



Novi Public Library ANNUAL REPORT

21
22



ACCOMPLISHMENTS & MILESTONES

- **Advanced** outreach to all 24,000+ library cardholders using a new email marketing system called Patron Point in October 2021
- **Reopened** Teen Space and provided opportunities for teens to gather and connect with the library in October 2021
- **Connected** with residents in the North end of Novi with programs and the Lakeshore Lending Library winter promotion in December 2021-February 2022
- **Planned** special outreach events in local senior centers in December 2021-March 2022
- **Launched** the return of in-person programming with Connect with Your Library concert during National Library Week, April 3-9, 2022

- **Hosted** 12th Annual Community Read event with Neighborhood Library Association, featuring *Firekeeper's Daughter* by Angeline Boulley on May 9, 2022



LIBRARY USAGE



252,444

library
guest visits

*Up 41% from
the previous the year!*



23,167

program
participants



984

Teen Space
visits



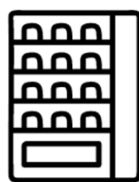
522,683

computer
logins



204

meeting
room rentals



1,288

items checked
out from
Lakeshore
Lending Library



154

items mailed
to NPL @
Your Door
users



490

Raising a
Reader
participants

CHECKOUTS

884,511

total items
checked out

770,070

physical items
checked out

24,377

of registered
library cards

114,441

digital items
checked out

3,920

library cards
issued 21/22



SUMMER READING

2,050

summer reading
participants

37,695

books read

*8% increase from
the previous the year!*

1,168

activities completed

