

## PERMACEL – NOVI CORPORATE CAMPUS #7 SP 07-23B

## PERMACEL – NOVI CORPORATE CAMPUS #7, SITE PLAN NUMBER 07-23B

cityofnovi.org

Consideration on the request of General Development for revised Final Site Plan approval. The subject property is located in Section 9, north of Twelve Mile Road, east of West Park Drive, in the OST, Planned Office Service Technology District. The subject property is approximately 3.5 acres and the applicant proposes to build a 9,781 square foot mezzanine to the building.

## **Required Action**

Approve/deny the Revised Final Site Plan

| REVIEW      | RESULT                  | DATE     |   | COMMENTS  |
|-------------|-------------------------|----------|---|---|
| Planning    | Approval recommended    | 03/11/08 | • | Minor items to be addressed at time of<br>Final Site Plan submittal   |
| Wetlands    | N/A                     |          |   |   |
| Woodlands   | N/A                     |          |   |   |
| Landscaping | N/A                     |          |   |   |
| Traffic     | N/A                     |          |   |   |
| Engineering | N/A                     |          |   |   |
| Façade      | Approval<br>recommended | 02/26/08 | • | Section 9 waiver required to permit<br>split-faced CMU in excess of Zoning<br>Ordinance standard on north and<br>east facades |
| Fire        | Approval recommended    | 03/11/08 |   |   |

## Motions

### Approval – Revised Final Site Plan

In the matter of Permacel – Novi Corporate Campus #7, SP 07-23B, motion to **approve** the <u>Revised Final Site Plan</u>, subject to the following:

- a. Reaffirm the previously-granted Section 9 waiver with slight modifications to the façade;
- b. The conditions and items listed in the staff and consultant review letters being addressed on the plans prior to Stamping Sets; and
- c. (additional conditions here if any)

for the following reasons...(because it is otherwise in compliance with Article 23A, Article 24 and Article 25 of the Zoning Ordinance and all other applicable provisions of the Ordinance).

### **Denial Revised Final Site Plan**

In the matter of Permacel – Novi Corporate Campus #7, SP 07-23B, motion to **deny** the <u>Revised Final Site Plan</u>, subject to the following:

for the following reasons...(because it is not in compliance with the Ordinance).

PLANNING REVIEW



## PLAN REVIEW CENTER REPORT

March 11, 2008 **Planning Review Revised** 

Permacel - Novi Corporate Campus #7 Mezzanine Addition and Revised Facade SP#07-23B

## Petitioner

General Development (David Dobrovich)

## **Review Type**

**Revised Final Site Plan** 

## **Property Characteristics**

- North side of Dylan Drive, east of West Park Drive and north of Site Location: Twelve Mile Road in Section 9.
- Site Size: 3.5 acres .
- OST, Planned Office Service Technology Zoning: •
- Surrounding Zoning: West and North: OST; East and South I-2
- Surrounding Land Uses: North: Detention pond for entire Novi Corporate Campus -Further north, across CSX Railroad, is vacant city-owned land; East: Former Steelcrete industrial/warehouse buildings; South: Proposed Novi Corporate Campus #6; West: Vacant lot in Novi Corporate Campus with proposed Office/Warehouse building. 9,781 gross sq. ft. mezzanine addition and revisions to facade Proposed: 1.17.08
- Plan Date:

## **Project Summary**

The applicant proposes to construct a 9,781 gross square foot mezzanine addition (9,301 square feet of Gross Leasable Area) to the Permacel Building (Novi Corporate Campus #7), which was stamped for approval on November 29, 2007. The entire mezzanine is planned for office uses. Due to the proposed second level, there were some modifications made to the approved facade in order to provide additional windows for the office space. In addition, one doorway was added to the south facade and a second doorway was added to the north facade. The total square footage of the proposed building, with mezzanine, will be 57,312 square feet.

