

REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI
MONDAY, June 5, 2017 AT 7:00 P.M.
COUNCIL CHAMBERS – NOVI CIVIC CENTER – 45175 TEN MILE ROAD

Mayor Gatt called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Gatt, Mayor Pro Tem Staudt, Council Members Burke, (absent excused) Casey, Markham, (absent excused) Mutch, Wrobel (absent, excused)

ALSO PRESENT: Peter Auger, City Manager
Victor Cardenas, Assistant City Manager
Tom Schultz, City Attorney

APPROVAL OF AGENDA:

CM 17-06-087 Moved by Casey, seconded by Mutch; MOTION CARRIED: 4-0

Roll call vote on CM 17-06-087 Yeas: **Staudt, Casey, Mutch, Gatt**
Nays: **None**
Absent: **Burke, Markham, Wrobel**

INTERVIEWS FOR BOARDS AND COMMISSIONS

Mayor Gatt said due to a medical emergency reason, he changed the order of the interviews. He called on #8 first, Ratna Rao, who was interviewing for the Beautification Commission and Parks, Recreation & Cultural Services Commission.

8. Ratna Rao – Beautification Commission; Parks, Recreation & Cultural Services Commission

Ratna Rao said she has been a resident of Novi for almost twenty years. Her children attended school in Novi. She mentioned she is committed to the community in which she lives and she likes to serve. She said she has volunteered for the University of Michigan, at the Children’s Health Center. Currently she is volunteering as a Silver Linings Mentor and she helps out at Novi Woods Elementary School in the first grade. She worked for Ford Motor Company for 25 years, retired early, and now she can engage in her other interests. She noted she was interested in the Beautification Commission and the Parks, Recreation & Cultural Services Commission. Parks and Recreation would be her number one choice.

Member Mutch thanked Ms. Rao for stepping forward to serve on behalf of the City. He said his questions would be focused on Parks and Recreation. He wondered what she thought the biggest community need right now was in Parks and Recreation. She said she has been impressed by what the Novi community offered to all members. She would like to see a few more art programs offered during the daytime. She felt those in her age group could engage more during the day.

Mayor Pro Tem Staudt wondered if she considered doing something like this in the past. He asked if there was a specific reason for her wanting to volunteer at this time. She said she did not even realize there were volunteer positions like this available until she joined Nextdoor, where she saw a post from Nathan Mueller. She thought she could do something for her community.

Member Casey noted that Ms. Rao had a background in Computer Science and wondered what skills she could bring to one of our Boards and Commissions. Ms. Rao said project management and organizing. Her work was in the Treasury Department at Ford Motor Company.

Mayor Gatt did not have any questions at this time. He thanked her for coming out and wished her good luck.

1. Lindsay Wyskowski – Parks, Recreation & Cultural Services Commission; Beautification Commission; Housing & Community Development Advisory Committee

Lindsay Wyskowski said she was moved to Novi in November. She lived in Colorado Springs for the last 8 years, but she was a Michigan native. She worked for the Olympic Committee for a specific sport doing public relations and marketing for the USA Triathlon. She worked with different age groups from children all the way up to people in their 80's. She thought this would be a great way to stay involved in a community. She expressed that she was very interested in being involved and putting her skills to good use. Athletics and other types of recreational activities bring people together and she would like to be part of that.

Mayor Pro Tem Staudt asked based on her experience, what she could bring to the Parks and Recreation Commission. Ms. Wyskowski stated it was important to make sure everyone is aware of the opportunities available to them. It usually comes back to finances. One of the things that USA Triathlon does that she would like to bring back to the community is making sure we have opportunities for children to try different sports. We should have available options for children that might not be able to afford something or if they see something as an obstacle in their way to participating.

Member Casey thanked Ms. Wyskowski for stepping forward after living in Novi for a short time. She asked her based on her background how she would communicate some of the opportunities that she had just talked about. Ms. Wyskowski said that being a new resident she has a fresh perspective. She felt it was important to reach people where they are. Attending events and letting them know about another program that may be happening in the next month or so. Social media is also a big part of that or local media can also be used.