887

Novi Community
School District student
participants



SPONSORSHIPS, DONATIONS & GRANTS

\$26,074.99

the Friends of the Library donations for programs, services, and technology

\$3,000.00

raised in program and event sponsorship

\$10,000.00

Community Financial Lakeshore Lending Library

\$13,292.57

general donations 268 account, grants and in-kind donations

\$6,344.57

general donations 269 account



DIVERSITY, EQUITY & INCLUSION



COLLECTIONS

25%

of total collection budget dedicated to DEI materials

\$196,500.00

total collection budget

Picture Books

collection with the most DEI related items checked out

*data from sample survey



PROGRAMMING

22%

of total programming budget dedicated to DEI programs

\$15,000.00

total programming budget



STAFF TRAINING

\$5,375.00

dedicated to staff DEI training

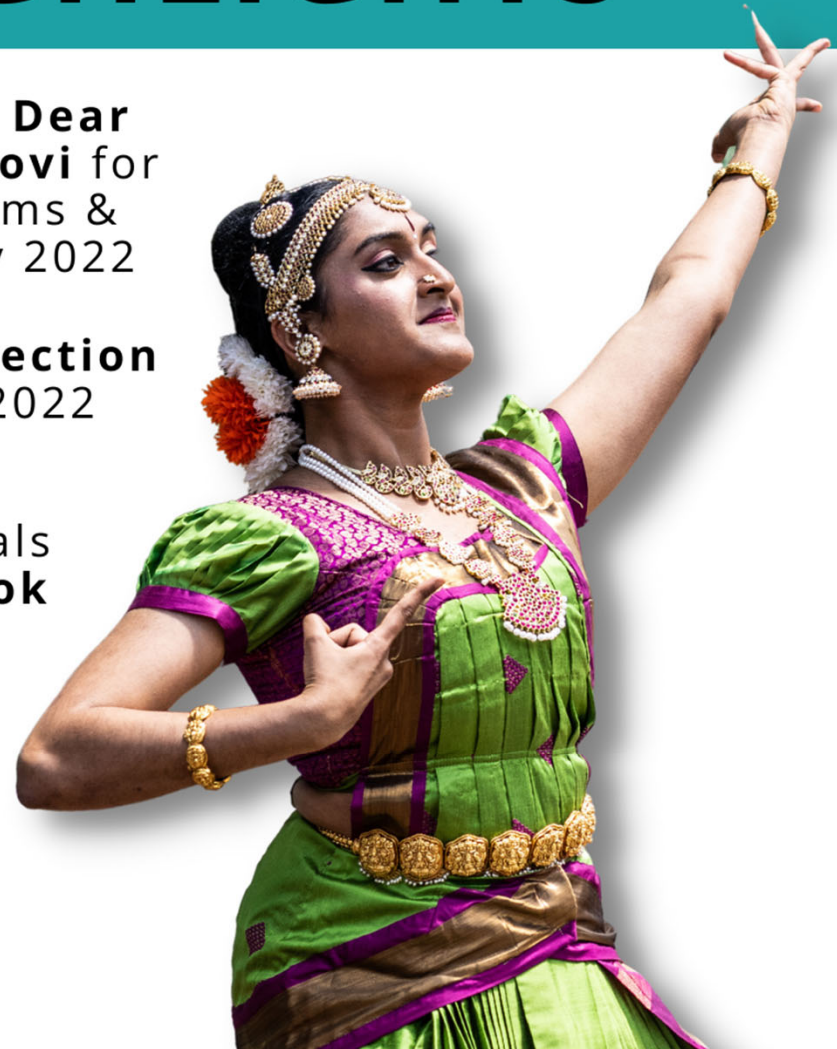
280

DEI training sessions completed by staff

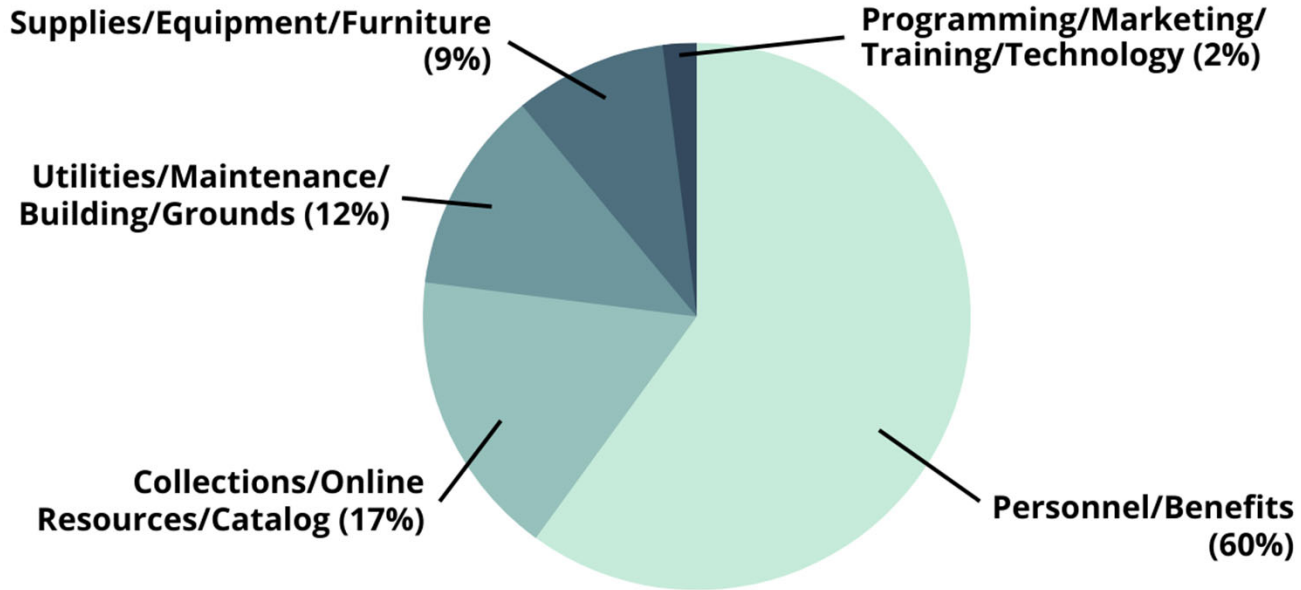


2021-2022 DEI HIGHLIGHTS

- Library Board approved a holiday closure for **Juneteenth** on December 15, 2021 and Library held first annual Juneteenth celebration on June 18, 2022
- Improved library accessibility with new **NPL @ Your Door**, materials-by-mail service, launched March 28, 2022
- Library Board approved the continuation of the **Fine-Free Policy** through June 2023, on April 28, 2022
- Partnered with **Dear Asian Youth Novi** for cultural programs & displays in May 2022
- Performed **collection audit** in 2021-2022
- Highlighted diverse materials in **monthly book displays** in 2021 - 2022



