

**Beautification Commission
Minutes
Monday, October 8, 2018
5:00-6:30 pm
Novi Civic Center**

NEXT MEETING CHANGED FROM NOVEMBER 19TH TO THE 13TH

Call to Order: 5:00 pm

Roll Call: Colleen Crossey, Cindy Haley, Cindy Lang, Ratna Rao, Jennifer Ryan, Celia Todd, Carolyn Upton, Laura Williams, Lindsay Wyskowski

Excused: Lindsay Wyskowski

Absent:

Approval of Minutes: Moved Laura, Seconded Jen

Approval of Agenda: Moved Laura, Seconded Jen

Old Business:

Current Projects: The following projects were discussed:

1. City of Novi Gateway Adopt-a-Sign Project (Cindy L. & Lindsay)
 - Proposal to be submitted to City Council
 - Wendy will check to make sure all photos have been submitted
2. National Wildlife Federation Certification (Laura & Colleen)
 - Meeting to be held with Wildlife Habitats of Oakland (WHO) next week
 - Novi has offered to host WHO meeting
 - Grant money could be used to help with homeowner certification expense
 - Will have a table at Novi Public Library Saturday, October 13 from 10:00am to 2:00pm
 - Booth at Tollgate plant sale (first Saturday in June) could be used to promote home certification
3. Neighborhood entrance holiday decorating contests (Jen, Ratna & Cindy H.)
 - Need to develop criteria for contest(s)
 - Evaluation would be based on photos submitted
 - Could consider competition for businesses or individual homeowners
 - May postpone until spring and base competition on landscaping
 - Could use Novi Anniversary theme
 - City of Dearborn has information on web site for competitions they hold
4. Fuerst Park Monarch Waystation and Rotary Park Rain Garden maintenance
 - Members are to weed on an individual basis and provide email notice to Rick Meader and other commission members
5. 2019 Entryway Grants (Carolyn & Celia)
 - Information for applying in 2019 is posted on the cityofnovi.org, Community tab at the top, and click on Homeowners Associations
 - Applications will be accepted January 14 through February 1, 2019

- Meetings for associations to ask questions or express their concerns: January 8, at 1, 2, 3 and 4 pm, and January 10, at 8, 9, 10 and 11 am
 - Vote by Commission will be conducted at February 4 meeting
 - Projects must be completed by November 1
 - 2018 projects are on track for November 1 deadline
 - “After” pictures for 2018 could be taken by Rick Meader or Wendy with sign distribution
 - “Before” pictures should be available in application material or commission member files
6. Library kiosk available for Beautification Commission display
 - Kiosk reserved for month of January to display NWF information
 - Ideas and materials may be submitted to Laura
 7. Keep Michigan Beautiful Award (Celia)
 - Projects to be considered are NWF Certification, Entryway Grants, Monarch Signs
 8. Perennial Exchanges
 - Participants enjoyed fall exchange despite cool weather
 - Location on south side of Civic Center worked well
 - Considering date in September next year for possibility of warmer weather
 - Suggestion made that postcards as well as emails could be sent to potential participants
 - Could have hot chocolate available if weather is cold
 - Additional materials that would be helpful are cardboard boxes, plastic bags and sticky labels
 - Spring exchange will be held May 18, 2019, the day following Palooza
 9. Beautification Commission of SE Michigan Luncheon (Ratna, Wendy, Celia & Cindy H.)
 - Hosting June 20, 2018 (58 attended last year)
 - Organizational meeting to be held in January for review of requirements
 - Wendy has arranged for Roy Prentice and Rick Meader to speak
 - Carolyn will check with Castles for crafts
 - Need volunteers to set up
 - Need table decorations (approximately 8 tables)
 - Members to watch for possible silent auction items

Events:

December 7, 2018 City of Novi Appreciation Dinner
 February 11, 2019, 50th Anniversary Reception
 May 17, 2019, Spring Palooza, Civic Center Campus
 May 18, 2019, Spring Perennial Exchange
 June 20, 2019, SE Michigan Beautification Commission Luncheon

Meetings:

2018: November 13 (Tuesday), December 10
 2019: January 14, February 4, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 18, December 9

Adjournment: 6:05 pm Moved Laura, Seconded Ratna