

COMMUNITY DEVELOPMENT DEPARTMENT

45175 Ten Mile Road Novi, MI 48375 (248) 347-0415 Phone (248) 735-5600 Facsimile www.cityofnovi.org

ZONING BOARD OF APPEALS **STAFF REPORT**

FOR: City of Novi Zoning Board of Appeals ZONING BOARD APPEALS DATE: June 11, 2019

REGARDING: 42350 Grand River Avenue, Parcel # 50-22-23-226-001 (PZ19-0019) Larry Butler, Deputy Director Community Development BY:

GENERAL INFORMATION:

Applicant

Supply Line International LLC

Variance Type Dimensional

Property Characteristics

Zoning District:	General Business
Location:	West of Meadowbrook Road and North of Grand River Avenue
Parcel #:	50-22-23-226-001

Request

The applicant is requesting a variance from the City of Novi Zoning Ordinances Section 5.2.12 for the proposed modification to the number of parking spots per actual calculations and outline in the attached parking study, Seventy five spaces. This property is zoned General Business(B-3).

II. STAFF COMMENTS:

III. RECOMMENDATION:

The Zoning Board of Appeals may take one of the following actions:

1. I	move	that	we	<u>grant</u>	the	variance	in	Case	No.	PZ19-0019	, soug	iht by for
di	fficulty re	equiring					_ b	ecause	Petitio	ner has sh	nown p	

(a) Without the variance Petitioner will be unreasonably prevented or limited with respect to use of the property because_____

_____;

(b) The property is unique because_____

(c) Petitioner did not create the condition because

(d)	The	relief	granted	will	not	unreasonably	interfere	with	adjacent	or	surrounding
	prop	perties	because_								

(e) The relief if consistent with the spirit and intent of the ordinance because

(f) The variance granted is subject to:

1	·
2	
3	
4	

2. I move that we <u>deny</u> the variance in Case No. PZ19-0019, sought by for______, because Petitioner has not shown

	practical				
r	Tactical	CULTICIUITY	$I \square \square \square$	u urina	
- N	Jacuca	unicuit		unnu	

- (a) The circumstances and features of the property including______ are not unique because they exist generally throughout the City.
- (b) The circumstances and features of the property relating to the variance request are self-created because______
- (c) The failure to grant relief will result in mere inconvenience or inability to attain higher economic or financial return based on Petitioners statements that
- (d) The variance would result in interference with the adjacent and surrounding properties by_____.
- (e) Granting the variance would be inconsistent with the spirit and intent of the ordinance to_____

Should you have any further questions with regards to the matter please feel free to contact me at (248) 347-0417.

Larry Butler Deputy Director Community Development City of Novi

MEMORANDUM

CITY OF NOL	TO:	ZONING BOARD OF APPEALS
	THRU:	BARBARA MCBETH, AICP, CITY PLANNER
5	FROM:	sri ravali komaragiri, planner
	SUBJECT:	ZBA VARIANCE REQUESTS FOR SLI MEDICAL
TEARD		(ZBA Case No. 19-0019)
	DATE:	JUNE 4, 2019

The purpose of this memo is to provide some background information on the variance request by Supply Line International Real Estate Holdings, LLC. The request is being considered at the June 11 ZBA meeting.

The subject property has an existing building proposed to be remodeled and occupied with 12,810 square feet of medical office space, 9,390 square feet of general office space, along with a large warehouse space of approximately 23,000 square feet housing medical equipment. Cort Furniture, a furniture rental office, showroom and warehouse previously occupied the building. The applicant is proposing to build additional parking and related landscape improvements as required to accommodate the change of use.

Based on Section 5.12 of the Zoning Ordinance, for the proposed use and square footages indicated for those uses, a minimum of 122 parking spaces are required on site. There are approximately 53 spaces existing on the property. The applicant has provided a Parking Needs Assement that determined that a minimum of 64 parking spaces are required based on the information provided for the proposed use as physician's offices, the number of employees working in the building, and the assumed values for patient loads, arrival patterns and average lengths of stay. The City's Traffic Engineering consultant reviewed the Parking Needs Assessment and agrees with the findings. A summary of Traffic review findings is listed below:

- 1. Parking needed was estimated to be increased to 64 spaces, with 75 provided.
- 2. Parking at the adjacent building utilizes less than 40% of its parking on a regular basis, so shared use could be feasible if needed in the future. However projected parking amounts will not require it at this time.
- 3. In summary, parking proposed should be sufficient to see to the needs of the SLI Medical Office without issues, having a surplus of 10 spaces available even in the high-volume/long-visit scenario.

The site plan indicates a total of 75 parking spaces on site, once the proposed improvements are made. The reduction in the minimum required parking (from 122 to 75, a total of 47 spaces) would require approval of a variance from Zoning Board of Appeals, which could be justified based on the information in the submittal, and the applicant's parking assessment prepared by Rich and Associates, and as reviewed by the City's Traffic Engineering Consultant. <u>Please note, the study is based on the current</u>

proposed mix of uses only. Parking needs should be reassessed if a change of use happens.

The current revised site plan is scheduled for Planning Commission's consideration on June 12, 2019. The Zoning Board of Appeals variance, if granted on June 11, would be contingent on Planning Commission's subsequent approval of the Preliminary Site Plan.

A copy of the Rich and Associates Parking Needs Assessment and staff's review is attached to the memo. Please feel free to contact me at 248-735-5607 or <u>skomaragiri@cityofnovi.org</u> if you need further information.



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ZONING BOARD OF APPEALS APPLICATION

RECEIVED

APR 3 0 2019

cityofnovi.org APPLICATION M	UST BE FILLED OUT COM	PLETELY	CITY OF NOVI
I. PROPERTY INFORMATION (Address of subject ZBA C	2000)	A	\$300.00
PROJECT NAME / SUBDIVISION	Juse)	Application Fee:	<u>, 102qp</u>
SLI		Meeting Date:	une 1, 2019
ADDRESS 42350 Grand River Ave	LOT/SIUTE/SPACE #		<u>~</u>
	obtain from Assessing	ZBA Case #: PZ	9-0019
	ent (248) 347-0485		
IS THE PROPERTY WITHIN A HOMEOWNER'S ASSOCIATION JURISDICTION?	REQUEST IS FOR:		
🗆 YES 🗹 NO	🗆 RESIDENTIAL 🗹 COM	MMERCIAL 🗆 VACANT PR	ROPERTY 🗆 SIGNAGE
DOES YOUR APPEAL RESULT FROM A NOTICE OF VIOLATION OR	CITATION ISSUED?	res 🗹 no	
II. APPLICANT INFORMATION			
A. APPLICANT EMAIL ADDRESS JKaplan@sliauto.com		CELL PHONE NO.	
NAME		248-943-5359 TELEPHONE NO.	
Josh Kaplan		248-242-7140	
ORGANIZATION/COMPANY Supply Line International Real Estate Holdings, LLC		FAX NO,	
ADDRESS	CITY	STATE	ZIP CODE
42350 Grand River Ave	Novi	MI	48375
B. PROPERTY OWNER CHECK HERE IF APPLICANT IS ALSO	O THE PROPERTY OWNER		
Identify the person or organization that owns the subject property:		CELL PHONE NO.	
NAME		TELEPHONE NO.	
ORGANIZATION/COMPANY		FAX NO,	
ADDRESS	CITY	STATE	ZIP CODE
III. ZONING INFORMATION			
A. ZONING DISTRICT			
🗆 R-A 🗌 R-1 🗌 R-2 🔲 R-3 🗌 R-4	🗆 RM-1 🛛 RM-2	🗆 мн	
B. VARIANCE REQUESTED		_	
INDICATE ORDINANCE SECTION (S) AND VARIANCE REQUESTED	:		
1. Section_Table 5.2.12 Variance requested	Modification to the number of parking spots per	actual calculation and oullined in allached pa	rking sludy, 75 spols
2. Section Variance requested	1		
3. SectionVariance requested			
4. Section Variance requested	(-		
IV. FEES AND DRAWNINGS			
A. FEES			
□ Single Family Residential (Existing) \$200 □ (With Viola	ation) \$250 🗆 Single Fan	nily Residential (New) \$	\$250
Multiple/Commercial/Industrial \$300	ation) \$400 🗆 Signs \$30	0 🛛 (With Violation) 🖇	\$400
□ House Moves \$300 □ Special M	leetings (At discretion of B	30ard) \$600	
B. DRAWINGS 1-COPY & 1 DIGITAL COPY SUBMITTED			
Dimensioned Drawings and Plans Site (Plat Plan)		ed distance to adjacer	
 Site/Plot Plan Existing or proposed buildings or addition on the properties of the p	Location of existin Floor plans & elow	ig & proposed signs, if (ations	
 Number & location of all on-site parking, if applicable 		ition relevant to the Vc	riance application