JULY 2021- JUNE 2022 BUDGET

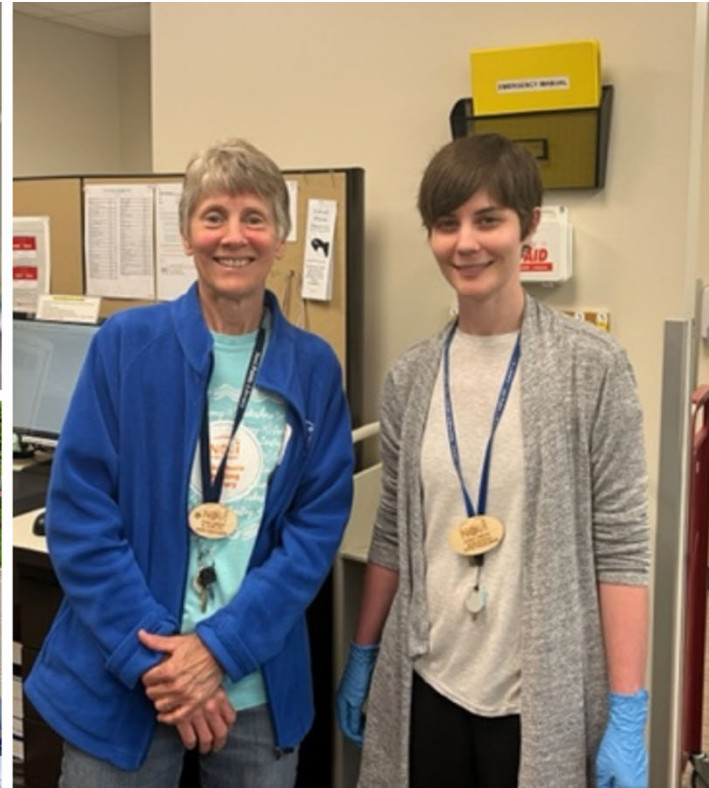
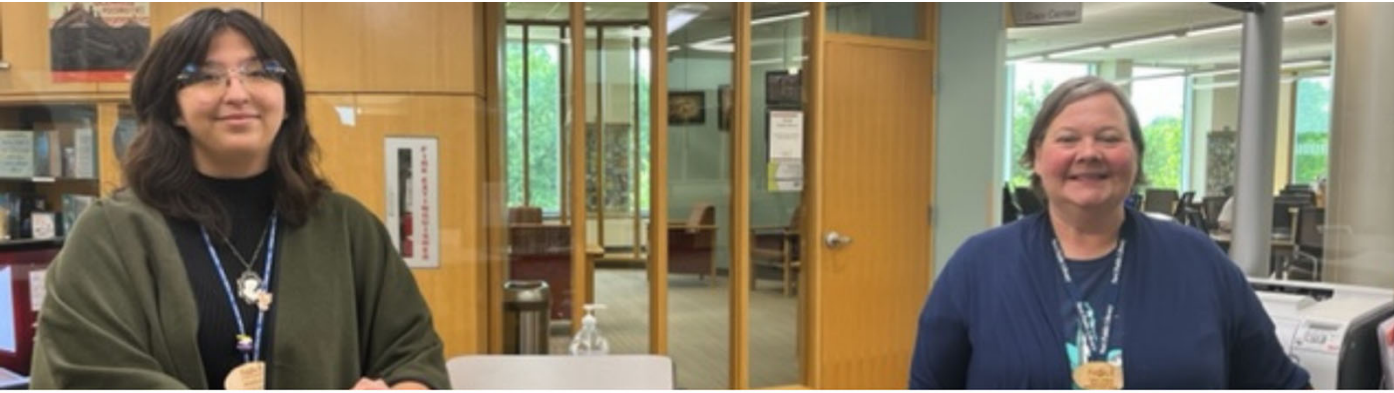


