



# CITY of NOVI CITY COUNCIL

**Agenda Item I**  
**February 21, 2012**

**SUBJECT:** Approval to amend Professional Services contract to Hamilton Anderson Associates to include design and engineering services for Phase 2 development of the Landings park property in the amount of \$19,060.

**SUBMITTING DEPARTMENT:** Parks, Recreation & Cultural Services *YJM*

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$19,060</b>
<b>AMOUNT BUDGETED</b>	<b>\$596,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$0</b>
<b>LINE ITEM NUMBER</b>	<b>208-691.00-974.086</b>

## BACKGROUND INFORMATION:

On August 22, 2011, the Novi City Council approved a consulting design services agreement contract on the Landings property with Hamilton Anderson in the amount of \$66,970. At the January 23, 2012 City Council meeting, Lori Singleton with Hamilton Anderson gave a presentation to Council on the Landings park property.

Goals for the design were to activate the park by introducing some new elements, provide clear access to the water and to enhance the lakeshore theme. The goal was to celebrate the water and the fact that this park is enhanced by the adjacency to the water, to blend with the neighborhood and to provide an attraction for the region and the local community. An opportunity for historical reference and to provide a great place for families and small groups to gather was also stressed.

City Council approved the Landings Park Conceptual Plan as presented and to proceed with design and construction of Phases 1 & 2. Phase 2 includes:

- Irrigation design
- Additional structural engineering for second pier
- Additional engineering and site design for added sidewalks
- Shared use path
- East side parking lot will be designed and engineered and included as a bid alternate

All deliverables provided by Hamilton Anderson outlined in the original contract will be consistent for all scope items in both Phase 1 and Phase 2, including site plans, permitting services and bid documents.

Design fees typically range from 5-12% based on project type and complexity, so Hamilton Anderson's fee percentage (6.3%) is consistent.

**RECOMMENDED ACTION:** Approval to amend Professional Services contract to Hamilton Anderson Associates to include design and engineering services for Phase 2 development of the Landings park property in the amount of \$19,060.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

**Contract Change Memorandum**

**No. 1**

**Date: February 16, 2012**

**Landings Park**

Project Name

2011066.00

HAA Project No.

\$ 66,970.00

Original Contract Amount

October 5, 2011

Original Contract Date

**City of Novi**

Client

Jason Mangum

Client's Representative

Burke Jenkins

Contract Change Memorandum Requested By (HAA)

**Contract Change Description**

Phase/Description of Change	Reason for Change/ Requested By	Amount \$
<p>Addition of design and engineering fees for approximately \$300,000 in additional construction cost. Contract change includes the increase in scope in the Phase 2 Final Design phase of the work including:</p> <ul style="list-style-type: none"> <li>Irrigation design</li> <li>Additional Structural Engineering for second pier / boardwalk</li> <li>Additional Civil Engineering and site design for added sidewalks, shared use path and parking lot</li> </ul> <p><b>Note:</b> <i>Additional Design and Engineering scope for items included in this Contract Change are to be performed within the Phase 2 Final Design phase of the original Contract Agreement. Schedule, deliverables, and requirements of the original contract will be modified to include the additional scope included in this Contract Change Memorandum.</i></p>	Increase in scope / City of Novi	\$ 19,060.00
<b>Total Amount: \$</b>		<b>19,060.00</b>

Client Approval (return with signature to HAA)

Date

Note: Client approval required prior to proceeding with the above stated work.

**HAA Distribution:**

Project Principal R. Hamilton/K. Anderson  
 Accounting S. Babinchak  
 Main Office File 2011066.00

**Client Distribution:**

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