

EBERSPAECHER WAREHOUSE INFILL PROJECT JSP17-69

EBERSPAECHER WAREHOUSE INFILL PROJECT JSP 17-69

Approval at the request of <u>Eberspaecher North America</u> for Preliminary Site Plan and Storm water Management plan approval. The subject property is located in section 12, South of Thirteen Mile Road and west of Haggerty Road in Office Service and Technology district. The subject property currently has an approximately 63, 957 square feet building with a courtyard. The applicant is proposing to add 7,702 square feet to fil the courtyard gap. A bay door is being added to the south of the proposed building infill.

Required Action

Approve Preliminary Site Plan and Storm water Management plan.

REVIEW	RESULT	DATE	COMMENTS
Planning	Approval recommended	01-19-18	 Items to be addressed by the applicant prior to Electronic Stamping Set approval
Engineering	Approval recommended	09-22-18	 Items to be addressed by the applicant prior to Electronic Stamping Set approval
Landscaping	Approval recommended	12-28-18	 Items to be addressed by the applicant prior to Electronic Stamping Set approval
Woodlands	Not Required		
Wetlands	Not Required		•
Traffic	Approval recommended	01-17-18	 Items to be addressed by the applicant prior to Electronic Stamping Set approval
Façade	Approval recommended	01-17-18	No additional comments
Fire	Approval recommended	01-12-18	 Items to be addressed by the applicant prior to Final Site Plan approval

MOTION SHEET

Approval - Preliminary Site Plan

In the matter of <u>Eberspaecher Warehouse Infill Project JSP 17-69</u>, motion to **approve** the <u>Preliminary Site Plan</u> based on and subject to the following:

- a. The findings of compliance with Ordinance standards in the staff and consultant review letters and the conditions and the items listed in those letters being addressed on the Final Site Plan; and
- b. (additional conditions here if any)

(This motion is made because the plan is otherwise in compliance with Article 3, Article 4, and Article 5 of the Zoning Ordinance and all other applicable provisions of the Ordinance.)

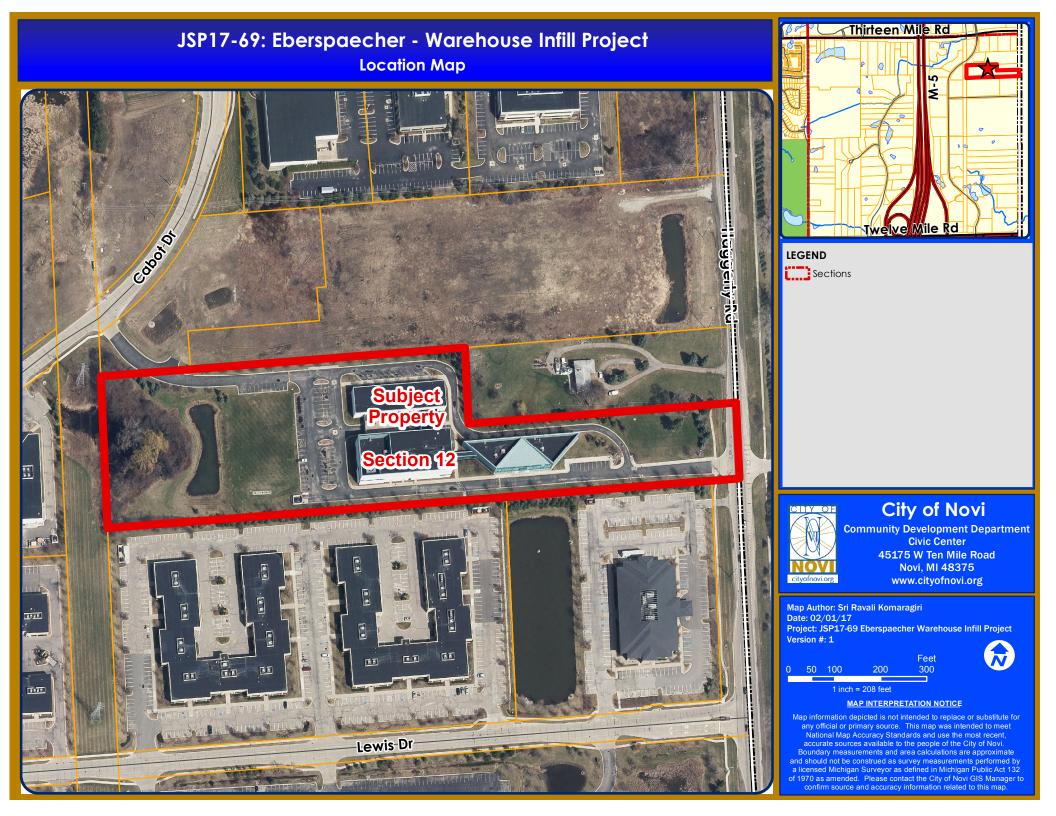
Approval – Stormwater Management Plan

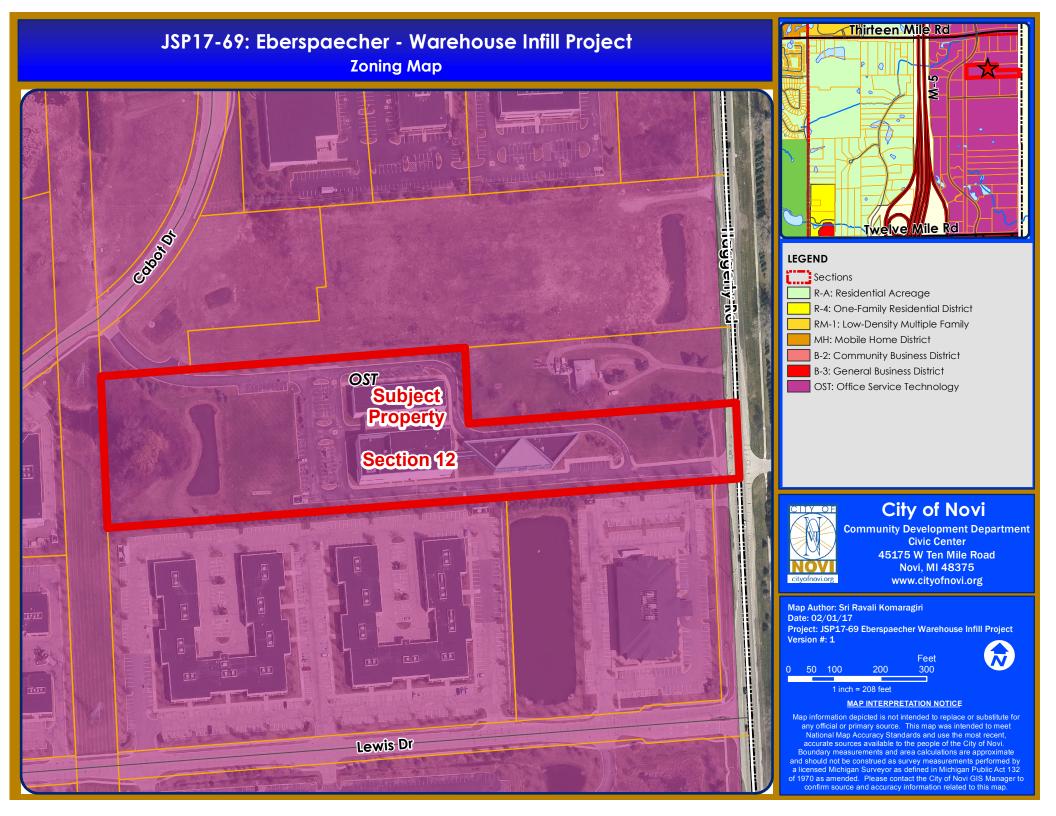
In the matter of <u>Eberspaecher Warehouse Infill Project JSP 17-69</u>, motion to **approve** the <u>Stormwater Management Plan</u> based on and subject to the following:

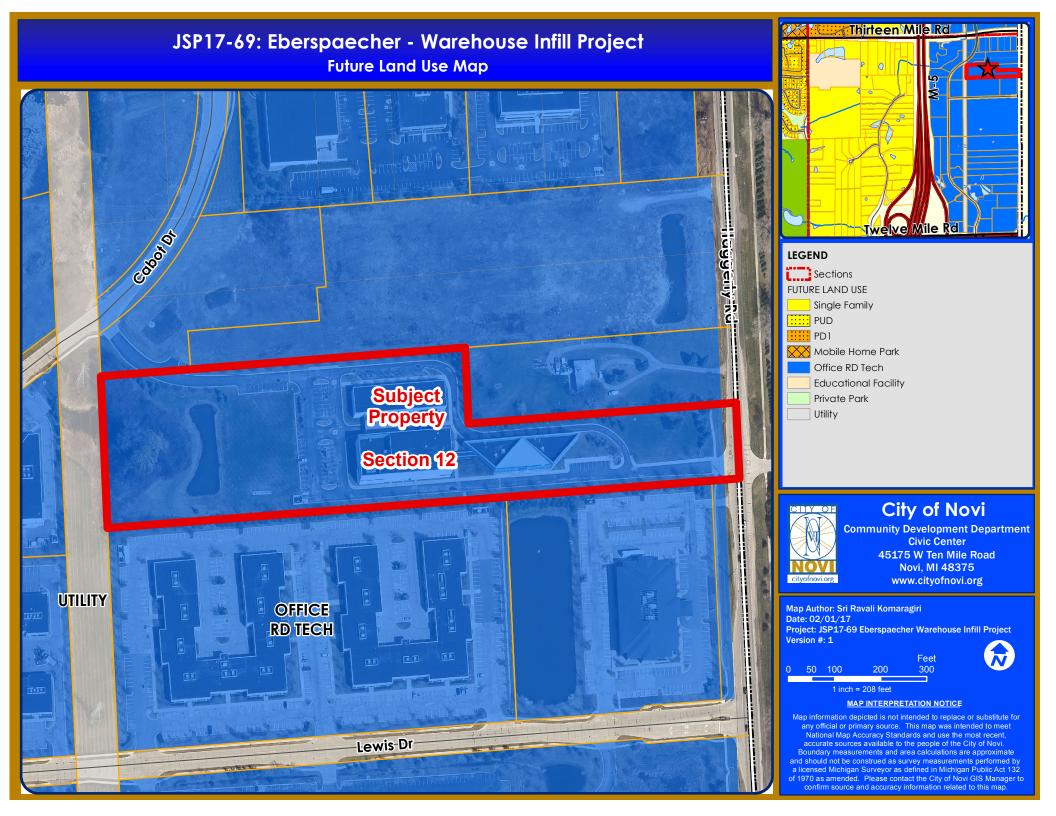
- a. The findings of compliance with Ordinance standards in the staff and consultant review letters, and the conditions and items listed in those letters being addressed on the Final Site Plan; and
- b. (additional conditions here if any)

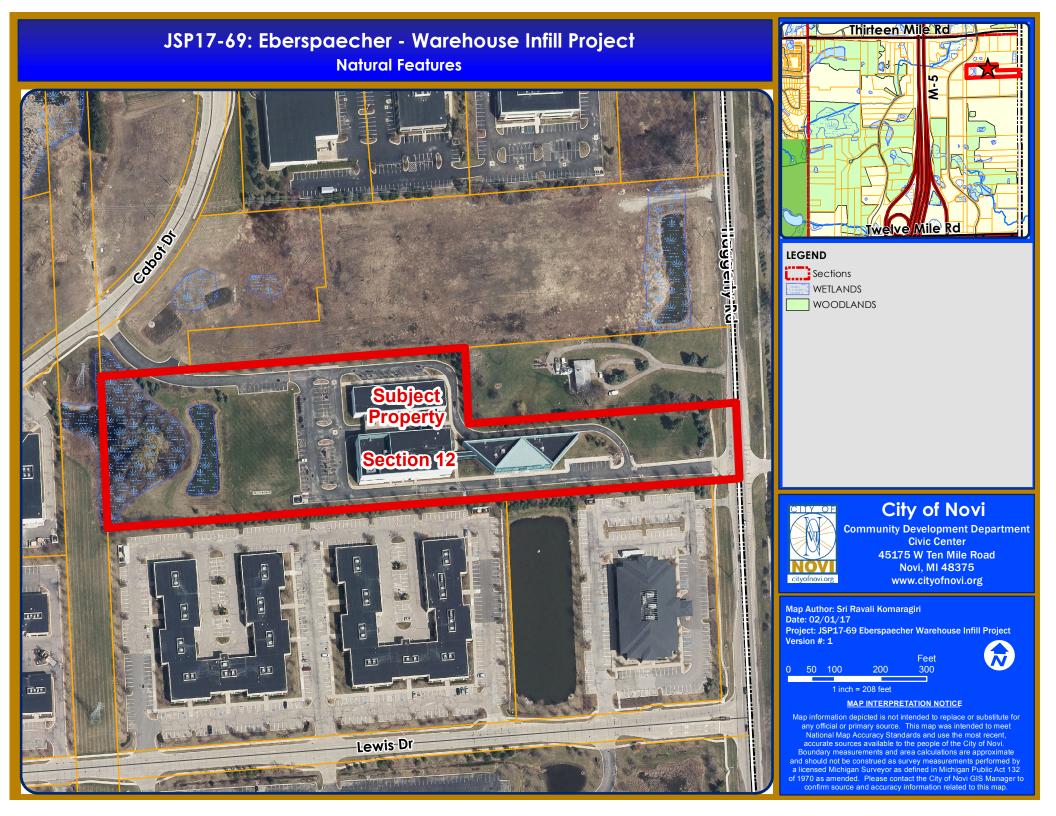
(This motion is made because the plan is otherwise in compliance with Chapter 11 of the Code of Ordinances and all other applicable provisions of the Ordinance.)