Member Mutch questioned how she would engage with the community to understand what their needs and wants are in the parks and cultural side of Parks and Recreation. She stated she was not afraid to start a conversation with a stranger, so she would be

happy to attend events and talk to people. She also mentioned that people need to know we have different cultural events in Novi also. Member Mutch thanked her for stepping forward.

Mayor Gatt did not have any questions at that time and wished her luck.

2. Harry Torimoto – Parks, Recreation & Cultural Services Commission

Harry Torimoto expressed he is seeking re-appointment for the Parks, Recreation and Cultural Commission. He said he has been on the Commission since 2011 and has enjoyed every moment of it. His family has been using all of the facilities and the programs that have been offered.

Member Casey thanked him for seeking re-appointment and wondered what he was looking to accomplish in another term. He felt the PRCS Commission has done a very nice job trying to strategically approach a long term mind set. They have had some short term successes. They have been going over some of the City's statistics. He said long term planning and strategy is something they need to continue to focus on.

Member Mutch thanked him for stepping forward and said they served together on Walkable Novi Committee. He was impressed that Harry is usually at all of the events that are connected to Parks and Recreation. He has also brought to the Commission a broad overview of what the PRCS does and has had an impact in all of those areas. Member Mutch asked if there were any particular areas that he as a Commissioner thought should be completed or what he would like to see accomplished going forward. Mr. Torimoto said he has done a pretty good job at reflecting back on what has not worked. He explained how they used to do park inspections and the sheet itself used to be approximately 8 pages long. It was a great format, but very cumbersome to do. Feedback was given and Parks came back with something simplified that seems to work better. He felt it was an exciting time, but the challenge will be in the long term, with maintaining and keeping up the demographic and population changes.

Mayor Pro Tem Staudt said he would support him for re-appointment. Mayor Pro Tem Staudt wondered what City Council is doing or is not doing to support Parks and Recreation. Mr. Torimoto stated that PRCS is one of the many things, like safety and education. It has a common message that no matter what your background is, it transcends across all those boundaries. Although Novi has a very diverse community, it doesn't mean that we have a diverse population that is engaged. Getting people engaged will always be a challenge.

Mayor Gatt said he didn't have any questions, and that he gave his full support.

3. Jennifer Ryan – Parks, Recreation & Cultural Services Commission; Beautification Commission; Housing & Community Development Advisory Committee; Planning Commission

Jennifer Ryan stated that she recently moved to Novi and the more they get involved, the more they love it. She expressed she would like to be more involved in creating those things. She noted she had experience in corporate accounting and she has now gone into government accounting.

Member Mutch thanked Ms. Ryan for stepping forward and willing to serve. He wondered if she had a preference of one over the other. She replied that she didn't. She said she is interested in learning about everything. She described herself as a fast learner and a hard worker. Member Mutch noted she was a new resident, but thought she has been here long enough to see what the challenges for Novi in the next 5 to 10 years will be. She stated she thought space would be a challenge. She noted Novi has a thriving business area and we also still have some country type settings on the outskirts. She pointed out that will shrink a little as the City continues to grow.

Mayor Pro Tem Staudt wondered if she had identified anything that she would like to see changed or is a benefit to our programs in the City. She said she has done little tours of all of the parks because she was so excited that there are so many. The parks themselves could use some sprucing up; just improve what is already there.

Member Casey thanked her for stepping forward, as a fairly new resident. She wondered in addition to being a fast learner and a hard worker, what other skills she would bring with her background. Ms. Ryan said she was very organized and focused on doing things efficiently. She emphasized that you have to give the best services for the taxes that people pay.

Mayor Gatt said he didn't have any questions, and thanked her willingness to serve.

4. Dhara Sanghavi – Planning Commission; Historical Commission

Dhara Sanghavi noted she is currently pursuing her license in architecture in the State of Michigan. She certified leadership in energy and environment design. She is currently working for a historic preservation firm in Ann Arbor. She stated she is also currently working on the National Air and Space Museum in D.C. where they are renovating the whole building as well as preserving most of the building.

Mayor Pro Tem Staudt agreed that looking at her resume; architecture is a good lead into Planning, and her background in historical preservation with Historical. He wondered what her preference was. She stated that her preference was the Planning Commission, although she is currently working on a historic project. She said she thought she had the necessary qualifications and experience dealing with clients. She said with her background, she can look at planning both globally and sustainably; with a healthy and green environment.

