



cityofnovi.org

# CITY of NOVI CITY COUNCIL

**Agenda Item 6  
November 13, 2012**

**SUBJECT:** Appointments to Board of Review Alternate Positions

**SUBMITTING DEPARTMENT:** City Clerk

*CH*  
*me*

**CITY MANAGER APPROVAL:**

*[Signature]*

**BACKGROUND INFORMATION:**

Attached is a copy of the ballot for appointments to Board of Review alternate positions. Also, please find a copy of the draft minutes pertaining to the interviews from the meeting of October 22, 2012 along with copies of the candidates' applications.

There is no obligation to fill all three vacancies. Any applicant receiving four or more votes will be appointed.

**RECOMMENDED ACTION:** Appointments to Board of Review Alternate Positions

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

**BALLOT**  
**APPOINTMENTS BY CITY COUNCIL**  
**November 13, 2012**

\* Minimum 4 votes required for appointment to Board or Commission

**Board of Review – Alternate**  
3 vacancies

- Alexander Fera
- James Staschke
- Beverly Valente
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

---

**Council Member Signature**

**REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI  
MONDAY, OCTOBER 22, 2012 AT 7:00 P.M.  
COUNCIL CHAMBERS – NOVI CIVIC CENTER – 45175 W. TEN MILE ROAD**

**Mayor Gatt called the meeting to order at 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mayor Gatt, Mayor Pro Tem Staudt, Council Members Casey, Fischer, Margolis, Mutch, Wrobel

**ALSO PRESENT:** Clay Pearson, City Manager  
Victor Cardenas, Assistant City Manager  
Tom Schultz, City Attorney

**APPROVAL OF AGENDA:**

**CM-12-10-174 Moved by Fischer, seconded by Casey; CARRIED UNANIMOUSLY:**

**To approve the Agenda as presented.**

<b>Roll call vote on CM-12-10-174</b>	<b>Yeas:</b>	<b>Staudt, Casey, Fischer, Margolis, Mutch, Wrobel, Gatt</b>
	<b>Nays:</b>	<b>None</b>

**INTERVIEWS FOR BOARD OF REVIEW**

1. Alexander Fera wants to be appointed to the ZBA, Board of Review, or Beautification Commission. He would like to become more involved in the community and to learn how City government runs. He currently owns his own business and wanted to devote some time back to the Community. He has achieved the rank of Eagle Scout in 2010. He believed his skills would be an asset to any board. Member Margolis asked what is the most important skill or experience he would bring. Mr. Fera said an important skill would be able to look at opinions that are brought to the Board and having to make the decision on assessing people's property. Member Fischer asked what makes him most qualified. Mr. Fera said having his Eagle Scout helps with a moral background. Member Mutch mentioned that there is a time commitment and asked if he anticipated being able to meet that commitment. Mr. Fera said that with his own business, he can set his own hours. Mayor Pro Tem Staudt asked if he had an opportunity to sit and watch Board of Review meeting and what he thought was the biggest challenge for a Board member. Mr. Fera said there were none available to view. Member Wrobel noted he would meet a lot of unhappy people coming in. He asked how he would make them feel they got a fair hearing. He would explain based on the rules we have to go by, this is what we have to do. Member Casey asked what interested him in Board of Review. Mr. Fera was looking for a way to be more involved in the community.

2. James Staschke has been a resident for 26 years. He wanted to serve as he's been involved in the mortgage industry for many years and now insurance. He wants to give back to community. Mr. Fischer asked what in his background makes him qualified. Mr. Staschke said it is being able to analyze the data. Member Mutch asked if he would be able to make the time commitment? Mr. Staschke said he had no problem. Mayor Pro Tem asked if he had the opportunity to be involved in the Board of Review. Mr. Staschke said he has been on the other side. Mayor Pro Tem Staudt asked how it went for him. Mr. Staschke said it was disappointing. He thought he had put together all the data he needed to. It didn't go his way, as he wasn't able to attend in person. Member Wrobel asked how would you deal with an irate business owner coming forward at a hearing. Mr. Staschke said that he would treat them with respect in any situation. He feels he would have to explain his position whether the news is good or bad. Member Margolis asked if he would comment on his specific experience with appraisals. Mr. Staschke said he analyzed the data. He used comparable homes sales. This position would look at comparable sales to analyze appeals.
  