ZONING BOARD OF APPEALS APPLICATION

V. VARIANCE

A. VARIANCE (S) REQUESTED

□ DIMENSIONAL □ USE □ SIGN There is a five-(5) hold period before work/action can be taken on variance approvals.

B. SIGN CASES (ONLY)

Your signature on this application indicates that you agree to install a **Mock-Up Sign** <u>ten-(10)</u> <u>days</u> before the schedule ZBA meeting. Failure to install a mock-up sign may result in your case not being heard by the Board, postponed to the next schedule ZBA meeting, or cancelled. A mock-up sign is **NOT** to be actual sign. Upon approval, the mock-up sign must be removed within five-(5) days of the meeting. If the case is denied, the applicant is responsible for all costs involved in the removal of the mock-up or actual sign (if erected under violation) within five-(5) days of the meeting.

C. ORDINANCE

City of Novi Ordinance, Section 3107 – Miscellaneous

No order of the Board permitting the erection of a building shall be valid for a period longer than one-(1) year, unless a building permit for such erection or alteration is obtained within such period and such erection or alteration is started and proceeds to completion in accordance with the terms of such permit.

No order of the Board permitting a use of a building or premises shall be valid for a period longer than one-hundred and eighty-(180) days unless such use is establish within such a period; provided, however, where such use permitted is dependent upon the erection or alteration or a building such order shall continue in force and effect if a building permit for such erection or alteration is obtained within one-(1) year and such erection or alteration is started and proceeds to completion in accordance with the terms of such permit.

D. APPEAL THE DETERMINATION OF THE BUILDING OFFICIAL

PLEASE TAKE NOTICE:

The undersigned hereby appeals the determination of the Building Official / Inspector or Ordinance made

CONSTRUCT NEW HOME/BUILDING		N TO EXISTING HOM		
VI. APPLICANT & PROPERTY SIGNAT	URES			Section and the
A. APPLICANT	/			
Applicant Signature				04/30/2019
				Dato
B. PROPERTY OWNER				
If the applicant is not the owner, th The undersigned affirms and acknowle application, and is/are aware at the c	edges that he	e, she or they are the	e owner(s) of the p	property described in this
Property Owner Signature	Manage (04/30/2019 Date
VII. FOR OFFICIAL USE ONLY				
DECISION ON APPEAL:				
GRANTE	-		NIED	
The Building Inspector is hereby directe	∂d to issue a	permit to the Applic	ant upon the follo	wing and conditions:
Chairperson, Zoning Board of Appeals				Date



Community Development Department 45175 Ten Mile Road Novi, MI 48375 (248) 347-0415 Phone (248) 735-5600 Facsimile www.cityofnovi.org

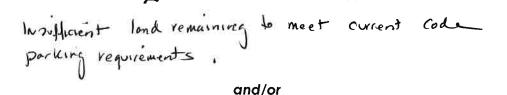
REVIEW STANDARDS DIMENSIONAL VARIANCE

The Zoning Board of Appeals (ZBA) will review the application package and determine if the proposed Dimensional Variance meets the required standards for approval. In the space below, and on additional paper if necessary, explain how the proposed project meets each of the following standards. (Increased costs associated with complying with the Zoning Ordinance will not be considered a basis for granting a Dimensional Variance.)

Standard #1. Circumstances or Physical Conditions.

Explain the circumstances or physical conditions that apply to the property that do not apply generally to other properties in the same zoning district or in the general vicinity. Circumstances or physical conditions may include:

a. Shape of Lot. Exceptional narrowness, shallowness or shape of a specific property in existence on the effective date of the Zoning Ordinance or amendment.
 Mot Applicable
 Mapplicable
 Mapplicable
 Mapplicable
 Mapplicable



b. Environmental Conditions. Exceptional topographic or environmental conditions or other extraordinary situations on the land, building or structure.

and/or

c. Abutting Property. The use or development of the property immediately adjacent to the subject property would prohibit the literal enforcement of the requirements of the Zoning Ordinance or would involve significant practical difficulties.
 V Not Applicable
 Applicable
 If applicable, describe below:

Standard #2. Not Self-Created.

Describe the immediate practical difficulty causing the need for the Dimensional Variance, that the need for the requested variance is not the result of actions of the property owner or previous property owners (i.e., is not self-created).

The current parking lot which was put in when built does not have current parking satisfactory to the current code nor is their enough land to add the additional land the code would require. However, attached is an independent parking study showing that their is satisfactory (75 spots maximum) which has been reviewed and approved by the City of Novi.

Standard #3. Strict Compliance.

Explain how the Dimensional Variance in strict compliance with regulations governing area, setback, frontage, height, bulk, density or other dimensional requirements will unreasonably prevent the property owner from using the property for a permitted purpose, or will render conformity with those regulations unnecessarily burdensome.

Property owner is seeking to build out property address to add a full service medical building including without limitation, a physician office, surgical center and wellness center (therapy, including water therapy, mental health services and DME/pharmacy). However, as explained in the attached independent parking study, the property (including the lot) is to be used by a closed network and not open to the general public those substantially decreasing the lots use per the City's code.

Standard #4. Minimum Variance Necessary.

Explain how the Dimensional Variance requested is the minimum variance necessary to do substantial justice to the applicant as well as to other property owners in the district.

As previously explained in the attached independent parking study and approved by the City's parking expert, Applicant is seeking a limitation of the parking requirements pursuant to the current code to meet the required actual use of 75 parking spots. Further, a requirement for parking beyond the 75 parking spots will impact Applicant's ability to bring a medical facility and the substantial economic benefit of the new businesses to the City of Novi.

Standard #5. Adverse Impact on Surrounding Area.

Explain how the Dimensional Variance will not cause an adverse impact on surrounding property, property values, or the use and enjoyment of property in the neighborhood or zoning district.

No adverse impact exists. Existing neighbors would not be altered and/or affected in any way. The current project would bring additional individuals to the City of Novi throughout Monday-Friday without disrupting any of the other businesses around the property addresses. Furthermore, pursuant to the independent parking study and agreed upon by the City's parking expert, any additional parking spots above 75 would merely reduce the amount of green space or the size of the building for additional unoccupied parking.

