



**CITY OF NOVI CITY COUNCIL
JUNE 21, 2021**

SUBJECT: Approval of an annually renewing contract for Global Payments Integrated – Open Edge to provide merchant services for the Parks, Recreation and Cultural Services Department commencing on or after July 1, 2021 with the final form of the agreement to be approved by the City Manager and City Attorney's office.

SUBMITTING DEPARTMENT: Parks, Recreation & Cultural Services

| | |
|-------------------------------|---------------------------|
| EXPENDITURE REQUIRED | \$30,000 |
| AMOUNT BUDGETED | 30,000 |
| APPROPRIATION REQUIRED | \$0 |
| LINE ITEM NUMBER | 208-691.00-802.100 |

BACKGROUND INFORMATION: Currently, PRCS is using Point & Pay for merchant services, i.e. payment processing. We have been notified that Point & Pay will no longer be supported by CivicRec, the department's registration software.

After investigating a number of merchant service vendors, Global Payments Integrated (GPI)-Open Edge is being recommended by Finance/Treasury and PRCS. We were limited to vendors that integrate with the current Civic Rec registration software and further limited to vendors that could act as both the gateway and the processor in order to have the best integration and pricing; therefore, GPI-Open Edge is considered a sole source.

The cost per transaction with GPI-Open Edge, about 2.5%, is less than the 3% per transaction currently budgeted by the PRCS department. Annual costs vary based on number of transactions. Equipment needed is included in the expenditure required. The department will begin using GPI-Open Edge on or after July 1, 2021.

RECOMMENDED ACTION: Approval of an annually renewing contract for Global Payments Integrated – Open Edge to provide merchant services for the Parks, Recreation and Cultural Services Department commencing on or after July 1, 2021 with the final form of the agreement to be approved by the City Manager and City Attorney's office.