<u>MAPS</u> Location Zoning Future Land Use Natural Features

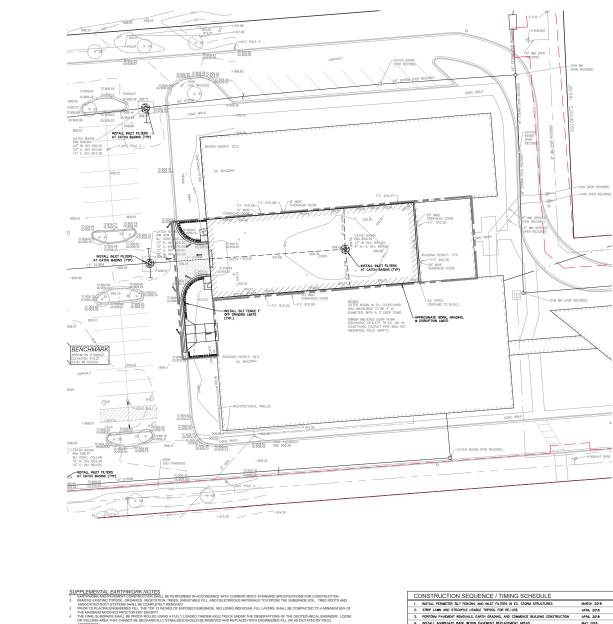








SITE PLAN (Full plan set available for viewing at the Community Development Department.)





PROPERTY DESCRIPTION: EBERSPAECHER EXHAUST TECHNOLOGY OF THE AMERICAS (EETAM), 29101 HAGGERTY ROAD, NOVI, MICHIGAN

CONTRACTOR SHALL OBEY THE MDEQ "NOTICE OF COVERAGE" LAW (A FORMAL PERMIT IS REQUIRED FOR EARTH DISRUPTION OF MORE THAN 5 ACRES).

THE EARTH CHANGE WILL INCLUDE DEMOLITION AND REMOVAL OF EXISTING PAVEMENT, EXCAVATION FOR PROPOSED PARKING LOT ADDITION, UNDERGROUND UTLITY WORK, EARTHWORK TO ESTABLISH PROPOSED PAVEMENT ELEVATIONS, LANDSCAPING, AND EARTH BALANCE.

ALL NON-PAVED AREAS ARE TO BE LANDSCAPED, SODDED AND/OR SEEDED AND MULCHED.

THE CONTRACTOR SHALL STORE ALL TOPSOIL ON-SITE IN AN AREA AGREED UPON BY THE OWNER OR OWNER'S REPRESENTATIVE.

THE FOLLOWING SHALL APPLY UNDER INSTALLATION OF SOIL EROSION AND SEDIMENTATION CONTROL DEVICES:

BEIMMETATION CONTROL CEVICE: BEIMMETATION CONTROL CEVICE: MOD OF LANGE CONJERE ADDREATE, AS REDEO TO MONAIE! MOD OF LANGE CONJERE ADDREATE, AS REDEO TO MONAIE! DALCENTE ROBURSTWICE, AL MALLANG ONERATIONS MUST CONFORM TO ADJACENT ROBURSTWICE, AL MALLANG ONCE PERMANIST ATMAINED BUT DECONTROL CONTROL CEVICA, ADDREAL CONFORM TO MODIFIED ADDREATE ADDREAL CONFORMATION IN TECHNICAL SECTION OF DEVICED ADDREAL CONFORMATION INTERVIEW ON CONTROL CEVICAL ADDREAL CONFORMED INTERVIEW ON CONTROL CEVICAL ADDREAL CONFORMATION CONTROL CEVICAL ADDREAL CONFORMATION INTERVIEW ON CONTROL CEVICAL ADDREAL CONFORMATION CONTROL CEVICAL ADDREAL CONFORMATION INTERVIEW ON CONTROL CEVICAL ADDREAL CONFORMATION CO

ALL SESC MEASURES SHALL BE INSPECTED & REPAIRED AS NECESSARY AT A MINIMUM ONCE A WEEK AND AFTER EVERY STORM EVENT.

BURLAP IS NOT ALLOWED AND STRAW BALES CAN ONLY BE USED TO BACKUP SILT FENCES.

VECETATION STABILIZATION SHALL BE ACHEVED WITHIN 5 DAYS OF FNAL GRADE, OR WHENEVER DISTURBED AREAS REMAIN UNCHANGED FOR 30 DAYS OR GRADETE. THREE TO FOUR INCHES (3.0°4.0°) OF TOPSOIL WILL BE USED WHERE VEGETATION IS REQUIRED...

ALL SESC MATERIALS AND INSTALLATION PROCEDURES SHALL BE IN COMPLIANCE WITH APPLICABLE CITY OF NOVI AND OAKLAND COUNTY REQUIREMENTS.

NOTES

THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING SOIL EROSION AND SEDIMENTATION CONTROL DEVICES, AND DUST CONTROL.

PROPERTY SIZE: 7.997 ACRES (NET)

AREA OF EARTH DISRUPTION: 0.30 ACRES



PROJECT Eberspaecher (EETAM) Warehouse Infill Project 29101 Haggerty Road JSP17-69

CLIENT Eberspaecher (EETAM) 29101 Haggert Rd. Novi, MI 48377

Mr. Jerome Wojcik, Jr. Phone: (248) 994-7010 Fax: (248) 310-0870 Email: Jerome.Wojcik@ eberspaecher.com _

PROJECT LOCATION Part of the NE 1/4 of Section 12 T. 1 North, R. 8 East City of Novi, Oakland County, Michigan

SHEET Soil Erosion Plan



NOTED		Know what's DEIOW
REFER TO THE CITY OF NOW SO CONTROL DETAIL SHEET FOR ALL	IL EROSION AND SEDIMENTATION L ADDITIONAL NOTES & DETAILS (TYP	Call before you dig.
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10C, MARLETTE SANDY LOAN, 6	TO 12 PERCENT SLOPES.	
BASED ON DATA PROVIDED BY 1 AGRICULTURE, NATURAL RESOUR	THE UNITED STATES DEPARTMENT OF CES CONSERVATION SERVICE.	
ESTIMATED QUAN	TITIES	DRAWN BY:
NOTE: THE BELOW QUANTITIES ARE F CONTRACTOR SHALL BE RESPONSIBLE QUANTITY TAKEOFFS & EARTHWORK C		B. Buchholz
SOIL EROSION		DESIGNED BY:
DESCRIPTION	QUANTITY UNITS	B. Buchholz
SILT FABRIC FENCING INLET FILTER	100 L.F. 3 EA	APPROVED BY:
		B. Buchholz
		DATE:
SESC LEGEND		09-12-2017
	FABRIC FENCE	SCALE: 1" = 20'
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8	FILTER	NFE IOB NO. SHEET NO.
1		