Member Casey said she was impressed with all the newer residents that are stepping forward to contribute. Member Casey asked why she was interested in volunteering now. Ms. Sanghavi said she is nearing completion of her exams and she felt she had

more time to contribute. She is becoming licensed in the State of Michigan she knows she can help the City and bring a better future. She said we have to think about the community, in the global term and universal design for future generations.

Member Mutch thanked her for stepping up to volunteer. He noted her resume was very impressive. He said she clearly brought a perspective that shows a depth of knowledge in sustainability that would be a valuable perspective. He wondered what she saw as the biggest challenge for Novi in the next 5 to 10 years. She said safety is the biggest concern.

Mayor Gatt did not have any questions at that time.

5. Lynne Fuller – Planning Commission

Lynne Fuller said she has been in Novi since 2004 and has 2 children. She has a real estate background. She started in college in commercial real estate. She moved on and was licensed as a sales person, and she is also a real estate appraiser and has her broker license. She feels that the Planning Commission could use a little diversity. She felt the City was diverse, but the Planning Commission was not as diverse as she would like to see it. With a real estate background she hoped she could understand some of the complexities that go on in the Planning Commission moving forward. She expressed her interest in serving.

Member Casey wondered why she was interested in serving at this time. Ms. Fuller stated she had originally been interested in the Board of Review, but her daughter was young. She is going to be 10 years old, so she felt she had more free time and would be able to contribute back to the community. She said Novi was a great community and she wants to make sure it continues to be a great community.

Member Mutch thanked her for stepping forward. He mentioned she lived in the south east quadrant of the City and that is the area that Member Mutch grew up in. He wondered what she thought were some of the challenges were in Planning. Ms. Fuller replied sidewalks. She said it has been a major issue trying to get them in subdivisions that do not have them now. People want porches, sidewalks, and walkable.

Mayor Pro Tem Staudt said she originally applied for the Board of Review. She said she went with the Planning Commission because Michael Lohmeier said there was an opening and he thought she would be a good fit.

Mayor Gatt said he didn't have any questions.

6. Daniel Magee – Parks, Recreation & Cultural Services Commission; Planning Commission; Housing & Community Development Advisory Committee

Daniel Magee has lived in Novi since 2011 and recently purchased a home in Novi. He said with his first home in Novi they were not sure if it was going to be permanent. He

just purchased in Vista Hills and hopes to be there a long time. He said he is excited to get involved with the community. He currently is on his neighborhood board. He also noted that he has been on a lot of different athletic clubs and events. He would like to utilize his skills and help preserve the parks.

Member Mutch asked him if he had a preference on which he was most interested in. Mr. Magee said Parks would have a slight edge over Planning but he would be happy to serve on either. Member Mutch wondered where he saw needs that he hoped to address if he were to serve on the Parks Commission. He stated he didn't volunteer because of any deficiency; he felt that we need to preserve what we have. He mentioned he utilized the parks every week, and they are clean and assessable. The programs need to adjust to what the communities want.

Mayor Pro Tem said he did not have any questions and thanked him for coming out.

Member Casey thanked Mr. Magee for coming out. She asked him how he would go about engaging the residents. He said media was huge right now. He mentioned that many neighbors are on the Nextdoor app. He said they should focus on many different ways of reaching out to people. He felt the neighborhood boards have more resources of reaching people through some of the traditional methods, such as a quarterly newsletter they send to all of their residents.

Mayor Gatt did not have any questions, and thanked him for coming out.

7. Mike Maraone – Housing & Community Development Advisory Committee; Parks, Recreation & Cultural Services Commission

Mike Maraone said he has been married to his wife Pam for 42 years, has a son, daughter and 4 grandchildren. He built a house on Amberlund Court in 2003 when they moved from Farmington Hills after 23 years so they have been longtime members of this broader community. He retired in 2014 from Harley Ellis Devereaux, Architect and Engineering Firm where he served as Chief Financial Officer. Over the course of his professional business background the last 28 years of the 41 years were as Chief Financial Officer. He stated he had a long history of financial planning, reporting, budgeting, risk management, contracts administration and strategic planning. He also mentioned he is a licensed CPA in Michigan. He said over the past two years after retiring, he desired to learn some different skillsets including travel, golf, and genealogy. He now finds himself wanting to make a contribution with his talents other than the financial arena. He said he has the energy, enthusiasm and a very broad background. He thanked them for considering his application and desire.

