



MEMORANDUM

TO: NEVRUS NAZARKO, FINANCE DIRECTOR
FROM: MARINA NEUMAIER, ASSISTANT FINANCE DIRECTOR
SUBJECT: 2013 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING INFORMATION
DATE: OCTOBER 12, 2012

10/17/12
To: Mayor & City Council Members
For Public Hearing on 10/22/12
[Signature]

The proposed Program Year (PY) 2013 Community Development Block Grant (CDBG) planning allocation for the City of Novi is **estimated** to total \$86,923. **Funding requests from outside agencies for public service activities were received totaling \$13,000.** The maximum amount the City of Novi is allowed to allocate directly to the public service program category for 2013 is \$26,077, which represents an increase of \$13,189 from prior years. Below is the history of Oakland County's public service cap policy:

UPDATE - PY 2013 Increase in Public Service Cap. Oakland County is required by the U.S. Department of Housing and Urban Development (HUD) to maintain an overall public service cap of 15%. Dating back to November 1, 1996, Oakland County was allowing participating communities to spend a maximum of 50% of its annual allocation for public service activities and still maintain the overall 15% requirement. This was possible because of the large offsetting Oakland County Home Improvement Program. The impact of the 2000 census was to eliminate the area wide benefit activities for many communities forcing more communities to now allocate funds directly to public service activities. As a result, Oakland County in 2006 changed their policy to only allow participating communities to spend a maximum of 45% of their annual allocation on public services. Because of a severe decrease in the amount of revolving loan fund (RLF) paybacks to the Home Improvement Program, the public service cap was reduced even further by Oakland County to a maximum of 30% of community allocations. Decreases in the amount of revolving loan fund (RLF) paybacks to the Home Improvement Program as well as a 17% reduction in federal funding in PY 2011, caused the public service cap to be reduced even further by Oakland County to a maximum of 15% of community allocations. **Because of the recent addition of the City of Pontiac to Oakland County's list of participating communities, the public service cap was increased this year to a maximum of 30% of community allocations.** The public service category allows the City of Novi to fund programs and services such as Youth Assistance and HAVEN.

Housing and Community Development Committee (HCD) Recommendation: the HDC Committee is represented by six members, five residents and one administrative staff member (Marina Neumaier) in addition to two non-voting student representatives.

Funding requests were reviewed by the Housing and Community Development Advisory Committee at their meeting of September 18th and they are recommending the following program allocations for 2013:

Recommended Projects					
CDBG Program Description	Organization Requesting Funding	Description	2012 Allocation Award	2013 Agency Requests	2013 HCD Committee Recommendation
Public Services	HAVEN	Battered and abused spouses	\$ 5,000	\$ 6,000	\$ 5,000
Public Services	Novi Youth Assistance	Specialized counseling and camp scholarships	\$ 7,000	\$ 7,000	\$ 7,000
		Sub-total *	\$12,000	\$13,000	\$12,000 *
Minor Home Repair	City of Novi	Residential repair program for Novi residents	\$74,923	\$74,923	\$74,923
		TOTAL	\$86,923	\$87,923	\$86,923

*The maximum 30% allocation allowed within the Public Service category for 2013 is \$26,077.

Letters requesting grant funding from HAVEN and Novi Youth Assistance have been included within this packet as additional information.

The Committee agreed to recommend continued funding for both Novi Youth Assistance (NYA) and HAVEN at levels comparable to the current Program Year. Funding dollars allocated to NYA are used to provide direct intervention services for Novi youth and include counseling, enrichment, skill building and academic support to children who are for various reasons deemed to be at "at risk" or whose families have insufficient financial resources to meet their needs for these activities. The broad goals are: 1) to provide scholarships to allow children (who qualify by income) to attend various summer camps according to their individual interest and needs, 2) to enroll qualifying children in programs that increase skills in various areas and 3) to provide tutoring to qualifying children who can benefit from additional academic support.

