

# Adam's Technology Center JSP13-20

#### Adam's Technology Center, JSP13-20

Consideration of the request of Northern Equities Group, for Preliminary Site Plan and Stormwater Management Plan approval. The subject property is located in Section 1 south of Mackenzie Drive and east of Cabot Drive in the OST, Planned Office Service Technology District. The subject property is 6.2 acres and the applicant is proposing to construct a 56,784 square foot speculative office building with associated parking and landscaping.

#### REQUIRED ACTION

Approval/denial of the Preliminary Site Plan and Stormwater Management Plan.

REVIEW	RESULT	DATE	COMMENTS
Planning	Approval recommended	05/03/13	Items to address on the Final Site Plan.
Engineering	Approval recommended	05/03/13	Items to address on the Final Site Plan.
Traffic	Approval recommended	04/23/13	Items to address on the Final Site Plan.
Landscaping	Approval recommended	05/03/13	Items to address on the Final Site Plan.
Facade	Approval recommended	05/02/13	Items to address on the Final Site Plan.
Fire	Approval recommended	04/15/13	Items to address on the Final Site Plan.

#### **Motion sheet**

#### Approval – Preliminary Site Plan

In the matter of Adam's Technology Center, JSP13-20, motion to **approve** the <u>Preliminary Site Plan</u> based on and subject to the following:

- a. The conditions and items listed in the staff and consultant review letters being addressed on the Final Site Plan; and
- b. (additional conditions here if any)

(This motion is made because it is otherwise in compliance with Article 23A, Article 24 and Article 25 of the Zoning Ordinance and all other applicable provisions of the Ordinance.)

#### Approval - Stormwater Management Plan

In the matter of Adam's Technology Center, JSP13-20, motion to **approve** the <u>Stormwater Management Plan</u>, based on and subject to:

- a. The conditions and items listed in the staff and consultant review letters being addressed on the Final Site Plan; and
- b. (additional conditions here if any)

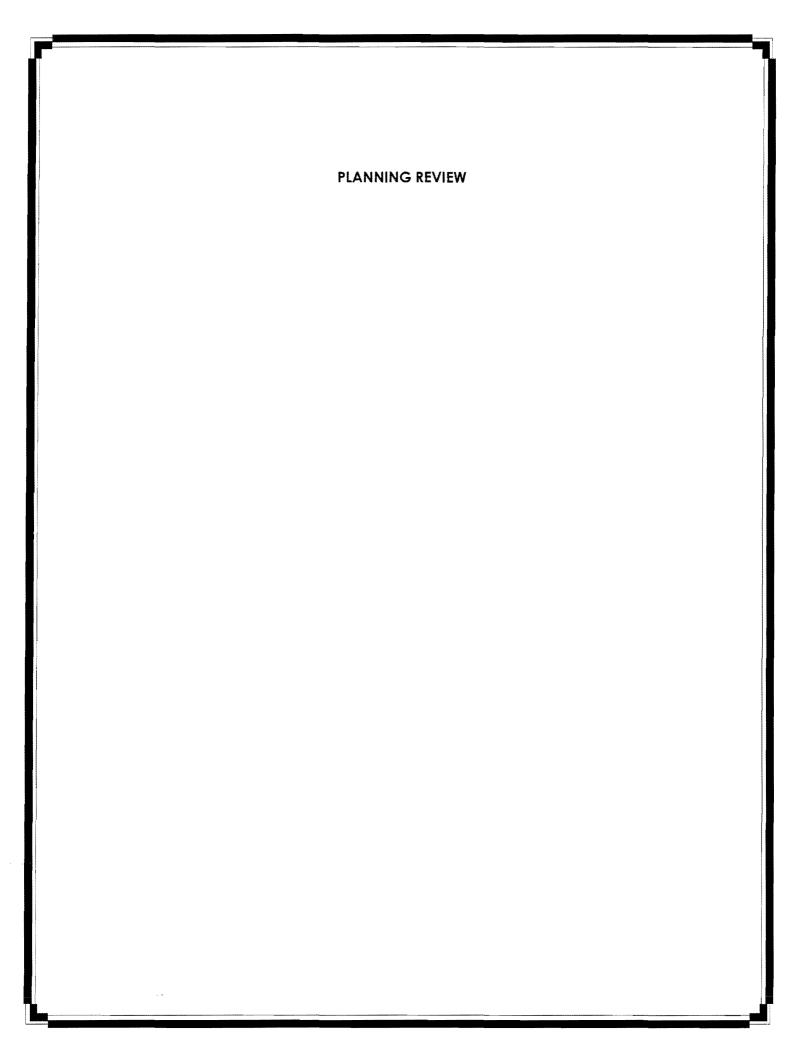
(This motion is made because it otherwise in compliance with Chapter 11 of the Code of Ordinances and all other applicable provisions of the Ordinance.)

#### <u>Denial</u>

In the matter of Adam's Technology Center, JSP13-20 motion to **deny** the <u>Preliminary Site Plan</u>, for the following reasons...(because the plan is not in compliance with Article 23A, Article 24 and Article 25 of the Zoning Ordinance.)

#### <u>Denial Storm Water Management Plan</u>

In the matter of Adam's Technology Center, JSP13-20, motion to **deny** the <u>Stormwater Management Plan</u>, for the following reasons...( because the plan is not in compliance with Chapter 11 of the Ordinance.)





#### PLAN REVIEW CENTER REPORT

May 3, 2013

### Planning Review

Adams Technology Center JSP13-20

#### Petitioner

Northern Equities Group

#### Review Type

Preliminary Site Plan

#### **Property Characteristics**

Site Location: South of Mackenzie Drive, east of Cabot Drive (Section 1)

Site Zoning: OST, Planned Office Service Technology

Adjoining Zoning: North, South, East and West: OST

Current Site Use: Vacant

Adjoining Uses: North, South and West: Vacant; East: Mackenzie South Technology

Center

School District: Walled Lake District

Site Size: 6.2 acresPlan Date: 04-05-13

#### Project Summary

The applicant is proposing to construct a 56,784 square foot speculative office building with associated parking and landscaping at the southeast corner of Mackenzie Drive and Cabot Drive in the Haggerty Corridor Corporate Park. The site plan indicates a u-shaped building similar in design and style to other existing buildings within the park.

#### Recommendation

**Staff recommends approval of the Preliminary Site Plan.** There are only minor planning related items to be addressed on the Final Site Plan submittal. Planning Commission approval of the Preliminary Site Plan is still required.

#### Ordinance Requirements

This project was reviewed for conformance with the Zoning Ordinance with respect to Article 23A (Planned Office Service Technology District), Article 24 (Schedule of Regulations), Article 25 (General Provisions) and any other applicable provisions of the Zoning Ordinance. Items in **bold** below must be addressed by the applicant.

- Sidewalk Connections: If feasible, a sidewalk connection should be provided between the proposed building and Cabot Drive near the southwest corner of the building. If this is not feasible, the applicant should provide information describing the challenges of providing the connection.
- 2. At this time, no property combination or split has been submitted and the Community Development Department has not received a request for condominium approval that would affect the subject property. The applicant must create this parcel prior to Stamping Set approval. Plans will not be stamped until the parcel is created.
- 3. <u>Sígnage:</u> Exterior Signage is not regulated by the Planning Division or Planning Commission. Please contact Jeannie Niland (248.347.0438) for information regarding sign permits.

