409	21,115	5,850	November				May	6,236	20,787	6,297	May			
December	5,511	21,460	5,780	December				June	6,423	22,643	6,771	June			
								FYTD Tot.		262,908	75,180	FYTD Tot.		46,691	13,817

FRIENDS OF NOVI LIBRARY

**Friends of the Novi Public Library
Meeting of the Board of Directors
August 12, 2026**

Call to order: Sue Johnson called the meeting to order at 7:04 p.m.

Present: Margaret (Megs) Beller, Donna Eaddy, Carol Hoffman, Sue Johnson, Karen Schubert, Mary Angela Winter, and Dana VanOast, Library Liaison.

Also present: Torry Yu (Library Board Member), Tracy Donahue (guest/ Friends member) and Ezra Zimble

Minutes of the June 10, 2026 Meeting: The minutes were reviewed and a motion to approve them as presented was made by Megs and seconded by Donna. Motion passed 6-0.

Library Liason: Dana VanOast. The Summer Reading program (Unearth A Story) ended Friday, 8/8. Dana brought lawn signs for us to place in our yards according to a schedule which is placed on the back for us.

Book Nook: Carol Hoffman. The book nook is currently featuring children's books. This is an annual event to help teachers obtain books to update their classroom libraries. The July sales total was \$2500.

Treasurer's Report: Sue Johnson. After reviewing the Treasurer's report a motion to approve was made by Mary Angela and seconded by Carol. Motion passed 6-0.

Membership: Sue Johnson. Membership is down this year, from 135 last year, to 95 this year.

President: Sue Johnson.

Sue mentioned that possible changes will be made for our E-newsletter and may be sent quarterly. She is discussing ideas with Tracy Donohue.

The Friends of MI Libraries is meeting on September 25, 9-1. Sue invited other members to attend with her.

Songfest has received \$860 from the raffles and \$170 from donations. We have three more concerts scheduled.

Other events that the Friends are sponsoring/supporting include:

Sept. 11 - Girls Night Out at the HUB

Sept. 20 - NPL Open House

Oct. 5 - Senior Day, 10:00 - 4:00

Oct. 9 - Sounds of the 80's at The Hub

Oct. 31 - On The Road Trip, Lansing, "The Notebook"

Nov. 10 - 16th Annual Community Read, "The Road to Tender Hearts" by Annie Hartnett

The fall Kaleidoscope schedule is posted with speakers in September, October and November.

A motion to adjourn was made by Carol Hoffman and seconded by Mary Angela Winter. Meeting adjourned at 7:56 p.m. Passed 6-0.

Upcoming Events:

Tuesday Tunes:

August 25, 11:30 a.m. - 1:00 p.m.

Summer Songfest events start at 6:30 p.m.

August 20 - The Phoenix Theory

August 27 - Dueling Pianos

September 17 - David Landry & Do It Again Band (rescheduled from July 23)

September 9 - Friends Board of Directors Meeting, 7:00 p.m.

September 20 - 2:00 - 4:00 p.m. - Library Open House

Respectfully submitted,
Karen Schubert

**Friends of the Novi Public Library
Meeting of the Board of Directors
Agenda – September 9, 2026**

- | | |
|--|--|
| I. Call to Order, Roll Call | Sue Johnson |
| <ul style="list-style-type: none"> • Election of Tracy Donohue to the Friends Board | |
| II. Minutes of August 12, 2026 Meeting * | Karen Schubert |
| III. Treasurer's Report* | Sue Johnson |
| <ul style="list-style-type: none"> • Prior month(s) Income and Expense • Statement Balances | |
| IV. Reports | |
| <ul style="list-style-type: none"> • Library Liaison • Book Nook • Membership • Scholarships • President • | Dana VanOast
Carol Hoffman
Sue Johnson
Megs Beller
Sue Johnson |
| <ul style="list-style-type: none"> • Friends of Michigan Libraries Talk About Friends – September 25th, 9-1, at Vibe Credit Union, 44777 W 12 Mile Rd. – Need a couple people to help setup room • Songfest update – 1st (with picture) \$255, 2nd (smoke) \$100, 3rd (rescheduled), 3th \$260, 4th \$245, 5th \$191, 6th \$290 - total \$1342 (\$237 – donations, raffle - \$1105) • Library Board meeting – September 10th • September 11th – Girls Night Out at The HUB Stadium \$25 – Friends sponsoring • September 20th – Library Open House – • October 5th – Senior Day – 10:00 – 4:00, Book Nook staff? • October 9th – Sounds of the 80's – The HUB • October 31st – On the Road – Lansing - The Notebook • November 10th – 16th Annual Community Read | |
| V. Announcements | |
| VI. Calendar | |
| <u>Kaleidoscope</u> <ul style="list-style-type: none"> • Tuesday, September 8, 7pm, <i>The Colorful History of National League Baseball Parks</i> by Paul R. Hinz, Director, Millrace Village. • Tuesday, October 6, 7pm, <i>Michigan's Venice: Voices from the Flats</i> by Daniel Harrison, Ph.D., Maritime Archaeologist • Wednesday, November 4, 7pm, <i>Running Lights</i> by Michael Lauchlan, Poet, author and teacher | |