For reference, the approved building on the Stamping Sets had a total of 47,547 square feet (25,418 sf office, 22,129 sf warehouse). We note the site received approval from the Planning Commission on August 22, 2007 with the following motion:

In the matter of Novi Corporate Campus #7, SP07-23, motion to approve the Preliminary Site Plan subject to: 1) A Planning Commission Waiver of the screening requirements of the loading area; 2) The Applicant depicting tree location and showing the intent of previously required mitigation trees; 3) The Applicant providing replacement tree locations that conform to the intent of Ordinance; 4) The Planning Commission granting a Section Nine Facade Waiver as it is in compliance with the Master Plan. Motion carried 6-0.

a nice representation of the campus; and 5) The conditions and items listed in the Staff and Consultant review letters being addressed on the Final Site Plan; for the reason that the plan is

### Recommendation

SP# 07-23B

Novi Corporate Campus No. 7

Approval of the Revised Final Site Plan **is recommended** subject to satisfactorily addressing the issues noted below:

### Zoning Ordinance Comments

The Revised Final Site Plan was reviewed per the standards of Article 23A (OST District), Section 2400 (Schedule of Regulations), and Article 25 (General Provisions) of the Zoning Ordinance, as well as other relevant sections of the Ordinance. The following comments are related to the changes made to the plan since the approval of the Stamping Sets:

1. Proposed Use: The applicant must verify that the proposed use is in conformance to the approved uses in the OST District. Please expand the narrative description of Permacel's business and operations to clearly describe how their use meets the standards of Section 2301A of the Zoning Ordinance, provided below. The description must demonstrate that the primary use is the research, testing, design and development of the products, and the manufacturing and warehousing operations are accessory to, and limited in scope, respectively. We note the Application for Building Permit and Plan Examination note the proposed use is for the manufacturing of auto parts, which is not permitted as the sole principal use in the OST District. In addition, as part of the description, please address the questions noted below the Zoning Ordinance standards.

### Sec. 2301A. Principal Uses Permitted.

In an OST, Planned Office Service Technology District no building or land shall be used and no building shall be erected except for one or more of the following specified uses:

1. All uses permitted and as otherwise regulated in the OS-2 District at Section 2301, Section 2302 and Section 2303.

- 4. Research, testing, design and development, technical training and activities which include, but are not limited to aerospace, telecommunication, automotive and satellite technology, medical, computer, electronic, robotic research, development, instruction or application, and related laboratory experimental and demonstration, and any uses charged with the principal function of design of pilot or experimental products, and subject to the following conditions:
  - a. Manufacturing and assembly line operations shall be permitted when accessory research and development activities occurring on the same site.
  - b. Limited warehousing or storage of products for distribution shall be permitted only if such is an accessory use from products created or used in relation to the principal use or for products used in research, testing, design, technical training or experimental product development. Warehousing, storage and distribution activities shall not be permitted as principal uses.

c. Such uses shall be permitted only as part of a mixed use building or development in which no less than ten (10) percent of the combined floor area of a building or buildings within the development are utilized for office and/or laboratory use. Laboratory uses include those activities involving research, design, testing, inspection, demonstration and display, but do not include manufacturing assembly and warehousing activities. When there is planned a multi-building development, not less than ten (10) percent of the initial building on site shall be utilized for office and/or laboratory use. It shall be the responsibility of the owner of the mixed use development to demonstrate to the Building Department that such percentages are met at the time each certificate of occupancy is sought, as well as on an annual basis with the filing of business registration materials.

As noted, a letter explaining the proposed use of the building is required to verify it is permitted in the OST District. The following are unanswered questions that arose after review of a letter from Permacel dated February 6, 2008:

- a. What is the quantity and size of the goods manufactured on a daily/weekly/monthly basis and shipped out from the "Shop/Warehouse"? Please clarify if these are production parts.
- b. Are the 2-4 semis a day used strictly to ship finished materials that were manufactured in that area?
- c. The previous Permacel response letter, dated January 29, 2008, indicated there were 4-5 semis a day, while the February 6, 2008 letter states there are only 2-4 semi trucks, with the additional mention of FedEx and UPS deliveries. Please clarify the numbers of expected deliveries by truck type per day.
- d. Are the warehoused materials the same items that are fabricated/tested in the Applications Lab, or is it something different (larger materials due to the size and quantity of racks, raw materials or finished products, etc)?
- **2. Parking:** Based on 19,966 square feet of Gross Leasable Area of office space and 34,491 square feet of shop/warehouse, the site would need 139 parking spaces. The applicant proposes 146 parking spaces, including 5 barrier-free spaces. The parking is appropriate, since the 7 spaces over the minimum standard provide a degree of flexibility for the use breakdown for future tenants. <u>Parking calculations should be provided on Sheet 1.</u>
- **3. Elevations:** <u>Architectural elevations indicate the mezzanine has 9,781 gross square feet</u> (total building 57,312 square feet), while the engineering drawings show it has 9,772 square feet (total building 57,303 square feet). Also, Sheet A-1 should clearly indicate the gross square footage of both the office space and the shop/warehouse, without excluding any areas in the calculations. Please provide these details.
- 4. Building Area: The square footage of the shop/warehouse area must be clarified. Sheet A-1 indicates the shop/warehouse is 26,688 gross square feet (including restrooms), while the Building Areas for Parking Calculations indicate the total shop/warehouse area (excluding exterior walls, restrooms and stairwells) is 34,491 square feet. These figures do not appear to be consistent.