J669

C5

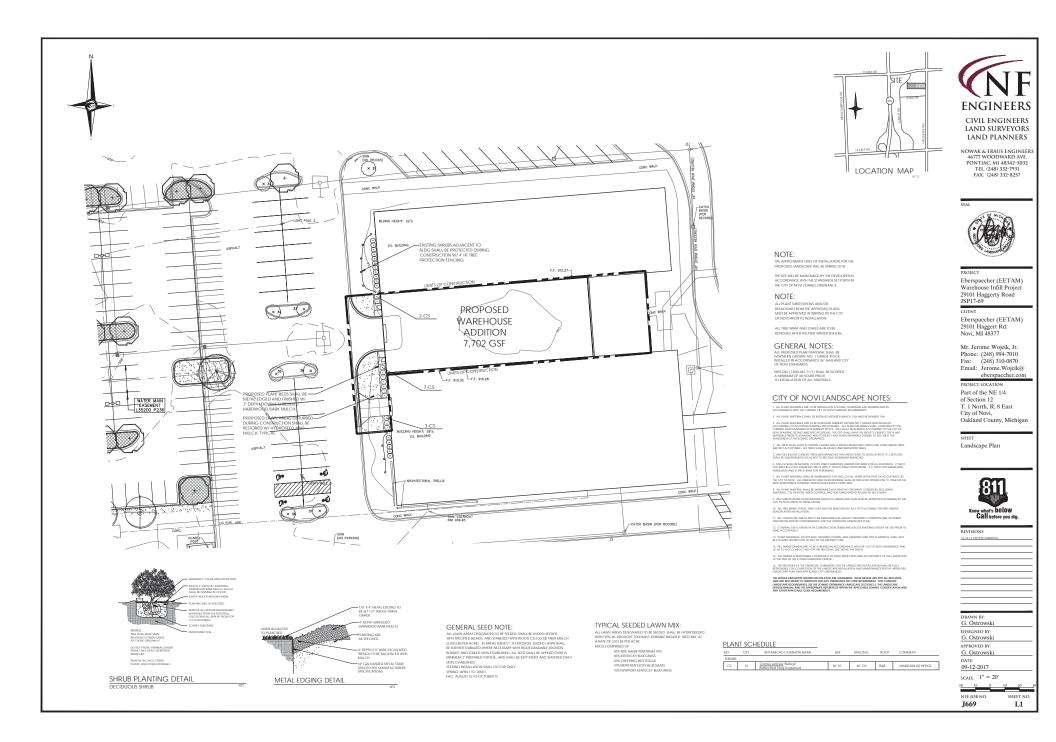
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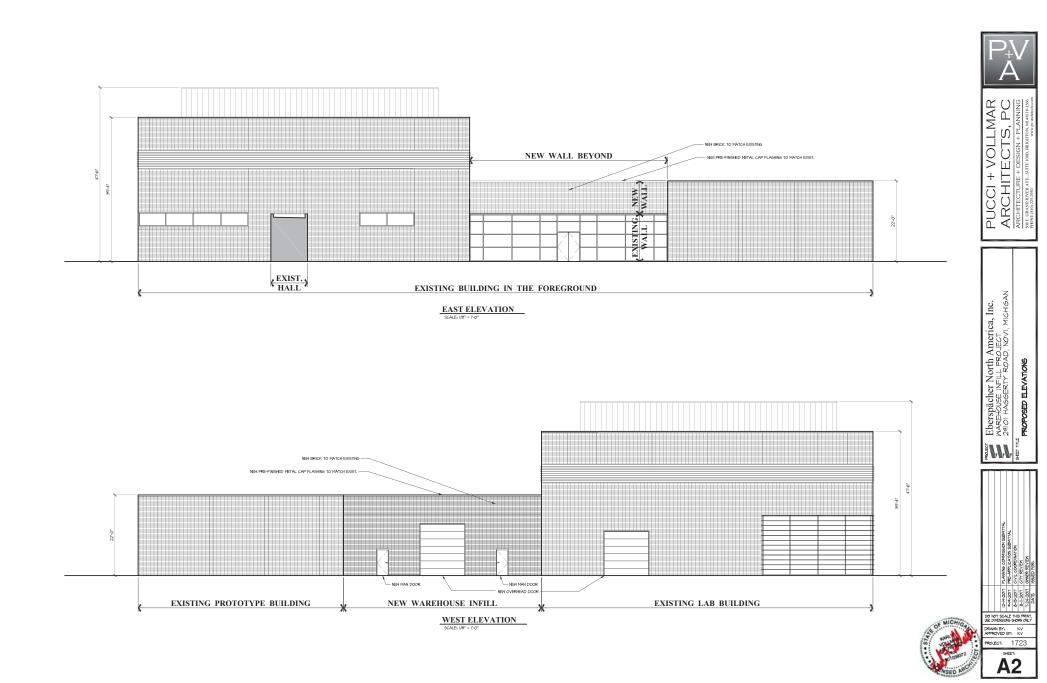
CC	DNSTRUCTION SEQUENCE / TIMING SCHEDULE	
1.	INSTALL PERIMETER SILT FENCING AND INLET FILTERS IN EX. STORM STRUCTURES	MARCH 2018
2.	STRIP LAWN AND STOCKPILE USABLE TOPSOIL FOR RE-USE	APRIL 2018
3.	PERFORM PAVEMENT REMOVALS, EARTH GRADING, AND COMMENCE BUILDING CONSTRUCTION	APRIL 2018
4.	INSTALL AGGREGATE BASE WITHIN PAVEMENT REPLACEMENT AREAS	MAY 2018
5.	COMPLETE ASPHALT AND CONCRETE PAVING INSTALLATIONS	JUNE 2018
6,	COMPLETE LANDSCAPE. RESTORE/STABILIZE DISTURBED GREENBELT AREAS.	AUGUST 2018
7.	PUNCH LIST, CLEAN PAVEMENTS	AUGUST 2018
7.	WATER TO ESTABLISH LANDSCAPING	AUGUST/SEPT. 2018
8.	REMOVE ALL TEMPORARY SOIL EROSION MEASURES ONCE SITE IS STABILIZED.	OCTOBER 2018

WHEN NATURAL FEATURES EXIST ON TH STAKING MAY BE REQUIRED PRIOR TO I SOIL DATA			
THIS SITE CONSISTS OF:			
10C, MARLETTE SANDY LOAM, 6 TO 12			
BASED ON DATA PROVIDED BY THE UNI AGRICULTURE, NATURAL RESOURCES CO			
ESTIMATED QUANTITIE			
NOTE: THE BELOW QUANTITIES ARE FOR REFE CONTRACTOR SHALL BE RESPONSELE TO PER QUANTITY TAKEOFFS & EARTHWORK CALCULA			
SOIL EROSION			
DESCRIPTION			
SILT FABRIC FENCING INLET FILTER			
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LEGAL DESCRIPTION

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PLANNING REVIEW



PLAN REVIEW CENTER REPORT <u>Planning Review</u> Eberspaecher Warehouse Infill Project JSP 17-69

January 19, 2018

Petitioner: Eberspaecher North America

<u>Review Type:</u> Preliminary/Final Site Plan

Property Characteristics

Section	12						
Site Location	0	29101 Haggerty Road South of Thirteen Mile Road and west of Haggerty Road					
Site School District	Novi Com	Novi Community School District					
Site Zoning	OST: Office	e Service and Technology					
Adjoining Zoning	North	OST: Office Service and Technology					
	East	Residential (Farmington Hills)					
	West OST: Office Service and Technology						
	South	OST: Office Service and Technology					
Current Site Use	Eberspaecher North America						
Adjoining Uses	North	Industrial Research Office					
	East	Residential (Farmington Hills)					
	West	Industrial Research Office					
	South Industrial Research Office						
Site Size	8.62 Acres (Area of disturbance 0.30 acres)						
Plan Date	December 15, 2017						

Project Summary

The subject property currently has an approximately 63, 957 square feet building with a courtyard. The applicant is proposing to add 7,702 square feet to fil the courtyard gap. A bay door is being added to the south of the proposed building infill.

