



# CITY of NOVI CITY COUNCIL

**Agenda Item C**  
**January 6, 2014**

**SUBJECT:** Approval of the final payment to Braun Construction Group for the Medilodge/ITC Pathway Project in the amount of \$4,155.47.

**SUBMITTING DEPARTMENT:** Department of Public Services, Engineering Division *BTC*

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$4,155.47</b>
<b>AMOUNT BUDGETED</b>	<b>\$83,109.32</b>
<b>LINE ITEM NUMBER</b>	<b>701-000.00-288.623</b>

## BACKGROUND INFORMATION:

In July 2011, a Planned Rezoning Overlay (PRO) was approved by City Council for the construction of Medilodge of Novi. One of the public benefits included in the PRO agreement was the construction of a 10-foot wide regional pathway through the Medilodge site and within the ITC property connecting 11 Mile Road to Providence Hospital, and ultimately Beck Road. The construction of the pathway on the ITC property was required prior to issuance of a temporary certificate of occupancy, otherwise the developer would have been required to pay the City \$141,932 plus engineering and contingency (\$212,898 total) for the construction of the pathway as stated in the agreement.

Engineering staff began working with ITC in January 2011 toward approval of a license agreement for the construction of the regional pathway on ITC property. The license agreement was approved by ITC and City Council in August 2012 and contains several conditions regarding the construction and ongoing maintenance of the pathway. One condition of the agreement requires that the construction of the pathway be performed by the City and does not allow the City to transfer the agreement to another party, such as the developer.

On June 17, 2013, City Council approved an agreement between the City, the developer and the developer's contractor for the City to facilitate construction of the pathway on ITC property. Council also awarded a construction contract in the amount of \$83,109.32 to the developer's contractor, Braun Construction Group, to construct the pathway, recognizing the economy of scale by using a contractor that had already mobilized to the site and constructed the on-site pathway segment. As required by the agreement, the developer deposited funds with the City prior to the start of construction to pay all awarded construction costs. Additionally, the contractor was required to provide insurance certificates meeting the increased coverage limits that are included in the license agreement with ITC.

The construction of the pathway is complete. There were no change orders issued for this contract and all developer deposited funds will be used to pay the contractor. Engineering staff reviewed and verified the final contract payment amount of \$4,155.47 that is due the contractor (Final Pay Estimate No. 3, attached). The City Attorney reviewed the documentation and found it to be in an acceptable form (Beth Saarela's December 9, 2013 letter, attached).

**RECOMMENDED ACTION:** Approval of the final payment to Braun Construction Group for the Medilodge/ITC Pathway Project in the amount of \$4,155.47.

	1	2	Y	N
<b>Mayor Gatt</b>				
<b>Mayor Pro Tem Staudt</b>				
<b>Council Member Casey</b>				
<b>Council Member Fischer</b>				

	1	2	Y	N
<b>Council Member Markham</b>				
<b>Council Member Mutch</b>				
<b>Council Member Wrobel</b>				








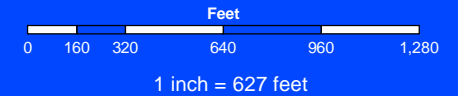
# Regional Pathway Location Map

11 Mile Road and Beck Road Area



## Legend

-  Providence Pathway (in design)
-  Pathway on ITC property
-  Pathway on Medilodge Property
-  ITC property
-  Medilodge Site



## City of Novi

Engineering Division  
 Department of Public Services  
 26300 Lee BeGole Drive  
 Novi, MI 48375  
[cityofnovi.org](http://cityofnovi.org)

Map Author: Brian Coburn  
 Date: 6/21/12  
 Project:  
 Version #:

Amended By: Brian Coburn  
 Date: 12/9/13  
 Department:

### MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.



**Photos of Completed Medilodge/ITC Pathway**





JOHNSON ROSATI SCHULTZ JOPPICH PC

34405 W. Twelve Mile Road, Suite 200 ~ Farmington Hills, Michigan 48331-5627  
Phone: 248.489.4100 | Fax: 248.489.1726

Elizabeth Kudla Saarela  
esaarela@jrsjlaw.com

www.johnsonrosati.com

December 9, 2013

Rob Hayes, Public Services Director  
CITY OF NOVI  
Department of Public Services  
Field Services Complex  
26300 Lee BeGole Drive  
Novi, MI 48375

**RE: ITC Pathway  
Braun Construction**

Dear Mr. Hayes:

We have received and reviewed the following closing documents for the ITC Pathway Project:

1. Application for Final Payment
2. Contractor's Sworn Statement
3. Waivers of Lien
4. Consent of Surety

Subject to approval of the Application for Final Payment by appropriate City staff, the closing documents appear to be in order.