3. Beverly Valente has lived in the City of Novi for 24 years. She recently retired from the City of Novi as Assistant Treasurer. She wished to stay involved in the community where she lives and worked. She would be an ideal candidate with her experience in the Treasurer's Office and working with Mr. Lemmon, City Assessor. Member Mutch asked if she had any issues with the time commitment. Ms. Valente said it was no problem for her. Mayor Pro Tem Staudt said she could do everything they were looking for. Member Wrobel said they are glad to have her on the Board of Review. Member Casey said it was a tribute that she spent her career at the City and was continuing her service with a position on the Board of Review. Member Margolis asked what was the most important skill in her background. Ms. Valente said, as in her previous position, it is to listen, to empathize and to respect their opinion, and to be fair. Member Fischer asked what experience from her background would make her most qualified for a position on the Board of Review. Ms. Valente said she has made changes for the Board of Review and sent out the billings and notifications over the years but thought she had learned a lot from her experience working with Mr. Lemmon, City Assessor. They have worked well together on property tax issues over the last 13 years. She felt there would be a lot to learn as a member on the Board. She thought her experience of working with property values, customer service, and knowledge of the community will help her as a member. Mayor Gatt said he has had the privilege of working with her at the City and he has nothing but the highest respect for her.

#### **PUBLIC HEARING**

1. Community Development Block Grant for Program Year 2013 – Public hearing opened at 7:15 p.m. No audience comment, closed at 7:16 p.m.

#### **PRESENTATIONS**



NOVI CITY CLERK'S OFFICE  
 45175 W. TEN MILE ROAD  
 NOVI, MI 48375  
 (248) 347-0456  
 Fax (248) 347-0577  
[www.cityofnovi.org](http://www.cityofnovi.org)

**BOARDS AND COMMISSIONS APPLICATION**

CITY OF NOVI  
 CITY CLERK'S OFFICE

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the Mayor and City Council members with some information about residents considered for appointment. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request. The City Council interview meetings take place in February, June and October.

Name (Please print): Alexander M Fera

Address: 42100 Brownstone Dr.

Novi, MI \_\_\_\_\_

Home Phone: (248) 896-1056 Cell Phone (248) 933-6009 Business Phone: (248) 440-7765

E-mail: afera@feratechnology.com

Employed by: Fera Technology, L.L.C.

Business Address: 302 W Main St. Northville, MI 48167

Are you a registered voter in the City of Novi? Yes  No

How long have you lived continuously in the City of Novi? 8 Years

Have you ever been convicted for anything other than a minor traffic violation? No

Educational Background: Novi High School Class of 2011, Oakland Community College Class of 2012

In order of preference, list the advisory boards and commissions for which you are applying:  
Planning Commision, Board of Review, Zoning Board of Appeals, Beautification Commision

Professional qualifications and/or work experience: \_\_\_\_\_  
CompTIA A+, President of Fera Technology, Game Room Tech at Paradise Park

Community Activities and/or other experience: \_\_\_\_\_  
Eagle Scout, FIRST Robotics, Relay for Life, Police Explorer at City of Livonia

- References: (Please list name, address and phone number)
- 1) Robert Raymond, 46247 Galway Dr., Novi, MI, (248) 305-8656
  - 2) Sandra O'Brien, 302 W. Main St, Northville, MI, (248) 924-3411
  - 3) Ward Powers, 22520 Windermere Ct, Novi, MI, (248) 921-6152 or (248) 347-1700

Please indicate reasons for desiring to serve: \_\_\_\_\_  
To be more active in the community, learn more about city and local government and gain more work and personal experiece



NOVI CITY CLERK'S OFFICE  
 45175 W. TEN MILE ROAD  
 NOVI, MI 48375  
 (248) 347-0456  
 Fax (248) 347-0577  
 www.cityofnovi.org

**BOARDS AND COMMISSIONS APPLICATION**

CITY OF NOVI  
 CITY CLERK'S OFFICE

2012 SEP 28 P 4:54

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the Mayor and City Council members with some information about residents considered for appointment. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request. The City Council interview meetings take place in February, June and October.