Ordinance Requirements

This project was reviewed for conformance with the Zoning Ordinance with respect to Article 3 (Zoning Districts), Article 4 (Use Standards), Article 5 (Site Standards), and any other applicable provisions of the Zoning Ordinance. Items in **bold** below must be addressed and incorporated as part of the Preliminary/Final Site Plan:

- 1. <u>Administrative Approval (Sec. 6.1.C)</u>: An additional totaling more than one-thousand (1,000) square feet but less than ten-thousand (10,000) square feet when the proposed addition is less than ten (10) percent of the gross floor area of an existing non-residential building or structure and when the building or structure is located on a parcel of land that is at least five –hundred (500) feet from any residential zoning district; The proposed addition 7,706 square feet is more than 10 percent of the existing gross floor area of 56,255 square feet. The site does not qualify for administrative approval.
- 2. <u>Off-Street Parking Requirement (Sec. 5.2.12)</u>: The applicant received a site plan approval (JSP 17-18) for parking expansion for an additional 66 parking spaces as part of reconfiguring the existing parking lot and converting existing vacant land to parking spaces. No additional changes are made to the parking lot. **Parking on site is sufficient for proposed expansion**.

- 3. <u>Façade Review:</u> The addition appears to be virtually a 100% continuation of existing brick material. This appears to be in full compliance with the Ordinance.
- 4. <u>Wetlands and Woodlands Review:</u> No impacts are proposed to regulated wetlands and woodlands.
- 5. <u>Proposed Bay Door-Traffic Comment:</u> The applicant has proposed an atypical access point to the proposed bay door. The applicant has provided a 12 foot wide access path with a 20 foot wide opening; however, the applicant has not indicated turning radii. It is assumed that the proposed bay door access point will only encounter one-way traffic for vehicles backing in, unloading, and then maneuvering out of the space. Based on the design and assumed use, the proposed design of the proposed bay door access is approvable given that proposed turning radii can adequately allow the largest expected vehicle to access the bay door. The applicant should provide a narrative indicating the intended use and largest vehicle to access the bay to justify that the design provided is sufficient.
- 6. <u>Hazardous Materials Checklist:</u> There are some errors and missing information on the Haz-Mat Checklist. Please revise and resubmit.
 - a. Aerosols Type 2 or 3 are listed as present on site under 500 lbs, but additional information is not provided in the inventory list. **Please provide the amount, location and type of storage.**
 - b. Class III-A Combustible Liquids (330 gal.). Provide clarity whether they are present on site above reportable quantity or not.
 - c. Liquefied Petroleum Gas (LPG): Provide clarity whether they are present on site or not.

NEXT STEP: Planning Commission Meeting:

The site plan is scheduled for Planning Commission's consideration for February 7, 2018 meeting. Please provide the following by January 29, 2018.

- 1. Original Site Plan submittal in PDF format (maximum of 10MB). NO CHANGES MADE.
- 2. A response letter addressing ALL the comments from ALL the review letters.
- 3. Narrative about the Proposed Bay Door
- 4. Revised Hazardous Material Checklist

If item 3 and 4 are satisfactorily addressed, we can place the site plan on consent agenda.

Electronic Stamping Set Submittal and Response Letter

After receiving Final Site Plan approval, please submit the following for Electronic stamping set approval:

- 1. Plans addressing the comments in all of the staff and consultant review letters in PDF format.
- 2. Response letter addressing all comments in ALL letters and ALL charts and refer to sheet numbers where the change is reflected.

Stamping Set Approval

Stamping sets are still required for this project. After having received approval from staff to submit stamping sets, please provide <u>9 size 24" x 36" copies with original signature and original seals</u>, to the Community Development Department for final Stamping Set approval.

Pre-Construction Meeting

A Pre-Construction meeting maybe required for this project. Prior to the start of any work on the site, Pre-Construction (Pre-Con) meetings must be held with the applicant's contractor and the City's consulting engineer. Pre-Con meetings are generally held after Stamping Sets have been issued and prior to the start of any work on the site. There are a variety of requirements, fees and permits that must be issued before a Pre-Con can be scheduled. If you have questions regarding the checklist or the Pre-Con itself, please contact Sarah Marchioni [248.347.0430 or smarchioni@cityofnovi.org] in the Community Development Department.

Chapter 26.5

Chapter 26.5 of the City of Novi Code of Ordinances generally requires all projects be completed within two years of the issuance of any starting permit. Please contact Sarah Marchioni at 248-347-0430 for

additional information on starting permits. The applicant should review and be aware of the requirements of Chapter 26.5 before starting construction.

If the applicant has any questions concerning the above review or the process in general, do not hesitate to contact me at 248.735.5607 or <u>skomaragiri@cityofnovi.org</u>.

X X

Sri Ravali Komaragiri – Planner

ENGINEERING REVIEW



PLAN REVIEW CENTER REPORT

January 22, 2018

Engineering Review

Eberspaecher Warehouse Infill JSP17-0069

Applicant

Eberspaecher North America

Review Type

Preliminary/Final Site Plan

Property Characteristics

- Site Location: West of Haggerty Road, north of Lewis Drive
- Site Size:
- 8.2 acres
- Plan Date: 09/12/2017
- Design Engineer: Nowak & Fraus Engineers

Project Summary

- Addition to existing buildings in place of existing courtyard area.
- No new water and sanitary service connections proposed.
- Roof drains would tie-in to existing storm sewer.

Recommendation

Approval of the Preliminary and Final Site Plan is recommended.

Comments:

The combined Preliminary/Final Site Plan meets the general requirements of Chapter 11 of the Code of Ordinances, the Storm Water Management Ordinance and the Engineering Design Manual with the following exceptions, which can be addressed at Stamping Set submittal:

General

1. Include the applicable City standard detail sheets in the Stamping Set submittal. Newly revised standard details for paving will be available after January 31, 2018, and should be included in the stamping set.

Storm Sewer

2. Comply with all building permit and plumbing code requirements for proposed modifications to storm sewer and roof drain collection in the area of the proposed infill and building footprint.

Paving & Grading

- 3. Indicate where any barrier free parking signage is proposed, or delete the barrier free parking sign detail from sheet C1.
- 4. Revise the asphalt detail to 1.5 inches of 5E1 on 2.5 inches of 3C, and/or refer to the City standard paving detail sheet (to be available on the City's website after January 31, 2018).

Soil Erosion and Sediment Control

5. A SESC permit is required. A full review has not been done at this time. The review checklist detailing all SESC requirements is attached to this letter. A separate SESC permit application and plan set must be submitted. The application can be found on the City's website at http://cityofnovi.org/Reference/Forms-and-Permits.aspx.

The following must be addressed prior to construction:

- 6. A pre-construction meeting shall be required prior to any site work being started. Please contact Sarah Marchioni in the Community Development Department to setup a meeting (248-347-0430).
- 7. A City of Novi Grading Permit will be required prior to any grading on the site. This permit will be issued at the pre-construction meeting (no application required). No fee is required for this permit.
- 8. Material certifications must be submitted to Spalding DeDecker for review prior to the construction of any utilities on the site. Contact Ted Meadows at 248-844-5400 for more information.
- 9. Construction inspection fees in the amount of \$2,585 must be paid to the Community Development Department.
- 10. A Soil Erosion Control Permit must be obtained from the City of Novi. Contact Sarah Marchioni in the Community Development Department, Building Division (248-347-0430) for forms and information. The financial guarantee and inspection fees will be determined during the SESC review.

