

CITY OF NOVI CITY COUNCIL SEPTEMBER 22, 2025

SUBJECT: Approval of resolution to authorize Budget Amendment #2026-1

SUBMITTING DEPARTMENT: Finance

KEY HIGHLIGHTS:

- The proposed amendment is for all funds with unspent capital and/or contractual items (no general operating items are included in rollover)
- The proposed amendment has no net impact on fund balance as the unspent funds in fiscal year 2025 created a favorable variance, which will be offset by the exact amount in fiscal year 2026.
- The proposed amendment impacts multiple capital outlay accounts within each fund; the overall financial impact is summarized in the detail attached.

FINANCIAL IMPACT - See attached spreadsheet.

BACKGROUND INFORMATION:

Annually the finance department brings forward a "rollover budget amendment" to "re-budget" capital items budgeted in the previous fiscal year, where the actual expenditure will not be incurred until the next fiscal year. The majority of the items represent construction projects where work began in the spring of 2025 (FY 24/25) and will be completed in 2026 (FY 25/26). In addition, there are also capital-related items that have been impacted by supply chain issues, where noncancelable orders have been placed but the item was not received by 6/30/25 (such as fire trucks and other large DPW trucks). The proposed amendment has no net impact on fund balance, as this is a timing issue between the two fiscal years.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2026-1.

<u>GL #</u>	Project/Item Description	Budget Category		<u>Amount</u>
	General Fund	101		
Revenues				
101-000.00-540.100	CEMS State Grant	State sources	\$	104,535
			\$	104,535
Expenditures 101-101.00-963.005	Miscellaneous - special projects	Other services and charges		79,235
	SIP035 Furniture Replacement - Watch room	Supplies		5,693
	Fac011a HVAC Auto Controls Bldg Generator F\$ 1 & 2	Capital Outlay Capital Outlay		7,337 4,855
101-265.10-982.081		Capital Outlay		23,528
	FLD045 Salt Dome Replacement	Capital Outlay		209,971
	FLD026 Dump truck w plow FLT017 RDS Truck w scrap	Capital Outlay Capital Outlay		34,335 209,735
	SIP004 Master Plan - Land Use	Other services and charges		11,023
101-725.00-982.077	COR040 Wayfinding & Park Signage	Capital Outlay		20,000
			\$	605,712
		Net Increase (decrease) to fund balance	\$	(501,177)
	Ending Fund Balance	\$13,386,155		
	Fund Balance as a % of total annual expenditures	29%		
	Major Street Fur	nd 202		
Revenues	Transfer from Municipal Street Fund	Transfer in	4	1 750 000
202-000.00-699.204	Transfer from Municipal Street Fund	iransierin	\$	1,750,000
<u>Expenditures</u>			\$	1,750,000
	0. (. 0	0 11 1 11	•	100.000
	Safe Streets and Roads for All (SS4A) Fountain Walk Dr Recon (I-96 Ramp/Novi)	Capital outlay Capital outlay	\$	100,200 21,904
	ENG093 West Park Drive (12 Mile-Pnt Trl)	Capital outlay		1,605,210
	082-30 11 Mile Rehab (Taft to Beck)	Capital outlay		3
	ENG058 Wixom Rd& Lft Trn Ln (10Mi-CL) 162-07 Beck Rd Widen(11Mi-Prov Dr/CP Bv)	Capital outlay Capital outlay		104,626 273,247
	ENG075 Mdwbrk Rd Rehab (10 Mi-11 Mi)	Capital outlay		798,630
	ENG078 9 Mile Rd Rehab (Mdwbrk-Haggerty)	Capital outlay		1,713,639
	ENG079 Industrial Bus Parks Rd Rehab ENG073 Taft Rd(Sth CL-10 Mile)&R@9MiRd	Capital outlay Capital outlay		4,816 296,023
202 447.20 77 3.27 1	ENGO/O IGII KUJIII CE 10 MIIOJAKE/MIKU	Capital collay	\$	4,918,297
		Not become (doors as) to fined belowed	<u>→</u> \$	
		Net Increase (decrease) to fund balance	_ > _	(3,168,297)
	Ending Fund Balance Fund Balance as a % of total annual expenditures	\$1, 420,232 10%		
			_	
<u>Revenues</u>	Local Street Fun	Id 203		
203-000.00-699.204	Transfer in from Major Street Fund	Transfer In	\$	3,409,156
			\$	3,409,156
<u>Expenditures</u>				
	Engineering consulting	Other services and charges	\$	8,707
	Capital Prevent Maint 2024 (FY2024-25) 102-01 NRP 2024 - Concrete (FY 2024-25)	Maintenance Capital outlay		695,700 1,599
	102-01 NRP 2024 - Asphalt (FY 2024-25)	Capital outlay		3,401
	102-01 NRP 2025 - Concrete (FY 2025-26)	Capital outlay		1,850,101
203-449.30-9/4.263	102-01 NRP 2025 - Asphalt (FY 2025-26)	Capital outlay		289,648
			\$	2,849,156
		Net Increase (decrease) to fund balance	\$	560,000
	Ending Fund Balance	\$1,022,698		
	Fund Balance as a % of total annual expenditures	10%		