#### Site Addressing

The applicant should contact the Building Division for an address prior to applying for a building permit. Building permit applications cannot be processed without a correct address. The address application can be found on the Internet at <a href="https://www.cityofnovi.org">www.cityofnovi.org</a> under the forms page of the Community Development Department.

Please contact Jeannie Niland [248.347.0438] in the Community Development Department with any specific questions regarding addressing of sites.

#### Pre-Construction Meeting

Prior to the start of any work on the site, Pre-Construction (Pre-Con) meetings must be held with the applicant's contractor and the City's consulting engineer. Pre-Con meetings are generally held after Stamping Sets have been issued and prior to the start of any work on the site. There are a variety of requirements, fees and permits that must be issued before a Pre-Con can be scheduled. If you have questions regarding the checklist or the Pre-Con itself, please contact Sarah Marchioni [248.347.0430 or smarchioni@cityofnovi.org] in the Community Development Department.

#### Chapter 26.5

Chapter 26.5 of the City of Novi Code of Ordinances generally requires all projects be completed within two years of the issuance of any starting permit. Please contact Sarah Marchioni at 248-347-0430 for additional information on starting permits. The applicant should review and be aware of the requirements of Chapter 26.5 before starting construction.

#### Response Letter

A letter from either the applicant or the applicant's representative addressing comments in this and other review letters is required prior to consideration by the Planning Commission and with the next plan submittal.

If the applicant has any questions concerning the above review or the process in general, do not hesitate to contact me at 248.347.0586 or <a href="mailto:kkapelanski@cityofnovi.org">kkapelanski@cityofnovi.org</a>.

Kristen Kapelansk). AICP. Planner

Planning Review Summary Chart Adams Technology Center JSP13-20 Preliminary Site Plan Plan Date: 04-05-13

ltem	Required	Proposed	Meets Requirements?	Comments
Master Plan	Office	Office	Yes	
Zoning	OST	OST	Yes	
Use	Various office and accessory uses	Single Story office building	Yes	
Building Height (Sec. 2400)	Maximum 46 feet	Maximum approximately 24 ½ feet	Yes	
Building Setback	s (Section 2400)			
Front (north)	50 feet	87 feet	Yes	
Exterior Side (west)	50 feet	118 feet	Yes	
Interior Side (east)	50 feet	90 feet	Yes	
Rear (south)	50 feet	80 feet	Yes	
Parking Setbacks	s (Section 2400)			
Front (north)	20 feet	22 feet	Yes	
Exterior Side (west)	20 feet	30 feet	Yes	
Interior Side (east)	20 feet	23 feet	Yes	
Rear (south)	10 feet	23 feet	Yes	
Number of Parking Spaces (Sec. 2505)	1/222 sq. ft. GLA = 56,784/222 = <b>256</b> spaces required	264 spaces	Yes	
Parking Space Dimensions (Sec. 2506)	9' x 19' parking space dimensions and 24' wide drives.  9' x 17' parking space dimensions and 24' wide drives where 4" curbs are indicated.	9' x 19' parking space dimensions with 24' wide drive. 9' x 17' with 24' wide drives.	Yes	
Barrier Free Spaces (Barrier Free Code)	7 accessible spaces; 2 spaces must be van accessible	7 van accessible spaces proposed	Yes	
Barrier Free Space Dimensions (Barrier Free Code)	8' wide with a 5' wide access aisle (8' wide access aisle for van accessible)	8' wide with an 8' wide access aisle	Yes	

ltem	Required	Proposed	Meets Requirements?	Comments
Barrier Free Signs (Barrier Free Design Graphics Manual)	One barrier free sign is required per space.	One barrier free sign shown per space	Yes	
Loading Spaces (Sec. 2507)	5 square feet per front foot of building = 342 x 5 = 1,710 sq. ft. up to 360 sq. ft.  All loading shall be in the rear yard or interior side yard if double fronted lot.	Approx. 1,484 sq. ft. provided in the rear yard.	Yes	
Loading Space Screening (Sec. 2302A.1)	In the OST District, view of loading and waiting areas must be shielded from rights of way and adjacent properties.	Loading area screened by u- shaped building.	Yes	
Accessory Structure Setback- Dumpster (Sec. 2503)	Accessory structures should be setback a minimum of 10 feet from any building unless structurally attached to the building and setback the same as parking from all property lines; in addition, the structure must be in the rear or interior side yard.	Dumpster located in the rear yard and setback appropriately.	Yes	
Dumpster (Chap. 21, Sec. 21-145)	Screening of not less than 5 feet on 3 sides of dumpster required, interior bumpers or posts must also be shown. Enclosure to match building materials and be at least one foot taller than height of refuse bin.	6' tall enclosure to match proposed building shown with interior posts	Yes	

ltem	Required	Proposed	Meets Requirements?	Comments
Exterior Signs	Exterior Signage is not regulated by the Planning Division or Planning Commission.			Please contact Jeannie Niland (248.347.0438) in the Community Development Department.
Exterior Lighting (Sec. 2511)	Photometric plan and exterior lighting details needed at final site plan.	Lighting plan provided.	Yes	See attached lighting review chart.
Sidewalks (City Code Sec. 11- 276(b))	A 5' wide sidewalk shall be provided along Cabot Drive and Mackenzie Drive as required by the City's Bicycle and Pedestrian Master Plan and Non-Motorized Plan Building exits must be connected to sidewalk system or parking lot.	A 5' sidewalk is proposed along Mackenzie Drive and Cabot Drive.  Connection to the proposed sidewalks from the site is provided.	Yes	If feasible, a connection should be provided from the Cabot Drive sidewalk. See the traffic review letter for additional information.