Mayor Pro Tem Staudt thanked Mr. Maraone for coming out and mentioned he thought he would be a good member on the Parks Foundation. He said that was incidental to the conversation. He asked him what he saw the role of a Parks and Recreation Commissioner was and how he could contribute to it. Mr. Maraone said he has taken some classes and really enjoyed it. He also mentioned the aging population and how

the Parks and Recreation fits that. He also noted land restrictions and budgetary restrictions. He said Parks and Recreation is one of the biggest line items and they have a lot of area to cover. He thought they have to be judicious about how they allocate funds and prioritize. He mentioned setting goals and objectives that are reasonable and obtainable. Parks and Recreation is an important part of the community. Mayor Pro Tem Staudt said they are spending around \$8 million dollars in Parks and Recreation and it is an exciting time there.

Member Casey thanked Mr. Maraone for be interested in being engaged with the City at this time. She wondered how he would go about finding out the needs and wants of the residents. He said he thought they could contact a number of organizations. They need to visit the parks to see what they think and survey what they are thinking. He felt that keeps people coming back because they see they are interested in what they are thinking. He commented on what a nice Parks system we have. He said it is always the next step that you have to engage for.

Member Mutch thanked Mr. Maraone for stepping out and willing to give some of his time to the City of Novi. He echoed what Mayor Pro Tem Staudt said regarding the Parks Foundation if they cannot find a spot for him on the Parks and Recreation Commission at this time. He stated an important part of that group is to handle the financial resources they have to benefit the City at large and obviously Mr. Maraone has a background that would work in that direction. Member Mutch asked Mr. Maraone what he thought were potential needs for the City over the next 5 to 10 years. Maraone stated the area of Parks and Recreation changes over time. What they have as far as play structures, etc. is fine for today. They need to think beyond that, what will the next generation want. How will they be able to afford it in the future? What type of maintenance will they have to do? With all of the new housing going in along 10 Mile and Beck Road that will create more demand. They will have to look in that area and see what we can do to support it.

Mayor Gatt said he didn't have any questions at this time, and he thanked him for volunteering.

8. Tony Anthony – Planning Commission

Tony Anthony thanked Council for considering him for reappointment to the Planning Commission. He has lived in the City for 25 years. He learned that the Planning Commission is the grass roots of citizen government. People express their concerns and their support. Sometimes you are put in a position where you have to balance the property rights of an owner that would like to develop the land with the concerns of the residents living near the development. As a Planning Commissioner you are given the tools of the Master Plan, Future Land Use Plan, City Ordinances and Zoning Novi and reasonable judgement. You have to stay within those bounds when you are looking at how you are going to navigate through. This City is approximately 60% built out, and there are some areas on the east side that need to be rebuilt. They want to keep in harmony with the Master Plan and Future Land Use Plan. The City has a great staff and

they did a wonderful job of setting out the Master Plan. During the last Planning Commission meeting he used an example of a proposed development and the residents had come in with their concerns. They worked within the realm of the tools that they had. Looking through the ordinances they saw they could create a buffer and it is going to go back to another Planning Commission meeting. Before the meeting was done, the developer and the residents were in the lobby talking it through. The developer is going to go back and work with our staff so they can come together with a plan that he is sure will pass the next time through. He has been in Novi for 25 years and he has also built a Consulting and Engineering Firm that started with 2 employees and now has offices throughout the state and several cities. He said he has been able to bring his skills back to the community and has been able to protect woodlands and wetlands and also for the occasional environmental clean-up area. He said for 6 years he has advocated the Corridor Improvement Authority and finally it looks like they are putting that together. He said he is thrilled moving forward.

Member Casey thanked him for enthusiasm and stepping forward. She had no questions for him at that time.