SLI Office Building

Novi, Michigan

Parking Needs Assessment

December 12, 2018

DRAFT FINAL REPORT



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Introduction

Rich & Associates have been asked to analyze the parking needs for a building at 42350 Grand River Avenue in Novi Michigan that will be expanded and repurposed for medical office use. Primary transient demand will be created from physician's office space located in the building. Additionally, there will be some general office space (associated with the medical use) as well as some warehouse space for durable medical equipment. The physician's office space will accommodate three physicians seeing patients at any given time plus a suite for physical therapy and space for ambulatory surgery procedures (most very short 15 to 20-minute procedures) plus a pharmacy. Virtually all transient (patient) traffic will be associated with visits to one of the doctor's offices with the exception of some physical therapy visits that will be prescribed by one of the practicing physicians but because they will be part of an on-going physical therapy program not necessarily associated with a physician's office visit on that particular day. Visits to the on-site pharmacy will be part of a scheduled visit to a physician as will procedures in the Ambulatory Surgery Center. No other outside traffic is expected.

Methodology

Using provided information for the number of physician's offices, number of employees working in the building and assumed and provided values for patient loads, arrival patterns and average lengths of stay, Rich factored the data through proprietary demand models to calculate the number of parking spaces expected to be required. This information is demonstrated and provided in tables detailing for each of the various types of functions in the planned building the number of employee and patient parking spaces needed by time of day. With most visits to the various medical functions in the building (Pharmacy or Ambulatory Surgery Center plus a few Physical Therapy patients) associated with an initial visit to one of the physicians practicing in the building, the number of daily physician patients is the major limiting factor for the amount of parking needed. Again, with the exception of patients continuing with a physical therapy (PT) program that will not require a physician's visit corresponding to each PT visit, these are the only "outside" patient visits expected.

Employee / Physician Parking Needs

Using the provided data for the number of employees and physicians working in each office or function, Rich has determined that approximately 46 spaces will be needed to accommodate the employees and physicians on site. This is detailed by Table 1 below.



Table 1 – Summary Staff Parking Volumes and Parking Needs

Building Uses / Staffing	# Staff	Parking Needed
SLI Toxicology Lab	1	1
SLI Pharmacy	1	1
SLI Office	12	12
SLI DME	1	1
SLI Warehouse	4	4
SLI Psychologist	3	3
	22	22
PT & Wellness Staff	5	5
ASC Only Staff	4	4
Physicians Office Staff (Shared among Dr's)	10	10
Total Employees	41	41
Physicians (In Office Seeing Patients)	3	3
Physicians (ASC Procedures)	2	2
Total Staff & Physicians	46	46

Patient Parking Needs

Information provided by the owner has indicated that with the exception of some physical therapy visits (as part of a continuing physical therapy program prescribed by a doctor) all other patient visits to the medical building will be in conjunction with a visit to a physician's office. The associated functions in conjunction with the physician's office visit will dictate the actual length of time that each patient is parked. Patients will arrive for doctor's appointments throughout the day (8:00 am to 5:00 pm). Each physician's visit is estimated to last 30 to 45 minutes including wait time. Associated with each physician visit is a stop for an ancillary service (pharmacy or short ASC procedure or for a small number of patients a visit to a doctor's office, a physical therapy session and pharmacy stop). A doctor's office visit combined with either pharmacy stops or a short ASC procedure (15 to 20 minutes added to the stay) is assumed to have an average stay of 1 hour. Adding a physical therapy session to a doctor's office visit and a pharmacy stop would result in an expected average stay of 1 hour 55 minutes. A small proportion (about 15 percent of procedures) in the ASC are assumed to have stays of about 1 1/2 to two hours added to a doctor's office visit. For these patients we have assumed a total time parked of 2 hours and 30 minutes. For the patients who come for just a physical therapy session a length of time parked is assumed to be 1 hour five minutes accommodating both the 50 to 60-minute therapy session and additional time visiting with other patients or traveling to and from the vehicle.



Given these average stay lengths for patients, the parking needs is a function of the number of patients actually classified for each stay. With the exception of the singular physical therapy sessions (not associated with a doctor's office visit), all other patient parking demand starts with a physician's office visit. It is being assumed that about 34 patients per day would be coming for just a physical therapy session. Using provided information for the number of physicians seeing patients on any given day (3), the next variable is the number of patients seen per physician. Based on experience conducting studies for hospitals and medical facilities, Rich has learned that different specialties will have varying volumes of patients seen each day per physician but averaging between 14 and 17 patients per doctor per day. Using the higher value (17) would translate to a daily patient volume of 51. Data provided by the owner has suggested that 15 percent (6 patients) may

Table 2 - Summary Patient Parking Needs

	Daily Volume
	volume
Medical Office Building	
Number of Physician's Seeing Patients	3
Patients / Physician / Day	17
Total Daily Patients	51
Patient Allocation	
Dr's Visit + PT Visit (1:40 Minutes)	6
Dr's Visit + PT Visit + Pharmacy Visit (1:55)	2
Dr's Visit + Pharmacy visit or Short-Term ASC	
(1:00)	37
Dr's Visit + Long-Term ASC (2:30 Min) *	6
Total Patients	51
Physical Therapy Only (1:05)	34
	54
* 30 minutes physicians office + 2 hour ASC procedure	

include a doctor's office visit plus a physical therapy session. An additional two patients may also have a stop at the pharmacy in combination with the office visit and therapy session. Subtracting these eight patients that have physical therapy sessions from 51 total daily patients leaves 43 patients. Eighty-five percent of these patients (37 patients) are assumed to have a stop at either the pharmacy or the ASC for a very short procedure (pain shot). The balance of 15 percent (6 patients) would have a longer procedure in the ASC necessitating the total visit time (including doctor's office) of 2 hours and 30 minutes. Given

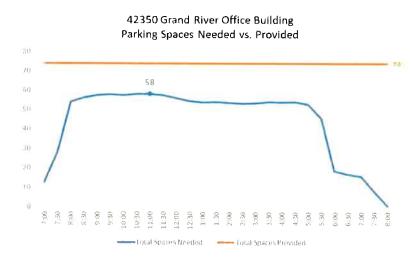


Figure 1- Parking Demand vs. Supply

these volumes of patients and the lengths of stay as noted above, the patient parking needs peak at 12 spaces needed.

Combined with the 46 employee and physician parking needs means that a total of 58 spaces will be needed to accommodate all needs for this building. Compared to the 74 spaces planned to be provided with the building would mean a surplus of 16 spaces. This information is detailed by **Table 3** on page 5 which details the number of parking spaces needed by each employee or patient classification by time of day between 7:00 am and about 8:00 pm.

Rich & Associates, Inc. Parking Consultants • Architects • Engineers

Page 3 December 12, 2018 Peak needs following typical patterns experienced for other medical facilities would occur during the morning hours.

Group 1 (Lines 1 - 10) – Includes the various staff categories for the various functions to be located within the building. Most values for the number of employees assigned to each classification are as provided by the building owner. The exception is the physician's office staff. Rich has assumed 3 physicians seeing patients on any given day with an average of 3.2 staff per physician giving the 10 staff. These staff are shared among the five physicians. For each employee classification, 100 percent are assumed to drive and park on site.

Group 2 (Lines 12 & 13) – is the five physicians located on site. As noted above on any given day it is being assumed that three would be in the practices seeing patients. The remaining two would be on site performing procedures in the ASC.

Group 3 (Lines 15 - 20) – Demonstrates the patient classifications. The value in parentheses shows the number of patients allotted to that classification followed in the next column by the expected length of stay for that grouping. For all patient classifications, 97 percent are assumed to arrive in a car which is subsequently parked on site remaining for the length of the visit.