#### Planning Review of Revised Final Site Plan Novi Corporate Campus No. 7

SP# 07-23B

**5. Response Letters:** When the site plan is scheduled for review by the Planning Commission, the applicant must submit 13 full-sized copies of the plan, (no changes made from submitted plans), renderings, 1-8.5"x11" color copy of the façade rendering, and a response letter addressing how each of the issues will be resolved, to the Community Development Department, due by Thursday at noon, the week before the Planning Commission meeting. After the Planning Commission's review, the plans will need to be revised and submitted for Final Site Plan review, addressing all of the comments in the review letters and those comments made by the Planning Commission. Please contact the Planning Division with any questions about this review or any of the other reviews for the project, or if you do not receive a complete package of review letters. (Letters needed: Planning, Engineering, Landscaping, Traffic, Facade, and Fire)

**6. Address:** An address must be assigned before a building permit is issued. Staff recommends the applicant file an address application (available at http://www.ci.novi.mi.us/Resources/Library/Forms/Bldg-AddressesApplication.pdf) with Jeannie Niland, Ordinance Enforcement, if it has not already been done.

Karen F. Reinouski

Prepared by Karen F. Reinowski, AICP, PCP - Planner

(248) 347-0484 or kreinowski@cityofnovi.org



# METCO SERVICES, INC.

**ENGINEERS, ARCHITECTS, & SURVEYORS** 

23917 Cass St. · Farmington · Michigan · 48335 · (248) 478-3423 · Fax (248) 478-5656

February 26, 2008

City of Novi Planning Department 45175 W. 10 Mile Rd. Novi, MI 48375-3024

Attn: Ms. Barb McBeth - Deputy Director Community Development

Re: FACADE ORDINANCE – Revised Final Site Plan Review Novi Corporate Campus, Parcel 7 SP-07-23B Façade Region: 2 Zoning District: OST Size: (1) Building – 57,312 Sg. Ft. (with second floor)

Dear Ms. McBeth:

The following is the Revised Facade Review for final site plan review regarding the drawings prepared by G.A.V. & Associates, dated January 17, 2008 for compliance with Novi Ordinance 2520; the Facade Ordinance. The percentages of materials proposed are as shown below. A "check" by the percentage signifies that the range is within the ordinance guidelines, while an "x" indicates an overage. The maximum percentages allowed by the Schedule Regulating Facade Materials are shown in the right hand column.

| Drawings Dated 01-17-08 | NORTH  | SOUTH  | EAST   | WEST   | ORDINANCE |
|-------------------------|--------|--------|--------|--------|-----------|
|                         | FACADE | FACADE | FACADE | FACADE | MAXIMUM   |
| NATURAL BRICK           | 30% ✓  | 67% √  | 22% √  | 53% ✓  | 100%      |
| SPLIT-FACED CMU         | 68% X  | 25% √  | 75% X  | 31% ✓  | 50%       |
| STANDING SEAM METAL     | 1% ✓   | 7% ✓   | 1% ✓   | 14% ✓  | 50%       |
| RIBBED METAL PANEL      | 1% ✓   |        | 2% ✓   | 2% ✓   | 25%       |

1. The applicant was granted a section 9 waiver for material percentage overages.

 A different architect has provided plans for this revision. The colors and materials shown on the sample board are consistent with the façade ordinance. This material sample board, by agreement with the city, is to be consistent with all buildings in the proposed development and should be strictly observed with this revision.