Member Mutch thanked him for his passion and stepping forward again to volunteer. He said one of the areas that they've seen a lot of development come forward to City Council over the last couple of years primarily as PRO projects is what is labeled as missing middle development. The idea is providing higher density development that is more urban in form. It provides a slightly more affordable housing opportunity in communities where housing prices are great for some, but there are a lot of people who cannot necessarily make those high mortgage payments. The challenge he has had is getting a handle on the need for that type of housing, and what is the best location for it. He said the locations they are seeing are not necessarily tied into all the other things that make sense, such as the shopping center, the neighborhood park or the school. He wondered if what they are seeing so far is meeting a need that we have in this community and are they going in the right locations. Mr. Anthony said the answer is mostly yes, and sometimes no. If they look back at the information coming from SEMCOG, they were looking at the traditional suburb. If you are building a city that is based on all single family housing, the low density doesn't generate enough tax base in order to rebuild the infrastructure, therefore you are susceptible to blight. When they build communities today they need to have areas of high density. In order for the high density to be sustainable and not decay, it needs to be zoned appropriately. In order to do that, it is live, work, play. The locations need to be around where people can shop, play and where they can be close to work. In the areas that they are seeing the live, work, play and where there is tremendous potential is in the Grand River Corridor. They need to use economic incentives to encourage development in the areas where it will be sustainable. Member Mutch said he appreciates all the time and effort he puts in on the Planning Commission.

Mayor Pro Tem thanked Mr. Anthony for coming out and willing to serve another term on the Planning Commission. He said he did not have any questions at this time.

Mayor Gatt mentioned sometimes residents do not like change. Yet the property owner is saying they have the right to do this and the law is on their side. He said he has noticed the Planning Commission is starting to kick the can down the road a little bit, and delay or table certain developments. He wondered what his position was on that. Mr. Anthony agreed and said he has noticed that lately. Occasionally they go through training on the Planning Commission, especially with city legal counsel, to learn what they can and cannot do. They have had some turn over on the Planning Commission. Their tools are the Master Plan, Future Land Use, Ordinance and Zoning and they cannot step out of those boundaries. He felt some of the delays have been from stepping out of those boundaries. He felt the Chairperson has done a great job of pulling the Commission back in line. Mayor Gatt agreed, thanked him for that answer, and said he would have his support. He does look for the Planning Commission to take into account all of those variables regardless of what the residents say. Sometimes they do not want change and they forget that the property owner has legal rights. He has been here long enough to remember Sandstone, it cost us dearly.

9. Michael Hassan – Planning Commission; Housing & Community Development Advisory Committee

Michael Hassan thanked everyone for taking the time to talk to him. He has lived in the region his whole life, grew up in Farmington Hills and moved to Livonia when he graduated from law school. He has 5 year old and 2 year old twins. He was driving on 12 Mile Road across from Meijer with his son and his son asked why the road was so bumpy. He answered it was a dirt road. His son said it needed to be fixed so who should they call to fix it. He told him it would be City Council. He realized he could get involved with the community. He has been an attorney for the past 13 years. He specialized for the first 9 years in construction litigation. He is apt and fluent in that language. He said he has the skills to get that done. He has been retained by friends to be a mediator in the past. He knows how to bring people together. He said there are only one set of facts, but depending on who you ask, the view of the world is very different. The key is to find a common ground, so that everyone thinks they won something, and everyone will think they lost something also. He also mentioned he knows how to review plans.

Member Mutch thanked him for stepping up and offering his services. He mentioned that Mr. Hassan is living where there is a lot of new development. He wondered what he thought were the big challenges going forward in a planning perspective for the next 5 to 10 years. Mr. Hassan said it would be infrastructure. He questioned if the budget will sustain all the development that is going on. He said the dirt road he was talking about is a real issue. He said there is a strip mall a quarter mile up the road. He said everyone would like to walk up to the strip mall, but the bridges over the wetland's need to be redone. He said the developers will continue to build the subdivisions. It is the infrastructure that can bring people together.

Mayor Pro Tem Staudt asked Mr. Hassan what he would do to improve Novi. Mr. Hassan said he would talk to as many people as he can and encourage all of them to come to

the meetings so that they can participate. He also said the infrastructure, roads are very important and they should match the homes that are there. Mayor Pro Tem Staudt thanked him and said Planning was a tough commission to get on, but there were other places he could serve.