<u>GL #</u>	Project/Item Description	Budget Category		<u>Amount</u>
Municipal Street Fund 204				
204-446.00-975.024 204-446.00-975.034 204-446.00-976.222 204-000.00-995.202	ENG068 NSP 2023 (FY 2023-24) ENG068 NSP 2024 (FY 2024-25) 162-01 12 Mile Rd Widen (Beck - Cabaret) Bosco-ITC Connector Pathway Transfer to Major Street Fund Transfer to Local Street Fund	Capital outlay Capital outlay Capital outlay Capital outlay Transfer Out Transfer Out	\$	716 388,754 1,167,057 19,582 1,750,000 3,409,156
			\$	6,735,264
		Net Increase (decrease) to fund balance	\$	(6,735,264)
	Ending Fund Balance Fund Balance as a % of total annual expenditures	\$6,883,582 43%		
	Parks, Recreation, and Cultu	ral Services Fund 208		
<u>Expenditures</u>				
	ENG085 Asphalt Paths & drain - PowerPark Villa Barr Pathway	Capital outlay Capital outlay	\$	344,351 208,371
			\$	552,722
		Net Increase (decrease) to fund balance	\$	(552,722)
	Ending Fund Balance Fund Balance as a % of total annual expenditures	\$922,001 21%		
Revenues	Drain Fund	211		
211-000.00-699.152	Transfer from Drain Perpetual Care		\$	2,879,815
Expenditures			\$	2,879,815
211-445.00-805.000 211-445.00-975.126 211-445.00-975.135 211-445.00-975.146 211-445.00-975.159 211-445.00-975.201 211-445.00-975.203 211-445.00-975.204 211-445.00-975.209 211-445.00-975.210 211-445.00-975.210	Engineering consulting ENG081 Village Wood Rd(Crnbrk-Hggrty) Stream Mitigation-12/Crescent/ Lee Begol ENG034 Basin Repairs-Orchard Hill Place 133-08 Strmbnk Stb - Mid Rouge Rvr nr ML ENG097 Ashbury Bridge Rehab Drain Strm Sewer/Rd Impv - Meadowbrk (9-10 Mi) ENG078 9 Mile Rehab Culvert/Stormwater Monticello/East Lake Dr Drainage Drain Impov Novi Rd (12 to 13) Foxton Dr -Storm sewer rehab-'25 NRP Con ENG051 BasinClean-LvnwrthRg(S GR; E Tft) FLD045 Salt Dome Replace w/Pit &Conveyor	Other services and charges Capital outlay	\$	24,803 12,380 114,000 654,985 177,587 29,859 100,000 395,000 725,218 269,699 59,900 125,366 911,318
			\$	3,600,115
		Net Increase (decrease) to fund balance	\$	(720,300)
F	Forfeiture Fun	d 262		
	Vehicles-Federal Forfeitures Vehicle-new install	Capital outlay Capital outlay	\$	149,376 16,627
			\$	166,003
		Net Increase (decrease) to fund balance	\$	(166,003)