Personnel/Benefits (60%)	\$1,954,704.24
Collections/Online Resources/Catalog (17%)	\$541,811.05
Utilities/Maintenance/Building/Grounds (12%)	\$399,139.63
Supplies/Equipment/Furniture (9%)	\$276,927.30
Programming/Marketing/Training/Technology (2%)	\$54,712.54
TOTAL REVENUE	\$3,295,483.89
TOTAL EXPENDITURES	\$3,227,294.76

LOOKING FORWARD

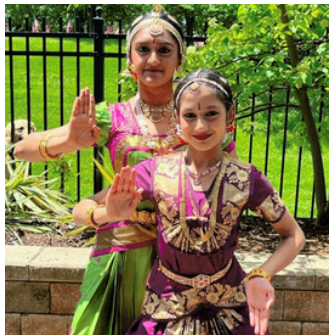
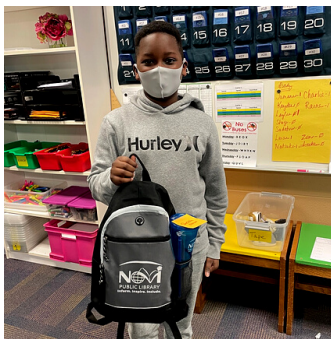
- **Beginning** strategic planning process to outline the next 5 years of library service
- **Initiating** online library card sign up and card renewal
- **Completing** annual DEI staff training
- **Applying** for Quality Services Audit Checklist (QSAC) accreditation
- **Hosting** fall Community Reads in partnership with the Novi Community School District and the Neighborhood Library Association





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UNPRECEDENTED TIMES



The past 2 and a half years have unquestionably been the most challenging years in Novi Library and Library Board history. NPL faced closures due to flooding, closures due to COVID and state restrictions, unanticipated expenditures to add protective equipment on counters, provide masks and large amounts of disinfectant and deep cleaning, had a massive equipment failure, staffing shortages, and numerous Library Board resignations. Despite immense challenges, NPL managed to stay open to the public more hours and days than any other library in the region.

Our Board along with staff have analyzed staffing shortages and have put appropriate measures in place that will attract the most experienced candidates. We have also added some long-needed pay increases and our HR staff has introduced an extensive on-boarding process for new employees as well as retention measures.

The current Board members and staff have taken part in training opportunities, particularly in the areas of Diversity, Equity and Inclusion. The Board held a special retreat designed to foster positive relationships and team building. Another such Board retreat will be held in the spring. These on-going training opportunities have positioned the Board and staff perfectly for entering the upcoming strategic planning process with our community.

The Library Board is very diverse and a reflection of the residents in our community. Trustees are exceedingly active in this community, outside of the library and particularly dedicated to assuring Novi Library continues to excel as a focal point, not only in Novi but also in the entire region.

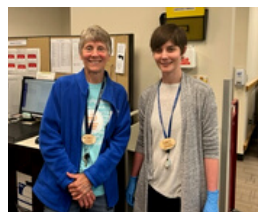
I am very optimistic about the future of Novi Library. We are near to being fully staffed and a number of our staff have enthusiastically accepted promotions. Managers are working directly with Director Farkas to create new initiatives that continue to INFORM, INSPIRE and INCLUDE, as our Novi Library motto states. One such creative initiative example is the new [NPL @ Your Door program](#), launched in March 2022. This program allows Novi residents to receive library materials by mail.



The Board and staff of Novi Library are appreciative of Novi residents and their continued support and we certainly look forward to your input as we begin the process for a new Strategic Plan to shape the future of our exceptional library.

What's in your wallet? I hope it's a Novi library card, but if it isn't, you can easily get a card. I hope to see you at the Novi Library soon.

Kathy Crawford, Library Board President



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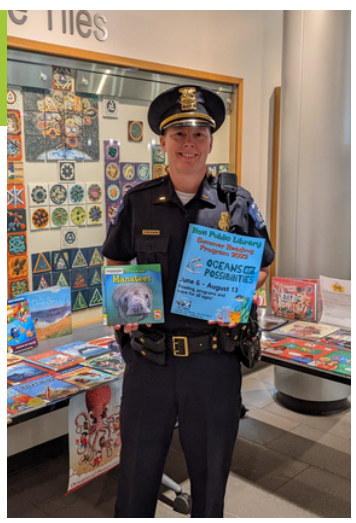
2021-2022 HIGHLIGHTS

