



CITY of NOVI CITY COUNCIL

Agenda Item E
August 8, 2016

SUBJECT: Approval of Resolution to close Taft Road from Novi High School (west lot) to Grand River Avenue and Grand River Avenue to 46100 Grand River Avenue (Suburban Collection Showplace) from 10 – 11 a.m. on Monday, September 5, 2016 for the Michigan State Fair Parade.

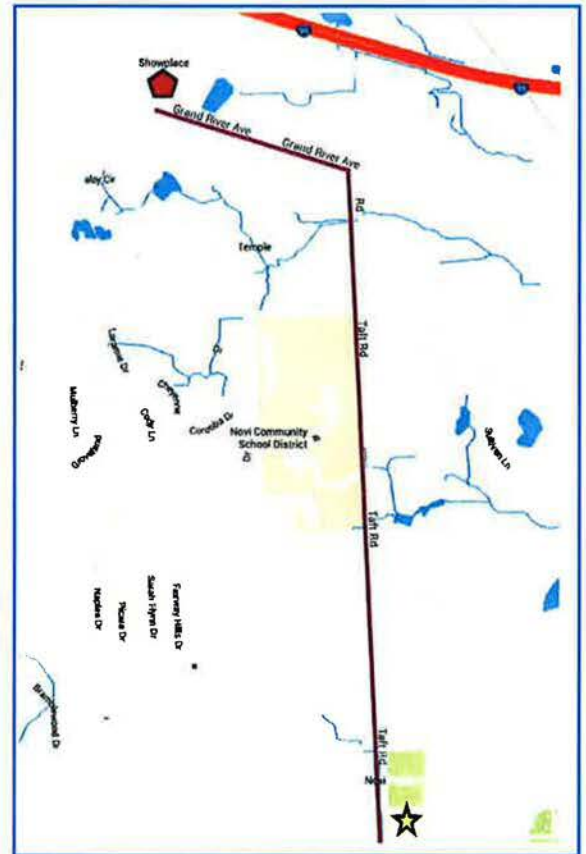
SUBMITTING DEPARTMENT: City Manager

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

The Road Commission for Oakland County has issued a permit to the City allowing use of roadways under County jurisdiction for civic events. The permit is predicated upon the adoption of an Authorizing Resolution by the Novi City Council approving the event and agreeing to the terms of the permit.

The City of Novi will provide Department of Public Service workers to coordinate the closure and reopening of the roads, and Police Officers will provide traffic-controlling measures immediately before, during, and after the event. Representatives from the Michigan State Fair and Shriners will be overseeing the participants and staging the event. Grand River Avenue is expected to reopen no later than 11:30 a.m.



RECOMMENDED ACTION: Approval of Resolution to close Taft Road from Novi High School (west lot) to Grand River Avenue and Grand River Avenue to 46100 Grand River Avenue (Suburban Collection Showplace) from 10 – 11 a.m. on Monday, September 5, 2016 for the Michigan State Fair Parade.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				



RESOLUTION

2016 Michigan State Fair Detroit Shriners Parade

WHEREAS, the Detroit Shriners have requested a parade be held on Labor Day, Monday, September 5, 2016 from 10 – 11 a.m., which is the last day of the 2016 Michigan State Fair; and

CITY COUNCIL

Mayor
Bob Gatt

Mayor Pro Tem
Dave Staudt

Andrew Mutch

Wayne M. Wrobel

Laura Marie Casey

Gwen Markham

Brian Burke

City Manager
Peter E. Auger

City Clerk
Cortney Hanson

WHEREAS, the parade will begin at the Novi High School west lot and travel north on Taft Road to Grand River Avenue and then travel west on Grand River Avenue and end at 46100 Grand River Avenue, Suburban Collection Showcase; and

WHEREAS, the City of Novi has been issued an annual permit, Permit No. E 56051 by the Road Commission for Oakland County to conduct civic events on roads under the jurisdiction of the RCOC; and

WHEREAS, the validity of the permit is conditioned upon adoption of an Authorizing Resolution by the Novi City Council for the event and a statement agreeing to the terms of the permit.

NOW, THEREFORE, BE IT RESOLVED that Mayor and City Council hereby authorize and support the 2016 Michigan State Fair Parade and will fulfill all permit requirements, save harmless, indemnify, and represent the Board of Road Commissioners against any and all claims for bodily injury or property damage, or any other claim arising out of or related to the 2016 Michigan State Fair Parade.