Member Casey echoed her question to others applying for Boards and Commission and asked why he wanted to get involved now. He said they are new to Novi and they have more time and the ability to do something. He thought it would be fulfilling and he would get joy out of.

Mayor Gatt asked Mr. Hassan if he knew how much money that Novi was going to spend on roads this year and next. He responded saying he did not know. Mayor Gatt thanked he for coming out.

10. Holly Drouin – Housing & Community Development Advisory Committee; Planning Commission

Holly Drouin was not present.

11. Rhonda Fields – Parks, Recreation & Cultural Services Commission; Housing & Community Development Advisory Committee

Rhonda Fields thanked everyone for listening to all of the interviews, she appreciated their time. She is interested in these positions because they recently purchased a home in Novi around 6 months ago, prior to that they rented a home in Novi. She said she currently serves as the Program and Development Coordinator for “Girls on the Run” which is an after school program for 3rd through 8th grade. In her position, it is her job to implement the program in over 90 schools in 5 counties for 1,800 girls and to support over 450 volunteer coaches. In addition to that they put on a 5K and that draws over 7,500 participants. She said they are a small but mighty crew changing the world one girl at a time. She also mentioned she does clinical social work at the University Michigan Hospital in the adult and emergency room. Crisis is her forte, advocacy and a liaison between different communities is one of her strengths this she is interested in bringing to one of the Boards that she is on.

Mayor Pro Tem Staudt said she was interesting. He wondered what she could pull from one of the programs she was working with that she could bring to Park and Recreation. She said it would be community awareness. They use a lot of social media. She said she is passionate about bringing awareness to what the community is doing. She said Novi has a very active social media page; Nextdoor is where it is at right now. Mayor Pro Tem Staudt asked her what “Girls on the Run” was. She said it was a 10 week program and they have volunteer coaches that go into the schools and teach health eating, body habits, how girls are portrayed in the media. At the end of the 10 week program the girls run a 5K which is a metaphor for working hard, having fun, setting goals and accomplishing that goal. The 5K is open to the community as well.

Member Casey thanked her for stepping forward and thanked her for the work that she does with "Girls on the Run". Member Casey asked why she was interested in volunteering now; what was good about this time that is making her seek appointment to a Board and Commission. Ms. Fields she said they purchased the home in December and didn't move in until February. The day after they purchased the home, the neighbor came over with a plate of brownies. She said it was her passion for Novi that she really loved.

Member Mutch thanked her for being willing to serve. He was familiar with "Girls on the Run" and he knew that program has had an impact on a lot of young girls in the community. He wondered what she thought the challenges were for Parks and Recreation. She said it would be getting residents into the parks and buildings that they may not have thought of.

Mayor Gatt commented on how well she captured what Novi is better than anyone else. He said it is the people of Novi and they are very unique. It is diverse, but everyone comes together.

PUBLIC HEARING: None

PRESENTATIONS: None

AUDIENCE COMMENT: None

CONSENT AGENDA REMOVALS AND APPROVALS:

CM 17-06-088 Moved by Mutch, seconded by Casey; MOTION CARRIED: 4-0

To approve the Agenda as amended with the removal of Item C.

- A. Approve Minutes of:
 - 1. May 22, 2017 – Regular meeting
- B. Approval of Resolution Amending Annual Assessment Amount for Special Assessment District 108c Town Center Street Lighting.
- C. Approval of Zoning Ordinance Text Amendment 18.283 to amend the City of Novi Zoning Ordinance at Article 5.5, Landscape Standards within Article 5, Site Standards, to update the landscape ordinance standards and the landscape design manual, in order to promote health of planted materials and the health of non-built open areas, to improve the visibility of buildings, to update the list of

invasive species, to clean up inconsistencies, and to bring the ordinance into agreement with other recently amended ordinances. **REMOVED**

