

**RESOLUTION ESTABLISHING THE CREATION**  
**OF A PARKS RECREATION AND CULTURAL SERVICES**  
**GRANT COMMITTEE**

City of Novi  
County of Oakland, Michigan

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on March 11, 2013, at 7:00 P.M. Prevailing Eastern Time.

PRESENT: Councilmembers Gatt, Staudt, Casey, Fischer, Margolis, Mutch, Wrobel

ABSENT: None

The following preamble and Resolution were offered by Councilmember Fischer and supported by Councilmember Mutch

**RECITALS:**

**WHEREAS**, the City of Novi applies for funding assistance from outside agencies, including the Michigan Department of Natural Resources (MDNR),

**WHEREAS**, the City Council believes that the City's efforts in this regard would be greatly assisted by the establishment of a Grant Committee, which would be tasked with helping to determine the Parks, Recreation and Cultural Services (PRCS) Department's priorities for land acquisition, park development, and program grants.

**WHEREAS**, the responsibilities of the Committee would be to determine grant priorities, discuss potential funding sources and projects which should be considered for grant application, and make those recommendations to City Council.

**WHEREAS**, it is anticipated the Committee would meet 3-4 times per year to set priorities and identify grant opportunities. At the end of the Grant Committee's first year

of operation, a review of the Committee's recommendations, and the results of its activities will be made to City Council.

**WHEREAS**, the Committee shall be established in the first instance for a period of 2 years. It may be renewed thereafter as deemed necessary by the City Council, City Administration, and the Parks, Recreation and Cultural Services Commission.

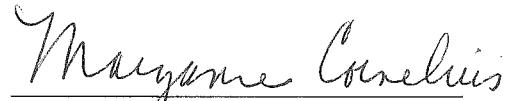
**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Committee to be known as the "Parks, Recreation & Cultural Services Grant Committee" is hereby established.
2. The Committee shall have five (5) members:
  - 2 Members of City Council
  - 2 Members of Park, Recreation and Cultural Services Commission
  - 1 Staff liaison from Parks, Recreation and Cultural Services – PRCS Director
3. The Committee's term of existence shall be for a period of two (2) years commencing on the date of this Resolution.
4. The Committee shall meet as needed, and shall be charged with performing the following functions:
  - Determine grant priorities – review and prioritize any grant opportunities
  - Discuss potential funding sources – review grant
  - Discuss potential projects
  - Make recommendations to City Council
5. There shall be no separate budget or appropriations to the Committee, any necessary resources shall be provided from the PRCS budget.
6. The Committee shall provide at least quarterly reports to the City Council.

**AYES: Gatt, Staudt, Casey, Fischer, Margolis, Mutch, Wrobel (7)**

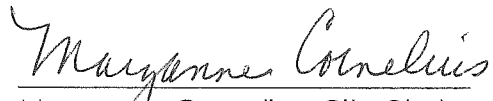
**NAYS: None**

RESOLUTION DECLARED ADOPTED:

  
Maryanne Cornelius, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held this 11<sup>th</sup> day of March, 2013.

  
Maryanne Cornelius, City Clerk  
City of Novi