



Permit No.:PSE \_\_\_\_\_

## SOIL EROSION AND SEDIMENTATION PERMIT APPLICATION FOR CONSTRUCTION ON A RESIDENTIAL LOT

ORDINANCE 77-82  
CHAPTER 29, ARTICLE II, OF THE NOVI CODE  
COMMUNITY DEVELOPMENT DEPARTMENT  
45175 TEN MILE ROAD  
NOVI, MI 48375

1. Property Address: \_\_\_\_\_  
Lot \_\_\_\_\_ , \_\_\_\_\_ Subdivision  
Sidwell Number: 50-22- \_\_\_\_\_
2. Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Builder's Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

On-site responsible person (Name): \_\_\_\_\_

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. Type of Construction (Check):

\_\_\_\_\_ New Single Family Residence

\_\_\_\_\_ Seawall

\_\_\_\_\_ Pool

\_\_\_\_\_ Other

If other, description of work \_\_\_\_\_

4. Area of Parcel (Acres): \_\_\_\_\_

5. Area of Earth Disruption (Acres): \_\_\_\_\_

6. Is the lot within 500 feet of a Lake, Stream, or Regulated Wetland?: \_\_\_\_\_

Linear Distance (ft.) from site to nearest Lake, Stream, or Regulated

Wetland: \_\_\_\_\_

7. Will the project include any work or disruption within a Lake, Stream, or Wetland? (dredging, stream relocation, wetland fill, etc.)

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, has a wetland permit application been submitted to the Building Department? Yes \_\_\_\_\_ No \_\_\_\_\_

8. Will the project include any work or disruption within a floodplain? (placement of fill, structure installations, etc.) Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, has a floodplain permit application been submitted to the Building Department? Yes \_\_\_\_\_ No \_\_\_\_\_

9. If constructing a seawall, a Michigan Department of Environment, Great Lakes and Energy Permit is required. Contact EGLE at their Warren office – 586-753-3700. A copy of the permit must be included with this application.

**ALL APPLICATIONS FOR A SOIL EROSION PERMIT MUST INCLUDE:**

- \_\_\_\_\_ a. Reading application carefully and filling out completely.
- \_\_\_\_\_ b. Permit fee: **\$230.00** (\$200 plus 15% administration fee)  
Make check payable to the City of Novi  
The application and plans will not be reviewed until this fee is paid.
- \_\_\_\_\_ c. Four (4) sets of plans showing all applicable erosion control measures.
- i. Grading plans shall be presented on paper measuring 11"x17"; 8 1/2"x14" or 8 1/2"x11" whichever is appropriate for the size of the lot proposed for improvement.
  - ii. Show the location of silt fencing, extending around the entire perimeter of the proposed disruption area.
  - iii. Provide the location of the gravel access drive, which must be constructed per the City of Novi Standard Details.

- iv. All catch basins on the lot to be improved, or affected catch basins downstream from the lot must contain an inlet filter.
- v. A turbidity curtain must be provided if the homeowner is constructing a seawall.

10. Anticipated Construction Starting Date: \_\_\_\_\_

11. Anticipated Construction Completion Date: \_\_\_\_\_

**BEFORE STARTING WORK:**

- Work is not to start until the permit is approved and picked up from the Community Development Department.
- Contact Spalding DeDecker(Beth Niemela) at 313-720-9467 or [bniemela@sda-eng.com](mailto:bniemela@sda-eng.com) when soil erosion measures have been installed for her review and approval prior to starting work.

**AFTER WORK IS COMPLETE:**

- Contact Ordinance Enforcement at 248-735-5678 for final inspection when the project is complete.

The permit is valid for one year. It may be extended by contacting Brian Riley ([briley@cityofnovi.org](mailto:briley@cityofnovi.org) or 248-347-0438).