- D. Approval of Ordinance No. 17-183.01, an ordinance to amend the City of Novi Code of Ordinances at Chapter 21, Nuisances, Article II, Related to Property, Division 8, Refuse Collection, Section 144, Receptacles, in order to amend the requirements for placement of refuse receptacles. **SECOND READING**
- E. Approval of Ordinance No. 17-28.57, amending Chapter 34, "Utilities", Article III, "Sewage Disposal System," Division 3, "Operation and Maintenance," Subdivision XV, "Special Assessment District No. 170 Sewer Extension," Section 34-499.17, "The Non-SAD Properties," in order to remove the requirement of an availability fee once the entire indebtedness under SAD 170 has been paid. **SECOND READING**
- F. Approval to award ImageSoft, Inc., the City's document imaging system support provider, a contract in the amount of \$25,875 to install and configure the NEAMS OnBase Integration solution.
- G. Approval to award an amendment to the engineering services agreement with AECOM (URS Corporation - Great Lakes) for design engineering services associated with the Pavilion Shore Park parking lot expansion project in the amount of \$22,387.69.
- H. Approval to award an amendment to the engineering services agreement with AECOM (URS Corporation - Great Lakes) for design engineering services associated with the Meadowbrook Road settlement project in the amount of \$17,476.00.
- I. Approval of the final payment to Cadillac Asphalt, LLC, for the Civic Center Main Lot, Novi Way, Police Department Entrance and Power Park Pathways project in the amount of \$37,049.26, plus interest earned on retainage.
- J. Acceptance of two warranty deeds from Level One Bank (formerly Lotus Bank) parcel 22-10-400-013: one for the dedication of the 43 foot master planned right-of-way along the east side of Dixon Road north of Twelve Mile Road, and a second for the dedication of 15 additional feet, providing the 90 foot master planned along the same stretch of road; and approval to execute a Quit Claim Deed conveying the dedicated Twelve Mile Road right-of-way to the Road Commission for Oakland County.
- K. Approval of a Storm Drainage Facility Maintenance Easement Agreement from Level One Bank (formerly Lotus Bank) located at the northeast corner of Twelve Mile Road and Dixon Road (parcel 22-10-400-013).

- L. Acceptance of a warranty deed from Toll MI II Limited Partnership for the dedication of 17 additional feet of proposed right-of-way to obtain the master planned 60-foot right-of-way along the east side of Wixom Rd north of Ten Mile Road; and the master planned 43-foot right-of-way along the west side of Dinser Drive north of Ten Mile Road as part of The Reserve of Island Lake development (Island Lake, Phase 7A) (parcel 22-20-304-075).
- M. Approval of Change Order No. 1 to Penchura, L.L.C. for the provision and installation of Spectator Covers at Ella Mae Power Park to begin on July 1, 2017, in the amount of \$67,201.
- N. Approval of Claims and Accounts – Warrant No. 989

Roll call vote on CM 17-06-088

Yeas: Casey, Mutch, Gatt, Staudt
Nays: None
Absent: Burke, Markham, Wrobel

MATTERS FOR COUNCIL ACTION

- 1. Approval to expend \$136,630.62 of the Fuerst Sisters fund to enhance the Novi Civic Center’s Community Center and formally name the area “The Fuerst Senior Citizens Wing.”

Mayor Pro Tem Staudt said it was a privilege to be able to formally name something after the Fuerst sisters.

CM 17-06-089 Moved by Staudt, seconded by Casey; MOTION CARRIED: 4-0

Approval to expend \$136,630.62 of the Fuerst Sisters fund to enhance the Novi Civic Center’s Community Center and formally name the area “The Fuerst Senior Citizens Wing.”

Mayor Gatt commented he would sit on Ruby Fuerst’s porch, they would make him lemonade and they would talk while he was on break.

Roll call vote on CM 17-06-089

Yeas: Gatt, Staudt, Casey, Mutch
Nays: None
Absent: Burke, Markham, Wrobel

- 2. Approval to renew the City’s 2017-18 Property and Liability Insurance coverage with the Stevenson Company in the amount of \$328,868.

CM 17-06-090 Moved by Casey, seconded by Mutch; MOTION CARRIED 4-0

Approval to renew the City's 2017-18 Property and Liability Insurance coverage with the Stevenson Company in the amount of \$328,868.

Roll call vote on CM 17-06-090

**Yeas: Gatt, Staudt, Mutch, Casey
Nays: None
Absent: Burke, Markham, Wrobel**

3. Approval of a cost participation agreement with the Road Commission for Oakland County for the construction of Napier Road (Nine Mile Road to Ten Mile Road) paving project in the amount of \$148,238.00.