If you have any questions regarding the above, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.

  
Elizabeth Kudla Saarela

Rob Hayes, Public Services Director  
December 9, 2013  
Page 2

EKS  
Enclosures

C: Maryanne Cornelius, Clerk (w/Enclosures)  
Clay Pearson, City Manager (w/Enclosures)  
Victor Cardenas, Assistant City Manager (w/Enclosures)  
Matt Preisz, Construction Technician (w/Enclosures)  
Thomas R. Schultz, Esquire (w/Enclosures)



# CITY OF NOVI

26300 Lee BeGole Dr.  
 Novi, Michigan 48375  
 Tel: (248) 347-0454  
 Fax: (248) 735-5659

## APPLICATION FOR FINAL PAYMENT

**PROJECT:** ITC Medilodge Pathway      **NOVI PROJECT NO.:** JSP13-0029      **PAYMENT NO.:** FINAL

**OWNER:** City of Novi  
 45175 W. Ten Mile Road  
 Novi, Michigan 48375

**ENGINEER:**      **CONTRACTOR:** Braun Construction Group  
 39395 W. 12 Mile Rd Suite 100  
 Farmington Hills, Mi 48331

**CONTRACT AMOUNT**      **FINAL COMPLETION DATE**      **DATES OF ESTIMATE**

**ORIGINAL:** \$83,109.32      **ORIGINAL:**      **FROM:**

**REVISED:** \$83,109.32      **REVISED:**      **TO:**

### SECTION 1. COST OF COMPLETED WORK TO DATE

Item No.	Description of Item	Unit	CONTRACT ITEMS (Original)			CONTRACT ITEMS (Revised)			THIS PERIOD			TOTAL TO DATE		
			Quantity	Cost/Unit	Total Amt	Quantity	Cost/Unit	Total Amt	Quantity	Amount	%	Quantity	Amount	%
0	Constr. Inspection "Crew Day"	CD	0.00	\$ 640.00		0.00	\$ 640.00	\$ -				0.00		
1	Silt Fence	LS	1.00	\$ 3,550.50	\$ 3,550.50	1.00	\$ 3,550.50	\$ 3,550.50				1.00	\$ 3,550.50	100%
2	Tree Protection	LS	1.00	\$ 3,750.00	\$ 3,750.00	1.00	\$ 3,750.00	\$ 3,750.00				1.00	\$ 3,750.00	100%
3	Tree Removal	LS	1.00	\$ 3,800.00	\$ 3,800.00	1.00	\$ 3,800.00	\$ 3,800.00				1.00	\$ 3,800.00	100%
4	Clear and Grub	LS	1.00	\$ 1,200.00	\$ 1,200.00	1.00	\$ 1,200.00	\$ 1,200.00				1.00	\$ 1,200.00	100%
5	Strip Topsoil	LS	1.00	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ 1,500.00				1.00	\$ 1,500.00	100%
6	Silt / Tree Fence Removal	LS	1.00	\$ 1,182.00	\$ 1,182.00	1.00	\$ 1,182.00	\$ 1,182.00				1.00	\$ 1,182.00	100%
7	12" Culvert	LS	1.00	\$ 400.00	\$ 400.00	1.00	\$ 400.00	\$ 400.00				1.00	\$ 400.00	100%
8	Rip Rap	LS	1.00	\$ 550.00	\$ 550.00	1.00	\$ 550.00	\$ 550.00				1.00	\$ 550.00	100%
9	Pathway Grading (cut path)	LS	1.00	\$ 11,063.32	\$ 11,063.32	1.00	\$ 11,063.32	\$ 11,063.32				1.00	\$ 11,063.32	100%
10	Boardwalk	LS	1.00	\$ 20,496.00	\$ 20,496.00	1.00	\$ 20,496.00	\$ 20,496.00				1.00	\$ 20,496.00	100%
11	Paving	LS	1.00	\$ 33,163.50	\$ 33,163.50	1.00	\$ 33,163.50	\$ 33,163.50				1.00	\$ 33,163.50	100%
12	Spread / Grade Topsoil	LS	1.00	\$ 1,360.00	\$ 1,360.00	1.00	\$ 1,360.00	\$ 1,360.00				1.00	\$ 1,360.00	100%
13	Landscaping / Seeding	LS	1.00	\$ 1,094.00	\$ 1,094.00	1.00	\$ 1,094.00	\$ 1,094.00				1.00	\$ 1,094.00	100%
14			0.00			0.00	\$ -	\$ -				0.00		
15			0.00			0.00	\$ -	\$ -				0.00		
16			0.00			0.00	\$ -	\$ -				0.00		
17			0.00			0.00	\$ -	\$ -				0.00		
18			0.00			0.00	\$ -	\$ -				0.00		
19			0.00			0.00	\$ -	\$ -				0.00		
20			0.00			0.00	\$ -	\$ -				0.00		
21			0.00			0.00	\$ -	\$ -				0.00		
22			0.00			0.00	\$ -	\$ -				0.00		
23			0.00			0.00	\$ -	\$ -				0.00		
24			0.00			0.00	\$ -	\$ -				0.00		