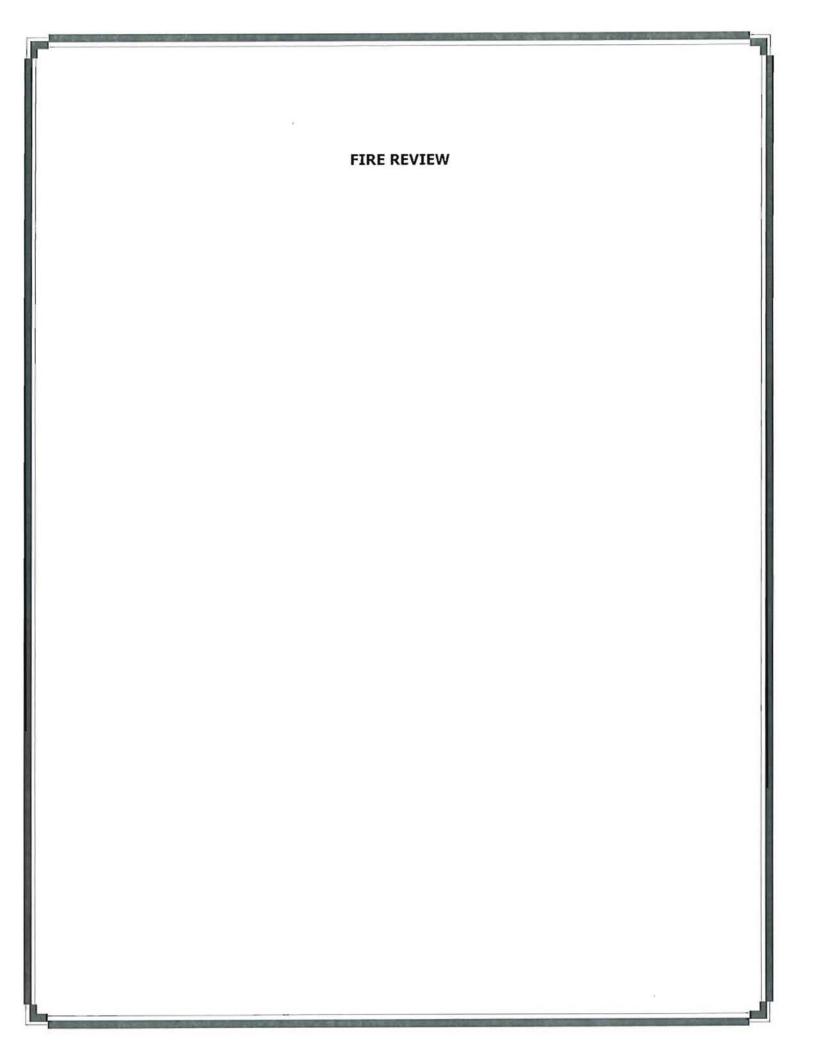
 The dumpster enclosure is regulated by the ordinance and should match color and design of the materials proposed for the building. (Section 2520, Item 1) The plans do not show a typical wall section of the dumpster enclosure.

If you have any questions regarding this matter, please contact me at your convenience.

Sincerely, **Metco Services** Douglas R. Wecci

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February 26, 2003 (2:19PM)





CITY COUNCIL

Mayor David B. Landry

Mayor Pro Tem Kim Capello

Bob Gatt

Terry K. Margolis

Andrew Mutch

Kathy Crawford

Dave Staudt

City Manager Clay J. Pearson

Fire Chief Frank Smith

Deputy Fire Chlef Jeffrey Johnson March 11, 2008

- TO: Barbara McBeth, Deputy Director Community Development, City of Novi
- RE: Novi Corporate Campus #7 / Permacel, SP07-23B, Revised Final Site Plan Fire Department Review

Dear Ms. McBeth,

The above plan has been reviewed and is **Recommended for Approval** with the following comments.

- 1. The façade submittal has no impact on fire department requirements and therefore I offer no comments regarding the facade.
- 2. The mezzanine addition shall be reviewed by the Community Development Department for building code compliance.

Sincerely,

Michael W. Evans Fire Marshal

cc: file

Novi Fire Department 42975 Grand River Ave. Novi, Michigan 48375 248.349-2162 248.349-1724 fax

cltyofnovi.org

EXCERPT FROM PLANNING COMMISSION MINUTES – AUGUST 22, 2007 PRELIMINARY SITE PLAN APPROVAL NOVI CORPORATE CAMPUS PARCEL 7, SP07-23

#### PLANNING COMMISSION REGULAR MEETING WEDNESDAY, AUGUST 22, 2007 7:00 PM COUNCIL CHAMBERS - NOVI CIVIC CENTER 45175 W. TEN MILE, NOVI, MI 48375 (248) 347-0475

### CALL TO ORDER

The meeting was called to order at or about 7:00 PM.

