



BUILDING AUTHORITY

CITY OF NOVI

Building Authority Meeting
Thursday, July 23, 2009 8 A.M.

Council Chambers | Novi Civic Center | 45175 W. Ten Mile Road

Meeting was called to order at 8:03 a.m.

MEMBERS PRESENT: Charles Boulard, Larry Czekaj, Julie Farkas, Rob Hayes, Clay Pearson, Kathy Smith-Roy, Mark Sturing

OTHERS PRESENT: David Molloy, Todd Anger, Barb Rutkowski, Melissa Place

APPROVAL OF AGENDA

Motion by Smith-Roy, seconded by Sturing; CARRIED UNANIMOUSLY: To approve the agenda as amended with the addition of item 3. FF& E Update – Library Design.

APPROVAL OF MINUTES

Motion by Smith-Roy, seconded by Sturing; CARRIED UNANIMOUSLY: To approve the June 25, 2009 minutes as presented.

PURPOSE OF THE MEETING

- 1. Approval of change order request and budget amendment for additional security cameras estimated at \$40,903.62.**

Mr. Czekaj opened the discussion by commenting Fanning-Howey made a presentation to the Library Board regarding a security system consisting of 16 cameras based on the recommendation included in the security and safety report conducted by the Novi Police Department. When the security system was first discussed it included six cameras. However, based on financial constraints, the cameras were not included in the technology budget. Mr. Ed Przywara from Fanning-Howey said yes, they were not included. The six cameras were removed because of budget limitations. With the positive change in the budget and based on findings as reported, the full compliment of recommended cameras and locations is presented for consideration. Mr. Czekaj commented on the discrepancy of the additional up-charge from a \$12,000-\$16,000 range to \$40,903.62 is a significant difference.

Mr. Pearson commented the price tag has gone up with the actual costs but has the same opinion that it is cheaper to install during construction. Cameras are a passive way to provide a record, act as a deterrent and follow-up tool.

Motion by Pearson, seconded by Hayes; CARRIED UNANIMOUSLY: To approve the change order request for security cameras in the amount of \$40,903.62 with Fanning-Howey confirming that there is no duplication of equipment.

Discussion

Mr. Sturing commented the technology budget was \$63,000 in 2008 for a camera security system then it went to \$55,000. The impression given by Fanning-Howey was that the quote of \$12,000-\$16,000 included everything. Now The Dailey Company statement has infrastructure listed as being needed. Why? Mr. Przywara explained the \$40,903.62 is divided between the 16 cameras as recommended in the report. Mr. Sturing said the VidCom Solutions quote includes infrastructure that should have already been present. Why is the new system just not cameras?

Mr. Przywara said the server can handle the addition of the 16 cameras but there is the need for the items listed. Mr. Czekaj clarified that these things can be added now with less effort and cost. Police Chief David Molloy commented it is in the best interest to install the security camera system during construction. Ms. Smith-Roy supports the concept if funds to come out of the technology budget but is unclear of the statement made by VidCom regarding the need for a separate server and additional infrastructure. The additional server is not needed, correct? Mr. Przywara confirmed it is not needed. Mr. Czekaj asked for clarification if the system will come out of the technology budget. Mr. Pearson has no preference but maybe out of the building budget is appropriate.

Mr. Sturing would like to make an amendment to the motion that there is no duplication of equipment which needs to be confirmed by the consultant. Mr. Hayes agrees, and Mr. Pearson accepted the amendment.

2. Approval of change order request and budget amendment for \$1,741 for upgrade of porcelain tile (in lieu of urbanite carbon).

Motion by Smith-Roy, seconded by Farkas; CARRIED UNANIMOUSLY: To approve the change order request and budget amendment for \$1,741.23 for porcelain tile (in lieu of urbanite carbon).

3. FF&E Upgrade

Mr. Chris deBear from Library Design mentioned there is a meeting in the afternoon with Ms. Farkas and staff to gather information for the bid documents. The goal is to have concepts narrowed over the next 30 days. Library Design can bring forward fabrics and laminates to this Board or the Library Board. Ms. Farkas mentioned the next Library Board meeting is August 19th. Mr. deBear will check and confirm with his associate and confirm with Ms. Farkas. Mr. Czekaj defers to the Library Board. The outcome of the meeting can be brought to the August 20th Building Authority meeting.

Mr. deBear commented some furniture currently at the existing library can be reused for work stations. Consideration will be given as to whether the furniture works into the new color scheme and size of the spaces. Companies are aggressive with competitive pricing on new furniture at this time. Ms. Smith-Roy wants to make sure the manufacture of the modular pieces is able to perform maintenance and replace pieces in the future as needed.

Mr. deBear said we can specify this issue as an alternate and bid if a company can accommodate.

Mr. Sturing would like Library Design to come to the Board with a list of pros and cons along with several options and cost savings for re-use options. The Board needs to know cost for an informed decision. Mr. deBear understands. Mr. Pearson said the total life cycle is less for used furniture along with the maintenance and replacement needs. There are high quality manufacturers in Michigan for office furniture. Mr. deBear concurred. Ms. Smith-Roy likes the option of office furniture as an alternate, and the competitive environment for new furniture options. Mr. Czekaj said there are companies that are no longer in business where furniture is a year or two old. This might be another option. Mr. deBear will include these options in the bid documents which will be available on BidNet. He will get the best specifications to include in the documents and the packages will be broken down. Ms. Smith-Roy agreed the specifications will be well defined.

Miscellaneous

What is the status of the windows, asked Mr. Boulard? Mr. Al Blair has been in communication with the supplier to find out why the vision and spandrel glass do not match. Mr. Boulard wants to make sure the building is closed and secure. Mr. Czekaj said The Dailey Company needs to work with BEI regarding the specifications. If there is a delay that is the problem for The Dailey Company not the City. Mr. Pearson agrees.

Mr. Blair mentioned the change in carpets, too. The new carpet is less expensive so therefore a credit should be forthcoming. He will contact Carl Adams. Mr. Czekaj asked that sample boards be brought to the Authority. Mr. Farkas will target the August 20th Building Authority meeting to provide the sample boards.

AUDIENCE COMMENTS – None

Motion by Farkas, seconded by Boulard; CARRIED UNANIMOUSLY: To adjourn the meeting at 8:53 a.m.

Minutes approved August 6, 2009