HAVEN Guidelines for CDBG Communities: Beginning with the 2007 Program Year, Oakland County now contracts directly with HAVEN as a sole source provider on behalf of participating communities. In the past, each community would contract individually with HAVEN. The contract duration period will be one year and at the end of the contract period, any community balance will be expended for the 24-hour crisis hotline. HAVEN has reported last fiscal year a total of 154 Novi residents received direct assistance from HAVEN by way of shelter assistance, crisis intervention as well as services from HAVEN's Personal Protection Order Office.

Minor Home Repair Program: In addition to our allocation of CDBG funds, Novi offers its residents the ability to participate in the Weatherization Assistance Program (WAP) administered through OLHSA. Novi has **leveraged an additional \$335,163 in weatherization funding for our residents** over and above the CDBG funds. The WAP provides free, grant-funded, energy-related home repairs to all eligible low income households to help lower their utility bills and to improve living conditions. Additional

information regarding this program has been included within this packet as additional information.

The current wait list for the City of Novi Minor Home Repair program continues to grow to a total of **103** Novi residents as of September 12th. The table below reflects funding levels for the Minor Home Repair program since 2009. On average, a minor home repair runs approximately \$3,000 to \$5,000 per unit. We anticipate the need for the Minor Home Repair program to sustain throughout the 2013 grant year.

CDBG Program	Description	2009 CDBG Funding Allocation	2010 CDBG Funding Allocation	2011 CDBG Funding Allocation	2012 CDBG Funding Allocation	2013 HCD Committee Recommendation
Minor Home Repair	Residential repair program	\$106,754	\$73,978	\$73,408	\$74,923	\$74,923

Area-wide Benefit Map: Enclosed with this packet is the current area-wide benefit map as provided by Oakland County which reflects the 2012 low/moderate income block groups from the U.S. Department of Housing and Urban Development. The **Recommended Projects** for 2013 do not include any area benefit type projects such as parks, streets or sidewalk improvements. The projects are strictly city-wide individual income-qualified type projects such as minor home repair or direct benefit projects such as public services which are not dependent on location.

Novi Community Development Block Grant History: Since 2002, the City of Novi has received and **successfully managed over \$1,255,536** in CDBG grant funds.

City of Novi
Community Development Block Grant

	2002 Program Year	2003 Program Year	2004 Program Year	2005 Program Year	2006 Program Year	2007 Program Year	2008 Program Year	2009 Program Year	2010 Program Year	2011 Program Year	2012 Program Year	Total
Project Descriptions:												
Public Services:												
Senior Citizen Center Manager	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,000	7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Senior Van Program	29,874	20,000	25,000	25,000	25,000	25,000	25,000	25,000	15,000	-	-	\$ 214,874
Youth Assistance	5,000	6,000	9,000	11,000	11,000	11,000	11,000	11,000	9,164	7,560	7,000	\$ 98,724
HAVEN	11,000	12,000	15,000	16,000	9,546	9,232	9,232	9,500	6,000	4,950	5,000	\$ 107,460
Novi Lions Club eBlind	-	-	-	2,900	-	-	-	-	-	-	-	2,900
Sub-total	54,874	47,000	58,000	63,900	52,546	52,232	45,232	45,500	30,164	12,510	12,000	473,958
Minor Home Repair	54,875	62,749	76,143	63,928	64,223	63,839	66,758	106,754	73,978	73,408	74,923	781,578
Grand-total	\$109,749	\$109,749	\$134,143	\$127,828	\$116,769	\$116,071	\$111,990	152,253.83	104,142	\$85,918	\$86,923	\$1,255,536



Outside Agency Requests



Novi Youth Assistance



Novi

Strengthening Families
Through Community Involvement

OFFICE

45175 Ten Mile Road
Novi, MI 48375-3024

TELEPHONE

(248) 347-0410

FAX

(248) 347-0552

EMAIL

nya@cityofnovi.org

SPONSORED BY:

Oakland County
Circuit Court-Family Division
City of Novi
Novi Community Schools

STANDING COMMITTEES

- Board of Directors
- Family Education
- Scholarships
- Camp
- Mentors Plus
- Public Relations
- Youth Recognition
- Fund Raising
- Teen Center
- Alcohol/Drug Awareness