Five different classifications for patients are shown:

1. Physical Therapy Patients only – 34 patients with an expected stay (parked) of 1 hour five minutes

2. Doctor's office visit followed by physical therapy session – 6 patients with total stay of 1 hour 40 minutes

3. Doctor's office visit followed by physical therapy session <u>and</u> stop at the pharmacy – 2 patients with each having a total stay of 1 hour 55 minutes

4. Doctor's office visit followed by <u>either</u> a pharmacy visit or short-term ASC procedure – 37 patients with a total stay of about 1 hour.

5. Doctor's office visit followed by a longer-term procedure (1 $\frac{1}{2}$ to 2 hours) in the ASC – 6 patients with a total stay of two hours and 30 minutes.



SLI OFFICE BUILDING 42350 Grand River Novi, Michigan

Parking Needs Assessment

Table 3 – Detailed Parking Needs by User Group

										Par	42350 C king Sp	42350 Grand River Parking Spaces Required	iver squired															<u> </u>
		6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30 1	12:00 1	12:30	1:00	1:30	2:00 2	2:30 3	3:00 3	3:30 4:	4:00 4	4:30 5	5:00	5:30	6:00	6:30 7	7:00 7	7:30
	242	9	\$	\$	\$	9		9		\$		\$	9	\$	\$	\$			\$						\$	\$		\$
		2:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	1:00	1:30	2:00	:30	3:00 3		4:00 4:	1:30 5	5:00 5	5:30 6	6:00			7:30 8	00:
-	1 SLI Wellness Ctr	2	2	ŝ	ŝ	ŝ	ŝ	\$	S	5	ŝ	ŝ	2	ŝ	5	5	s	5	2	5	9	5	5	ç	ç	5	0	0
.1	2 SLI Toxicology Lab	0	0	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	÷	0	0	0	0	0
(7)	3 SLI Pharmacy	0	0	٦	-	-	-	-	-	-	-	-	-	-	-	-	۲	-	-	Ļ	-	-	-	0	0	0	0	0
4	4 SLI Office	Q	9	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	9	0	0	0	0	0
2 2	5 SLI DME	¢	0	ſ.	-	ł	-	-	÷	٢	-	-	-	-	-	-	-	-	F	-	-	-	٢	0	0	0	0	0
Q	6 SLI Warehouse	0	0	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0	0	0	0	0
-	7 SLI Psychologist	0	0	e	ო	3	e	e	e	e	e	3	ę	e	e	e	0	ę	ო	ŝ	6	e	ę	0	0	0	0	0
80	8 SLI ASC Staff	0	0	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0
σ	9 Physicians Office Staff	9	9	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	0	0	0	0	0
10	0 Sub-Total Group 1	80	9	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41		41	41	35	6	6	6	7	0
1																												-
12	2 Physicians	0	2	ŝ	ŝ	ŝ	5	ŝ	ŝ	5	2	5	ŝ	S	ŝ	S	ъ	S	ŝ	2	5	5	ŝ	ŝ	2	ŝ	0	0
13	3 Sub-Total Group 2	0	ŝ	ŝ	ŝ	s	S	ŝ	ŝ	5	ŝ	ŝ	S	ŝ	ŝ	ŝ	ŝ	ŝ	10	ŝ	ŝ	ŝ	40	4D	ŝ	ŝ	0	0
14	*											k i																
15	5 (34) Physical Therapy Only 1:05	-	7	9	4	4	4	4	s	5	4	9	0	ñ	n	ę	ę	6	8	3	5	Ŧ	÷	•	٣	÷	•	0
16	5 (6) Dr's Visit + PT 1:40	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	***	***	-	0	0	0	0	0	0
17		0	0	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	•	-	-	÷	-	0	0	0	0
18	(37) Dr's Visit	e	2	2	ო	4	4	4	4	4	4	3	2	2	2	-	-	2	2	3	e	ę	2	-	÷	0	0	
19	9 (6) Dr's Visit + LT ASC 2:30	-	-	-	-	-	-	-	7	2	7	2	2	-	-	-	-	-	-		-	-	-	-	٣	-	0	0
20	Sub-Total Group 3	ŝ	5	60	10	1	12	12	12	12	12	10	6	80	89	œ	7	80	60	80	80	7	9	40	3	2	-	-
21																												
22	2 Total Spaces Needed	13	28	54	56	57	58	58	58	58	58	56	55														ø	-
23	3 Total Spaces Provided	74	74	74	74	74	74	74	74	74	74	74	74														74	74
24	4 Surplus/(Deficit)	61	46	20	18	17	16	16	16	16	16	18	19	20	20	20	21	20	20	20	20	21	28	55	57	58	66	73
25	5 % Occupancy	17%	38%	73%	76%	78%	78%	78%	%61	%61	78%	%92	74%							•							1%	1%
26												_																1

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Page 5 December 12, 2018

Alternative Demand

Given the surplus parking expected with the volumes of patients per physician, Rich has also projected the potential parking needs assuming higher volumes of patients per physician. Even using initial values for the number of patients per physician 50 percent greater or as high as 25 patients per doctor per day (instead of 17 patients per physician per day) with a consequent change in the average length of stay to 1 hour and 20 minutes (instead of 1 hour) due to increased waiting times, the parking needs for the building would still only peak at 64 parking spaces needed with the number of staff and physicians remaining constant. Table 4 below shows the total building parking needs and patient volumes allocated among the various functions at the previously shown lengths of stay given the increased patient load. The table shows, for example, that at the 25 patients per physician day volume (75 total daily patients) that the number of physical therapy visits in combination with a doctor's office visit would increase by three patients from the currently used 8 total patients to 11 total patients. Of these 11 patients, 8 would have just the doctor's visit plus the physical therapy session and three would have a doctor's visit, physical therapy session and add a stop at the pharmacy. The number of patients seeing a doctor and then either a procedure in the ASC or a pharmacy visit would increase from 43 to 64. Eighty-five percent of these patients (54) would have either a short ASC procedure or pharmacy visit while 15 percent (10 patients rather than 6) would have longer procedures in the ASC with the longer stay. Given the daily patient volumes at other rates of visits per physician would change the total building parking need from the currently projected 58 total spaces needed to between 59 and 64 total spaces (employees, physicians and patients) needed.

	Pats / Dr / Day	17	18	19	20	22	25
	Total Daily Patients	51	54	57	60	66	75
	-						
			Num	ber of Pat	ients per	Day	
15%	Physical Therapy + Dr Visit	8	8	9	9	10	11
75%	Physical Therapy with Dr Visit	6	6	7	7	8	8
	Average Length of Stay (Hrs:Min)	1:40	1:40	1:40	1: 40	1:40	1:40
25%	PT + Dr Visit + Pharmacy Visit	2	2	2	2	2	2
2070	Average Length of Stay (Hrs:Min)	1:55	2 1:55	∠ 1:55	∠ 1:55	∠ 1:55	3 1:55
	· · · · · · · · · · · · · · · · · · ·						
	ASC Pats/ Pharmacy + Dr	43	46	48	51	56	64
85%	Dr + ST ASC / Pharmacy	37	39	41	43	48	54
	Average Length of Stay (Hrs:Min)	1:00	1:00	1:00	1:00	1:20	1:20
15%	Dr + LT ASC	6	7	7	8	8	10
	Average Length of Stay (Hrs:Min)	2:30	2:30	2:30	2:30	2:30	2:30
	Physical Therapy Only	34	34	34	34	34	34
	Average Length of Stay (Hrs:Min)	1:05	1:05	1:05	1:05	1:05	1:05
			Peak Ho	ur Parking	j Spaces I	Needed	
	Employee Parking Needs	4 1	41	41	41	41	41
	Physician Parking Needs	5	5	5	5	5	5
	Patient Parking Needs	12	13	15	15	16	18
	Total Parking Needed	58	59	61	61	62	64