Parade Permit No. PRCL15-014

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held this 8th day of August 2016.

Cortney Hanson
City Clerk

City of Novi
45175 Ten Mile Road
Novi, Michigan 48375
248.347.0460
248.347.0577 fax

cityofnovi.org



ROAD CLOSURE PERMIT FOR BLOCK PARTIES AND PARADES

Permit No.: **PRCL16-018**
Issue Date:

Upon the request of **SUBURBAN COLLECTION SHOWPLACE**, authorized representative of **FIFTH THIRD BANK MICHIGAN STATE FAIR** and in accordance with the provisions of the Code of Ordinances of the City of Novi, Michigan Section 33-52, Parades and Processions in the Uniform Traffic Code, and Section 31-9, Road Closures, a permit to temporarily close roads for the purpose of the **Michigan State Fair Parade** is granted as follows:

Sept. 5, 2016

10am to 11am

Begin at Novi High School, north on Taft Rd. to Grand River, west on Grand River to Suburban Collection Showplace

If the applicant needs barricades, barrels, or cones for the event, the applicant **MUST** contact DPS Field Operations at 248-735-5640 at least 7 business days prior to the event to make the request and coordinate locations.

Approved by:

Rob Hayes
City Engineer

cc: David Molloy, Director of Public Safety/Chief of Police
Jeff Johnson, Director of EMS & Fire Operations
Erick Zinser, Assistant Police Chief
Jerrod Hart, Assistant Police Chief
Matt Wiktorowski, Field Operations Senior Manager
Jerry Tremblay, Roadway Asset Manager
Rick Mitchell, Communications Manager
Aaron Staup, Construction Engineering Coordinator
Theresa Bridges, Construction Engineer



2016 STATE FAIR PARADE

Monday, September 5, 2016

The Fifth Third Bank Michigan State Fair would like to invite you to participate in the 2016 State Fair Parade on **Monday, September 5th at 10:00 A.M.** in Novi, Michigan. The Detroit Shriners and their Parade Units have partnered with us for this second annual event, and we expect approximately 300 Shriners to be in attendance.

We hope that you will consider joining us as we celebrate Michigan Agriculture, Communities, Businesses, and the last holiday weekend of the summer.

Parade Lineup will occur in the Novi High School Parking Lot. **All participants are asked to report to the staging area between 8:45-9:30 A.M. Floats and motorized vehicles should report between 8:15-8:45 A.M. for easier access and safety concerns. All participants must be assembled and ready to move no later than 9:45 A.M.** The Parade will travel down Taft Road to Grand River Avenue. At the conclusion, participants can be picked up at the Suburban Collection Showplace. **The South East Parking Lot** is the designated waiting area for vehicles picking up Parade participants. A map of the Parade Route will be provided to all participants.

Design Guidelines:

The Parade has been developed to celebrate Michigan's Agriculture, Businesses, and Communities. Please keep this in mind as your organization designs and builds your entry.

All entries MUST adhere to the spirit of the Parade.

Parade Guidelines:

The throwing or passing out of anything, including candy, pamphlets, literature, etc., is prohibited for safety reasons, including preventing children from running into the street.

Political campaigning is allowed but participants, including candidates, must ride in a vehicle and **the passing out of campaign literature or other items is prohibited.**

Parking:

Parking will be available at both the Parade Staging Area (Novi High School) and the Parade Ending Area (The Suburban Collection Showplace). Parking is complementary for Parade participants as long as they arrive before 9:30 A.M. and if parking at the Suburban Collection Showplace, participants must enter through the East Main Entrance. After 9:30 A.M. normal parking rates will be charged. A shuttle will be available and traveling between both parking lots. Participants can also be dropped off at the Parade Staging Entrance.

Weather:

The Parade will take place rain or shine, unless conditions are unsafe or unbearable for Parade participants.

We are looking forward to a tremendously successful event and hope to see you there!

To apply go to <http://www.michiganstatefairllc.com/#!parade/ch3v>. Application Deadline: August 15, 2016

If you have any questions please contact Alexis Fryatt at 248-348-5600 ext. 245 or afryatt@suburbanshowplace.com or McKenzie Bowman at 248-348-5600 ext. 226 or mckenzie@suburbanshowplace.com