Prepared by Kristen Kapelanski, (248) 347-0586 or kkapelanski@cityofnovi.org

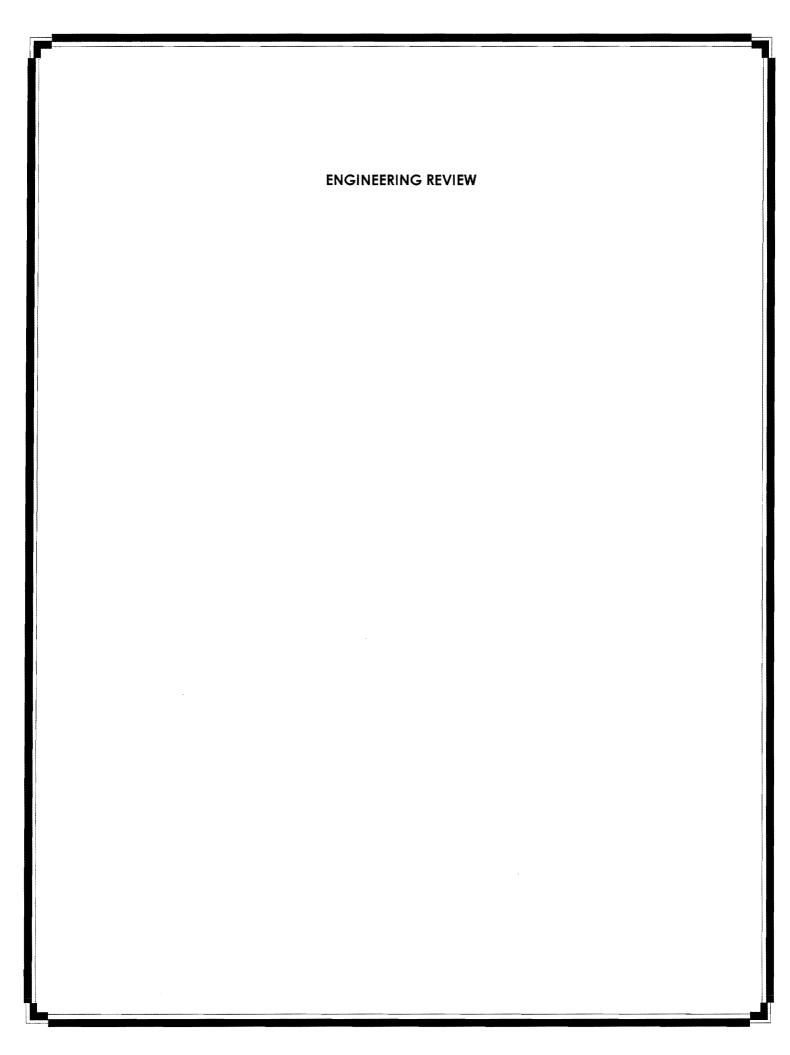
Lighting Review Summary Chart
Adams Technology Center JSP13-20
Preliminary Site Plan Review
Plan Date: 03-15-13

		Meets	
Item	Required	Requirements?	Comments
Intent (Section 2511.1)	Establish appropriate minimum levels, prevent unnecessary glare, reduce spillover onto adjacent properties, reduce unnecessary transmission of light into the night sky	Yes	
Lighting plan (Section 2511.2.a.1)	Site plan showing location of all existing and proposed buildings, landscaping, streets, drives, parking areas and exterior lighting fixtures	Yes	
Lighting Plan (Section 2511.2.a.2)	Specifications for all proposed and existing lighting fixtures including:  Photometric data Fixture height Mounting & design Glare control devices Type and color rendition of lamps Hours of operation Photometric plan	Yes	
Required conditions (Section 2511.3.a)	Height not to exceed maximum height of zoning district (30 feet) or 25 feet where adjacent to residential districts or uses.	Yes	
Required Notes	- Electrical service to	Yes	

		Meets	
Item	Required	Requirements?	Comments
(Section 2511.3.b)	light fixtures shall be placed underground - No flashing light shall be permitted - Only necessary lighting for security purposes and limited operations shall be permitted after a site's hours of operation.		
Required conditions (Section 2511.3.e)	Average light level of the surface being lit to the lowest light of the surface being lit shall not exceed 4:1.	Yes	·
Required conditions (Section 2511.3.f)	Use of true color rendering lamps such as metal halide is preferred over high and low pressure sodium lamps.	Yes	
Minimum Illumination (Section 2511.3.k)	- Parking areas- 0.2 min - Loading and unloading areas- 0.4 min - Walkways- 0.2 min - Building entrances, frequent use- 1.0 min - Building entrances, infrequent use- 0.2 min	Yes	
Maximum Illumination adjacent to Non- Residential (Section 2511.3.k)	When site abuts a non- residential district, maximum illumination at the property line shall not exceed 1 foot candle	Yes	
Cut off Angles (Section 2511.3.1(2))	All cut off angles of fixtures must be 90 degrees when adjacent to residential districts	Yes	

Prepared by Kristen Kapelanski, AICP kkapelanski@cityofnovi.org

(248) 347-0586





#### PLAN REVIEW CENTER REPORT

May 3, 2013

#### **Engineering Review**

Adams Technology Center JSP13-0020

#### Petilloner

Northern Equities, applicant

#### **Review Type**

Preliminary Site Plan

#### **Property Characteristics**

Site Location:

S, of Mackenzie Dr. and E, of Cabot Dr.

Site Size:

6.20 acres

Plan Date:

April 5, 2013

#### Project Summary

- Construction of an approximately 56,784 square-foot office building and associated parking. Site access would be provided by one approach off of Mackenzie Drive and one approach off of Cabot Drive with two connections to the adjacent parcels.
- Water service would be provided by an 8-inch extension from the existing 8-inch water main along the east side of Cabot Drive to the existing 8-inch water main on parcel 50-22-400-027. A 4-inch domestic lead and an 8-inch fire lead will be provided to serve the building, along with five additional hydrants.
- Sanitary sewer service would be provided by extending an 8-inch sanitary sewer main off of the existing sanitary sewer manhole on parcel 50-22-400-027.
- Storm water would be collected by a two storm sewer collection systems; with 0.65 acres directed towards Basin C and 6.33 acres directed towards Basin D (per Haggerty Corridor Corporate Park Phase II).

#### Recommendation

Approval of the Preliminary Site Plan and Preliminary Storm Water Management Plan is recommended.

#### Comments:

The Preliminary Site Plan meets the general requirements of Chapter 11, the Storm Water Management Ordinance and the Engineering Design Manual with the following items to be addressed at the time of Final Site Plan submittal (further engineering detail will be required at the time of the final site plan submittal):

#### Additional Comments (to be addressed prior to the Final Site Plan submittal):

#### General

- 1. Provide a note on the plans that all work shall conform to the current City of Novi standards and specifications.
- 2. Provide a minimum of two ties to established section or quarter section corners.
- 3. The City standard detail sheets are not required for the Final Site Plan submittal. They will be required with the Stamping Set submittal.
- 4. Provide the proposed location of all utility easements as a separate line type on the plan set.
- 5. Submit a completed Non-Domestic User Survey to Community Development.

#### Water Main

- 6. Provide a profile for the proposed water main with the pipe invert and stationing of all valves, fittings, flanges, hydrants, blow-offs, high and low points, and any other appurtenances.
- 7. Three (3) sealed sets of revised utility plans along with the MDEQ permit application (1/07 rev.) for water main construction and the Streamlined Water Main Permit Checklist should be submitted to the Engineering Department for review, assuming no further design changes are anticipated. Utility plan sets shall include only the cover sheet, any applicable utility sheets and the standard detail sheets.

#### <u>Sanitary Sewer</u>

- 8. Revise the plan set to extend sanitary sewer onto the site as a public utility. Private off-site sanitary sewer leads are not permitted.
- 9. Provide a public easement sanitary sewer easement for the proposed eight (8) inch sanitary sewer extending to and encompassing the proposed monitoring manhole. A monitoring manhole access easement is not required because the proposed structure is located within the required public sanitary sewer easement.
- 10. Provide a profile with material type and size for the proposed sanitary sewer showing a minimum cover of 4 feet. Provide a drop of one-tenth (0.1) foot in the downstream sewer invert for direction changes in excess of thirty (30) degrees.
- 11. Five (5) sealed sets of revised utility plans along with the MDEQ permit application (11/07 rev.) for sanitary sewer construction and the Streamlined Sanitary Sewer Permit Certification Checklist should be submitted to the

Engineering Department for review, assuming no further design changes are anticipated. Utility plan sets shall include only the cover sheet, any applicable utility sheets and the standard detail sheets. Also, the MDEQ can be contacted for an expedited review by their office.