<u>The following must be addressed prior to issuance of a Temporary Certificate of</u> <u>Occupancy approval for the development:</u>

11. The amount of the incomplete site work performance guarantee for any outstanding site improvement items, limited to top course of pavement and other minor items, at 1.2 times the amount required to complete the site improvements as specified in the Performance Guarantee Ordinance.

<u>Prior to preparing stamping sets</u>, the Applicant is advised to provide any revised sheets directly to the Engineering Division for an informal review and approval.

To the extent this review letter addresses items and requirements that require the approval of or a permit from an agency or entity other than the City, this review shall not be considered an indication or statement that such approvals or permits will be issued.

Please contact Darcy Rechtien at (248) 735-5695 with any questions.

Darcy N. Rechtien, P.E.

Sri Komaragiri, Community Development CC: Angela Pawlowski, Community Development Theresa Bridges, Engineering George Melistas, Engineering T. Meadows; Spalding DeDecker



CITY OF NOVI ENGINEERING DIVISION SOIL EROSION AND SEDIMENTATION CONTROL PLAN CHECKLIST

PROJECT:	SESC Application #:	SE	-
Contact Name:	DATE COMPLETED:		
Phone Number:	DATE OF PLAN:		
Fax Number:	STATUS:		

<u>General Requirements</u> – Following the initial Soil Erosion and Sedimentation Control permit application to the Community Development Department, all SESC plan revisions shall be submitted directly to the Engineering Department for further review and/or permit approval. One (1) copy of revised soil erosion plans, including response letter addressing the comments below, shall be submitted for each subsequent review until the plan has been given approval by the Engineering Department, at which point five (5) copies will be required for permit approval. Plans shall be signed and sealed, and the bond must be submitted to the Treasurer's Office prior to permit issuance.

ITEM	ITEM	Provided	COMMENTS
NO.		on Plans	
1.	Plan shall be at scale of not more than $1" = 200'$,		
	include legal description, location, proximity to		
	lakes, streams or wetlands, slopes, etc.		
2.	Plan shall include a soil survey or a written		
	description of soil types of the exposed land area.		
3.	Plan shall show the limits of earth disruption.		
4.	Plan shall show tree protection fencing and		
	location of trees to be protected.		
5.	Plan shall show all existing and proposed on-site		
	drainage and dewatering facilities (i.e. structure		
	details, rim elev., etc.)		
6.	Detailed sequence of construction shall be		
	provided on plans structured similar to the		
	following, supplemented with site specific items:		
	1) Install tracking mat, 2) Install temp. SESC measures, 3) Construct storm water basins and install		
	treatment structures, if applicable, 4) Install storm		
	sewer, with inlet protection to follow immediately, 5)		
	Remove all temp. SESC measures once site is		
	stabilized.		
7.	Plan must address maintenance of soil erosion		
	and sedimentation control measures (temporary		
	and permanent)		
8.	Provide a note stating if dewatering is anticipated		
	or encountered during construction a dewatering		
	plan must be submitted to the Engineering		
	Division for review.		
9.	A grading plan shall be provided, or grade		
	information shown on plan.		

10.	Note that it is the developer's responsibility to				
	grade and stabilize disturbances due to the				
	installation of public utilities.				
11.	The CSWO shall be listed on permit application.				
12.	Plan sealed by registered civil engineer with original signature.				
13.	An itemized cost estimate (Silt Fence, Inlet Filters, Topsoil/Seed/Mulch, Const. Access, etc.) shall be provided.	The \$ The \$		guarantee on fees	
14.	Potential stockpile areas shall be shown on the plan, with note stating a ring of silt fence will be installed surrounding any stockpiled material.				
15.	Sediment basin: Provide filter on standpipe outlet structure until site is stabilized, then removed. Noted on plan and standpipe detail(s).				
16.	Provide a note on the plan stating the storm water basin will be stabilized prior to directing flow to the basin.				
17.	Pretreatment Structures: Noted to inspect weekly for sediment accumulation until site is stabilized, and will clean as required.				
18.	Attach the Oakland County standard detail sheet.				
19.	Construction mud tracking entrance: 75'x20', 6" of 1" to 3" stone, on geotextile fabric.				
20.	Silt fence: 6" anchor trench, stakes 6' on center. Prominent line type on plan, with legend.				
21.	Provide Silt Sack with overflow capability as the inlet protection, and provide detail on plans.				
22.	Catch basin inlet filters shall be provided on existing roadways along construction route for reasonable distance from site.				
23.	Street sweeping and dust control shall be noted on plan as responsibility of contractor.				
24.	Vegetation shall be established within 5 days of final grade, or whenever disturbed areas will remain unchanged for 30 days or greater. 3-4" of topsoil will be used where vegetation is required.		 		
25.	Vegetated buffer strips (25' wide wherever possible) shall be created or retained along the edges of all water bodies, water courses or wetlands.				
26.	Diversion berms or terracing shall be implemented where necessary.				
27.	All drainage ditches shall be stabilized with erosion control blanket and shall utilize check				

dams as necessary.Drainage ditches steeperthan 3% shall be sodded.Slopes steeper than 1V:6H (16%) shall be						
stabilized with erosion control blanket. Add this note as a general note, and also in a prominent location near any berm, etc. where a significant slope is proposed.						
All culvert end sections must contain grouted rip- rap in accordance with ordinance specifications.						
ITIONAL COMMENTS:						
. Please note that installation of silt fencing or tree protection fencing shall not occur prior to the initial City pre-construction meeting. When natural features exist on the site, inspection of staking may be required prior to installation of the fencing.						
	note as a general note, and also in a prominent location near any berm, etc. where a significant slope is proposed. All culvert end sections must contain grouted riprap in accordance with ordinance specifications. ITIONAL COMMENTS: Please note that installation of silt fencing or tree protopre-construction meeting. When natural features exist	note as a general note, and also in a prominent location near any berm, etc. where a significant slope is proposed. All culvert end sections must contain grouted rip- rap in accordance with ordinance specifications. ITIONAL COMMENTS: Please note that installation of silt fencing or tree protection fenci pre-construction meeting. When natural features exist on the site				

2.

Reviewed By:

LANDSCAPE REVIEW



PLAN REVIEW CENTER REPORT

December 28, 2017 Preliminary/Final Plan - Landscaping

Eberspaecher Infill Project

Review TypeProject NumberCombined Preliminary/Final Site Plan Landscape ReviewJSP17-0069

Property Characteristics

- Site Location:
- Site Zoning:
- OST : OST
- Adjacent Zoning:

Plan Date: December 15, 2017

Recommendation:

This project is **recommended for approval**. Please address the minor comments below on electronic stamping sets.

29101 Haggerty Road

Ordinance Considerations

This project was reviewed for conformance with Chapter 37: Woodland Protection, Zoning Article 5.5 Landscape Standards, the Landscape Design Manual and any other applicable provisions of the Zoning Ordinance. Please follow guidelines of the Zoning Ordinance and Landscape Design Guidelines. This review is a summary and not intended to substitute for any Ordinance.