### ROLL CALL

Present: Members Brian Burke, Victor Cassis, Andrew Gutman, Michael Lynch, Michael Meyer, Wayne Wrobel

Absent: Members John Avdoulos (excused), Mark Pehrson (excused)

Also Present: Stephen Rumple, Community Development Director; Barbara McBeth, Deputy Director of Community Development; Kristen Kapelanski, Planner; David Beschke, Landscape Architect; Ben Croy, Civil Engineer; Alan Hall, Façade Consultant; Doug Necci, Façade Consultant, Kristin Kolb, City Attorney

### PUBLIC HEARING

### 1. NOVI CORPORATE CAMPUS PARCEL 7, SP07-23

The Public Hearing was opened on the request of Amson Dembs Development, for Preliminary Site Plan, Wetland Permit, Woodland Permit, and Storm Water Management Plan approval. The subject property is located in Section 9, north of Twelve Mile, east of West Park Drive, located in the Novi Corporate Campus Development, in the OST, Office Service Technology District. The subject property is approximately 3.5 acres and the Applicant is proposing to build a 47,547 square-foot speculative office/warehouse building.

Planner Kristen Kapelanski said the property is located on the east end of Dylan Drive, east of West Park Drive and north of Twelve Mile. There is a detention pond to the north. The former Steelcrete buildings are to the east. Vacant Novi Corporate Campus parcels are to the west and south. The subject site and those to the north and west are zoned OST. The sites to the south and east are General Industrial. The Master Plan for Land Use recommends office uses for the subject property and those surrounding it.

There are wetlands and buffer areas that are proposed to be filled as part of the project. A nonminor Wetland Permit is required. The Wetland Consultant recommends approval of the plan, with minor items to be addressed at the time of Final Site Plan submittal. There are woodlands to the north of the site. One acre of woodlands will be affected by this plan, but the Woodland Consultant recommends approval of the plan subject to the Applicant showing the locations of the replacement woodlands.

The Planning Review indicates that the Applicant is generally in compliance with the Ordinance. Adequate screening of the loading area must be designed or the Applicant should seek a Waiver of this requirement.

The Landscape Review recommended approval.

The Applicant is seeking a Section Nine Façade Waiver for the excess split-faced CMU is proposed. The Façade Consultant suggested that the Applicant change the material to be within the allowable limits. The Planning Commission can add a Waiver of this requirement to their motion if they desire.

The Traffic Review, Engineering Review and Fire Department Review all approved of the plan with minor items to be addressed at the time of Final Site Plan submittal.

Larry Stobie was present at the Planning Commission on behalf of the Applicant.

No one from the audience wished to speak and no correspondence was received so Chair Cassis closed the Public Hearing.

Member Gutman confirmed that the Applicant wants a Section Nine Façade Waiver.

Alan Hall, Façade Consultant said this Region Two property allows only 50% CMU product. Two elevations exceed that percentage. This property has been rezoned up to Office, and while there are Industrial buildings in the park, the Façade Consultant believed that the Planning Commission should consider whether this OST-zoned building should be upgraded to have less CMU. Aesthetically, the building is fine.

Member Gutman asked about the screening issue. Mr. Stobie explained that the Waiver request would be for the area that is facing the woodland and wetland area.

Member Lynch wondered if it makes sense to grant the Section Nine Waiver. Does the park look the way it's supposed to? Mr. Hall responded that the building has less CMU than the Industrialzoned buildings, and its percentage is well within the context of the park.

Member Meyer asked about the River Birch tree listed as a replacement tree for the site. The review letter stated that the species isn't normally found in Michigan woodlands. The Applicant agreed to adjust that species.

Chair Cassis thought the façade material was acceptable. CMU does not diminish the appearance of a building.

Moved by Member Gutman, seconded by Member Wrobel:

# ROLL CALL VOTE ON NCC #7, SP07-23, PRELIMINARY SITE PLAN MOTION MADE BY MEMBER GUTMAN AND SECONDED BY MEMBER WROBEL:

In the matter of Novi Corporate Campus #7, SP07-23, motion to approve the Preliminary Site Plan subject to: 1) A Planning Commission Waiver of the screening requirements of the loading area; 2) The Applicant depicting tree location and showing the intent of previously required mitigation trees; 3) The Applicant providing replacement tree locations that conform to the intent of Ordinance; 4) The Planning Commission granting a Section Nine Facade Waiver as it is a nice representation of the campus; and 5) The conditions and items listed in the Staff and Consultant review letters being addressed on the Final Site Plan; for the reason that the plan is in compliance with the Master Plan. *Motion carried 6-0*.

