



**CITY of NOVI CITY COUNCIL**

**Agenda Item G  
August 10, 2015**

**SUBJECT: Approval to purchase an unmarked vehicle from Varsity Lincoln, Novi, Michigan for the Novi Police Department in the amount of \$20,546, based on the lowest quote and to amend the budget.**

**SUBMITTING DEPARTMENT:** Public Safety - Police *JEM*

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$20,546</b>
<b>AMOUNT BUDGETED</b>	<b>\$0</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$20,546 (Insurance Settlement was \$13,347)</b>
<b>LINE ITEM NUMBER</b>	<b>266-266.00-983.000 (Forfeiture Funds) 266-000.00-633.110 (Insurance Reimbursement)</b>

**BACKGROUND INFORMATION:**

Due to unforeseen circumstances, one of the investigative vehicles has become inoperable. The current replacement practice for unmarked vehicles has been to locate a late model, low mileage, used vehicle versus purchasing a new car.

Staff identified a vehicle matching our criteria through Varsity Lincoln of Novi, MI. A comparison of quotes was conducted with Varsity Lincoln being the lowest at \$20,546. The total cost to the City, after the insurance settlement of \$13,347 would be \$7,199. The additional funds required would come from federal forfeiture funds.

**RECOMMENDED ACTION: Approval to purchase an unmarked vehicle from Varsity Lincoln, Novi, Michigan for the Novi Police Department in the amount of \$20,546, based on the lowest quote and to amend the budget.**

	1	2	Y	N
<b>Mayor Gatt</b>				
<b>Mayor Pro Tem Staudt</b>				
<b>Council Member Casey</b>				
<b>Council Member Markham</b>				

	1	2	Y	N
<b>Council Member Mutch</b>				
<b>Council Member Poupard</b>				
<b>Council Member Wrobel</b>				

**RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following  
Budget Amendment for the purchase of a vehicle in the Federal  
Forfeiture Fund is authorized:

	INCREASE (DECREASE)
<b>FORFEITURE FUND</b>	
<b>REVENUES</b>	
Other Revenue	13,347
<b>TOTAL REVENUES</b>	<u>\$ 13,347</u>
<b>APPROPRIATIONS</b>	
Capital Outlay	20,546
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 20,546</u>
<b>Net Increase (Decrease) to Fund Balance</b>	<u><u>\$ (7,199)</u></u>

I hereby certify that the foregoing is a true and complete copy of a  
resolution adopted by the City Council of the City of Novi  
at a regular meeting held on August 10, 2015

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Maryanne Cornelius  
City Clerk