As the proposed project does not impact any site elements aside from the building, is interior to the site, and does not require any additional parking, the only landscaping requirement impacted is building foundation landscaping.

The required landscaping, plant list and landscaping notes have been provided.

Please include the following on the Electronic stamping sets:

- 1. Please revise Note #7 regarding replacement of failed plant material to 3 months instead of 1 year.
- 2. Please copy the landscaping costs provided separately to Sheet L1.

If the applicant has any questions concerning the above review or the process in general, please do not hesitate to contact me at 248.735.5621 or rmeader <u>rmeader@cityofnovi.org</u>.

the Meader

Rick Meader - Landscape Architect

TRAFFIC REVIEW

ΑΞϹΟΜ

AECOM 27777 Franklin Road Southfield MI, 48034 USA aecom.com

Project name: JSP17-0069 Traffic Review

From: AECOM

Date: January 17, 2018

To: Barbara McBeth, AICP City of Novi 45175 10 Mile Road Novi, Michigan 48375

CC:

Sri Komaragiri, Lindsay Bell, George Melistas, Theresa Bridges, Darcy Rechtien, Hannah Smith

Memo

Subject: Eberspaecher Preliminary-Final Traffic Review

The combined preliminary-final site plan was reviewed to the level of detail provided and AECOM **recommends approval** for the applicant to move forward with the condition that the comments provided below are adequately addressed to the satisfaction -of the City.

GENERAL COMMENTS

- 1. The applicant, Eberspaecher North America, is proposing a 7,702 square foot building addition to function as a warehouse area at the existing Eberspaecher research and development property. The property is located between Haggerty Road and Cabot Drive, north of Lewis Drive.
- 2. The site is currently zoned OST (office service and technology). The applicant is not proposing to re-zone the development for the building addition.
- 3. Haggerty Road is under the jurisdiction of the Road Commission for Oakland County. Cabot Drive is under the City of Novi's jurisdiction.
- 4. The addition will be constructed in the site's existing courtyard area.
- 5. Summary of traffic-related waivers/variances:
 - a. There are not any traffic-related waivers or variances required by the applicant at this time.

TRAFFIC IMPACTS

1. AECOM performed an initial trip generation estimate based on the ITE Trip Generation Manual, 10th Edition, as follows:

ITE Code: 150 (Warehousing) Development-specific Quantity: 7,702 square feet Zoning Change: N/A

Trip Generation Summary							
	City of Novi Threshold Estimated Trips Method						
AM Peak-Hour, Peak-Direction Trips	100	1	Average Rate	No			
PM Peak-Hour, Peak-Direction Trips	100	1	Average Rate	No			
Daily (One- Directional) Trips	750	58	Fitted Curve Equation	No			

2. The number of trips does not exceed the City's threshold of more than 750 trips per day or 100 trips per either the AM or PM peak hour. AECOM recommends performing the following traffic impact study in accordance with the City's requirements:

Traffic Impact Study Recommendation					
Type of Study Justification					
None	N/A				

EXTERNAL SITE ACCESS AND OPERATIONS

The following comments relate to the external interface between the proposed development and the surrounding roadway(s).

1. The applicant is not proposing any modifications to the external site access and operations.

INTERNAL SITE OPERATIONS

The following comments relate to the on-site design and traffic flow operations.

- 1. General Traffic Flow
 - a. The applicant should provide the use details of the existing driveway into the courtyard area. The applicant has indicated that an existing loading area will be maintained on the west side of the driveway. The applicant should provide details for the total square footage of the loading area to verify it meets City standards.
 - b. The applicant has proposed an atypical access point to the proposed bay door. The applicant has provided a 12 foot wide access path with a 20 foot wide opening; however, the applicant has not indicated turning radii. It is assumed that the proposed bay door access point will only encounter one-way traffic for vehicles backing in, unloading, and then maneuvering out of the space. Based on the design and assumed use, the proposed design of the proposed bay door access is approvable given that proposed turning radii can adequately allow the largest expected vehicle to access the bay door. The applicant should provide a narrative indicating the intended use and largest vehicle to access the bay to justify that the design provided is sufficient.
 - c. For the existing driveway into the proposed building addition area (existing courtyard), the width is 22.9 feet with 15 feet turning radii. The applicant could consider increasing the width to 30 feet and increasing the turning radii to 20 feet to better accommodate loading vehicles. Reference Figure IX.1 in the City's Code of

Ordinances for more information. If the applicant is not able to increase the design dimensions, a narrative to support the current design should be provided.

- 2. Parking Facilities
 - a. The City of Novi requires one parking space for every 700 square feet of industrial/research building use or five spaces plus one space for every one and one-half employees, whichever is larger.
 - i. Based on square footage (63,957) the City requires 92 parking spaces
 - ii. Based on employees (127) the City requires 90 parking spaces
 - iii. Therefore 92 parking spaces are required
 - b. The existing parking area contains 158 parking spaces; therefore, parking modifications are not required nor proposed.
 - i. The number of existing barrier free spaces and van-accessible barrier free spaces meet ADA Design standards.
 - c. The applicant has indicated that six bicycle parking spaces are to be installed under a separate project (JSP17-0018).
- 3. Sidewalk Requirements
 - a. The applicant has indicated 5 foot sidewalk widths near the warehouse doors.
 - b. The applicant has not indicated sidewalk ramps within the proposed site modifications.
- 4. All on-site signing and pavement markings shall be in compliance with the Michigan Manual on Uniform Traffic Control Devices. The following is a discussion of the proposed signing and striping.
 - a. The applicant is not proposing any signing or striping, and should remove the barrier-free parking sign detail on sheet C1.

Should the City or applicant have questions regarding this review, they should contact AECOM for further clarification.

Sincerely,

AECOM

theytan

Sterling Frazier, PE Reviewer, Traffic/ITS Engineer

Maurer Dety

Maureen N. Peters, PE Senior Traffic/ITS Engineer

FAÇADE REVIEW





January 17, 2018

City of Novi Planning Department 45175 W. 10 Mile Rd. Novi, MI 48375- 3024 Façade Review Status Summary: Full Compliance, Qualifies for Administrative Approval

Re: FACADE ORDINANCE REVIEW **Preliminary & Final Site Plan Eberspaecher Warehouse Infill (Addition), JSP17-0069** Façade Region: 1 Zoning District: OST Existing Building Floor Area: 68,957 S.F. Proposed Addition Floor Area: 1,172 S.F.

Dear Ms. McBeth;

The following is the Facade Review for Preliminary Site Plan and Final Site Plan Approval of the above referenced project based on the drawings prepared by Pucci & Vollmar Architects, dated 12/14/17. The percentages of materials proposed for each façade are as shown on the table below. The maximum percentages allowed by Ordinance Section 5.15 are shown in the right hand column.