**PROFESSIONAL
COUNSELING
TO YOUTH AND
THEIR FAMILIES**

NOVI YOUTH ASSISTANCE

August 24, 2012

Housing and Community Development Committee
City of Novi
45125 W. Ten Mile Road
Novi, MI 48375

Dear Committee Members:

Novi Youth Assistance has received and utilized CDBG funding for moderate, low income and special needs youth since 1994. With continuing community support we have consistently honed our ability to identify at risk children who would benefit from recreational, educational and supportive programming. Once again this year, overall grant opportunities were reduced. In spite of this, we still insured a summer recreation program for Novi children at our own expense. Nonetheless, this along with a significant increase in requests for services has regrettably left us struggling, once again, to assist all applicants. As the sole local organization that can regularly provide comprehensive and varied scholarship opportunities within the City of Novi, we continue to find that demand is outpacing donations received. While we have made internal adjustments to stretch our monies as best we can, continued and increased CDBG funding is vital if we are to continue providing programming in 2013-2014 to our most vulnerable community members.

Due to the on-going economic downturn we are seeing record number of families requesting assistance. This trend is ever-increasing as a number of residents are struggling to provide the basics for their families. This then, inevitably eliminates any options to offer their children positive, healthy activities. Many of these children are then left with unscheduled time which leaves them at risk which, in turn, affects our community as a whole.

Historically, Novi Youth Assistance has been there to provide for those in need when there have been no other options. We continue to strive to do so. The benefit of offering summer programs, skill building activities and other supportive programming is demonstrated over and over again as we see these children move through the schools and community successfully. Therefore, in response to today's economic climate and rising costs, as well as demand for programming and decrease in other funding, Novi Youth Assistance respectfully requests that the members of the CDBG committee consider granting funds for the 2013 budget year in the amount of \$7,000.00.

Sincerely,

Tom Swieboda
Novi Youth Assistance Caseworker

The Circuit Court-Family Division for the County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities, or services as required by Title II of the Americans with Disabilities Act of 1990. The Circuit Court-Family Division is An Equal Employment Opportunity Employer.

HAVEN



August 20, 2012

Marina Neumaier
City of Novi
45175 W. Ten Mile
Novi, MI 48375

Dear Ms. Neumaier:


Violence in families is everywhere, crossing racial, ethnic, cultural, social and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, factories and throughout our neighborhoods. Human beings, both young and old, are being harmed physically, sexually and emotionally and this violence may be creating lifelong patterns of ongoing abuse in youngsters as they move into adulthood. We all pay the cost for the horrible crimes of domestic violence and sexual assault either in real dollars or in diminished potential of human and community life.

Since 1982, HAVEN has been dedicated to building violence-free communities where everyone can live without fear. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the workplace, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manages a Personal Protection Order office exclusively for victims of domestic violence and sexual assault located in the Circuit Court system, helping victims with the creation and filing of Personal Protective Orders, at no charge, as the first step in their safety plan.

HAVEN through its comprehensive work serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2011 through June 30 2012, 154 individuals were seen within our programs and 46 crisis calls were received from families in the City of Novi who took the first step to break their own silence by contacting HAVEN. The agency is again reaching out to you for support of our work with an even greater need as we assume the burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$6000 for fiscal year 2013-2014. Please remember that the federal government presumes that domestic violence victims are considered to be low income and therefore qualify for inclusion in block grant public service requests.