CM 17-06-091 Moved by Mutch, seconded by Casey; MOTION CARRIED: 4-0

Approval of a cost participation agreement with the Road Commission for Oakland County for the construction of Napier Road (Nine Mile Road to Ten Mile Road) paving project in the amount of \$148,238.00.

Roll call vote on CM 17-06-091

**Yeas: Staudt, Casey Mutch, Gatt,
Nays: None
Absent: Burke, Markham, Wrobel**

AUDIENCE COMMENT - None

MAYOR AND COUNCIL ISSUES - None

CONSENT AGENDA REMOVALS FOR COUNCIL ACTION: Consent Agenda items which have been removed for discussion and/or action.

Member Mutch removed Item C from the Agenda regarding the second reading of the landscaping ordinance. He said he was fine with everything that was incorporated into the second reading. He mentioned when City Attorney Schultz, Landscape Architect, Rick Meader and he were reviewing the changes they did note a discrepancy between 2 sections in the language that was being used. He wanted to make a small change in the motion to make that language consistent. He said it occurred on Page 8, on under letter H and the change would be to use the phrase "major thoroughfare" in place of "arterial or minor arterial" roadway.

CM 17-06-092 Moved by Mutch, seconded by Casey; MOTION CARRIED: 4-0

Approval of Zoning Ordinance Text Amendment 18.283 to amend the City of Novi Zoning Ordinance at Article 5.5, Landscape

Standards within Article 5, Site Standards, to update the landscape ordinance standards and the landscape design manual, in order to promote health of planted materials and the health of non-built open areas, to improve the visibility of buildings, to update the list of invasive species, to clean up inconsistencies, and to bring the ordinance into agreement with other recently amended ordinances, with the replacement of "arterial or minor arterial" with "major thoroughfare" on page 8 under H. Second Reading

Roll call vote on CM 17-06-092

**Yeas: Casey, Mutch, Gatt, Staudt
Nays: None
Absent: Burke, Markham, Wrobel**

Mayor Gatt said that Mayor Pro Tem brought something to his attention and he wanted to clarify it with City Attorney Schultz. He had a question regarding Item #1 which they already approved regarding the approval to expend \$136,630.62 of the Fuerst Sisters fund. He wondered if 4 votes were ok or did they need 5. City Attorney Schultz said 4 votes were all that was needed.

Mayor Pro Tem Staudt said normally they do not have 4 people making an expenditure decision. City Attorney Schultz said the expenditure can be 4 votes; it is the appropriation into the budget that may require the 5th vote. Finance Director Johnson said currently this money is sitting in a trust set aside just for that purpose. They are talking about utilizing the trust funds for that purpose. That is why there is no budgetary line item for it. Mayor Pro Tem Staudt said if they are making an expenditure that has not been budgeted for, disregarding where the money is coming from they need 5 votes. City Attorney Schultz said it wouldn't hurt to bring it back for the 5 votes. He clarified with Finance Director Johnson so that they were using the right phrase. The Charter requires a 5th vote when there is an appropriation. He wondered if Finance Director Johnson considered this the appropriation of those funds from the Trust Fund. Finance Director Johnson said yes, because this utilizes restricted funds and spending those restricted funds, renaming it un-restricts the funds and the purpose that they are going to use it for. There isn't a budget line item for this. With that clarification, City Attorney Schultz said that the point was well taken. Just to make sure there is no argument about this it can be brought before the next meeting. He said anyone can make a motion to reconsider and put it on the next Agenda.

CM 17-06-093

Moved by Staudt, seconded by Mutch ; MOTION CARRIED: 4-0

To reconsider Item #1 Approval to expend \$136,630.62 of the Fuerst Sisters fund to enhance the Novi Civic Center's Community Center and formally name the area "The Fuerst Senior Citizens Wing."

Roll call vote on CM 17-06-093

**Yeas: Mutch, Gatt, Staudt, Casey
Nays: None
Absent: Burke, Markham, Wrobel**

ADJOURNMENT – There being no further business to come before Council, the meeting was adjourned at 8:29 P.M.

Cortney Hanson, City Clerk

Robert J. Gatt, Mayor

Transcribed by Deborah S. Aubry

Date approved: June 19, 2017