#### Storm Sewer

12. Provide a profile of the proposed storm sewer showing a minimum cover of 3 feet and all catch basin sumps. Indicate all structure types and diameter.

#### Storm Water Management Plan

13. The Storm Water Management Plan for this development shall be designed in accordance with the Storm Water Ordinance and Chapter 5 of the new Engineering Design Manual.

#### Paving & Grading

14. Provide a detail for each proposed ramp with elevations to demonstrate a level landing adjacent to the ramp along with general ADA compliance.

#### Off-Site Easements

- 15. Provide executed off-site easements for the proposed off-site water main, sanitary sewer, and storm sewer prior to stamping set submittal.
- 16. Provide an executed temporary construction easement for all proposed offsite construction work.

#### The following must be submitted at the time of Final Site Plan submittal:

- 17. A letter from either the applicant or the applicant's engineer <u>must</u> be submitted with the Final Site Plan highlighting the changes made to the plans addressing each of the comments listed above <u>and indicating the revised</u> sheets involved.
- 18. An itemized construction cost estimate must be submitted to the Community Development Department at the time of Final Site Plan submittal for the determination of plan review and construction inspection fees. This estimate should only include the civil site work and not any costs associated with construction of the building or any demolition work. The cost estimate must be itemized for each utility (water, sanitary, storm sewer), on-site paving, right-of-way paving (including proposed right-of-way), grading, and the storm water basin (basin construction, control structure, pretreatment structure and restoration).

#### The following must be submitted at the time of Stamping Set submittal:

- 19. A draft copy of the private ingress/egress easement for shared use of the adrivementry to the east and too the south of the development must be submitted to the Community Development Department.
- 20. A draft copy of the 20-foot wide easement for the water main to be constructed on the site must be submitted to the Community Development Department.

- 21. A draft copy of the 20-foot wide easement for the sanitary sewer to be constructed on the site must be submitted to the Community Development Department.
- 22. A 20-foot wide easement where storm sewer or surface drainage crosses lot boundaries must be shown on the Exhibit B drawings of the Master Deed.
- 23. An executed copy of the 20-foot wide easement for the water main to be constructed off-site must be submitted to the Community Development Department.
- 24. An executed copy of the 20-foot wide easement for the sanitary sewer to be constructed off-site must be submitted to the Community Development Department.
- 25. Executed copies of any required <u>off-site</u> utility easements must be submitted to the Community Development Department.

#### The following must be addressed prior to construction:

- 26. A pre-construction meeting shall be required prior to any site work being started. Please contact Sarah Marchioni in the Community Development Department to setup a meeting (248-347-0430).
- 27. A City of Novi Grading Permit will be required prior to any grading on the site. This permit will be issued at the pre-construction meeting. Once determined, a grading permit fee must be paid to the City Treasurer's Office.
- 28. A Soil Erosion Control Permit must be obtained from the City of Novi. Contact Sarah Marchioni in the Community Development Department (248-347-0430) for forms and information.
- 29. A permit for work within the right-of-way of Cabot Dr. and Mackenzie Dr. must be obtained from the City of Novi. The application is available from the City Engineering Department and should be filed at the time of Final Site Plan submittal. Please contact the Engineering Department at 248-347-0454 for further information.
- 30. A permit for water main construction must be obtained from the MDEQ. This permit application must be submitted through the City Engineer after the water main plans have been approved.
- 31. A permit for sanitary sewer construction must be obtained from the MDEQ. This permit application must be submitted through the City Engineer after the sanitary sewer plans have been approved.
- 32. Construction Inspection Fees to be determined once the construction cost restimate is submitted must be paid prior to the pre-construction meeting.
- 33. An incomplete site work performance guarantee for this development will be calculated (equal to 1.5 times the amount required to complete the site improvements, excluding the storm water facilities) as specified in the

Performance Guarantee Ordinance. This guarantee will be posted prior to TCO, at which time it may be reduced based on percentage of construction completed.

- 34. A street sign financial guarantee in an amount to be determined (\$400 per traffic control sign proposed) must be posted at the Treasurer's Office.
- 35. Permits for the construction of each retaining wall must be obtained from the Community Development Department (248-347-0415).

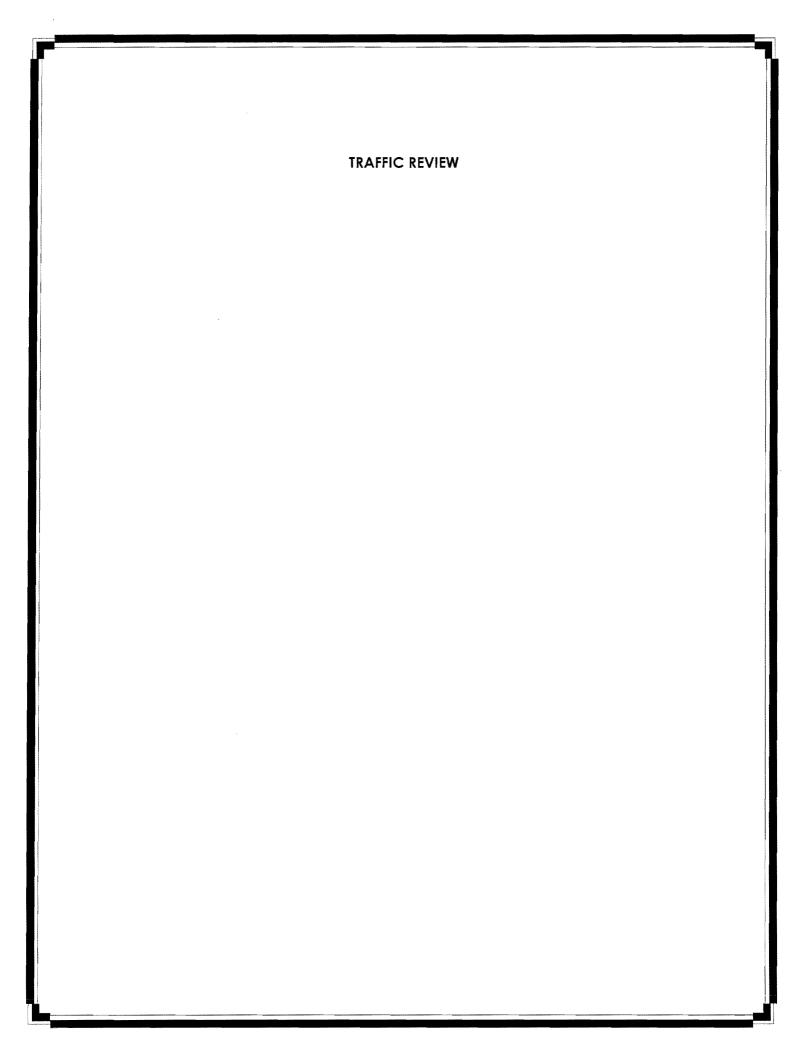
Please contact Adam Wayne at (248) 735-5648 with any questions.

cc;

Ben Croy, Engineering Brian Coburn, Engineering

Kristen Kapalenski, Community Development Department

Tina Glenn, Water & Sewer Dept.



