



**CITY of NOVI CITY COUNCIL**

**Agenda Item J  
September 26, 2016**

**SUBJECT: Approval of a one year extension option of the contract for as-needed Supplemental Building & Trade Inspection Services and Plan Review Services with SAFEBuilt Michigan, LLC. with a reduced rate for some services.**

**SUBMITTING DEPARTMENT:** Community Development *AMS*

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$ 90,000</b>
<b>AMOUNT BUDGETED</b>	<b>\$ 90,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$ 0</b>
<b>LINE ITEM NUMBER</b>	<b>101-371.00-816.008</b>

**BACKGROUND INFORMATION:**

In September of 2015 the City of Novi entered into an agreement with SAFEBuilt Michigan to provide supplementary services for building and trade inspections and plan review. This arrangement has worked well and it is the desire of the Administration and Community Development Department to exercise the first of the (2) single year extension options. SAFEBuilt has agreed to do so while reducing the rate for the regularly scheduled building inspection personnel. This change is presented as the City of Novi Purchasing Policy requires City Council approval for any change in a contract, including a decrease in price. The decrease would be from \$68.75 to \$67.95 per hour.

**RECOMMENDED ACTION: Approval of a one year extension option of the contract for as-needed Supplemental Building & Trade Inspection Services and Plan Review Services with SAFEBuilt Michigan, LLC. with a reduced rate for some services.**

	<b>1</b>	<b>2</b>	<b>Y</b>	<b>N</b>
<b>Mayor Gatt</b>				
<b>Mayor Pro Tem Staudt</b>				
<b>Council Member Burke</b>				
<b>Council Member Casey</b>				

	<b>1</b>	<b>2</b>	<b>Y</b>	<b>N</b>
<b>Council Member Markham</b>				
<b>Council Member Mutch</b>				
<b>Council Member Wrobel</b>				



# AMENDMENT TO CONTRACT

**Amendment to the Contract for Supplementary Building and Trade Inspection Services** dated September 14, 2015, between the City of Novi, Michigan, (Client) and SAFEbuilt Michigan, LLC (Contractor). The Client and the Contractor shall be jointly referred to as the "Parties".

**Contract Amendment Effective Date:** September 14, 2016

Contract is hereby amended as follows:

1. Article II – Timing of Performance of Work

Article II – Timing of Performance allows for the extension of the Contract as stated below:

Performance of the Contract shall commence as of the date of the last signature and continue for one (1) year. Upon mutual consent of the Client and the Contractor, the Contract may be renewed two (2) additional years in one (1) year increments.

Initial Term: September 14, 2015 through September 13, 2016

One Year Annual Extension Option: Extend the term of Contract for a 12 month period of September 14, 2016 through September 13, 2017.

2. Article III – Contract Price and Payment

Schedule A / A. Building (M-F, 8 hours per day) ongoing: Rate is reduced to \$67.95 per hour

**The original Contract, Exhibits and terms shall remain in effect, to the extent not modified by this Amendment.**

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

City of Novi, Michigan

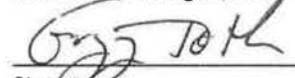
\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

SAFEbuilt Michigan, LLC

  
\_\_\_\_\_  
Signature

Name: Gregory Toth

Title: President

Date: 09 / 12 / 2016