2026 Listen at the Library

2026 Tuesday Tunes

2026 Summer Music at Paradise Park – all events start at 6:30pm

- September 17th - David Landry and Do It Again Band rescheduled

Friends Events

- Next meeting October 14, 2026 at 7:00 pm

VII. Adjournment*

*Requires Action

CITY OF NOVI HISTORICAL COMMISSION



NOVI HISTORICAL COMMISSION

AGENDA

Wednesday, June 17, 2026, at 7 PM
Local History Room,
Novi Library

CALL TO ORDER: 7:05 pm

Chairperson: Kim Nice

ATTENDANCE: Kim Nice, Kathy Crawford, Sharon
Larson, Debbie Wrobel, Randy Van Wagnen

ABSENT:

INTRODUCTION OF GUESTS: Sue Grifor

APPROVAL OF AGENDA: Approved

APPROVAL OF MINUTES: Approved

TREASURERS REPORT: Sharon Larson

NOVI HISTORICAL COMMISSION				
FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year				
		BUDGET	EXPENDITURES	
			Thru June 17, 2026	
Display Cabinet Exhibit		\$ 700.00	\$ (94.17)	
Marketing/Brochures/Engage/Name Badges		\$ 900.00	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs		\$ 3,000.00	\$ (1,893.97)	
Program/Speaker Fees		\$ 1,700.00	\$ (1,473.06)	
Storage Unit		\$ 2,750.00	\$ (2,220.00)	
Acquisition (Books/Materials/Subscriptions)		\$ 2,800.00	\$ (400.00)	
Conference/Continuing Education		\$ 1,300.00	\$ (591.28)	
Legal Fees		\$ 700.00	\$ -	
Special Project Items				
Betty Lang Internships			\$ (3,000.00)	
Oral Histories			\$ -	
City/Community Event			\$ (2,646.80)	
Four Corners Project			\$ (264.87)	
Photography			\$ -	
Special Projects Total		\$ 5,500.00	\$ (5,911.67)	
	TOTAL:	\$19,350.00	\$ (12,584.15)	\$ 6,765.85
Equitable Projects		Expenditures	Revenue Rec'd	
Villa Barr Book Sales YTD			\$ 100.00	
Presentation for Wixom Historical Society			\$ 200.00	
Wreaths Across Novi Project		\$ 2,270.39	\$ 2,450.00	

LIBRARY LIAISON REPORT: Rachel absent

History Room Office Hours: Monday, June 15th 6-8 pm Debbie/Sue

DISCUSSION ITEMS:

- City of Novi – Community Fest, Thursday, June 4th 4-8pm – Kim, Sue, Debbie, Sharon
 - ☐ Positive report from the group.
 - ☐ Good social media coverage.
 - ☐ Thanks to all donors who donated prizes: Klawesome, Book Off.
- Brian Walney Project – History Preservation Erwin Orchards Artifacts
 - ☐ Voted to APPROVE moving forward with supporting this effort.
 - ☐ Inviting Mr. Walney to our next meeting.
- City Budget Review Update
 - ☐ Budget has been reviewed.
 - ☐ Budget amended by city 4/16/26 stands.
- Storage Unit Contract for new FY
 - ☐ \$2220 per year

- Summer 2026 Pgm. – “Dig Up History” (Rae, Kim, Randy) Sunday, July 12th
 - Discussion about boards.
- Fall 2026/Spring 2027 Programs Write Ups for Flyers
- “Did you Know” Project – Sharon & Daniel to resume.
- Miniature Project, Part II – Kathy/Randy & Team (Schedule E/O Friday 1-4)
 - Postponed until end of summer.