TOTAL THIS SHEET      \$ 83,109.32      \$ 83,109.32      \$ -      \$ 83,109.32      100%









CITY OF NOVI

26300 Lee BeGole Dr.
Novi, Michigan 48375
Tel: (248) 347-0454
Fax: (248) 735-5659

Section 3.

APPLICATION FOR FINAL PAYMENT

PROJECT: ITC Medilodge Pathway NOVI PROJECT NO.: JSP13-0029 PAYMENT NO.: FINAL

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on amount of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work of otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest, and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

CITY OF NOVI

[Signature]
By: Matthew Preisz, Construction Technician

Dated: 12-09-13

Braun Construction Group
Contractor Company

Date: 2-Dec-13

Contractor Authorized Signature

By: Robert Barry - Vice President
Print Name

[Signature]
By: Brian Coburn, PE., Engineering Manager

Dated: 12/9/13

Not Applicable
Consultant Firm

Date:

Consultant Authorized Signature

By:
Print Name



**BRAUN**  
 CONSTRUCTION GROUP  
 39395 W. 12 Mile Road, Suite 100  
 Farmington Hills, MI 48331  
 248-848-0567 phone  
 248-848-1039 fax

# INVOICE

## #3123

Date: **NOVEMBER 30, 2013**

TO: CITY OF NOVI  
DEPT. OF PUBLIC SERVICES  
ENGINEERING DIVISION  
26300 LEE BeGOLE DRIVE  
NOVI, MI. 48375

Job Name: MEDILODGE - ITC REGIONAL PATHWAY  
 Job Location: CITY OF NOVI  
OAKLAND COUNTY, MICHIGAN

Attention: **Brian Coburn** bcoburn@cityofnovi.org BCG JOB NO. 13-016  
**Matt Preisz** mpreisz@cityofnovi.org  
**Ted Meadows** tmeadows@sda-eng.com

DESCRIPTION	AMOUNT
<b><u>APPLICATION FOR PAYMENT #03 - FINAL</u></b>	
ORIGINAL CONTRACT AMOUNT:	\$ 83,109.32
CHANGE ORDERS APPROVED TO DATE:	\$ -
CONTRACT AMOUNT TO DATE:	\$ 83,109.32
COMPLETED AND STORED TO DATE:	\$ 83,109.32
LESS RETENTION:	\$ -
TOTAL EARNED LESS RETENTION:	\$ 83,109.32
LESS PREVIOUS REQUESTS FOR PAYMENT:	\$ (78,953.85)
AMOUNT DUE THIS REQUEST:	\$ 4,155.47
BALANCE TO BECOME DUE INCLUDING RETENTION	\$ -





**APPLICATION FOR PAYMENT and SWORN STATEMENT  
FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER**

PAYMENT APPLICATION: THREE  
 PERIOD THROUGH: 11-30-2013  
 CHANGE ORDERS THROUGH: #00  
 ARCHITECT'S PROJECT #: N/A  
 BCG JOB #: 13-016

STATE OF: MICHIGAN  
 County of: OAKLAND

Robert Barry (deponent), being sworn, states the following:  
Braun Construction Group, Inc. is the (contractor) (subcontractor) for an improvement to the following real property in Oakland County, Michigan described as follows:  
 The west 1/2 of the southwest 1/4 of the southeast 1/4 of Section 17, Town 1 North, Range 8 East.