April 23, 2013

Barbara McBeth, AICP
Deputy Director of Community Development
City of Novi
45175 W. Ten Mile Rd.
Novi, MI 48375

SUBJECT: Adams Technology Center, JSP13-0020, Preliminary Site Plan, PSP13-0072, Traffic Review

Dear Ms. McBeth:

At your request, we have reviewed the above and offer the following recommendation and supporting comments.

#### Recommendation

We recommend approval of the preliminary site plan, subject to the items shown below in **bold** being satisfactorily addressed on the final site plan.

#### Site Description

What is the applicant proposing, and what are the surrounding land uses and road network?

- 1. The applicant is proposing a one-story, 56,784-s.f. building described on the plan as "speculative multi-tenant business with storage." Given its speculative nature and the absence of any internal partitions, we are assuming that the entire building could occupy with research and development uses. In this regard, we note that the plan's parking calculations assume that the total building area would require one space per 222 s.f. GLA, the City requirement for professional office space.
- 2. Immediately east of the site is Tognum America Headquarters. All other surrounding land remains vacant.
- 3. The site abuts both MacKenzie and Cabot Drives, two Non-Residential Collector streets under City jurisdiction. Both site frontages would include 5-ft-wide sidewalks, ultimately connecting with similar walks throughout the park.

#### **Trip Generation**

How much new traffic would be generated?

4. A 56,784-s.f. research and development building can be expected to generate about 628 one-way vehicle trips per day, 79 in the AM peak hour (66 entering and 13 exiting) and 82 in the PM peak hour (12 entering and 70 exiting). No further traffic study is required.

#### **Vehicular Access Locations**

Do the proposed "driveway" locations meet City spacing standards?

5. Yes. The smallest spacing would be 275 ft, along MacKenzie between Cabot and the proposed drive in the northwest corner of the site.

#### **Vehicular Access Improvements**

Will there be any improvements to the abutting road(s) at the proposed access point(s)?

6. No, and none are required.

#### **Access Drive Design and Control**

Are the proposed design, pavement markings, and signage satisfactory?

- 7. The proposed STOP signs should be limited to 24 inches in size and so-noted. The two STOP signs on the approaches to Cabot and MacKenzie should be drawn and dimensioned 4 ft in advance of the sidewalks.
- 8. The final site plan should add MMUTCD sign codes and quantities to the table now titled Sign Legend, and the table title should be changed to "Sign Quantities."

#### **Pedestrian Access**

Are pedestrians safely and reasonably accommodated?

9. No. As requested in our pre-application comments, a 5-ft-wide sidewalk should be proposed between the southwest corner of the building pad and the Cabot sidewalk (a short distance north of the southwest access drive). This walk is needed to accommodate building employees and visitors walking to or from points south along Cabot (e.g., such as employees wishing to take a walk during a midday break). If total sidewalk cost is an issue, the walk to/from MacKenzie could be narrowed to 5 ft from the 8 ft now proposed.

#### Circulation and Parking

Can vehicles safely and conveniently maneuver through the site?

- To better facilitate circulation by the City's largest fire truck, the 20-ft corner radius on the south side of the northeast cross-access drive near the property line should be increased to 25 ft.
- 11. The spacing of No Parking Fire Lane signs should be further refined, as follows:
  - a. Along the north side of the northeast cross-access drive, the single sign now proposed 28 ft west of the property line should be replaced by two such signs, one on the property line and one 20 ft east of the first parking space (about 75 ft apart).

- b. Along the northeast corner of the building pad, the single sign now proposed should be replaced by two such signs, one 35 ft east of the last parking space in the north lot and one 35 ft north of the first parking space in the east lot (about 75 ft apart).
- c. The sign now proposed on the southwest corner of the building pad should be shifted 10 ft further west.
- d. Two signs should be located along the end aisle in the rear courtyard, mounted on the building façade (parking along the sidewalk here would impede fire truck circulation).
- 12. The plan should clarify that the two NO PARKING LOADING ZONE signs (as well as the two NO PARKING FIRE LANE signs requested in comment 11d) are to be mounted on the building façade, at a minimum height of 5 ft and a maximum height of 7 ft.
- 13. In each of the barrier-free parking spaces, the letters "VA" should be removed from the plan, and the wheelchair symbol shifted toward the center of the space.

Sincerely, CLEARZONING, INC.

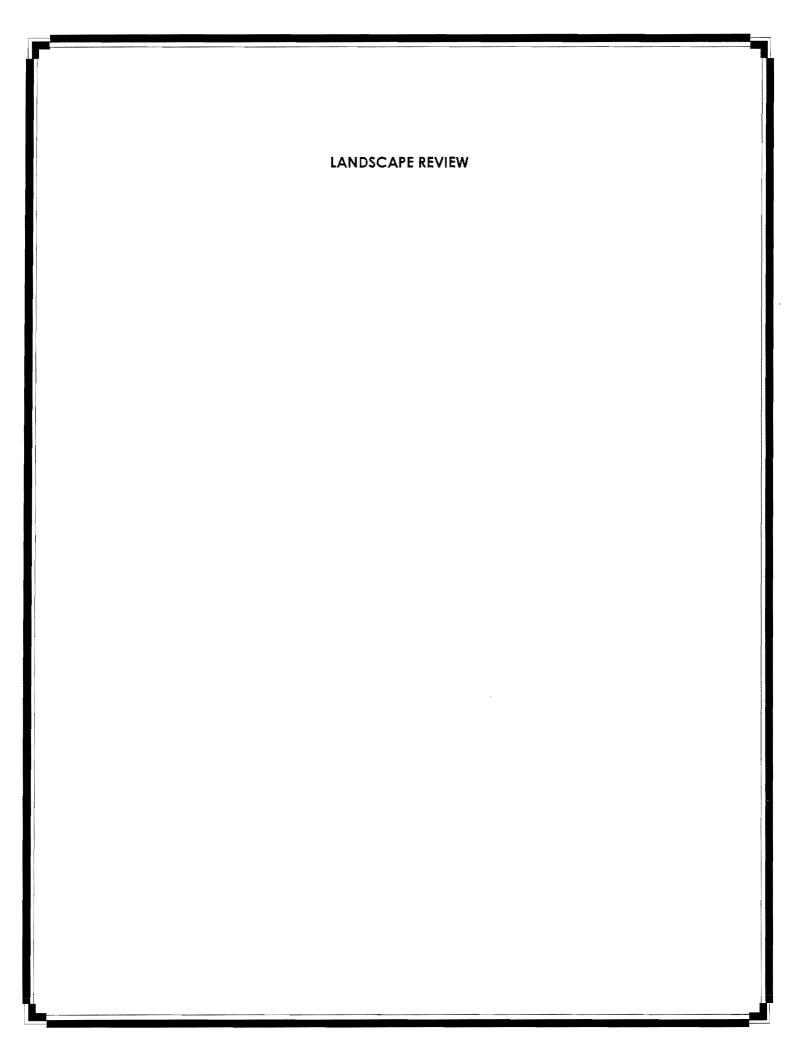
Rodney L. Arroyo, AICP

President

William A. Stimpson, P.E.