	West	East	North	South	Ordinance Maximum / Minimum
Brick (Existing & Proposed)	90%	Unaltered	Unaltered	Unaltered	100% (30% Min.)
Flat Metal Siding (Existing Roof Screen)	10%	Unaltered	Unaltered	Unaltered	50%

Recommendation - As shown above the proposed addition is in full compliance with the Façade Ordinance. This application therefore qualifies for administrative approval in accordance with Section 6.1.1.c.x. of the Zoning Ordinance, provided that all other requirements for administrative approval are met.

Notes to the Applicant:

1. It should be noted that all roof top equipment must be screened from view from all vantage points both on-site and off-site using materials in compliance with the Façade Ordinance.

2. Inspections – The Façade Ordinance requires inspection(s) for all projects. Materials displayed on the approved sample board (in this case the adjacent existing material) will be compared to materials to be installed. It is the applicant's responsibility to request the inspection of each façade material at the appropriate time. Inspections may be requested using the Novi Building Department's Online Inspection Portal with the following link. Please click on "Click here to Request an Inspection" under "Contractors", then click "Façade".

http://www.cityofnovi.org/Services/CommDev/OnlineInspectionPortal.asp.

If you have any questions regarding this review, please do not hesitate to call.

Sincerely, DRN & Architects PC

Douglas R. Necci, AIA

FIRE REVIEW

January 12, 2018

- TO: Barbara McBeth- City Planner Sri Ravali Komaragiri- Plan Review Center Hannah Smith- Plan Review Center Lindsay Bell-Plan Review Center
- RE: Eberspaecher Warehouse Infill

PSP# 17-0188

Project Description:

Build new structure (warehouse addition) 7,702 S.Q. F.T., inbetween both existing buildings.

Comments:

- 1. No Hydrant spacing changes are required.
- 2. No exterior Water-main changes are required, however updates to interior fire protection mains & fire alarm system will be reviewed and subject to plan approvals at a later date.
- 3. All roads, parking lots and secondary access lanes MUST be built to hold 35 ton. IFC 503.2.3.

Recommendation: APPROVED

Sincerely,

Andrew Copeland – FPO/Inspector II - CFPE City of Novi – Fire Dept. **APPLICANT RESPONSE LETTER**



January 29, 2018

Ms. Sri Ravali Komaragiri, Planner City of Novi Community Development 45175 W. Ten Mile Road Novi, MI 48375 <u>skomaragiri@cityofnovi.org</u>

Re: Eberspaecher Exhaust Technologies of the Americas (EETAM), 29101 Haggerty Road, Warehouse Infill Project, JSP17-69, Preliminary & Final Site Plan Review Response

Dear Ms. Komaragiri:

This letter is in response to the Planning Review Center Report (Report) dated January 19, 2018 (received via email on January 23, 2018), and the associated review letters provided by City Staff.

Per request, the original site plan submittal is enclosed in PDF format with no changes made, dated December 15, 2017, (<u>under</u> 10MB). All comments provided in the Report are addressed as follows:

Planning (January 19, 2018 letter):

The following items were requested in the planning review and will be addressed as required on the stamping set drawings:

- 1. It is understood that this project does not qualify for administrative approval based upon the proposed building addition being more than 10 percent of the existing gross floor area.
- 2. The proposed building addition infill project does not require changes to parking, as parking on site is sufficient for the project.
- 3. Façade review of proposed continuation of existing brick material follows the Ordinance.
- 4. No wetland or woodland impacts are required of the project.
- 5. It is confirmed than the two (2) proposed bay doors do not exceed 12-feet in width, and a narrative for use is as follows: The proposed "main" bay door, 12-feet wide by 14-feet high (as shown on enclosed sheet A1), is centered on the existing access drive to the courtyard, and will be used primarily by forklifts, pick-up trucks or on rare occasion, box-truck delivery vehicles less than 30-feet long. The existing approach to the courtyard will be removed and replaced to its existing geometry of approximately 23-feet wide, with 15-foot turning radii, sufficient for use of this space for the building addition, as described. The proposed secondary "south" bay door, 12-feet wide by 12-feet high (as shown on enclosed sheet A1), shall be used by test vehicles consisting of passenger cars and pickups for direct access to the site, without having to access through the courtyard. The final stamping plans will show design radii of 10-feet in lieu of 45-degree angles. No semi-trucks or are intended to enter or back in to these spaces directly. Rather, larger trucks/semis typically will

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load/unload adjacent to this space from the adjacent north-south drive aisle, by means of forklifts or workers accessing to and from the warehouse/courtyard area.

6. Revised hazardous materials checklist enclosed.

Engineering (January 22, 2018 letter):

Preliminary and Final Site plan approval is recommended.

<u>General</u>

1. Applicable City standard detail sheets will be included in the Final Stamping Set, including new paving details available after January 31, 2018.

Storm Sewer

2. Final Stamping sets shall reflect compliance of all building permit and plumbing code requirements for modifications to the storm sewer and roof drain collection area of the building addition.

Paving & Grading

- 3. No new barrier free signage is proposed, and the barrier free parking sign detail shall be removed as part of the Final Stamping Sets.
- 4. The asphalt detail shall be revised on Final Stamping Sets per said new Paving Detail sheet.

Soil Erosion and Sediment Control, Pre-Construction, & TCO Requirements

- 5. An application for an SESC permit shall be made shortly after Final Site Plan approval.
- 6. A pre-construction meeting shall be requested.
- 7. A grading permit shall be requested/granted during the preconstruction meeting
- 8. All submittals and material certifications shall be submitted to Ted Meadows.
- 9. Construction inspection fees shall be paid.
- 10. SESC permit, fees and bonds shall be secured/paid
- 11. Prior to issuance of TCO, all outstanding site work items must meet the Performance Guarantee Ordinance.

Landscaping (December 28, 2017 letter)

- 1. Final Stamping Sets shall reflect a revision to Note #7 regarding replacement of failed plant material to 3 months in lieu of 1 year.
- 2. The landscape estimate will be added to sheet L1.

Traffic Review (AECOM January 17, 2018 memo)

Under "Internal Site Operations"

- 1. A. through C.: See Planning response comment item 5. of this letter.
- 2. A. through C.: See Planning response comment item 2. of this letter.
- 3. B. the proposed sidewalk connections to the drive approach are shown flush to proposed pavement elevations.
- 4. A. No proposed striping or signs, see Engineering comment item 3. of this letter.

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29101 Haggerty Road JSP17-69 PSP & FSP Review Response January 29, 2018 Page 3

Façade Review (DRN & Associates, Architects January 17, 2018 memo)

There are no comments requiring changes to the drawings – see Planning comment response item 3.

Fire Department Review (January 12, 2018 letter)

The initial fire department review noted the project was approved, subject to approval of internal water protection element changes required for the project at a later date.

Please let us know if anything further is required for the project to move forward. Otherwise, on behalf of EETAM, please place the project on the Februray 7, 2018 Planning Commission meeting for consideration of preliminary and final site plan approval.

Thank You,

Brett Buchholz, P.E.

Cc: Jerome Wojcik, Jr., Richard Mitchell, and Robert Muntean, of EETAM Karl Vollmar of Pucci & Vollmar Architects John Jickling of Contracting Resources

Sent Via Email Enclosures: PDF of Original Drawings (Cover, T1, C1 thru C5, L1, SESC Details, A0, A1, & A2) PDF of Revised Hazardous Materials Checklist