**PROJECT TITLE:** Medilodge - ITC Regional Pathway  
**OWNER:** City of Novi - Department of Public Services, Engineering Division  
**ARCHITECT:** Livingston Engineering  
**GENERAL CONTRACTOR:** Braun Construction Group

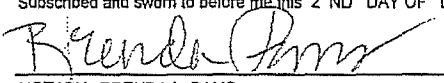
WORK/MATERIAL	ORIGINAL CONTRACT	CHANGE ORDERS	TOTAL CONTRACT	PREVIOUS APPLICATION	THIS PERIOD	WORK COMPLETED & MATERIALS STORED		RETAINAGE (10%)	PREVIOUSLY PAID	NET AMOUNT REQUESTED	BALANCE TO BECOME DUE
						%	AMOUNT				
SILT FENCE	\$ 3,550.50	\$ -	\$ 3,550.50	\$ 3,550.50	\$ -	100%	\$ 3,550.50	\$ -	\$ 3,550.50	\$0.00	\$ -
TREE PROTECTION	\$ 3,750.00	\$ -	\$ 3,750.00	\$ 3,750.00	\$ -	100%	\$ 3,750.00	\$ -	\$ 3,750.00	\$0.00	\$ -
TREE REMOVAL	\$ 3,800.00	\$ -	\$ 3,800.00	\$ 3,800.00	\$ -	100%	\$ 3,800.00	\$ -	\$ 3,800.00	\$0.00	\$ -
CLEAR & GRUB	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ -	100%	\$ 1,200.00	\$ -	\$ 1,200.00	\$0.00	\$ -
STRIP TOPSOIL	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	100%	\$ 1,500.00	\$ -	\$ 1,500.00	\$0.00	\$ -
SILT/TREE FENCE REMOVAL	\$ 1,182.00	\$ -	\$ 1,182.00	\$ 1,182.00	\$ -	100%	\$ 1,182.00	\$ -	\$ 1,182.00	\$0.00	\$ -
12" CULVERT	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	100%	\$ 400.00	\$ -	\$ 400.00	\$0.00	\$ -
RIP RAP	\$ 550.00	\$ -	\$ 550.00	\$ 550.00	\$ -	100%	\$ 550.00	\$ -	\$ 550.00	\$0.00	\$ -
PATHWAY GRADING (CUT PATH)	\$ 11,063.32	\$ -	\$ 11,063.32	\$ 11,063.32	\$ -	100%	\$ 11,063.32	\$ -	\$ 11,063.32	\$0.00	\$ -
BOARDWALK	\$ 20,496.00	\$ -	\$ 20,496.00	\$ 20,496.00	\$ -	100%	\$ 20,496.00	\$ -	\$ 20,496.00	\$0.00	\$ -
PAVING	\$ 33,163.50	\$ -	\$ 33,163.50	\$ 33,163.50	\$ -	100%	\$ 33,163.50	\$ -	\$ 29,008.04	\$4,155.47	\$ -
SPREAD / GRADE TOPSOIL	\$ 1,360.00	\$ -	\$ 1,360.00	\$ 1,360.00	\$ -	100%	\$ 1,360.00	\$ -	\$ 1,360.00	\$0.00	\$ -
LANDSCAPING / SEEDING	\$ 1,094.00	\$ -	\$ 1,094.00	\$ 1,094.00	\$ -	100%	\$ 1,094.00	\$ -	\$ 1,094.00	\$0.00	\$ -
<b>TOTALS</b>	<b>\$ 83,109.32</b>	<b>\$ -</b>	<b>\$ 83,109.32</b>	<b>\$ 83,109.32</b>	<b>\$ -</b>	<b>100%</b>	<b>\$ 83,109.32</b>	<b>\$ -</b>	<b>\$ 78,953.85</b>	<b>\$4,155.47</b>	<b>\$ -</b>

The contractor has not procured material from, or subcontracted with, any person other than those set forth, and owes no money for the improvement other than the sums set forth. I make this statement as the (contractor) (subcontractor) or as of the (represent to the owner or lessee of the property and his or her agents that the property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth in this statement and except for claims of cost under Section 109 of the Construction Lien Act 1980, P.A. 497, MCL 570.1109.

**WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING UNDER SECTION 109 OF THE CONSTRUCTION LIEN ACT 1980 P.A. 497, MCL 570.1109 TO THE DESIGNEE OR THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.**

ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE TO ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 109 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT, IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST.

  
 DEPONENT  
 Robert Barry, Vice President

Subscribed and sworn to before me this 2 ND DAY OF DECEMBER, 2013.  
  