William a- Stimpson

Director of Traffic Engineering





#### **PLAN REVIEW CENTER REPORT**

May 3, 2013

## **Preliminary Landscape Plan**

Adams Technology Center

#### Petitioner

Northern Equities Group

#### Review Type

Preliminary Landscape Plan

#### **Property Characteristics**

Site Location: Mackenzie Drive / Cabot Drive

Site Zoning: OST – Office Service Technology

Adjoining Zoning: North, South, West and East: OST.

Site Use(s): Vacant Site Size: 4.33 acres

Plan Date: 4-5-13

#### Recommendation

Approval of the Preliminary Site Plan for JSP13-20 Adams Technology Center is recommended. Please address the concerns noted below on the Final Site Plan submittal.

#### **Ordinance Considerations**

#### Adjacent to Public Rights-of-Way – Berm (Wall) & Buffer (Sec. 2509.3.b.)

- 1. A 20' wide greenbelt is required along both road frontages. The Applicant has met this requirement.
- 2. One deciduous or large evergreen tree is required per 35 L.F. of road frontage. The Applicant has met this requirement.
- 3. One sub-canopy tree is required per 20 L.F. of road frontage. The Applicant has met this requirement.

#### Street Tree Requirements (Sec. 2509.3.b.)

1. A street tree is required per 35 L.F. of road frontage. The Applicant has met this requirement.

#### Parking Landscape (Sec. 2509.3.c.)

- 1. A total of 4,872 SF of interior parking landscape area is required and has been provided.
- 2. A total of 65 Parking Lot Canopy Trees are required and have been provided.
- 3. Snow storage areas have been shown as required.

#### Parking Lot Perimeter Canopy Trees (Sec. 2509.3.c.(3))

1. Perimeter Parking Lot Canopy Trees are required per 35 LF surrounding parking and access areas. The Applicant has met this requirement.

#### Building Foundation Landscape (Sec. 2509.3.d.)

- 1. A minimum 4' wide landscape bed is required around the entire building foundation with the exception of access areas. The Applicant has met the requirement.
- 2. A total of 13,608 SF of building foundation landscape area is required; a total of 16,694 SF has been provided. The Applicant has met the requirement.

#### Plant List (LDM)

1. The Plant List as provided meets the requirements of the Ordinance and the Landscape Design Manual.

#### Planting Notations and Details (LDM)

- 1. The Planting Details and Notations as provided generally meet the requirements of the Ordinance and the Landscape Design Manual.
- 2. Please adjust the planting details to only call out fabric guying material.

#### Irrigation (Sec. 2509 3.f.(6)(b))

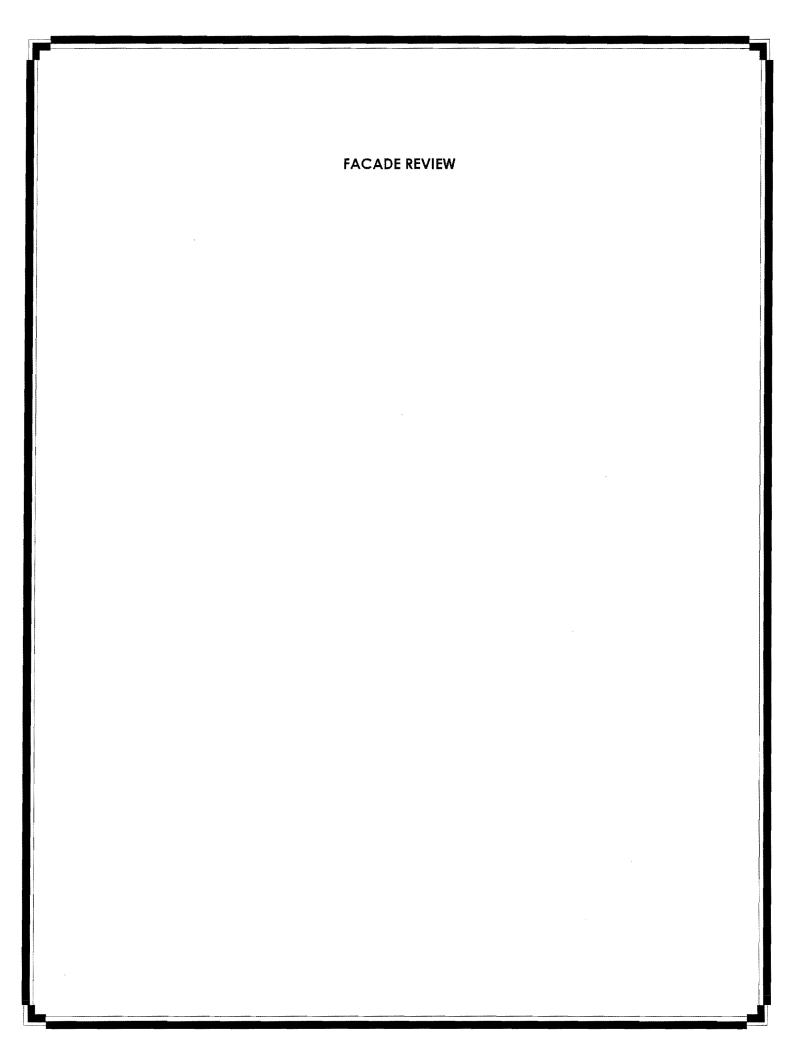
1. An Irrigation Plan must be provided upon Stamping Set submittal.

#### Storm Basin Landscape (LDM)

1. A minimum total of 75% of the detention basin rim is required to be landscaped with large shrubs and perennials. This requirement has been met.

Please follow guidelines of the Zoning Ordinance, Landscape Design Manual Guidelines and the appropriate items in the applicable zoning classification. This review is a summary and not intended to substitute for any Ordinance.

Reviewed by: David R. Beschke, RLA





May 2, 2013

City of Novi Planning Department 45175 W. 10 Mile Rd. Novi, MI 48375-3024

Attn: Ms. Barb McBeth – Director of Community Development

Re: FACADE ORDINANCE - Preliminary Site Plan Review

Adams Tech Center, PSP13-0072

Façade Region: 2, Zoning District: OST

#### Dear Ms. McBeth:

The following is the Facade Review for Final Site Plan Approval of the above referenced project based on the drawings prepared by Biddison Architecture & Design, dated April 14, 2013. The percentages of materials proposed for each façade are as shown on the table below. The maximum percentages allowed by the Schedule Regulating Façade Materials of Ordinance Section 2520 are shown in the right hand column. Materials in non-compliance with the Facade Schedule, if any, are highlighted in bold.

The subject property is located in the OST district and is greater than 500' from a major thoroughfare and therefor falls in Façade Region 2. We point this out because the other building previously constructed in the Haggerty Corporate Park fell within Façade Region 1.

