



CITY of NOVI CITY COUNCIL

**Agenda Item 2
June 23, 2014**

SUBJECT: Enter into Executive Session immediately following the special meeting of June 23, 2014 in the Council Annex for the purpose of discussing the contents of applications for employment of City Manager.

SUBMITTING DEPARTMENT: City Manager/City Attorney

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

With the resignation and departure of the City Manager in February, a request for proposals for an executive search firm to facilitate the search for the next City Manager was advertised. The City received seven proposals and out those firms three were interviewed at a special meeting of Council on March 22, 2014. The firm of Waters Executive Recruitment was selected at the regular Council meeting of March 24, 2014.

In April, Chuck Anderson, the lead and Senior Consultant of Waters Executive Recruitment, met with Council Members and staff to gather information to assist in preparing a recruitment profile. At the Council meeting of May 12, 2014 it was determined to schedule two special Council meetings; one on June 23, 2014 at 7 p.m. to review candidate submissions and July 14, 2014 at 6 p.m. to hold on-site candidate interviews. Mr. Anderson will confer with City Council to identify the candidates who will interview with City Council at the open Special Council meeting scheduled on July 14.

Administration anticipates City Council will extend an employment offer to the finalist the week of July 21, 2014.

RECOMMENDED ACTION: Enter into Executive Session immediately following the special meeting of June 23, 2014 in the Council Annex for the purpose of discussing the contents of applications for employment of City Manager.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				