



**CITY OF NOVI CITY COUNCIL**  
**APRIL 12, 2021**

**SUBJECT:** Approval to award the Electrical Services Contract to Great Lakes Power & Lighting Inc., for an estimated annual expenditure of \$70,000. The term of the contract is one-year with two one-year renewal options.

**SUBMITTING DEPARTMENT:** Integrated Solutions, Facilities Management Division

<b>EXPENDITURE REQUIRED</b>	<b>\$50,000 - \$70,000 estimated</b>
<b>AMOUNT BUDGETED</b>	<b>\$70,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$0</b>
<b>LINE ITEM NUMBER</b>	<b>101-265.00-934.00 and various other Department 934.000 accounts</b>

**BACKGROUND INFORMATION:** The City of Novi contracts Electrical services for the following municipal facilities: Civic Center, Police Station, Indoor Gun Range, Department of Public Services, Fire Stations 1, 2, 3, 4, and 5. Additionally, we have included an option to allow Meadowbrook Commons to leverage this contract, should they choose, for services not covered by existing warranties. The vendor's scope of services includes electrical repairs, new wiring, electrical service connections, and emergency repairs.

This request for proposals was posted on the Michigan Intergovernmental Trade Network (MITN). This process resulted in five (5) vendor proposals for this service. A team comprised of City staff from several departments evaluated the proposals. Based on the evaluation scores, we opened the fee proposals of the two highest-ranked firms. Of the two opened bids, Great Lakes Power & Lighting Inc. was ranked the highest on the bid tabulation and was the low bidder. The fee proposal tabulation is attached. The team's recommendation is to award the Electrical Services contract to Great Lakes Power and Lighting, Inc.

	Allied Building Service	Decima	Great Lakes Power & Lighting	O'Donnell Electric	State Electric Company
<b>TOTAL</b>	<b>700</b>	<b>740</b>	<b>1380</b>	<b>1260</b>	<b>420</b>

**RECOMMENDED ACTION:** Approval to award the Electrical Services Contract to Great Lakes Power & Lighting Inc., for an estimated annual expenditure of \$70,000. The term of the contract is one-year with two one-year renewal options.

**CITY OF NOVI  
ELECTRICAL SERVICES FEE TABULATION**

		Great Lakes Power & Lighting	O'Donnell Electric
		Year 1	Year 1
Regular Hours, M-F, 8am-5pm	Journeyman	69	90
	Apprentice	55	78
Overtime Hours, M-F, 5 pm-8 am	Journeyman	98	126
	Apprentice	82	110
Saturday Hours	Journeyman	98	126
	Apprentice	82	110
Sunday Hours	Journeyman	98	153
	Apprentice	82	132
Holidays	Journeyman	98	153
	Apprentice	82	132
Emergency Service, 24/7	Journeyman	98	Applicable rate from above, 4 hour minimum
	Apprentice	82	Applicable rate from above, 4 hour minimum
Additional Charges		Bucket Truck \$300/day; Scissor Lift \$125/day	All equipment and material charges to O'Donnell at cost +8%
Material markup from wholesale rates		10%	8%
Comments			Emergency service call charged at a 4-hours minimum. Non- emergency service call charged at a 2-hour minimum.
		Year 2	Year 2
Regular Hours, M-F, 8am-5pm	Journeyman	69	90
	Apprentice	55	78
Overtime Hours, M-F, 5 pm-8 am	Journeyman	98	126
	Apprentice	82	110
Saturday Hours	Journeyman	98	126
	Apprentice	82	110
Sunday Hours	Journeyman	98	153
	Apprentice	82	132
Holidays	Journeyman	98	153
	Apprentice	82	132
Emergency Service, 24/7	Journeyman	98	Applicable rate from above, 4 hour minimum
	Apprentice	82	Applicable rate from above, 4 hour minimum

**CITY OF NOVI  
ELECTRICAL SERVICES FEE TABULATION**

		Great Lakes Power & Lighting	O'Donnell Electric
		<b>Year 3</b>	<b>Year 3</b>
Regular Hours, M-F, 8am-5pm	Journeyman	72	95.40
	Apprentice	58	82.68
Overtime Hours, M-F, 5 pm-8 am	Journeyman	100	133.56
	Apprentice	85	116.60
Saturday Hours	Journeyman	100	133.56
	Apprentice	85	116.60
Sunday Hours	Journeyman	100	162.18
	Apprentice	85	139.92
Holidays	Journeyman	100	162.18
	Apprentice	85	139.92
Emergency Service, 24/7	Journeyman	100	Applicable rate from above, 4 hour minimum
	Apprentice	85	Applicable rate from above, 4 hour minimum
		<b>Year 4</b>	<b>Year 4</b>
Regular Hours, M-F, 8am-5pm	Journeyman	72	95.40
	Apprentice	58	82.68
Overtime Hours, M-F, 5 pm-8 am	Journeyman	100	133.56
	Apprentice	85	116.60
Saturday Hours	Journeyman	100	133.56
	Apprentice	85	116.60
Sunday Hours	Journeyman	100	162.18
	Apprentice	85	139.92
Holidays	Journeyman	100	162.18
	Apprentice	85	139.92
Emergency Service, 24/7	Journeyman	100	Applicable rate from above, 4 hour minimum
	Apprentice	85	Applicable rate from above, 4 hour minimum