- Installed **cultural art display** system for future community showcases in October 2021
- Library Board approved a holiday closure for **Juneteenth** on December 15, 2021 and Library held first annual Juneteenth celebration on June 18, 2022
- Created **Family Resource Kits** to help families read books and discuss topics like identity & belonging, immigration & refugees, solidarity & activism, and more, in March 2022
- Improved library accessibility with new **NPL @ Your Door**, materials-by-mail service, launched March 28, 2022
- Library Board approved the continuation of the **Fine-Free Policy** through June 2023, on April 28, 2022
- Partnered with **Dear Asian Youth Novi** for cultural programs & displays in May 2022
- Performed **collection audit** in 2021-2022
- Highlighted diverse materials in **monthly book displays** in 2021 - 2022



ACCOMPLISHMENTS & MILESTONES

- **Expanded** iCube equipment, technology and accessibility with more appointment availability, iCube craft programs, new Sublimation printer, and more throughout 2021-2022
- **Advanced** outreach to all 24,000+ library cardholders using a new email marketing system called Patron Point in October 2021
- **Reopened** Teen Space and provided opportunities for teens to gather and connect with the library in October 2021
- **Connected** with residents in the North end of Novi with programs and the Lakeshore Lending Library winter promotion in December 2021-February 2022
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- **Hosted** 12th Annual Community Read event with Neighborhood Library Association, featuring *Firekeeper's Daughter* by Angeline Boulley on May 9, 2022
- **Offered** weekly community support in partnership with the Novi Community Coalition in May 2022



LOOKING FORWARD

- **Beginning** strategic planning process to outline the next 5 years of library service
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- **Completing** annual DEI staff training
- **Applying** for Quality Services Audit Checklist (QSAC) accreditation
- **Hosting** fall Community Reads in partnership with the Novi Community School District and the Neighborhood Library Association



OUR LEADERSHIP



JULIE FARKAS
LIBRARY DIRECTOR



KATHY CRAWFORD
PRESIDENT



KAT DOOLEY
VICE PRESIDENT



SREENY CHERUKURI
TREASURER



BRIAN BARTLETT
SECRETARY



TARA MICHENER
TRUSTEE



PRIYA GURUMURTHY
TRUSTEE



MARK STURING
TRUSTEE

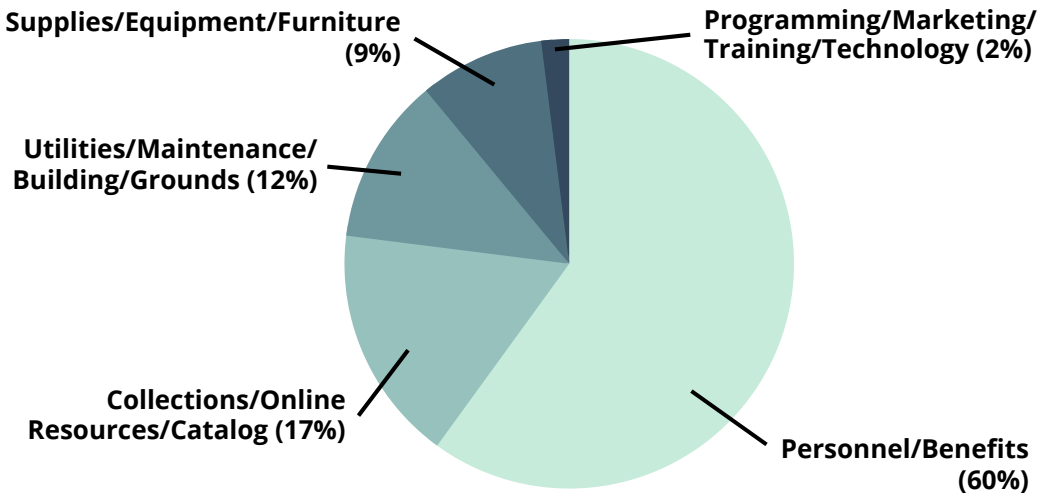


ABHAY KAKARLA
STUDENT REPRESENTATIVE



RIDA SALIM
STUDENT REPRESENTATIVE

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