



CITY of NOVI CITY COUNCIL

Agenda Item 5
January 28, 2013

SUBJECT: Approval of resolution to authorize Budget Amendment #2013-3.

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

The City's budget is adopted by the third Monday in May each year and is effective July 1st each year. Budget amendments are prepared quarterly, or when an appropriation is required for a specific category. The budget is adopted at a category level (vs. line item). Attached is the budget amendment for the second quarter which includes the following:

General Fund

- Clerk's Office additional expenditures as the result of the September 5, 2012 special election. (Note the special election was mandated by the State due to Rep McCotter's resignation.)
- Revenues and expenditures to facilitate transition of the United States Secret Service Southeastern Michigan Financial Crimes Task Force within the Police Department. City will be reimbursed for staff overtime, vehicle lease, phone, laptop, equipment, etc).
- Additional expenditures to be used for fire department training for new leadership positions, fire marshal, and select staff not known at time of initial budget.
- Additional expenditures from the Department of Public Works for Land Improvements related to the underground storage fuel tank sump replacement project.

Major Street Fund

- Additional expenditures in the Major Street Fund requested from the Department of Public Services for the Novi Road/Old Novi Road/Sandstone Drive traffic signal replacement. The signal is being upgraded to current MAST-ARM specifications. The original signal was damaged (an insurance reimbursement is being separately pursued).

Municipal Street Fund

- DPS department requests additional expenditures from the Municipal Street Fund to 1) fund engineering services for the non-motorized neighborhood connection between East Lake Drive and Hickory Woods Elementary School and 2) additional expenditures to the Eight Mile Road Rehabilitation project.

Parks and Recreation and Cultural Services Fund

- Request for additional expenditures from the Parks and Recreation Department for work on the Pavilion Shore Park Development project. Additional costs will be used to relocate power poles (per DTE, it is cheaper to relocate than to bury the existing electrical lines) and to remove concrete existing from the old Walled Lake Amusement Park.

Forfeiture Funds

- Request for State Drug Forfeiture funds to be used for K9 replacement, training, and uniforms as well as the locker room project.

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Water and Sewer Fund (SAD 806 Fund)

- Request for additional expenditures in special assessment district (SAD 176) to cover the installation of a water main in the Echo Valley Estates Subdivision

The actual revenue and expenditures for the fiscal year are tracking within budget. This budget amendment is intended to recognize necessary appropriations, including items that have been approved during the second quarter.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2013-3.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

**BUDGET AMENDMENT# 2013-3
RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment# 2013-3 is authorized:

	INCREASE (DECREASE)	
GENERAL FUND		
REVENUE		
SS Task Force Reimbursement	\$ 20,000	
Appropriation of Fund Balance	<u>53,270</u>	
Total Revenues- General Fund	<u>\$ 73,270</u>	
APPROPRIATIONS		
Clerks Office		
Personnel services	14,447	(a)
Supplies	4,807	(a)
Police Department		
Personnel services	6,630	(a)
Supplies	13,370	(a)
Fire Department		
Other services and charges	12,400	(a)
Department of Public Services		
Other charges and services	4,200	
Supplies	(4,200)	
Capital outlay	21,617	(a)
Total Appropriations- General Fund	<u>\$ 73,270</u>	
MAJOR STREET		
REVENUE		
Appropriation of Fund Balance	\$ 265,734	
Total Revenue - Major Street	<u>\$ 265,734</u>	
APPROPRIATIONS		
Construction	\$ 230,734	(a)
Routine Maintenance	35,000	(a)
Total Appropriations- Major Street	<u>\$ 265,734</u>	
MUNICIPAL STREET FUND		
REVENUE		
Appropriation of Fund Balance	\$ 74,971	
Total Revenue Parks - Municipal Street	<u>\$ 74,971</u>	
APPROPRIATIONS		
Construction	\$ 74,971	(a)
Transfer to Local Street	-	(a)
Total Appropriations- Municipal Street	<u>\$ 74,971</u>	
PARKS, RECREATION AND CULTURAL SERVICES		
REVENUE		
Appropriation of Fund Balance	\$ 44,810	
Total Revenue Parks - Parks, recreation and cultural services	<u>\$ 44,810</u>	
APPROPRIATIONS		
Capital outlay	\$ 44,810	(a)
Total Appropriations- Parks, recreation and cultural services	<u>\$ 44,810</u>	

FORFEITURE FUNDS

REVENUE

Appropriation of Fund Balance	\$ 32,250
Total Revenue Parks - Forfeiture Funds	<u>\$ 32,250</u>

APPROPRIATIONS

Supplies	\$ 12,250	(a)
Capital outlay	20,000	
Total Appropriations- Forfeiture Funds	<u>\$ 32,250</u>	

WATER AND SEWER FUND (SAD FUND 806)

REVENUE

	\$ 28,150
Total Revenue Parks - Water and sewer	<u>\$ 28,150</u>

APPROPRIATIONS

Construction	\$ 28,150	(a)
Total Appropriations- Water and sewer	<u>\$ 28,150</u>	

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of

Marianne Cornelius
City Clerk

(a) Current year additions and adjustments