SUBJECT: Approval of appointment of Deborah Martinez (Employee Delegate) and Linda Vance (Officer Delegate) as the 2017 City of Novi representatives to attend the Annual Municipal Employees Retirement System (MERS) Conference to be held September 21 – September 22, 2017.

SUBMITTING DEPARTMENT: City Clerk

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

Each year an employee delegate is elected by the employees to attend the MERS Annual Conference. MERS is the City of Novi's pension administrator. The employee delegate is responsible for attending educational sessions at the meeting and reporting any updates back to the employees.

RECOMMENDED ACTION: Approval of appointment of Deborah Martinez (Employee Delegate) and Linda Vance (Officer Delegate) as the 2017 City of Novi representatives to attend the Annual Municipal Employees Retirement System (MERS) Conference to be held September 21 – September 22, 2017.
2017 Officer and Employee Delegate Certification Form

MERS 71st Annual Conference | September 21-22, 2017 | Detroit Marriott at the Renaissance Center

Please print clearly. Retain a copy for your records.

IMPORTANT: A voting delegate registered to attend the MERS Annual Conference is NOT confirmed to have voting rights until this form has been received by MERS.

The voting delegate representative must be a MERS member, defined as an active employee on payroll who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

If you are NOT attending MERS Annual Conference, you do not need to submit this form.

1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name
Linda Vance

Officer Alternate name
Carl Johnson

Officer delegate and alternate listed above were appointed to serve at the 2017 MERS Annual Conference by official action of the governing body (or chief judge for a participating court) on July 31, 2017.

2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name
Deborah Martinez

Employee Alternate name
Joshua Bunce

Employee delegate and alternate listed above were elected to serve at the 2017 MERS Annual Conference by secret ballot election conducted by an authorized officer on July 21, 2017.

3. Certification

NOTE: Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

City of Novi
Municipality number* 6320
Email address chanson@cityofnovi.org

Employer address
45175 Ten Mile
Novi MI 48375

Signature of authorized authority
Cortney Hanson

Title of authorized authority
City Clerk
Date 8/1/2017

* Required field

TIP: Scan and upload this completed form to your computer. Then attach it to your registration when you register online to attend the conference.

www.mersofmich.com