<u>GL #</u>	Project/Item Description	<u>Budget Category</u>	<u>Amount</u>
	Capital Improveme	nt Program 401	
Revenues 401.000.00.xxx.000	Bond proceed reimbursement	Reimbursements	\$ 144,045
			\$ 144,045
401-336.00-979.006	FIR024 Engine (replace #313) FIR029 Engine (replace 322) Villa Barr Pathway	Capital outlay Capital outlay Capital outlay	\$ 990,423 1,324,170 68,000
			\$ 2,382,593
		Net Increase (decrease) to fund balance	\$ (2,238,548)
	Pubic Improveme	ent Fund 445	
	FLT010 RDS Body Truck (replace 619) FLT011 RDS Truck w/ scrap & plow (601)	Capital Outlay Capital Outlay	195,535 202,215
			\$ 397,750
		Net Increase (decrease) to fund balance	\$ (397,750)
	Drain Perpetual Maint	enance Fund 152	
<u>Expenditures</u> 152-000.00-995.211-	Transfer to Drain Fund	Transfers Out	\$ 2,879,815
			\$ 2,879,815
		Net Increase (decrease) to fund balance	\$ (2,879,815)
	Senior Housing	J Fund 574	
	COR009 Hallway Furnace Replace (4) SNR017 Air Cond Units (98)-MC Mn Bldging		\$ 49,200 160,000
			\$ 209,200
		Net Increase (decrease) to fund balance	\$ (209,200)
	Water & Sewer	Fund 592	
592-536.00-936.040 592-536.00-936.593 592-536.00-976.214 592-536.00-976.220 592-536.00-976.224	Water Master Plan & AWIA Compliance Water Main Valve Maint Program FOG Prevention Program (Fats,Oil,Grease) WTS045 Water Main Loop Conn - Southwest Bellagio SS PumpStation WM Valve & Gatewell Replacet-13 Mile/Nov SS- Drake Bay Pump Station Repair	Other services and charges Other services and charges Other services and charges Capital outlay Capital outlay Capital outlay Capital outlay Capital outlay	\$ 140,700 273,950 15,900 6,786,927 867,852 70,380 80,985
			\$ 8,236,694
		Net Increase (decrease) to fund balance	\$ (8,236,694)

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment# 2026-1 is authorized:

INCREASE (DECREASE)

GENERAL FUND		
REVENUES		
State Sources	\$	104,535
TOTAL REVENUES	\$	104,535
APPROPRIATIONS		
City Council		
Other Services and Charges		79,235
Integrated Solutions - Facility Management		
Supplies		5,693
Capital Outlay		12,192
Integrated Solutions - FM: Parks Maintenance		
Capital Outlay		23,528
Department of Public Works - Field Operations		
Capital Outlay		209,971
Department of Public Works - Fleet Asset		
Capital Outlay		244,070
Community Development - Planning		
Other Services and Charges		11,023
Community Relations - Admin		
Capital Outlay		20,000
TOTAL APPROPRIATIONS	\$	605,712
Net Increase (Decrease) to Fund Balance	\$	(501,177)
Ending Fund Balance	\$13,386,155	
Fund Balance as a % of total annual expenditures	29%	
MAJOR STREET FUND		
REVENUES		
Transfer In	\$	1,750,000
TOTAL REVENUES	\$	1,750,000
APPROPRIATIONS		
Capital Outlay	_	4,918,297
TOTAL APPROPRIATIONS	\$	4,918,297
Net Increase (Decrease) to Fund Balance	\$	(3,168,297)
Ending Fund Balance	9	\$1,420,232
Fund Balance as a % of total annual expenditures		10%