**Evaluation Rank**

**1**

**2**



cityofnovi.org

**CITY OF NOVI  
ELECTRICAL SERVICES CONTRACT**

**FEE PROPOSAL FORM**

We, the undersigned as bidder, propose to furnish the City of Novi according to the specifications attached hereto and made a part thereof for the following prices:

**Company Name:**

<b>HOURLY RATES:</b>		<b>Year 1 (initial contract)</b>	<b>Year 2 (first renewal option)</b>	<b>Year 3 (second renewal option)</b>	<b>Year 4 (third renewal option)</b>
Regular Hours, M-F, 8am-5pm	Journeyman	69 <sup>¢</sup> /hr	69 <sup>¢</sup> /hr	72 <sup>¢</sup> /hr	72 <sup>¢</sup> /hr
	Apprentice	55 <sup>¢</sup> /hr	55 <sup>¢</sup> /hr	58 <sup>¢</sup> /hr	58 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr
Overtime Hours, M-F, 5 pm-8 am	Journeyman	98 <sup>¢</sup> /hr	98 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr
	Apprentice	82 <sup>¢</sup> /hr	82 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr
Saturday Hours	Journeyman	98 <sup>¢</sup> /hr	98 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr
	Apprentice	82 <sup>¢</sup> /hr	82 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr
Sunday Hours	Journeyman	98 <sup>¢</sup> /hr	98 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr
	Apprentice	82 <sup>¢</sup> /hr	82 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr
Holidays	Journeyman	98 <sup>¢</sup> /hr	98 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr
	Apprentice	82 <sup>¢</sup> /hr	82 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr
Emergency Service, 24/7	Journeyman	98 <sup>¢</sup> /hr	98 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr	100 <sup>¢</sup> /hr
	Apprentice	82 <sup>¢</sup> /hr	82 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr	85 <sup>¢</sup> /hr
	Other	0 /hr	0 /hr	0 /hr	0 /hr

If you provided hourly rates for "Other" above, please indicate title(s) of personnel included in this category:

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**ADDITIONAL CHARGES** (equipment, rental, mobilization, etc.). You must indicate any and all other potential charges here. If more space is needed, please include on additional sheet.

Bucket Truck \$ 300 / Day  
Scissor Lift \$ 125 / Day

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**MATERIAL MARKUP FROM WHOLESALE RATES** 10 %

**COMMENTS/EXCEPTIONS** (All exceptions must be noted here. If more space is necessary, please attach a separate sheet):

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**ADDENDA: We acknowledge the following Addenda:** \_\_\_\_\_  
(Please list numbers)

**NON-IRAN LINKED BUSINESS:**

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

**THIS BID SUBMITTED BY:**

Company (Legal Registration) Great Lakes Power + Lighting  
Address 9646 26 Mile Rd  
City Casco State MI Zip 48064  
Telephone 586 716 4000 Fax 586 716 4770  
Representative's Name (please print) Charles R Schwab  
Representative's Title President  
Representative's Signature CS  
E-mail rschwab@greatlakespwr.com  
Date 3/4/21

T. Marzoni  
Rec'd 3-3-21 8:35 AM

9646 Marine City Hwy  
Casco, Michigan 48064  
(586) 716-4000



TO: City of Novi  
45175 W. Ten Mile Road  
Novi, MI 48375

**SEALED PROPOSAL FOR:**

City of Novi  
Fee Proposal Form  
Bid Category: Electrical





cityofnovi.org

CITY OF NOVI  
ELECTRICAL SERVICES RFP

QUALIFICATIONS QUESTIONNAIRE

The contractor shall complete the Qualification Questionnaire to contain at a minimum the following information. Failure to answer all questions may result in rejection of your proposal.

Name of Firm Great Lakes Power & Lighting

1. Organizational structure: Corporation, Partnership, etc. Corporation

2. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No X Yes \_\_\_\_\_  
When: \_\_\_\_\_

3. How many years has your organization been in business under its present name?  
2004

4. Under what other or former names has your organization operated?  
NONE

5. How many current full time employees? 55 Part time? 0

6. 24-hour/7-day Emergency Telephone Number 586 855 0960 Alan

7. Provide your procedure for handling night and weekend calls. \_\_\_\_\_  
Same as we have been doing they can call Noah and if he does not answer call Alan and we will send someone out

8. Address of your local facility 9646 26 Mile Rd Casco MI 48064

9. Distance of facility from the Novi Civic Center 45 miles

10. Are you able to provide insurance coverage as required by this RFP? yes

11. List the scope of services (type of work) you are able to perform.  
All electrical, Fire Alarm, street lighting, & Pump station work needed in the City

12. List any professional licenses/certifications you have obtained that would be applicable to this contract.

6110889 is our Contractors license  
we have 4 master Electricians on staff  
we have 20 Journeyman Electricians on staff

13. Provide a list of electricians, apprentices, journeymen, and all other professional staff to be assigned to this contract. Include name, title, license number, years of experience, full/part time, on-call availability, qualifications, and experience.