- **Upcoming Events:**

Wednesday, June 24th – Mark Twain Storyteller, Sunday,
July 12th 1-3 PM– Dig Up History Even

ONGOING PROJECTS

- Omeka
- Display Case – Sue/Kim
- By-Law Review – Ongoing process (will review again in June 2026)
- Villa Barr Book Sales New Sales and Front Desk
- Gravestone Photos – Kim & Rae
- Cemetery Sign Update for Knapp Sign – Kim & Kathy

NEW BUSINESS

Kathy Crawford proposed two new projects:

“Writing your own story” project

Historical maps creation and tour of Novi historical center

Projects were well-received and meetings to follow.

PUBLIC COMMENT

NEXT MEETING: Wednesday, July 15, 2026, at 7pm
ADJOURN: 8:38

LIBRARY BOARD COMMITTEE REPORTS

Policy Committee – Meeting scheduled for: no meeting held.

2026-2027 GOAL

1. Continued review of public policies by the staff committee – **ONGOING**

HR Committee – Next meeting: no meeting held

2026-2027 GOALS:

1. TBD

HR/Finance Ad-hoc Committee: Committee approved on July 9, 2026 by Library Board
Meeting held on: September 1, 2026

The following discussions continued:

1. Define the expenditures for the personnel % used by the 271 account for indicating how much personnel is attributed to the overall budget – still discussing
2. Define how to compare data (class VI, population of community, # of branches, etc.); proximity data for salary comparisons will be used by 10 libraries.

2026-2027 GOAL:

1. TBD

Building & Grounds Committee – Meeting held on: no meeting held

2026-2027 GOAL:

1. TBD

Novi High School Construction Project Mtg. on: August 27, 2026

Novi High School Construction timeline: October 2026 - September 2028

Maps attached.

- The library was asked if it was planning to expand its parking lot when we do the full redo of our lot. I shared that it was not needed to expand our lot. If the schools need it expanded that would be a cost for them. We could coordinate the timing for the work to be done if needed to save on some parking lot construction costs.
- ALL library staff will need to begin parking in the library's main lot (at designated spots and far east spots) as of September 1st. This is due to the construction that will begin in the staff/school lot off Taft Road to accommodate the new Innovation Center. The new building add-on will take away parking spots in the staff/school lot, therefore, ALL library staff will permanently move to the main library parking lot.
- Summer 2027 the major impact of the staff/school lot off Taft will include construction and a cut over of electrical from DTE which should not impact the library, but will include City of Novi and the High School building.

-

Main Door Entrance Project Update

1. Below is information that has been shared with the library staff regarding the start of the front door main entrance project next week. Keeping you in the loop on the details to date.

Project is scheduled September 8th - 30th.

2. The Parking Lot Project (fill, seal crack & striping - just major areas of concern, not a full sealcoat) will be done over the Labor Day weekend. No access to the parking lot or the drive-up window will be available as of 6pm on Friday 9/4 - Tuesday at 7:30am 9/8.

3. We are currently pricing out a new refrigerator, dishwasher and garbage disposal for the staff lounge. These items are over 16 years old.

4. All staff have been asked to begin parking in the library's main lot as of 9/4 in order to prepare for the High School construction project.

Guidelines for the Main Door Project:

1. All patrons must enter/exit from door #8 which is the East meeting room door - north of the main doors.

2. The Construction crew will have signage and safety barriers to allow patrons to walk safely to the East door.

3. The door will be propped open every day from 9:50am-9pm M-Th; 9:50am-6pm Fri/Sat and 11:50am-6pm Sun. We can open 10 minutes early for patrons to cue into the lobby. The gate will need to be kept down as usual until the library opens. Support Services Supervisors will open the door at ten minutes until the hour. They will count the number of patrons in the lobby right before they open the gates and report this beginning number to the staff/volunteer who is greeting in the East meeting room.

4. Staff (or volunteers) will be greeting patrons at a table in the East meeting room.

5. A staff person (or volunteer) will be assigned to ALWAYS be in the East meeting room. The room cannot be left unattended.

6. The greeter will record usage numbers and pass out lawn signs to Novi residents ONLY.

7. Any questions about library services should be directed to the correct department (EX: Library Cards - Support Services, Collections - 1st/2nd floor Info Desks, Programming with no charge - 1st/2nd floor Info desks, Programming with a charge - Admin Office, Meeting Room Rentals - Admin)

8. The black donation bin from the main vestibule will be available in the East meeting room for patrons to drop off donations. Facilities staff will check regularly and move items to the Friends room.

9. All questions pertaining to the construction project will be addressed through the Admin Office and Julie Farkas ([248-869-7233](tel:248-869-7233)). Construction Company is: Midwest Commercial Construction; Architect: MCD.