LOCAL STREET FUND		
REVENUES		
State Sources	\$	3,409,156
TOTAL REVENUES	\$	3,409,156
APPROPRIATIONS		
Capital Outlay		2,849,156
TOTAL APPROPRIATIONS	\$	2,849,156
Net Increase (Decrease) to Fund Balance	\$	560,000
Ending Fund Balance	•	51,022,698
Fund Balance as a % of total annual expenditures	,	10%
MUNICIPAL STREET FUND		
APPROPRIATIONS		
Capital Outlay	\$	1,576,108
Transfers Out		5,159,156
TOTAL APPROPRIATIONS	\$	6,735,264
Not Increase (Decrease) to Fund Balance	¢	(4 725 244)
Net Increase (Decrease) to Fund Balance	\$	(6,735,264)
Ending Fund Balance	\$	66,883,582
Fund Balance as a % of total annual expenditures		43%
PARKS, RECREATION, & CULTURAL SERVICES	FIIND	
APPROPRIATIONS	טויטו	
752 Capital Outlay	\$	552,722
TOTAL APPROPRIATIONS	\$	552,722
	-	
Net Increase (Decrease) to Fund Balance	\$	(552,722)
Ending Fund Balance		\$922,001
Fund Balance as a % of total annual expenditures		21%
DRAIN FUND		
REVENUES Transfers in	•	
		0.070.015
	\$	2,879,815
TOTAL REVENUES	\$	2,879,815 2,879,815
TOTAL REVENUES APPROPRIATIONS Other Services and Charges		2,879,815 24,803
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay	\$	2,879,815 24,803 3,575,312
TOTAL REVENUES APPROPRIATIONS Other Services and Charges		2,879,815 24,803
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay	\$	2,879,815 24,803 3,575,312
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay TOTAL APPROPRIATIONS	\$	2,879,815 24,803 3,575,312 3,600,115
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay TOTAL APPROPRIATIONS Net Increase (Decrease) to Fund Balance	\$	2,879,815 24,803 3,575,312 3,600,115
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay TOTAL APPROPRIATIONS Net Increase (Decrease) to Fund Balance FORFEITURE FUND	\$	2,879,815 24,803 3,575,312 3,600,115
TOTAL REVENUES APPROPRIATIONS Other Services and Charges Capital Outlay TOTAL APPROPRIATIONS Net Increase (Decrease) to Fund Balance FORFEITURE FUND APPROPRIATIONS	\$	24,803 3,575,312 3,600,115 (720,300)

INCREASE (DECREASE)

CAPITAL IMPROVEMENT PROGRAM (CIP) FU	JND	
REVENUES		
Bond Reimbursements	\$	144,045
TOTAL REVENUES	\$	144,045
APPROPRIATIONS		
Capital Outlay	\$	2,382,593
TOTAL APPROPRIATIONS	\$	2,382,593
Net Increase (Decrease) to Fund Balance	\$	(2,238,548)
PUBLIC IMPROVEMENT FUND		
APPROPRIATIONS		
Capital Outlay	\$	397,750
TOTAL APPROPRIATIONS	\$	397,750
Net Increase (Decrease) to Fund Balance	\$	(397,750)
Drain Perpetual Maintenance Fund		
APPROPRIATIONS		
Transfers Out	\$	2,879,815
TOTAL APPROPRIATIONS	\$	2,879,815
Net Increase (Decrease) to Fund Balance	\$	(2,879,815)
SENIOR HOUSING FUND		
APPROPRIATIONS		
Capital outlay	\$	209,200
TOTAL APPROPRIATIONS	\$	209,200
Net Increase (Decrease) to Fund Balance	\$	(209,200)
WATER & SEWER FUND		
REVENUES		
APPROPRIATIONS		
Other Services and Charges		430,550
Capital Outlay		7,806,144
TOTAL APPROPRIATIONS	\$	8,236,694
Net Increase (Decrease) to Fund Balance	\$	(8,236,694)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on September 22, 2025.

Cortney Hanson City Clerk