Noah Delange 15 years experience  
Apprentice varies as we change every 6 months so  
they get to learn from many Electricians  
Alan Thueme P.M. 21 years experience

14. List equipment, tools and all other resources available to your firm to perform this contract:

Bucket Truck  
Scissor lift  
Service Van  
All electrical Tools needed to get the job done

15. Provide a list of all open contracts your company currently holds. Include contact name, organization, type, size, required date of completion, percentage of completion, value of contract.

we can provide a list after opening in  
needed

16. List two major projects you have completed (these will be two of your references).  
Detail the scope of project, which employees handled the project, time frame for completion and any other pertinent information.

- Walled Lake Schools - Renov. of 2 Elementries complete  
George Auch - Shawn Ver Linden 734 657-1320 6 month Duration <sup>1.5mill</sup>
- Troy Schools - 4 Schools New Lighting & Fire Alarm Barton  
Malow - Steve Rwers - 586 615-1318 1.3 million 8 month Duration

17. References: Provide at least three (3) references comparable in scope to this RFP.  
These should be companies that you have performed work for with documented continuous service for at least 2 years.

Company City of Novi  
Address 45175 W. 10 mile Novi MI 48375  
Phone 248-880-4169 Contact name Tom Woollet

Company City of Pontiac  
Address 47450 Woodward Ave Pontiac MI 48342  
Phone 248 673-4118 Contact name Al Cooley

Company Canton Twp.  
Address 1150 S. Canton Center Dr Canton MI 48188  
Phone 734 394-5186 Contact name Amy Hamilton

18. Provide any additional information you would like to include which may not be included within this Questionnaire.

**THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:**

Company (Legal Registration) Great Lakes Power & Lightng  
Address 9646 26 Mile Rd  
City Casco State MI Zip 48064  
Telephone 586 716-4000 Fax 586 716-4770

Representative's Name (please print) Charles R Schwab

Representative's Title President

Representative's Signature CR

E-mail rschwab@greatlakespwr.com

Date 3/4/21

# WESTFIELD INSURANCE COMPANY

One Park Circle, P O Box 5001, Westfield Center, Ohio 44251-5001

## Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Great Lakes Power & Lighting, Inc.  
9646 Marine City Hwy., Casco Twp., MI 48064

as Principal, hereinafter called the Principal, and WESTFIELD INSURANCE COMPANY, Westfield Center,  
Ohio 44251, a corporation duly organized under the laws of the State of Ohio, as Surety, hereinafter called the Surety, are  
held and firmly bound unto City of Novi  
45175 W. 10 Mile, Novi, MI 48375

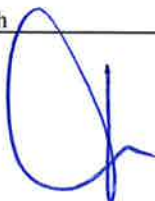
as Obligee, hereinafter called the Obligee, in the sum of five percent of amount bid  
Dollars (\$ 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,  
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Electrical Services

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with  
the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or  
Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt  
payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter  
such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the  
penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith  
contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise  
to remain in full force and effect.

Signed and sealed this 4th day of March, 2021



Great Lakes Power & Lighting, Inc.

(Principal) (Seal)

By: ch president (Title)



Westfield Insurance Company

(Surety) (Seal)

Jane M. Haller  
Jane M. Haller, Attorney-in-fact (Title)

Printed in cooperation with the American Institute of Architects (AIA) by the Westfield Insurance Company. The language in this document conforms exactly to the language used in AIA Document A310, February 1970 edition. 1

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 09/24/18, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 2142412 07

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint DONN JOHNSON, LORI A. POWELL, CASEY D. LOPEZ, THOMAS C. MOGLIA, ROBERT F. MOGLIA, JR., EDMUND M. GEORGE, JANE M. HALLER, NATALIE A. HEIN, ASHLEY LAPARL, JENNIFER HUDSON, JOINTLY OR SEVERALLY

of BLOOMFIELD HILLS and State of MI its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship-

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary.

Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 24th day of SEPTEMBER A.D., 2018 .

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Signature of Dennis P. Baus

By: Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 24th day of SEPTEMBER A.D., 2018 , before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above Instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



Signature of David A. Kotnik

David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 4th day of

March A.D. 2021



Signature of Frank A. Carrino

Frank A. Carrino, Secretary

Rec'd 3-3-21 8:35am  
T. Marzoni

9646 Marine City Hwy  
Casco, Michigan 48064  
(586) 716-4000



TO: City of Novi  
45175 W. Ten Mile Road  
Novi, MI 48375

**SEALED PROPOSAL FOR:**

City of Novi  
Qualifications Questionnaire  
Bid Category: Electrical