



CITY of NOVI CITY COUNCIL

Agenda Item 4
May 7, 2012

SUBJECT: Approval and adoption of "Red Box" Objectives/Goals Resolution for FY 2012/2013

SUBMITTING DEPARTMENT: City Manager's

CITY MANAGER APPROVAL 

BACKGROUND INFORMATION:

The City Council held its annual Early Input Budget Session on January 7, 2012 to establish goals and set priorities as the City Manager and City Administration began to create the Fiscal Year 2012/2013 annual budget. City Council discussed various issues and weighed the respective council member's priorities to arrive on short-term and long-term goals. City Administration used the established Strategic Theme and Broad Goal Categories to create the attached "Red Box" Objectives for the 2012/2013 Budget.

The objectives are a mix of Capital Improvement, Service Improvement and various policy initiatives/projects and are found in the budget document. At the beginning of the budget year, July 1st, each goal is assigned to a specific staff member who is the lead or point person on that particular initiative/project. The project leads are responsible for reporting on the progress of their assigned goal(s) at the close of every quarter. A spreadsheet is used as the tracking mechanism to monitor the progress of the council's goals. At the end of each quarter a status update can be found in the column shaded in yellow. The City Manager's office maintains the tracking spreadsheet and will report quarterly to City Council. Some goals are carried over from the previous budget year and others, established in the current budget year, will carry over to the following budget year. Carry-overs are attributed to the size and complexity of certain projects and are usually unable to be completed in one budget year.

RECOMMENDED ACTION: Approval and adoption of "Red Box" Objectives/Goals Resolution for FY 2012/2013

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

RESOLUTION ADOPTING CITY COUNCIL RED BOX OBJECTIVES FOR FISCAL YEAR 2012/13.

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on May 7, 2012 at 7 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS; the City of Novi City Council annually sets its Strategic Themes and Broad Goal Categories to provide overall policy direction to City staff and to communicate its intent to the community; and

WHEREAS on January 7, 2012 at an Early Input Budget Session the Novi City Council approved their Strategic Themes and Broad Goal Categories; and

WHEREAS; the "Red Box Objectives" are specific projects and services created under the respective Strategic Themes included in the annual operating budget of the City of Novi; and

WHEREAS; the City Manager will produce a comprehensive quarterly report detailing the progress of each of the objectives; and

NOW THEREFORE, IT IS THEREFORE RESOLVED that the City Council of the City of Novi hereby adopts the attached Red Box Objectives for Fiscal Year 2012/ 2013 as shown as Exhibit A to this resolution.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Maryanne Cornelius, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this _____ day of _____, 2012, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Maryanne Cornelius, City Clerk
City of Novi

Ensure public safety services meet the needs of the community (Police, Fire, Public Services)

- Expand the positioning of Automatic External Defibrillators (AED) in high traffic City-owned facilities
- Continue to implement recommendations of ICMA study for staffing and resource utilization
- Purchase and deploy a replacement of Engine # 4 fire engine tanker (750 gallons)
- Continue to implement the Fire Department Strategic Plan

Improve Infrastructure (Roads, Water and Sewer)

- Provide additional funding for maintenance and repair of neighborhood roads (likely with millage rebalancing and increase) to close the funding gap needed to maintain or improve the City's overall pavement condition PASER rating for the next decade
- Begin planning necessary improvements to the Field Services Complex
- Assist the Road Commission for Oakland County to commence the Eight Mile Road Rehabilitation between Beck and Napier Roads
- Complete the remainder of the Crescent Blvd. Extension (northwest quadrant ring road) between Grand River Avenue and Novi Road
- Replace the roadway and pedestrian street lighting along public roads in the Town Center area.
- Continue the annual implementation of the American with Disabilities Act (ADA) compliance plan for public sidewalks
- Repair culverts carrying Munro Creek under Christina Lane
- Work with Oakland County Water Resources Commissioner to make improvements to the Walled Lake/Novi Waste Water Treatment Plant
- Construct a new water main along Garfield Road from Tuscany Reserve to Nine Mile Road
- Begin the preliminary engineering phase of a 1 million gallon elevated water storage facility
- Install Water Supervisory Control and Data Acquisition System (SCADA) system

Encourage economic development to maximize City revenue and job growth

- Continue to work with property owners of the Main Street development to assist in the economic vitality of the area
- Promote the availability of the City Council Public Act 210 policy and assist the property owners of the commercial sites at the 10 Mile and Meadowbrook Roads intersection to make development vibrant; application and proceed with plans to redevelop
- Implement Economic Development Goals as adopted by City Council
- Continue to conduct retention visits with companies which call Novi "home"

Develop government structure and staff skills for effective delivery of customer service and communication with the community

- Complete the renovation and enhancements of the City Council Chambers technology (audio, visual and broadcast)

- Construct additional parking for older adults and expectant mothers on the north side of the Civic Center
- Retain the services of a graduate level intern to enhance the City's fiscal analysis and investigate best practices for the delivery of services
- Strive to improve the customer service deliverables to the citizens and stakeholders of Novi

Be a community that values natural areas, natural features and community character

- Continue annual tree planting and pruning program
- Complete replacement of the play structures at Rotary and Lakeshore Parks
- Complete the preliminary engineering for Phase I of M-5/I-275 Trail Connector (10' pathway) on east side of Meadowbrook Road from I-96 to 12 Mile
- Construct pathway Segment 144, the west side of Meadowbrook, Grand River to Cherry Hill (8' concrete pathway)
- Construct pathway Segment 36, the west side of Taft Road, 11 Mile Road to Andes Court (8' concrete pathway)

Maintain a Fiscally Responsible Government

- Maintain fund balances of certain Governmental Funds within the percent of expenditure ranges established by City Council policy
- Continue to implement technology enhancements among City Departments
- Continue to seek out and evaluate potential partnerships and sharing of services with neighboring governmental entities

Enhance park, recreation and cultural services

- Complete Phases I and II of Pavilion Shore Park development
- Seek to acquire new park properties in anticipation of next ring of development and City build out
- Enhance services, including transportation, utilized by Novi's older adult population
- Complete restoration of Novi's historic cemetery on Novi Road