

MEMORANDUM



TO: NOVI PARKS, RECREATION & CULTURAL SERVICES
COMMISSION

FROM: RANDY AULER, CPRP, DIRECTOR OF PARKS, RECREATION
& CULTURAL SERVICES DEPARTMENT

SUBJECT: UPDATE ON KEY TOPICS

DATE: APRIL 7, 2009

The purpose of this memorandum is to provide an update on the following key topics:

Signature Park

The ballot language has been approved by the Governor's Office and the State Attorney General's Office. The County and City Clerk's Office are preparing for the May 5, 2009 ballot initiative. The City serves the role of providing information about the proposed project. To that end, a Power Point presentation, the Feasibility Study, the Concept Plan, frequently asked Questions and Answers have been placed on the City of Novi website. Additionally, Mayor Landry and I taped an information video about the project. The video is shown on government access Channel 13.

2005 Michigan Natural Resources Trust Fund (MNRTF) land acquisition grant for two properties totaling approximately 51 acres

In 2005, the Michigan Natural Resources Trust Fund (MNRTF) Board awarded the City a MNRTF land acquisition grant of \$846,400 enabling the City to acquire two parcels (51 acres) adjacent to Meadowbrook Road (map attached). On March 30, 2009, the City completed the acquisition of the parcels. Staff are preparing the necessary documentation to be submitted to the State for reimbursement of the City funds expended.

Capital Investment Project Update - Power Park Concession Facility and Grinder Pump

The structure has been removed and construction of the new facility is underway. The project will be completed by May 29, 2009. Additionally, the grinder pump installation will be completed by April 15, 2009.

Fuerst Park

On April 6, 2009, City Council awarded a contract to WCI Contractors for the development of Fuerst Park. The following items will be included in the development and their relative location viewed on the attached map.

- **Pathways**

- All of the concrete pathways that connect to Ten Mile and Taft Roads, the Library and the High School parking lot.

- All of the "inner circle" crushed granite pathways

- Seven benches placed adjacent to the pathways

- **Landscaping**
 - 45 new trees placed throughout the site using tree fund monies
 - Fieldstone walls along the pathways and at the Ten Mile and Taft corner (The stone from the house chimney and porch will be utilized)
 - Perennial plantings at the corner of Ten Mile and Taft Roads and surrounding the Township Hall/Amphitheater

- **Township Hall / Amphitheater**
 - Flagstone stage and pad in from of Township Hall entry
 - Two light poles flanking stage with directional spots for stage usage
 - Light pole highlighting the entry to Township Hall from H.S. parking lot
 - Seating for 150+ with concrete terraces that are grass topped
 - Two benches for ADA audience seating
 - Two benches flanking Township Hall
 - Landscape lighting highlighting the Township Hall façade

- **Signage**
 - Entryway and internal signage for the park is part of the City-wide signage initiative and will be included in a signage Request for Proposal. The signage will be awarded and completed prior to the opening of the park.

Land use Study for City-Owned property at South Lake Drive and Old Novi Road (Landings Property)

The purpose of this study is to support the City Council in their identified goal of reviewing the background and potentially assess ways to increase use for the property known as the Landing Property at South Lake Drive and Old Novi Road.

Initial meetings were held in July and August 2008 to develop the project memo and timeline. Per direction from the Manager’s Office and Council in January 2009, staff developed a draft Request for Proposal (RFP) which was sent to Council for comments the week of February 9, 2009. Upon receiving feedback, the RFP was modified and sent back to Council for a second time the week of March 16, 2009.

Upon approval from all involved, the RFP was posted on BidNet the week of March 23, 2009 and a mandatory pre-proposal meeting was held on April 1, 2009. Proposals are to be submitted by April 14, 2009 and staff will provide a recommendation for City Council consultation and award of the contract to a firm at the May 4, 2009 City Council meeting. The anticipated schedule for the remainder of the project is as follows:

April 20-21, 2009	Interviews
May 4, 2009	Award of Proposal
June 30, 2009	Completion of Plan/Study

2009-2010 Budget Work Sessions

The City Council will consider the budget at the following budget work sessions:

- April 20 – 6:30PM
- April 25 – 9AM

Correspondence regarding the Pope Play Structure

City Council received an e-mail requesting the Pope Play structure wood be sealed. This work was already scheduled to be completed this spring. The attached memorandum was provided to City Council regarding the play structure.