

**Beautification Commission
Minutes
Monday, September 10, 2018
5:00-6:30 pm
Novi Civic Center**

Call to Order: 5:06 pm

Roll Call: Colleen Crossey, Cindy Haley, Cindy Lang, Ratna Rao, Jennifer Ryan, Celia Todd, Carolyn Upton, Laura Williams, Lindsay Wyskowski

Excused: Cindy Lang, Ratna Rao, Carolyn Upton

Absent:

Approval of Minutes: Moved Cindy H., Seconded Colleen

Approval of Agenda: Moved Cindy H., Seconded Jen

Announcements: Wendy reported that the Commission has remaining budget money of approximately \$700, which may be used to purchase awards or items for Palooza

Old Business:

Current Projects: The following projects were discussed:

1. City of Novi Gateway Adopt-a-Sign Project (Cindy L. & Lindsay)
 - Proposal to be submitted to City Council
 - Members volunteered to photograph Gateways as follows: Jen Haggarty Rd., Colleen Novi Rd. and 8 Mile, Cindy L. Grand River and Wixom, Wendy 14 Mile, Laura Napier Rd. and Cindy H. Beck Rd.
 - Photos need to be submitted within 2 weeks
2. National Wildlife Federation Certification (Laura & Colleen)
 - Colleen and Laura have met twice to develop curriculum targeting 5th grade
 - Laura met with Wildlife Habitats of Oakland (WHO)
 - WHO has developed useful spreadsheet for which Principal Planner Kristen Wiltfang will send template
 - Novi has offered to host WHO meeting
 - Rick Meader has provided a list of native plants and invasives
 - Laura will obtain a copy of the certificate being used by WHO to recognize participating homeowners
 - Kickoff planned for May in conjunction with Spring Palooza and Plant Exchange
3. Neighborhood entrance holiday decorating contests (Jen, Ratna & Cindy H.)
 - Lindsay will revise proposal memo (including suggestions for prizes) to be submitted to City Council
 - The first contest may be for the winter holidays
4. Fuerst Park Monarch Waystation and Rotary Park Rain Garden maintenance
 - Members are to email available days/times in September to Wendy
5. 2019 Entryway Grants (Carolyn & Celia)
 - Information for applying is posted on the cityofnovi.org, Community tab at the top, and click on Homeowners Associations

- Applications will be accepted January 14 through February 1, 2019
 - Meetings for associations to ask questions or express their concerns: January 8, at 1, 2, 3 and 4 pm, and January 10, at 8, 9, 10 and 11 am
 - Vote by Commission will be conducted at February 4 meeting
6. Library kiosk available for Beautification Commission display
 - Kiosk reserved for month of January to display NWF information
 - Ideas and materials may be submitted to Laura
 7. Keep Michigan Beautiful Award (Celia)
 - Celia has obtained an application form
 - Tollgate has established Sakura Garden to feature cherry trees
 8. Perennial Exchanges
 - Commission has obtained two banners to promote exchanges
 - Fall exchange will be held on south side of Civic Center
 - Sign-up sheet will be needed for participants
 - Spring exchange will be held May 18, 2019, the day following Palooza
 9. Beautification Commission of SE Michigan Luncheon (Ratna, Wendy, Celia & Cindy H.)
 - Hosting June 20, 2018
 - Organizational meeting to be held in January for review of requirements
 - Wendy has arranged for Roy Prentice and Rick Meader to speak
 - Carolyn will check with Castles for crafts
 - Need volunteers to set up
 - Need table decorations (approximately 8 tables)
 - Need silent auction items

Events:

September 22, 2018 Tollgate Perennial Sale

September 29, 2018, 9:00 am, Fall Plant Exchange, Civic Center near parking in rear

October 6 & 7, 2018 Tollgate Pumpkinfest

February 11, 2019, 50th Anniversary Reception

May 17, 2019, Spring Palooza, Civic Center Campus

May 18, 2019, Spring Perennial Exchange

June 20, 2019, SE Michigan Beautification Commission Luncheon

Meetings:

October 8, **November 19**, December 10

2019: January 14, February 4, March 11, April 8, May 13, June 10, July 8, August 12, September 9,

October 14, November 18, December 9

Adjournment: 6:15 pm Moved Lindsay, Seconded Cindy H.