3

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3

3

3

3

Table 4 – Alternative Peak Patient Parking Needs (Higher Patient Loads)

Physicians Seeing Patients



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Parking Counts

Although the parking demand values show that the building at 42350 Grand River should have sufficient parking capacity given the values provided, parking occupancy counts were conducted for both the existing building and an adjacent building at 42400 Grand River for two days on December 3rd and 4th, 2018. Given the change in use for the proposed building combined with its expansion, the major focus of these counts is intended to show that the adjacent building at 42400 Grand River is currently only using about 40 percent of its capacity that <u>could</u> provide additional parking support to the 42350 building should it become necessary in the future depending on the existing occupancy level of the existing building and assuming appropriate shared-use terms could be reached. However, given the patient volumes currently projected and even assuming significantly higher patient volumes, this adjacent building parking should not be needed.



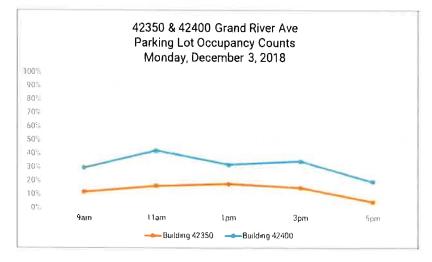
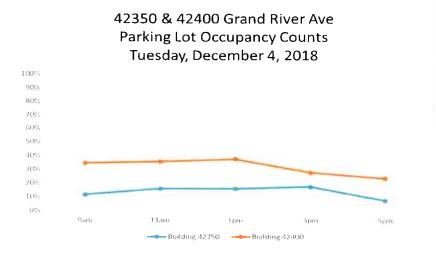


Figure 3 – Parking Lot Occupancy Counts Tuesday, December 4, 2018





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SLI Office Building

Novi, Michigan

Parking Needs Assessment

December 12, 2018

DRAFT FINAL REPORT



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Introduction

Rich & Associates have been asked to analyze the parking needs for a building at 42350 Grand River Avenue in Novi Michigan that will be expanded and repurposed for medical office use. Primary transient demand will be created from physician's office space located in the building. Additionally, there will be some general office space (associated with the medical use) as well as some warehouse space for durable medical equipment. The physician's office space will accommodate three physicians seeing patients at any given time plus a suite for physical therapy and space for ambulatory surgery procedures (most very short 15 to 20-minute procedures) plus a pharmacy. Virtually all transient (patient) traffic will be associated with visits to one of the doctor's offices with the exception of some physical therapy visits that will be prescribed by one of the practicing physicians but because they will be part of an on-going physical therapy program not necessarily associated with a physician's office visit on that particular day. Visits to the on-site pharmacy will be part of a scheduled visit to a physician as will procedures in the Ambulatory Surgery Center. No other outside traffic is expected.

Methodology

Using provided information for the number of physician's offices, number of employees working in the building and assumed and provided values for patient loads, arrival patterns and average lengths of stay, Rich factored the data through proprietary demand models to calculate the number of parking spaces expected to be required. This information is demonstrated and provided in tables detailing for each of the various types of functions in the planned building the number of employee and patient parking spaces needed by time of day. With most visits to the various medical functions in the building (Pharmacy or Ambulatory Surgery Center plus a few Physical Therapy patients) associated with an initial visit to one of the physicians practicing in the building, the number of daily physician patients is the major limiting factor for the amount of parking needed. Again, with the exception of patients continuing with a physical therapy (PT) program that will not require a physician's visit corresponding to each PT visit, these are the only "outside" patient visits expected.

Employee / Physician Parking Needs

Using the provided data for the number of employees and physicians working in each office or function, Rich has determined that approximately 46 spaces will be needed to accommodate the employees and physicians on site. This is detailed by Table 1 below.

Table 1 – Summary Staff Parking Volumes and Parking Needs

		Parking
Building Uses / Staffing	# Staff	Needed
SLI Toxicology Lab	1	1
SLI Pharmacy	1	1
SLI Office	12	12
SLIDME	1	1
SLI Warehouse	4	4
SLI Psychologist	3	3
	22	22
PT & Wellness Staff	5	5
ASC Only Staff	4	4
Physicians Office Staff (Shared among Dr's)	10	10
Total Employees	41	41
Physicians (In Office Seeing Patients)	3	3
Physicians (ASC Procedures)	2	2
Total Staff & Physicians	46	46

Patient Parking Needs

Information provided by the owner has indicated that with the exception of some physical therapy visits (as part of a continuing physical therapy program prescribed by a doctor) all other patient visits to the medical building will be in conjunction with a visit to a physician's office. The associated functions in conjunction with the physician's office visit will dictate the actual length of time that each patient is parked. Patients will arrive for doctor's appointments throughout the day (8:00 am to 5:00 pm). Each physician's visit is estimated to last 30 to 45 minutes including wait time. Associated with each physician visit is a stop for an ancillary service (pharmacy or short ASC procedure or for a small number of patients a visit to a doctor's office, a physical therapy session and pharmacy stop). A doctor's office visit combined with either pharmacy stops or a short ASC procedure (15 to 20 minutes added to the stay) is assumed to have an average stay of 1 hour. Adding a physical therapy session to a doctor's office visit and a pharmacy stop would result in an expected average stay of 1 hour 55 minutes. A small proportion (about 15 percent of procedures) in the ASC are assumed to have stays of about 1 ¹/₂ to two hours added to a doctor's office visit. For these patients we have assumed a total time parked of 2 hours and 30 minutes. For the patients who come for just a physical therapy session a length of time parked is assumed to be 1 hour five minutes accommodating both the 50 to 60-minute therapy session and additional time visiting with other patients or traveling to and from the vehicle.



Given these average stay lengths for patients, the parking needs is a function of the number of patients actually classified for each stay. With the exception of the singular physical therapy sessions (not associated with a doctor's office visit), all other patient parking demand starts with a physician's office visit. It is being assumed that about 34 patients per day would be coming for just a physical therapy session. Using provided information for the number of physicians seeing patients on any given day (3), the next variable is the number of patients seen per physician. Based on experience conducting studies for hospitals and medical facilities, Rich has learned that different specialties will have varying volumes of patients seen each day per physician but averaging between 14 and 17 patients per doctor per day. Using the higher value (17) would translate to a daily patient volume of 51. Data provided by the owner has suggested that 15 percent (6 patients) may

Table 2 - Summary Patient Parking Needs

	Daily Volume
Medical Office Building	
Number of Physician's Seeing Patients	3
Patients / Physician / Day	17
Total Daily Patients	51
Patient Allocation	
Dr's Visit + PT Visit (1:40 Minutes)	6
Dr's Visit + PT Visit + Pharmacy Visit (1:55)	2
Dr's Visit + Pharmacy visit or Short-Term ASC	
(1:00)	37
Dr's Visit + Long-Term ASC (2:30 Min) *	6
Total Patients	51
Physical Therapy Only (1:05)	34
* 30 minutes physicians office + 2 hour ASC procedure	

include a doctor's office visit plus a physical therapy session. An additional two patients may also have a stop at the pharmacy in combination with the office visit and therapy session. Subtracting these eight patients that have physical therapy sessions from 51 total daily patients leaves 43 patients. Eighty-five percent of these patients (37 patients) are assumed to have a stop at either the pharmacy or the ASC for a very short procedure (pain shot). The balance of 15 percent (6 patients) would have a longer procedure in the ASC necessitating the total visit time (including doctor's office) of 2 hours and 30 minutes. Given

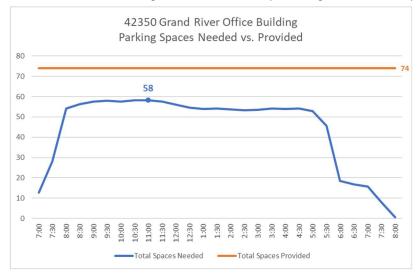


Figure 1- Parking Demand vs. Supply

these volumes of patients and the lengths of stay as noted above, the patient parking needs peak at 12 spaces needed.