 NOTARY: BRENDA L. PAMS  
 ST. CLAIR COUNTY, MICHIGAN acting in OAKLAND COUNTY, MICHIGAN  
 Commission Expires: 11-23-2015



**BRAUN**  
CONSTRUCTION GROUP

BRAUN CONSTRUCTION GROUP  
39395 W. 12 MILE ROAD, SUITE 100  
FARMINGTON HILLS, MI 48331  
PHONE: 248-848-0567  
FAX: 248-848-1039

## PARTIAL UNCONDITIONAL WAIVER

I/we have a contract with City of Novi, Department of Public Services  
(other contracting Party)

to provide Construction Management Services

for the improvements to the property described as JOB #13-016

MEDILODGE OF NOVI – ITC REGIONAL PATHWAY

48301 – 11 MILE ROAD

NOVI, MICHIGAN

and by signing this waiver waive my/our construction lien to the amount of \$ 78,953.85

for materials/labor provided through 10-31-2013  
(date)

This waiver, together with all previous waivers, if any, covers all amounts due to me/us for contract improvements provided through the date shown above.

**BRAUN-CONSTRUCTION GROUP**

BY: [Signature]  
(signature of lien claimant)

Address: 39395 W. 12 MILE ROAD, SUITE 100

FARMINGTON HILLS, MI 48331

Telephone: 248-848-0567

Signed on: 12-02-2013  
(date)

**DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.**





**BRAUN**  
CONSTRUCTION GROUP

BRAUN CONSTRUCTION GROUP  
39395 W. 12 MILE ROAD, SUITE 100  
FARMINGTON HILLS, MI 48331  
PHONE: 248-848-0567  
FAX: 248-848-1039

## FULL UNCONDITIONAL WAIVER

My/our have a contract with BRAUN CONSTRUCTION GROUP, INC.  
(other contracting Party)

to provide SEEDING  
ITC PATHWAY

for the improvements of the property described as BCG JOB #11-002  
MEDI LODGE OF NOVI  
48301 - 11 MILE ROAD  
NOVI, MICHIGAN

has been fully paid and satisfied. By signing this waiver, all my/our construction lien rights against the described property are waived and released.

RAY EDWARDS  
BY: [Signature]  
(signature of lien claimant)

Address: 7060 LAKE SHANNON CR  
FENTON MI 48430

Telephone: 248 640 2184

Signed on: 11-25-13  
(date)

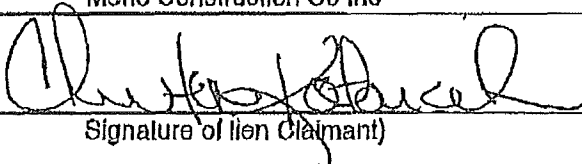
**DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.**

### FULL UNCONDITIONAL WAIVER

My Our Contract with Braun Construction Group  
to provide LABOR AND/OR MATERIAL

for the improvement of the property described as \_\_\_\_\_  
CITY OF NOVI - ITC REGIONAL PATHWAY  
11 MILE ROAD, NOVI, MI

having been fully paid and satisfied, all my/our construction lien rights against such  
property are hereby waived and released.

Merlo Construction Co Inc  
BY:   
Signature of lien Claimant)

Address: 4964 Technical Drive

Milford, MI 48381

Telephone 248-714-5486

Signed on: 11/8/2013  
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

RECEIVED

NOV 12 2013

BRAUN  
CONSTRUCTION GROUP



FULL UNCONDITIONAL WAIVER

My/our contract with Braun Construction Group to  
(other contracting party)

provide Bear Walk for the improvement of the property  
described as: City of Novia ITC Regional  
Pathway

having been fully paid and satisfied, all my/our construction lien  
rights against such property are hereby waived and released.

John Peter Thomas Bridge Const

(signature of lien claimant)

Signed on: 12 Nov 13  
(date)

Address: 464 TOSLYN

LAKE ORION MI

Telephone: 248-643-2020

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



**PARTIAL UNCONDITIONAL WAIVER**

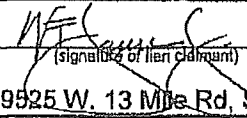
I/we have a contract with Braun Construction Group  
(other contracting party)  
to provide Asphalt paving

for the improvement to the property described as: ITC Regional Pathway  
Novi, MI

and hereby waive my/our construction lien to the amount of \$29,008.03 for labor and materials provided  
through October 30, 2013  
(date)

This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to  
me/us for contract improvements provided through the date shown above.

**NAGLE PAVING COMPANY**

By:   
(signature of lien claimant)

Address: 39925 W. 13 Mile Rd, Suite 300  
Novi, MI 48377

Telephone: 248.553.0600

Signed on: November 12, 2013  
(date)

**DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.**

**THE CONSTRUCTION ASSOCIATION OF MICHIGAN EXPRESSLY DISCLAIMS ANY LIABILITY FOR CHANGES  
MADE TO THIS FORM BY LEGISLATIVE ENACTMENTS OR JUDICIAL DECISIONS.**