10. A design of the doors will be posted in the room for patrons to view. The library kiosk and easels will move to the East meeting room for information purposes for patrons - not the lobby during this time.

11: New Door Design: Manual pull doors with an ADA push feature (outside and inside). Manual doors will provide 70% increase in heating to the building and lobby area vs. the current automatic doors. The air curtain will still be a feature to provide a heating element.

12. Project MUST be done by: September 30th as set forth in the contract.

13. There will be loud construction noises from the main door area during normal work hours 8am-5pm. The area will be blocked off from use by staff/patrons.

14. Teen Space will occur in the West Meeting Room and can accommodate up to 40 attendees at one time.

15. The cafe will be running as usual.

16. Will the library hours information on our main windows (left of doors) need to be replaced once the word is done? Yes - need to replace (Facilities).

17. Is there any concern for electrical cut offs and how it's tied to the library for regular business and the cafe? I do not anticipate disrupting any of your operations electrical wise.

18. Security of the main door area - how will the front doors/construction area be secured? We will have 1-2 nights the exterior opening will be boarded up with plywood and tamper proof screws. We will not get the storefront and glass in one day - after that we can put a blank cylinder in to lock or your keyed cylinders if they are ready. We will focus on getting the exterior opening at first and then the interior.

19. Who is removing the security gates? Inside the library. I presume you are referring to what I clouded in the attached drawings - I believe you mentioned the library would remove those but if you need us to we can, no problem - just let me know (IT DEPARTMENT??? - Please let Julie know).

20. Do you have the permits that need to be posted? We can post them.

21. How will the inside be covered so that dust/sound are addressed? We will put a zip/plastic wall up just outside the interior doors - see attached drawing.

22. Who is the main contact for the project in case there is a question or issue? That would be me (Matt Moilanen call: [XX](#)).

23. Where is the pod going for Construction equipment? Northeast end of the Library's parking lot (Julie provided a map/location to the Contractor). [See map below](#)



Finance Committee – Meeting held on: no meeting held.

2025 – 2026 GOALS:

Library Café Annual Report 2025-2026

Café Library July 1, 2021 thru June 30, 2022

Revenue:		Expenses:	
Gross Sales	\$154,822.35	Fees	\$5,087.71
Returns	\$100.55	Rent	\$0.00
Discounts and Comps	\$406.46	Digital play cost	\$216.00
Net Sales:	\$155,329.36	Square cost	\$600.00
Gift card sales	\$0.00	Food/Paper	\$82,382.08
Tax	\$9,308.49	Labor	\$72,849.30
Tip	\$0.00	Repairs	\$2,845.37
Refunds by amount	\$15.31		
Total Revenue:	\$164,653.16	Total Expenses:	\$163,980.46
Profit/Loss:	\$672.70		

Kimberly Sinclair
Food Service Director
Novi Community School District

Events/Marketing/Fundraising Committee – Meeting held on: no meeting held.

2026 – 2027 GOALS:

Strategic Planning Committee – Meeting held on: working on a date to discuss Re-Thinking Library proposal

Discussions through email and review of the current 25/26 progress report.

2026 – 2027 GOAL:

- Continue to review and oversee the progress for the current Strategic Plan 2023 – 2028.

Bylaw Committee (Adhoc) – Meeting held on: No Meeting Held

As of 9/1/26: Updated bylaws were sent to the Board

2026-2027 GOAL:

- This committee is ad-hoc. The main goal is to review bylaws annually.

DEI Committee – Meeting held on: No meeting held

As of 8/9/26: Chair Halvangis met with Director Farkas to discuss a new opportunity for DEI engagement for library staff and the Board.

2026-2027 GOAL:

- Bring forth recommendations that amplify DEI in new NPL Strategic Plan
- Encouraging library staff and board members to read a Challenge Book and share

COMMUNICATIONS

N/A



Library Board Monthly Meetings

Meetings will occur on the 2nd Thursday of the month

Exceptions: March 26th (Board Elections) and April 16th (Director Conflict)

2026

January	2 Budget Planning Sessions at Novi Public Library: Saturday, January 17th 10am-2pm and Thursday, February 5th 6pm-8pm
January 8	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 12	Library Board Regular Meeting, Council Chambers 2025-2026 Budget Approval
March 26	Library Board Regular Meeting, Council Chambers Board Elections
April 19-25	National Library Week 2026
April 23	Library Board Regular Meeting, Novi Public Library (instead of April 16)
May 14	Library Board Regular Meeting, Council Chambers
June 11	Library Board Regular Meeting, Council Chambers Library Director Annual Review
July 9	Library Board Regular Meeting, Council Chambers
August 13	Library Board Regular Meeting, Council Chambers
September 10	Library Board Regular Meeting, Council Chambers
October 8	Library Board Regular Meeting, Council Chambers
November 12	Library Board Regular Meeting, Council Chambers
December 10	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: July 10, 2025