Combined with the 46 employee and physician parking needs means that a total of 58 spaces will be needed to accommodate all needs for this building. Compared to the 74 spaces planned to be provided with the building would mean a surplus of 16 spaces. This information is detailed by **Table 3** on page 5 which details the number of parking spaces needed by each employee or patient classification by time of day between 7:00 am and about 8:00 pm. Peak needs following typical patterns experienced for other medical facilities would occur during the morning hours.

Group 1 (Lines 1 - 10) – Includes the various staff categories for the various functions to be located within the building. Most values for the number of employees assigned to each classification are as provided by the building owner. The exception is the physician's office staff. Rich has assumed 3 physicians seeing patients on any given day with an average of 3.2 staff per physician giving the 10 staff. These staff are shared among the five physicians. For each employee classification, 100 percent are assumed to drive and park on site.

Group 2 (Lines 12 & 13) – is the five physicians located on site. As noted above on any given day it is being assumed that three would be in the practices seeing patients. The remaining two would be on site performing procedures in the ASC.

Group 3 (Lines 15 - 20) – Demonstrates the patient classifications. The value in parentheses shows the number of patients allotted to that classification followed in the next column by the expected length of stay for that grouping. For all patient classifications, 97 percent are assumed to arrive in a car which is subsequently parked on site remaining for the length of the visit.

Five different classifications for patients are shown:

1. Physical Therapy Patients only – 34 patients with an expected stay (parked) of 1 hour five minutes

2. Doctor's office visit followed by physical therapy session – 6 patients with total stay of 1 hour 40 minutes

3. Doctor's office visit followed by physical therapy session <u>and</u> stop at the pharmacy – 2 patients with each having a total stay of 1 hour 55 minutes

4. Doctor's office visit followed by <u>either</u> a pharmacy visit or short-term ASC procedure – 37 patients with a total stay of about 1 hour.

5. Doctor's office visit followed by a longer-term procedure (1 $\frac{1}{2}$ to 2 hours) in the ASC – 6 patients with a total stay of two hours and 30 minutes.

Table 3 – Detailed Parking Needs by User Group

											42350	Grand	River															
										Pa	rking S	paces	Require	d														
		6:30	7:00	7:30	8:00	8:30	9:00					11:30		12:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30
		to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to	to
		7:00	7:30	8:00	8:30	9:00				11:00	11:30	12:00	12:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00
1	SLI Wellness Ctr	2	2	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	3	0
2	SLI Toxicology Lab	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0
3	SLI Pharmacy	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0
4	SLI Office	0	6	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	6	0	0	0	0	0
5	SLI DME	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0
6	SLI Warehouse	0	0	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0	0	0	0	0
7	SLI Psychologist	0	0	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	0	0	0	0	0
8	SLI ASC Staff	0	0	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0
9	Physicians Office Staff	6	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	0	0	0	0	0
10	Sub-Total Group 1	8	18	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	41	35	9	9	9	7	0
11																												
12	Physicians	0	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	0	0
13	Sub-Total Group 2	0	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	0	0
14	· · · · · · · · · · · · · · · · · · ·																											
15	(34) Physical Therapy Only 1:05	1	2	3	4	4	4	4	5	5	4	3	3	3	3	3	3	3	3	3	2	1	1	1	1	1	0	0
16	(6) Dr's Visit + PT 1:40	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0
17	(2) Dr's Visit + PT + Pharmacy 1:55	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0
18	(37) Dr's Visit + ST ASC or Pharmacy 1:00	3	2	2	3	4	4	4	4	4	4	3	2	2	2	1	1	2	2	3	3	3	2	1	1	0	0	
19	(6) Dr's Visit + LT ASC 2:30	1	1	1	1	1	1	1	2	2	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0
20	Sub-Total Group 3	5	5	8	10	11	12	12	12	12	12	10	9	8	8	8	7	8	8	8	8	7	6	5	3	2	1	1
21		-		-	-							-							-	-			-		-			
22	Total Spaces Needed	13	28	54	56	57	58	58	58	58	58	56	55	54	54	54	53	54	54	54	54	53	46	19	17	16	8	1
23	Total Spaces Provided	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74	74
24	Surplus/(Deficit)	61	46	20	18	17	16	16	16	16	16	18		20	20	20	21	20	20	20	20	21	28	55	57	58	66	73
25	% Occupancy	17%	38%	73%	76%	78%	78%	78%	79%	79%	78%	76%	74%	73%	73%	73%	72%	72%	73%	73%	73%	71%	62%	25%	23%	21%	11%	1%
26	,,, eeeapanoy		2.570							//			//	/ .			/0					/ 0	/0	/0	/ 0	/0		. /0
																-									_			



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Physicians Seeing Patients Pats / Dr / Day Total Daily Patients	3 17 51	3 18 54	3 19 57	3 20 60	3 22 66	3 25 75
		Num	ber of Pat	ients per	Day	
15% Physical Therapy + Dr Visit	8	8	9	9	10	11
75% Physical Therapy with Dr Visit Average Length of Stay (Hrs:Min)	6 1:40	6 1:40	7 1:40	7 1:40	8 1:40	8 1:40
25% PT + Dr Visit + Pharmacy Visit Average Length of Stay (Hrs:Min)	2 1:55	2 1:55	2 1:55	2 1:55	2 1:55	3 1:55
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Physical Therapy Only	34	34	34	34	34	34
Average Length of Stay (Hrs:Min)	1:05	1:05	1:05	1:05	1:05	1:05
		Peak Ho	ur Parking	g Spaces	Needed	
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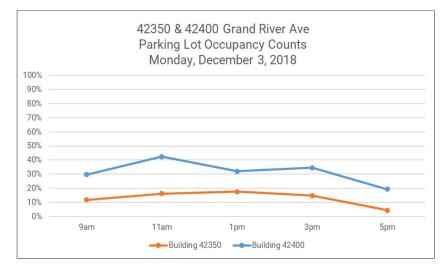
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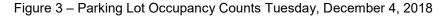
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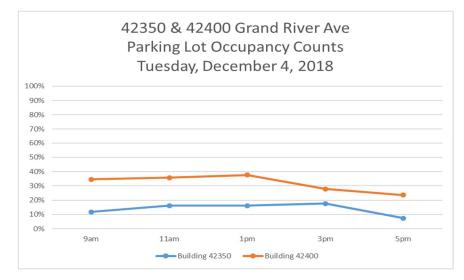
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Figure 2 – Parking Lot Occupancy Counts Monday, December 3, 2018







REVIEW OF PARKING ASSESMENT

(By City's Traffic Consultant)

ΑΞϹΟΜ

AECOM 27777 Franklin Road Southfield MI, 48034 USA aecom.com

Project name: JSP18-0074 SLI Medical Parkign Study Review Letter From: AECOM

Date: January 23, 2019

To: Barbara McBeth, AICP City of Novi 45175 10 Mile Road Novi, Michigan 48375

CC: Sri Komaragiri, Lindsay Bell, George Melistas, Darcy Rechtien, Hannah Smith, Kate Richardson

Memo

Subject: JSP18-0074 SLI Medical Parking Study Review Letter

The parking study for the SLI Medical building was reviewed to the level of detail provided and AECOM **recommends approval** of the study.