Façade Region 2	South	North	East	West	Ordinance Maximum (Minimum)
Brick, Natural Clay (utility size)	91%	90%	92%	92%	100% (30%)
Ribbed / Flat Metal Panels (roof screens)	9%	10%	8%	8%	25%

As shown above all materials are in full compliance with the Façade Ordinance. A minor discrepancy exists on the drawings; the roof screens are identified as Flat Metal Panels and Ribbed Aluminum Panels by different drawing notations. Although both materials comply with the Façade Ordinance, the applicant should clarify which material is to be used. It is recommended that Flat Metal Panels be used for consistency with adjacent buildings. Although no sample board was provided the design appears to be consistent with other buildings in the Haggerty Corporate Park. A Section 9 Waiver is not required for this project.

The dumpster enclosure detail provided on sheet SP-401 indicates that all exposed elevations will be constructed of brick to match the building.

Notes to the Applicant: Façade Ordinance requires inspection(s) for all projects. Materials displayed on the approved sample board will be compared to materials delivered to the site. It is the applicant's responsibility to request the inspection of each façade material at the appropriate time. Inspections may be requested using the Novi Building Department's Online Inspection Portal with the following link. Please click on "Click here to Request an Inspection" under "Contractors", then click "Façade".

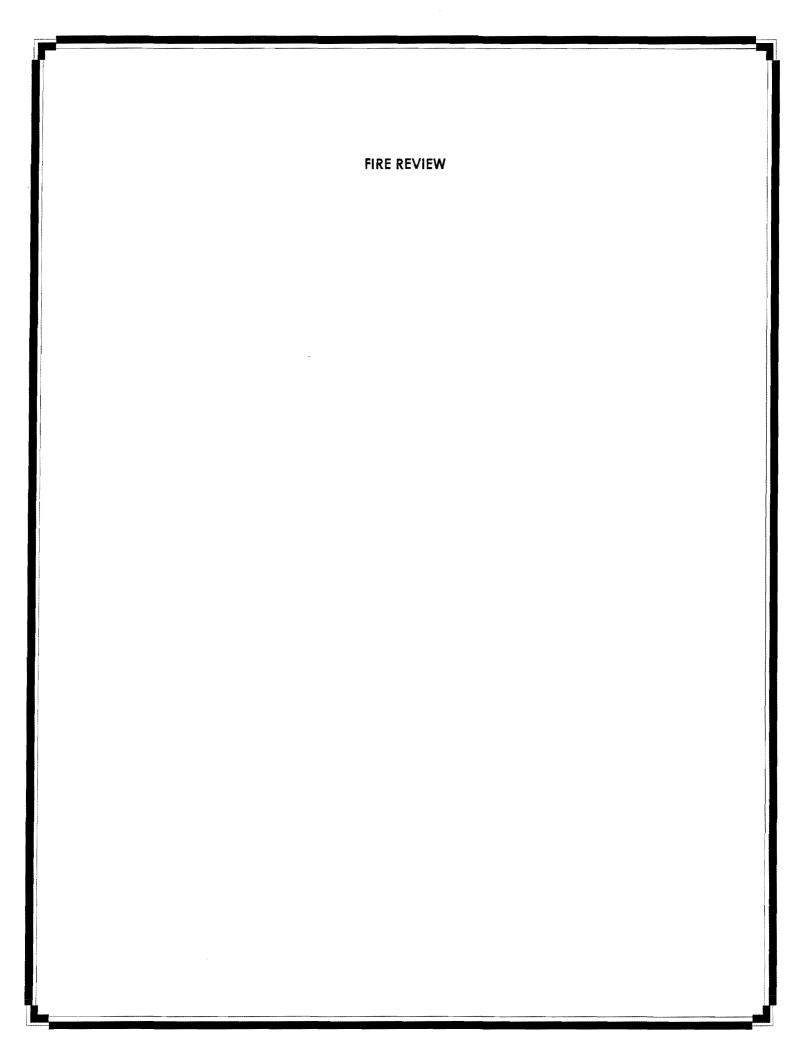
http://www.cityofnovi.org/Services/CommDev/OnlineInspectionPortal.asp.

If you have any questions regarding this project please do not hesitate to call.

Sincerely,

DRN & Associates, Architects PC

Douglas R. Necci, AIA





CITY COUNCIL

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Assistant Chief of Police Jerrod S. Hart March 21, 2013

April 15, 2013 - Revised

TO: Barbara McBeth, Deputy Director of Community Development

Joe Shelton, Fire Marshal

RE: Preliminary Site Plan Review (2x)

SP#: Adams Tech center

PSP13-0072

#### Project Description:

1 & 2 Unit Industrial Building on Cabot Dr.

#### Comments:

- 1. The Fire Department Connection for the fire sprinkler system shall be shown in an accessible location on the front/address side of the building within 100' of a hydrant. The FDC location shall be approved by the fire department.
- 2. Parking lot surface must be rated for min. 35 ton
- 3. No part of a commercial building shall be located greater than 300' from a hydrant as measured by unobstructed hose length.
- 4. East loading dock area obstructs fire access lane in rear of building.
- 5. 4/15/13 (Added Revision) Hydrant type will need revision to City of Novi standards. (east Jordan type, paint to match city ordinances.

#### Recommendation:

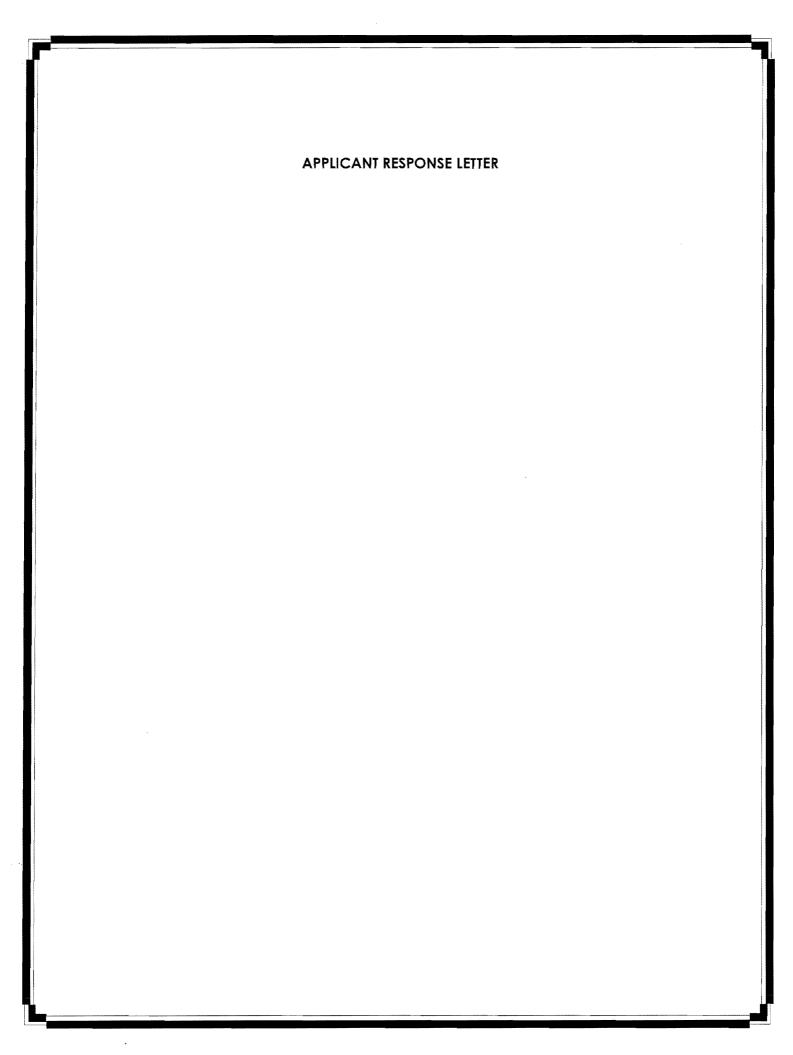
The above plan has been re-reviewed and is recommended for APPROVAL at this time. Items above must be corrected and reflected in the Final site Plan.