Library Board Monthly Meetings

Meetings occur on the 2nd Thursday of the month

****Exceptions: March 25th (Board Elections) and April 15th (Director Conflict)**

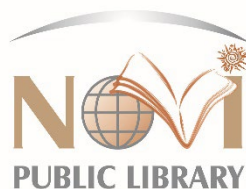
2027

January	<u>2 Budget Planning Sessions at Novi Public Library:</u> Saturday, January 16 ^h 10am-2pm Thursday, February 4 th 6pm-8pm (5:30pm dinner)
January 14	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 11	Library Board Regular Meeting, Council Chambers 2026-2027 Budget Approval
March 25	**Library Board Regular Meeting, Novi Public Library Board Elections
April 11-17	National Library Week 2027
April 15	**Library Board Regular Meeting, Novi Public Library
May 13	Library Board Regular Meeting, Council Chambers
June 10	Library Board Regular Meeting, Council Chambers Library Director Annual Review – being rescheduled due to Community Fest TBD
July 8	Library Board Regular Meeting, Council Chambers
August 12	Library Board Regular Meeting, Council Chambers
September 9	Library Board Regular Meeting, Council Chambers
October 14	Library Board Regular Meeting, Council Chambers
November 11	Library Board Regular Meeting, Novi Public Library (Veteran's Day)
December 9	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: June 11, 2026



LIBRARY CLOSINGS 2026

- Thursday, January 1st (New Year's Day) **H**
- Monday, January 19th (MLK Day) **H**
- Saturday, April 4th (Easter Weekend)
- Sunday, April 5th (Easter) **H**
- Sunday, May 10th (Mother's Day)
- Saturday, May 23rd (Memorial Day Weekend)
- Sunday, May 24th
- Monday, May 25th (Memorial Day) **H**
- Friday, June 19th (Juneteenth) **H**
- Sunday, June 21st (Father's Day)
- Friday, July 3rd (Independence Day Weekend)
- Saturday, July 4th (Independence Day) **H**
- Sunday, July 5th
- Sunday, July 19th (Festival of Chariots)
- Friday, August 14th (Staff Professional Development Day)
- Saturday, September 5th (Labor Day Weekend)
- Sunday September 6th
- Monday, September 7th (Labor Day) **H**
- Wednesday, November 25th (Day before Thanksgiving, close at 5 p.m.)
- Thursday, November 26th (Thanksgiving Day) **H**
- Friday, November 27th (Thanksgiving Weekend)
- Saturday, November 28th
- Sunday, November 29th
- Friday, December 18th (Staff Professional Development 8:30am-12:30pm/City of Novi Staff Holiday Event 1-4pm)
- Wednesday, December 23rd (Day before Christmas Eve, close at 5 p.m.)
- Thursday, December 24th (Christmas Eve Day) **H**
- Friday, December 25th (Christmas Day) **H**
- Saturday, December 26th (Weekend following Christmas holiday)
- Thursday, December 31st (New Year's Eve Day) **H**
- Friday, January 1st (New Year's Day) **H**

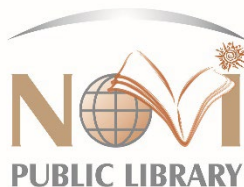
H – Paid Holiday for Employee (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 26th in Council Chambers and April 16th (Director Conflict) at Novi Library

Approved: July 10, 2025, Revised June 11, 2026



LIBRARY CLOSINGS 2027

- Friday, January 1st (New Year's Day) **H**
- Monday, January 18th (MLK Day) **H**
- Saturday, March 27th (Easter Weekend)
- Sunday, March 28th (Easter) **H**
- Sunday, May 9th (Mother's Day)
- Saturday, May 29th (Memorial Day Weekend)
- Sunday, May 30th
- Monday, May 31st (Memorial Day) **H**
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- Saturday, December 25th (Christmas Day) **H**
- Sunday, December 26th (Weekend following Christmas holiday)
- Friday, December 31st (New Year's Eve Day) **H**
- Saturday, January 1st (New Year's Day) **H**

H – Paid Holiday for Employees (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 25th – 4th Thursday (Board Elections) and April 15th Director Conflict

Approved: June 11, 2026