GENERAL COMMENTS

1. The memo will provide comments on a section-by-section basis following the format of the submitted report.

METHODOLOGY

- 1. Proprietary demand models were used to calculate the number of parking spaces expected to be required based on the number of offices, employees, patient loads, arrival patterns, and average lengths of stay.
- 2. The number of daily physician patients was identified as the major limiting factor for the amount of parking required.

EMPLOYEE/PHYSICIAN PARKING NEEDS

1. Given a total of 46 employees at the building, 46 parking spaces were assumed to be needed for the staff and physicians.

PATIENT PARKING NEEDS

- 1. Patient visits are expected to occur from 8 am to 5 pm.
- 2. There are 5 different categories of visits, based on destination and time spent.
- 3. Each physician is expected to see 17 patients a day, for a total of 51 patients with 34 physical therapy only visits.
- 4. The owner of the facility provided information on the percentage of visit that fall under each visit type.
- 5. Patient parking needs are expected to peak at 12 spaces.
- 6. Combined with employee parking, a peak of 58 spaces would be needed and 74 are provided.
- 7. Peak parking is expected between 10:30 and 11 am.

ALTERNATIVE DEMAND

- 1. Alternative scenarios were run, consisting of more patients per physician per day and increased lengths of stay.
- 2. Parking needed was estimated to be increased to 64 spaces, with 74 provided.

PARKING COUNTS

1. Parking at the adjacent building utilizes less than 40% of its parking on a regular basis, so shared use could be feasible if needed in the future. However projected parking amounts will not require it.

CONCLUSIONS AND RECOMMENDATIONS

1. In summary, parking proposed should be sufficient to see to the needs of the SLI Medical Office without issues, having a surplus of 10 spaces available even in the high-volume/long-visit scenario.

Should the City or applicant have questions regarding this review, they should contact AECOM for further clarification.

Sincerely,

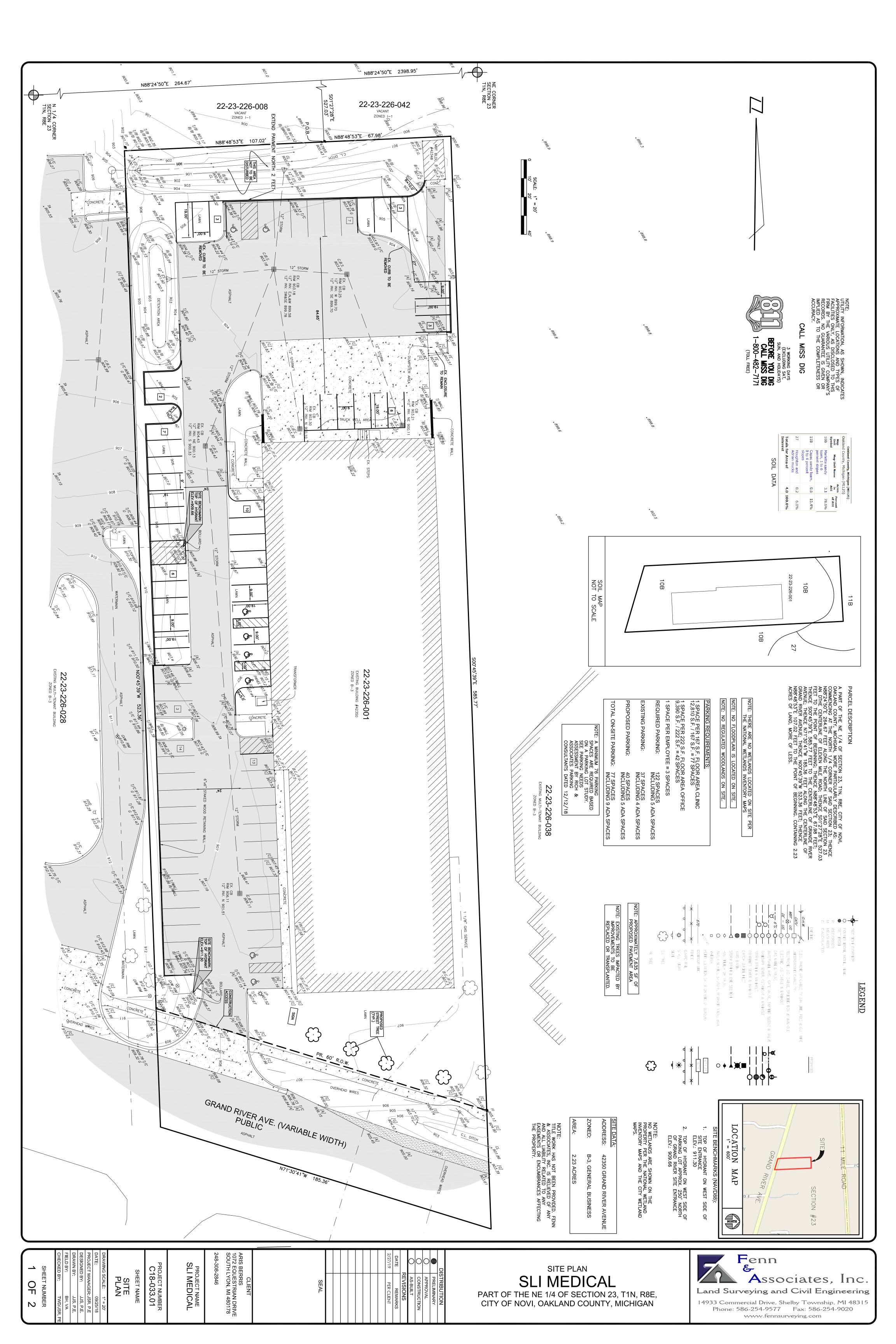
AECOM

Patricia a Thomason

Patricia A. Thompson, EIT Traffic Engineer

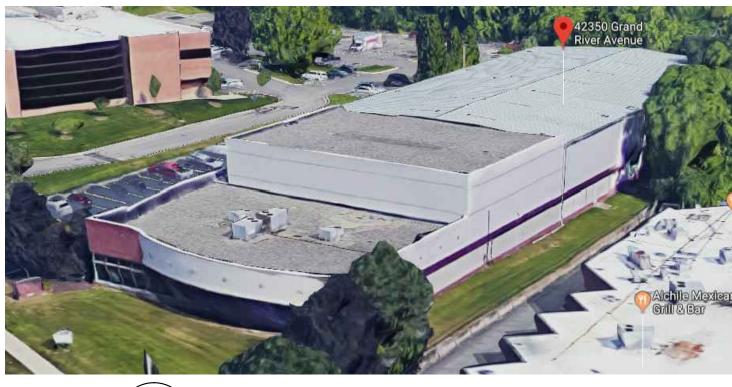
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Maureen N. Peters, PE Senior Traffic/ITS Engineer