Sincerely,

Joseph Shelton Fire Marshal, City of Novi – Fire Dept.

cc: file

Novi Public Safety Administration 45125 W. Ten Mile Road Novi, Michigan 48375 248.348.7100 248.347.0590 fax





#### PROFESSIONAL ENGINEERING ASSOCIATES, INC.

Civil Engineers | Land Surveyors | Landscape Architects

Corporate Office • 2430 Rochester Court • Suite 100 • Troy, MI 48083 (P) 248.689.9090 • (F) 248.689.1044 • www.peainc.com

May 8, 2013

PEA Project No: 2013-009

Barbara McBeth, AICP Deputy Director of Community Development City of Novi 45175 W. 10 Mile Road Novi, MI, 48375

RE: Adams Technology Center, Site Plan Review Comments

Dear Ms. McBeth:

In response to the comments received from various City departments for site plan approval, we offer the following responses:

#### **Planning Review Comments:**

Responses are offered for only those items where a plan revision or typed response was necessary.

1. Sidewalk Connections – The plan as presented meets ordinance requirements. The additional walk location recommended by the traffic consultant is impeded by a retaining wall. Alternative locations will be reviewed, but at this time it appears the most likely location is South of the entry drive off Cabot. Revisions will be made to the final site plans.

#### **Engineering Review Comments:**

- 1. Comment noted
- 2. Comment noted
- 3. Comment noted
- 4. Comment noted
- 5. Comment noted
- Comment noted
- 7. Comment noted
- 8. Comment noted
- 9. Comment noted
- 10. Comment noted
- 11. Comment noted
- 12. Comment noted
- 13. Per discussion with engineering during the review process. The storm water management plan for this parcel was developed prior to the new ordinance. Detention for this parcel is provided

## ADAMS TECHNOLOGY CENTER SITE PLAN REVIEW COMMENT REPONSES

MAY 8, 2013 PEA PROJECT: 2013-009 PAGE 2

by a regional detention basin that is not located on this site. No modifications to the regional detention basin are anticipated as part of the scope of this project.

- 14. Comment noted
- 15. Comment noted
- 16. Comment noted
- 17. Comment noted
- 18. Comment noted

#### **Traffic Review Comments:**

- 1. Comment noted
- 2. Comment noted
- 3. Comment noted
- 4. Comment noted
- 5. Comment noted
- 6. Comment noted
- 7. Comment noted
- 8. Comment noted
- 9. As stated, a connection to the public walk has been provided as required by ordinance. The additional walk will most likely be located South of the Cabot entry drive. Per your recommendation, the walk to MacKenzie drive will be narrowed to 5 feet wide. These changes will be reflected on the final site plan submittal.
- 10. Comment noted
- 11. Comments noted
- 12. Comment noted
- 13. "VA" is on the drawings to indicate that the proposed barrier free space is "van accessible" it is not intended to be painted on the pavement for construction of the project. The painting of the barrier free space is covered by details in the construction drawings.

#### Landscape Plan Review Comments:

Responses are offered for only those items where a plan revision or typed response was necessary.

#### Planting Notations and Details

- 1. Comment noted
- 2. Comment noted

#### Façade Review Comments:

Roof screening materials will be clarified on the Final Site Plan Submittal.

MAY 8, 2013 PEA PROJECT: 2013-009 PAGE 3

#### Fire Marshal Review Comments:

- 1. Comment noted
- 2. Comment noted
- 3. Comment noted
- This comment is unclear, but we will work with the Fire Marshal to understand and address his concerns for the Final Site Plan Submittal.
- 5. Comment noted

If you should have any further questions or comments, please contact this office.

Sincerely,

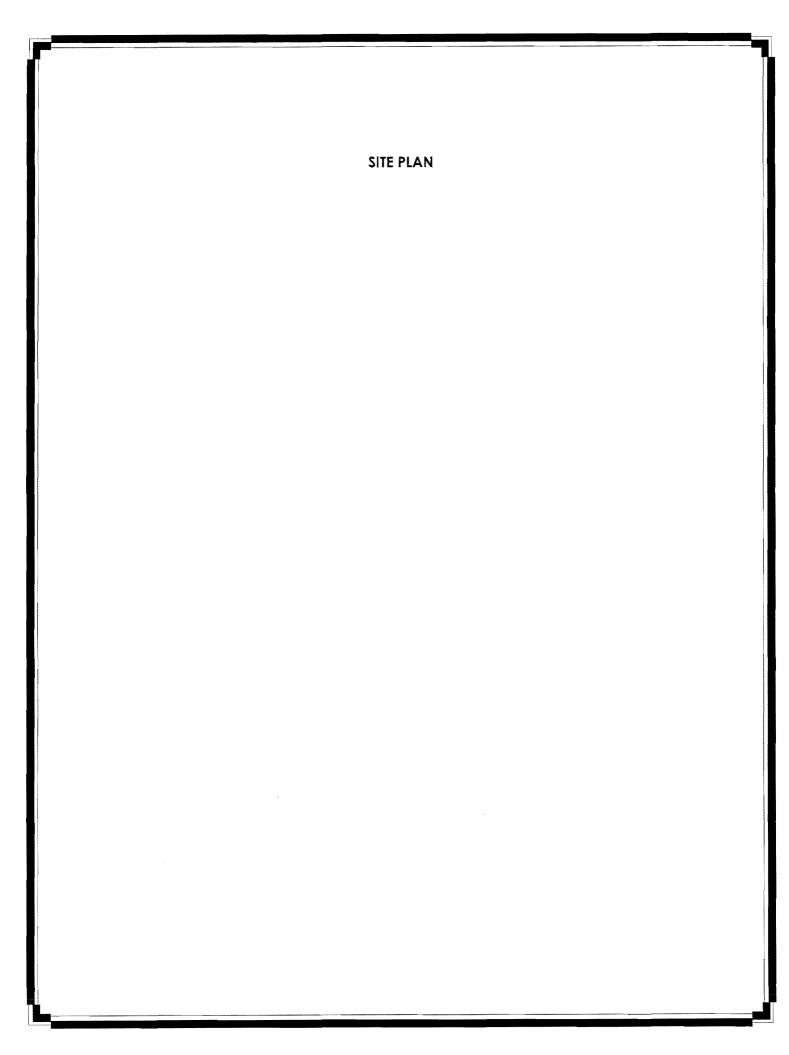
PROFESSIONAL ENGINEERING ASSOCIATES, INC.

Paul Bater

Senior Project Engineer

Steven A. Sorensen, P.E.

Project Manager





MAPS
Location
Zoning
Future Land Use
Natural Features