Moved by Member Gutman, seconded by Member Wrobel:

ROLL CALL VOTE ON NCC #7, SP07-23, WOODLAND PERMIT MOTION MADE BY MEMBER GUTMAN AND SECONDED BY MEMBER WROBEL:

In the matter of Novi Corporate Campus #7, SP07-23, motion to approve the Woodland Permit subject to: 1) The Applicant depicting tree location and showing the intent of previously required mitigation trees; 2) The Applicant providing replacement tree locations that conform to intent of Ordinance; and 3) The conditions and items listed in the Staff and Consultant review letters being addressed on the Final Site Plan; for the reason that the plan is otherwise in compliance with the Woodland Ordinance. *Motion carried 6-0.* 

Moved by Member Gutman, seconded by Member Wrobel:

ROLL CALL VOTE ON NCC #7, SP07-23, WETLAND PERMIT MOTION MADE BY MEMBER GUTMAN AND SECONDED BY MEMBER WROBEL:

In the matter of Novi Corporate Campus #7, SP07-23, motion to approve the Wetland Permit subject to the conditions and items listed in the Staff and Consultant review letters being addressed on the Final Site Plan; for the reason that the plan is in compliance with the Wetland Ordinance. *Motion carried 6-0.* 

Moved by Member Gutman, seconded by Member Wrobel:

ROLL CALL VOTE ON NCC #7, SP07-23, STORMWATER MANAGEMENT PLAN MOTION MADE BY MEMBER GUTMAN AND SECONDED BY MEMBER WROBEL:

In the matter of Novi Corporate Campus #7, SP07-23, motion to approve the Storm Water Management Plan subject to the conditions and items listed in the Staff and Consultant review letters being addressed on the Final Site Plan; for the reason that the plan is otherwise in compliance with the Stormwater Management Ordinance. *Motion carried 6-0*.

## APPLICANT RESPONSE LETTER(S)



March 24, 2008

Karen Reinowski City of Novi Planning Department 45175 West 10 Mile Rd Novi, MI 48375

> Re: Response to Planning Review of Revised Final Site plan dated 03/11/08 Permacel

Zoning Ordinance Comments

1. Primary use of facility is design, engineering and testing of acoustical components utilized by various auto companies. In addition some products are cut to shape, packaged and distributed to outside facilities for final assembly.

Response to questions a-d, page 3 of 4

- a. Quantities and size vary from 2mm x 2mm to pieces several inches by several feet. These are components shipped to other facilities for final assembly.
- b. Anticipated 2-4 semis with 40% inbound and 60% outbound. The outbound shipments are strictly for materials manufactures in that area.
- c. The February 6, 2008 letter regarding semi traffic is accurate. As stated above 40% inbound and 60% outbound. Fed Ex and UPS are normally one inbound and one outbound each.
- d. The warehoused materials are the same that are fabricated and tested in the Applications lab and other testing areas such as the Temish room and NVH lab.

Sincerely,

David Dobrovich

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GENERAL DEVELOPMENT COMPANY, L.L.C. TWO TOWNE SQUARE, SUITE 850 SOUTHFIELD, MICHIGAN 48078 248-357-3777 • FAX: 248-357-1929



46892 West Rd., Suite 109 Novi, Michigan 48377 Phone: (248) 926-3701 Fax: (248) 926-3765 Web: www.alpine-inc.net

March 25, 2008

Attn: Karen Reinowski City of Novi Planning Department 45175 West 10 Mile Road Novi, Michigan 48375

### Re: Novi Corporate Campus – Parcel 7 (SP #07-23A) (Alpine Engineering, Inc. Project #06-342)

Dear Ms. Reinowski:

Alpine Engineering, Inc. (AEI) has received the Planning Review Revise Report (dated March 11, 2008) for the above referenced project. AEI offers the following comments in regards to those comments:

### Zoning Ordinance Comments (dated March 11, 2008):

- 1. Please refer to the letter prepared by General Development for information regarding the proposed building use.
- 2. The parking space calculations will be added to Sheet 1 of the plan set.
- 3. AEI will coordinate with the architect in regards to the square footage of the building. This information will be updated on the pertinent sheets of the next plan set.
- 4. AEI will coordinate with the architect in regards to better clarifying the building area use. This information will be updated on the pertinent sheets of the next plan set.
- 5. This letter is to serve as the response to review letter.
- It is noted that the applicant will need to have an address assigned before a building permit is issued.