Name (Please print): JAMES "JIM" STASCHKE  
 Address: 44030 SETTLERS CREEK CT  
NOVI, MI 48375  
 Home Phone: 248-349-3304 Business or Cell Phone: 248-513-4177  
 E-mail: JSTASCHKE@MI.RR.COM  
 Employed by: SELF EMPLOYED (INSURANCE AGENT REP. FARMERS)  
 Business Address: 43000 W 9 MILE #103, NOVI, MI 48375  
 Are you a registered voter in the City of Novi? Yes  No   
 How long have you lived continuously in the City of Novi? 26  
 Have you ever been convicted for anything other than a minor traffic violation? NO  
 Educational Background: 3 YEARS COLLEGE, BUSINESS ADMIN.

In order of preference, list the advisory boards and commissions for which you are applying:

BOARD OF REVIEW

Professional qualifications and/or work experience: MORTGAGE PROFESSIONAL FOR 20 YEARS  
BACKGROUND IN UNDERWRITING + APPRAISAL

Community Activities and/or other experience: \_\_\_\_\_

References: (Please list name, address and phone number)

- 1) TOM CAIRO 248-486-3687  
1153 GENTLEM SOUTH LYON, MI 48178
- 2) ROBERT LOVERICH - 248-467-1630  
24530 ROSSMONT SOUTH LYON, MI 48178
- 3) PAM CAPPER - 248-347-6969 WK

Please indicate reasons for desiring to serve: HAVE THE TIME TO GIVE BACK TO MY  
COMMUNITY.



NOVI CITY CLERK'S OFFICE  
 45175 W. TEN MILE ROAD  
 NOVI, MI 48375  
 (248) 347-0456  
 Fax (248) 347-0577  
 www.cityofnovi.org

**BOARDS AND COMMISSIONS APPLICATION**

Thank you for your interest in serving on an advisory board or commission. The purpose of this form is to provide the Mayor and City Council members with some information about residents considered for appointment. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request. The City Council interview meetings take place in February, June and October.

Name (Please print): BEVERLY A. VALENTE  
 Address: 49100 W NINE MILE ROAD  
NOVI, MI 48374  
 Home Phone: 248-349-5464 Business or Cell Phone: 248-891-0264  
 E-mail: bavalente@yahoo.com  
 Employed by: RETIRED  
 Business Address: \_\_\_\_\_

Are you a registered voter in the City of Novi? Yes  No \_\_\_\_\_  
 How long have you lived continuously in the City of Novi? 24 yrs  
 Have you ever been convicted for anything other than a minor traffic violation? NO  
 Educational Background: College

2012 OCT - 8 P 4: 20  
 CITY OF NOVI  
 CITY CLERK'S OFFICE

In order of preference, list the advisory boards and commissions for which you are applying:  
BOARD OF REVIEW

Professional qualifications and/or work experience: WORKED FOR 24 YEARS IN THE CITY OF NOVI TREASURERS OFFICE; LAST 12 YEARS AS ASSISTANT CITY TREASURER.  
 Community Activities and/or other experience: NOVI YOUTH ASSISTANCE

- References: (Please list name, address and phone number)
- 1) Glenn Sumner, Novi City Assessor, 248-347-0492
  - 2) Tina Glenn, Assistant City Treasurer, 248-347-0444
  - 3) MARJINA Neuman, Assistant Finance Director, 248-347-0468

Please indicate reasons for desiring to serve: With my experience, I believe I will be able to contribute and serve on the Board of Review.