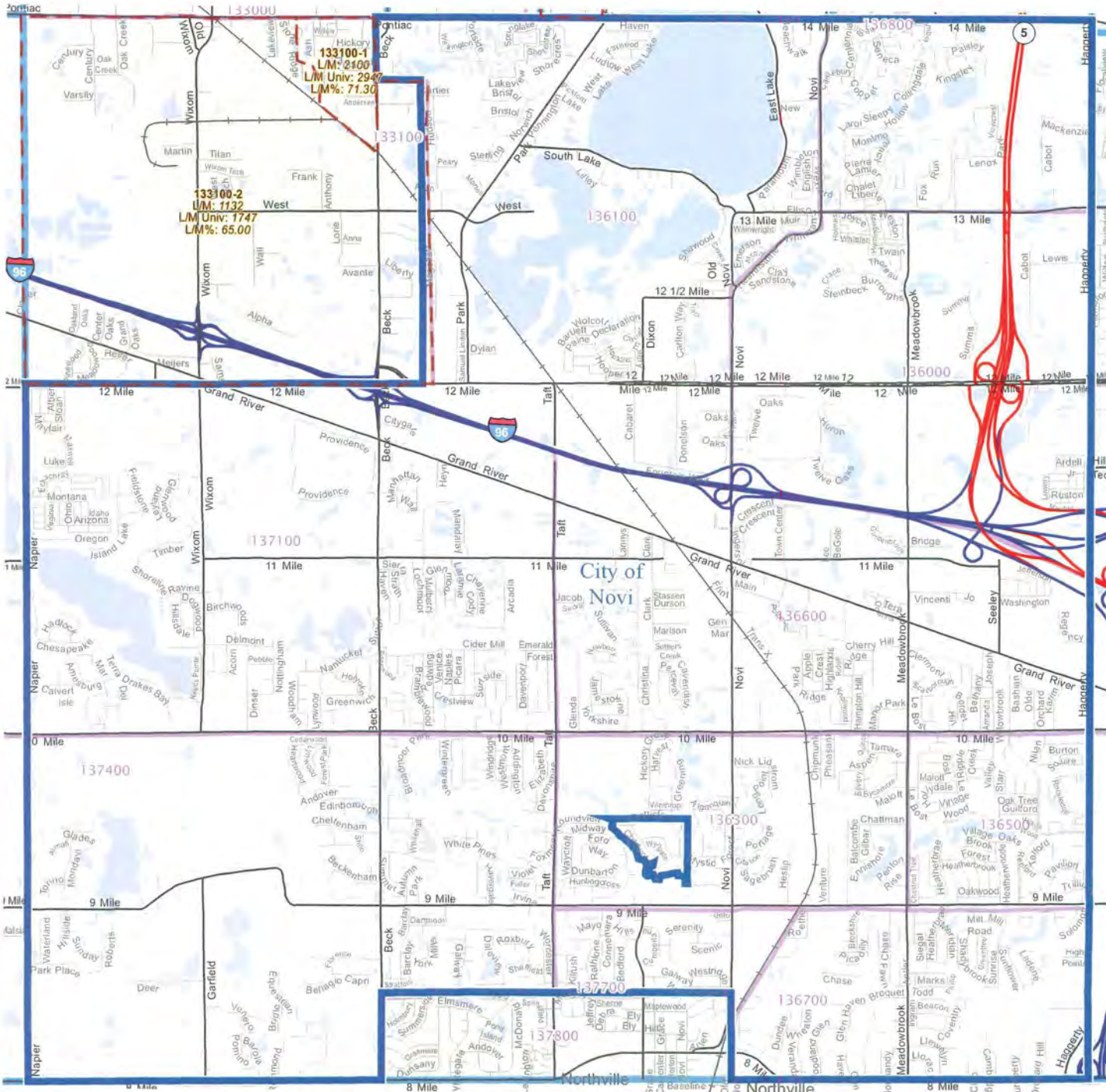
HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284 ext. 240. Thank you.

Sincerely,


Beth Morrison
President & CEO



Area-wide Benefit Map



Area-wide Benefit Map City of Novi

- Legend**
- Eligible Area-wide Benefit Block Groups
 - Community Boundary (highlighted)
 - Community Boundary (adjacent)
 - Census Tract
 - Railroads
 - Lakes

1 inch = 4,477 feet

This Census Block Group map reflects 2012
 LMISD data from the U.S. Department of
 Housing and Urban Development.