### Revised Façade Review (dated February 26, 2008):

- 1. No comment.
- 2. No comment.
- 3. A typical wall section of the dumpster enclosure will be added to the plan set.

### City of Novi Fire Department Review (dated March 11, 2008):

- 1. No comment.
- 2. No comment.

If you have any questions or comments, please feel free to contact me at (248) 926-3701. Thank you.

Regards, Alpine Engineering Inc.

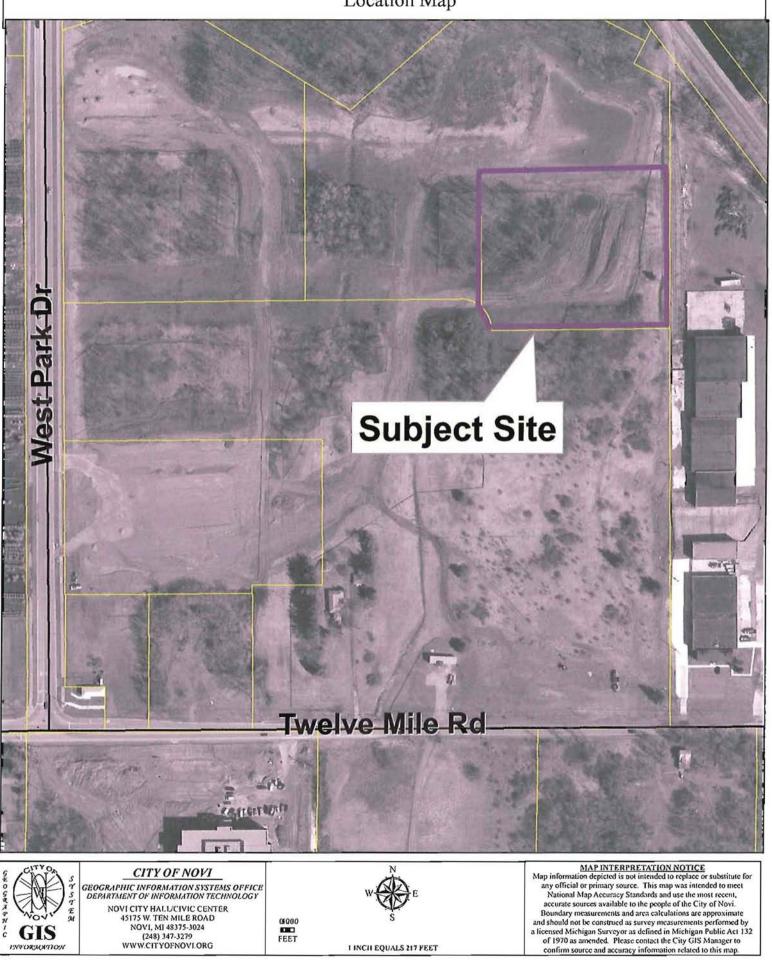
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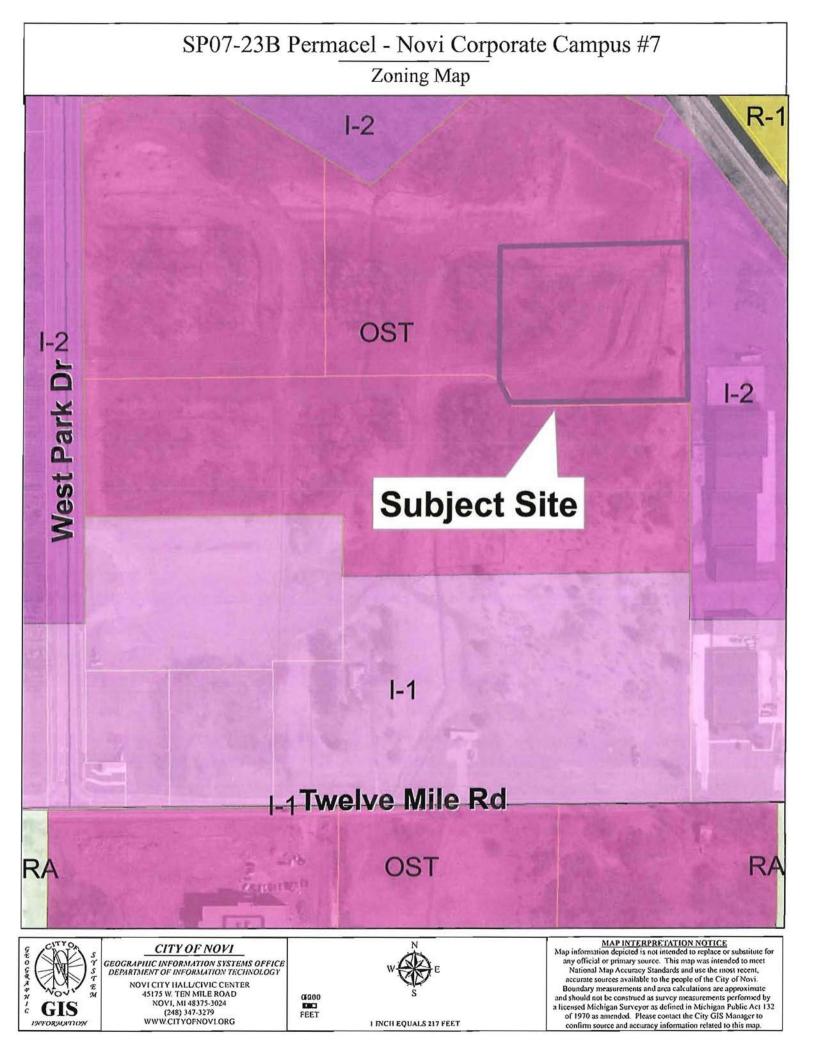
Location/Air Photo Zoning Future Land Use