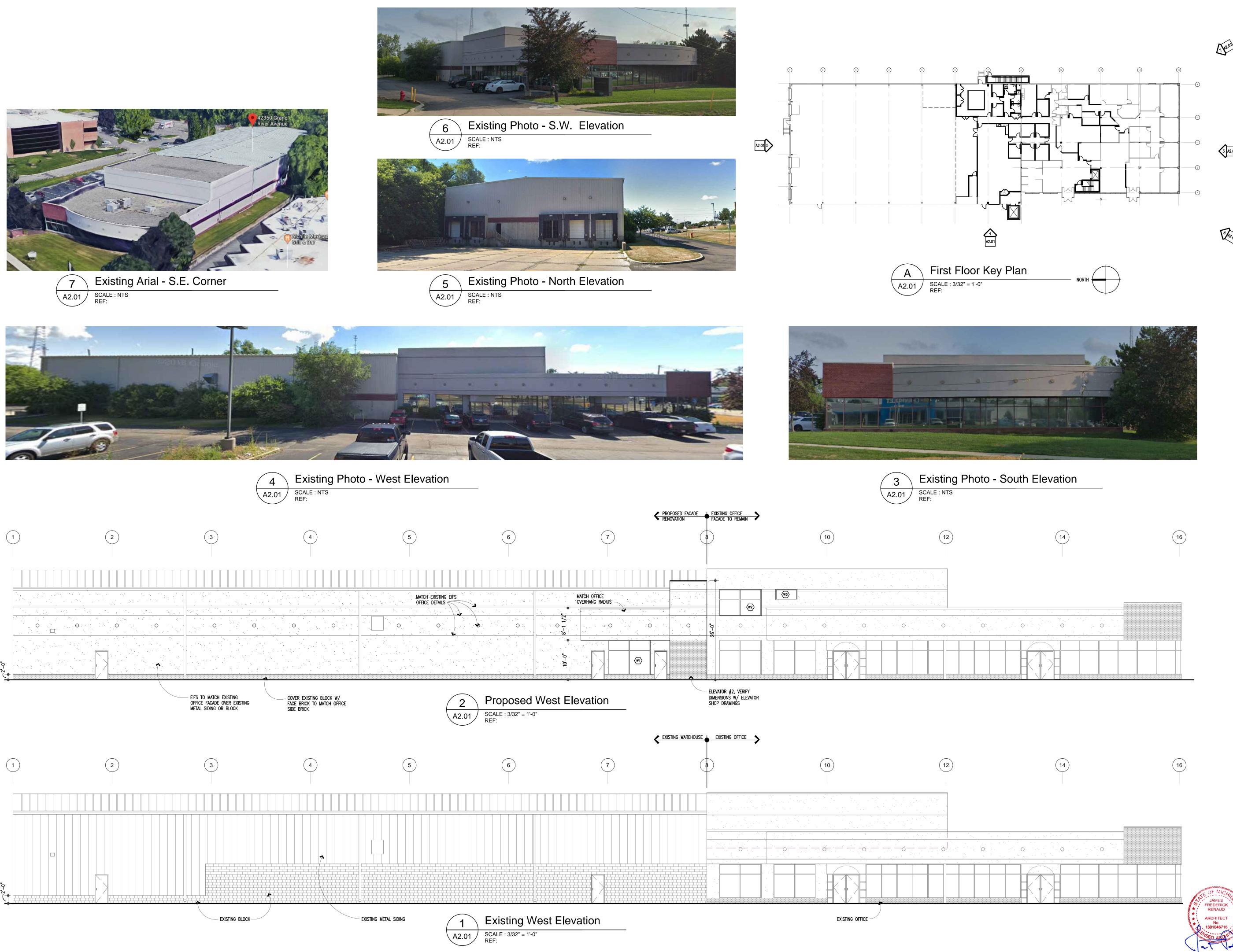


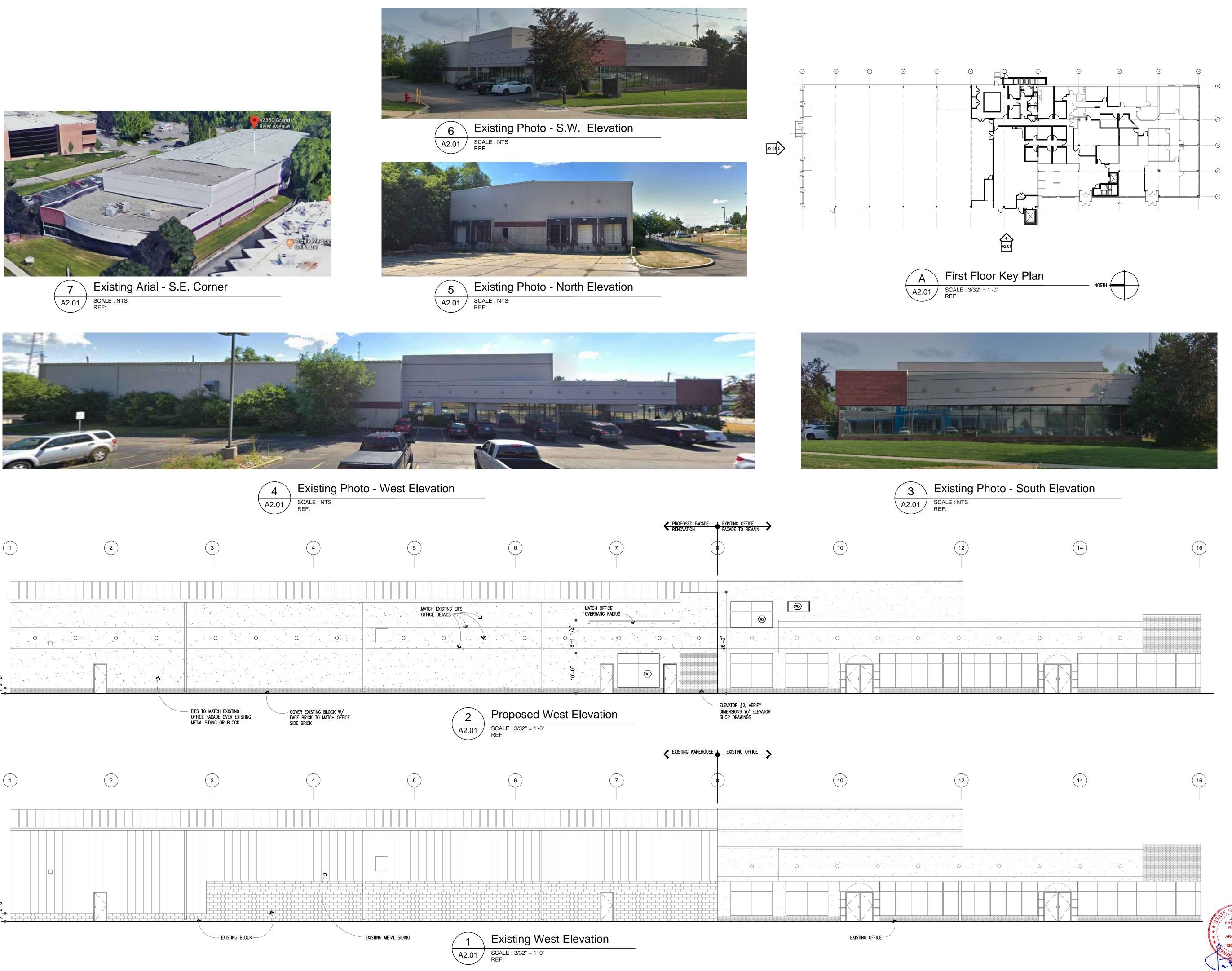






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Elevations

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