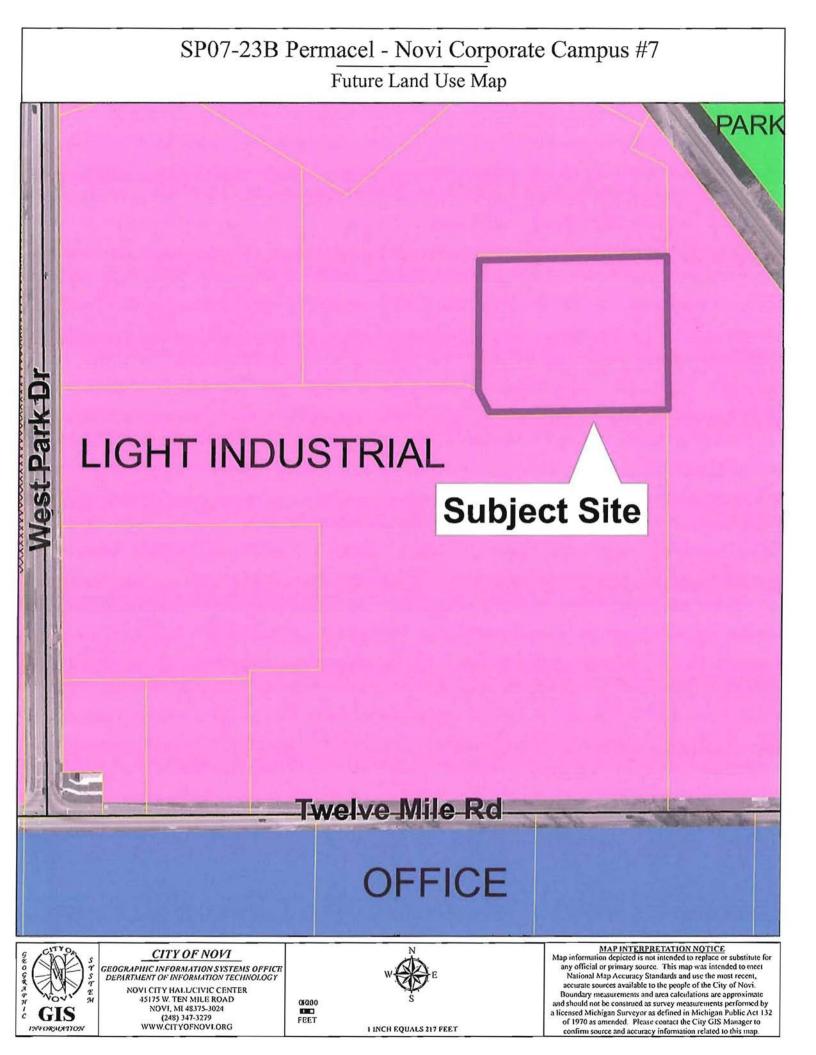
## SP07-23B Permacel - Novi Corporate Campus #7 Location Map



**1 INCH EQUALS 217 FEET** 

INFORMONTION





**REDUCED SITE PLAN** 

