

cityofnovi.org

CITY of NOVI CITY COUNCIL

**Agenda Item D
June 20, 2011**

SUBJECT: Approval to award the first one-year renewal for the towing contract to Hadley's Towing and Keford Towing based on the same terms and conditions as the original 2010 contract to function on a rotating basis with an effective date of July 1, 2011.

SUBMITTING DEPARTMENT: Public Safety - Police *DM*

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

This contract is provided as a service to the community when the need for wrecker service is required. There are no expenditures required by the City. The services include vehicles towed as a result of arrests, traffic accidents and evidentiary purposes. Contractors are paid directly by the vehicle owner and/or their insurance company. Fees were established and specified in the 2010 bid based on history and consistent with the pricing structure used in neighboring communities.

The City of Novi currently has a towing contract with Hadley's Towing and Keford Towing. A request for proposal (RFP) was done in April 2010 and Council awarded the contract in May 2010 with the option of two renewals in one year increments. The contract is set to expire in July, 2011. This approval is for the first of two renewals. Pursuant to the terms of the contract, the two are placed on a rotating call system when the need for a wrecker service arises. At this time, the City will not approve any price increases in the contract due to the increase in fuel prices.

For the past year, Hadley's Towing and Keford Towing have been able to meet their obligations, including their response times, and have worked well together with our current rotating system of tows. Both have a positive track record of success with the City of Novi and have provided reliable service and have demonstrated their ability to afford safety and security of vehicles towed and stored. They both have expressed their desire to renew the contract at the same terms and conditions of their 2010 bid.

RECOMMENDED ACTION: Approval to award the first one-year renewal for the towing contract to Hadley's Towing and Keford Towing based on the same terms and conditions as the original 2010 contract to function on a rotating basis with an effective date of July 1, 2011.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Fischer				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Staudt				
Council Member Wrobel				

HADLEY'S TOWING
24825 Hathaway St.
Farmington Hills, MI 48335

25460 Trans X Rd.
Novi, MI 48375

P 248-471-5763
F 248-471-0926

June 1, 2011

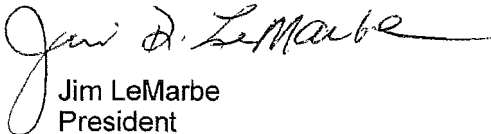
Lieutenant Keith Wuotinen
Novi Police Department
45125 West 10 Mile Rd.
Novi, MI 48375

Dear Lieutenant Wuotinen,

Please accept this letter as verification that Hadley's Towing would be honored to continue the towing contract under the current specifications for the next contract year(s).

We thank you for the opportunity and look forward to doing business together.

Sincerely,

A handwritten signature in cursive script that reads "Jim LeMarbe". The signature is written in black ink and is positioned above the printed name and title.

Jim LeMarbe
President
Hadley's Towing

KEFORD'S NOVI TOWING, INC.

39586 Grand River Avenue Novi MI 48375 248-478-2380

May 31, 2011

Novi Police Department
45125 W. 10 Mile Road
Novi, MI 48375

Attention: Pat Cauchi

Dear Members of City Council,

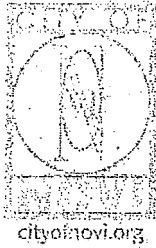
Keford's Novi Towing, Inc. will agree to a contract extension, at the present terms, for the City of Novi towing contract. Any consideration that can be made with respect to the 25% increase in fuel prices since the original contract started is very much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas D. Herrington', with a long horizontal flourish extending to the left.

Thomas D. Herrington, President

Company name Hadley's Towing



**CITY OF NOVI
TOWING SERVICES**

PROPOSAL FORM

We the undersigned as bidder, agree to furnish towing services to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof for the following prices:

<u>PRIVATE VEHICLES</u>	<u>CONTRACT PRICE</u>
1. Towing of Vehicles 5,000 GVW and less	\$ 80
2. Towing of Vehicles 5,000 GVW to 9,999 GVW	\$ 90
3. Towing of Vehicles 10,000 GVW to 19,999 GVW	\$ 105
4. Towing of Vehicles 20,000 GVW and up	\$ 205
5. Storage per day to commence after 24 hours of impoundment:	
Inside storage	\$ 15
Outside storage	\$ 10
6. Extra Charge for Dollies	\$ 20
7. Extra Charge for Disconnecting Linkages	\$ 10
8. Extra Charge for Winching (off roadway)	\$ 75
9. Motorcycles	\$ 95
10. Lockouts	\$ 45
11. Tire Change	\$ 45
12. Gas Pickup	\$ 45
13. Per Hour Labor Charge / Extra Service	\$ 60/hour
14. Flatbed usage	No Additional Charge

<u>CITY OWNED VEHICLES</u>	<u>CONTRACT PRICE</u>
1. Towing of Vehicles 5,000 GVW and less	\$ 0
2. Towing of Vehicles 5,000 – 9,999 GVW	\$ 0
3. Towing of Vehicles 10,000 - 24,999 GVW	

Company name Hadley's Towing

- | | |
|---|--------|
| Within 30 mile radius of City limits | \$ 0 |
| 4. Towing of Vehicles 10,000 - 24,999 GVW
Greater than 30 mile radius from City limits | \$ 100 |
| 5. Towing of Vehicles 25,000 - 80,000 GVW | \$ 150 |

We have the capability to tow vehicles up to 80,000 GVW:

From the front

Yes

No

From the rear

Yes

No

NOTE: Second time tows between the Novi Police facility and storage yard, or additional tows within storage yard will be at the contractor's expense.

Vehicles ordered held by the Police or Fire Department for investigation of, but not limited to arson, fatal accidents, forfeitures, will be handled as follows: One (1) day storage fee to registered owner of the vehicle and no additional fee to the City of Novi. The vehicle will be held indefinitely until the investigation and court cases have been completed.

DEVIATIONS FROM SPECIFICATIONS MUST BE SPECIFIED HERE:

CONTRACTOR COMMENTS:

Company Name: Hadley's Towing

Address: 24701 Hathaway St.

City, State Zip Farmington Hills, MI 48335

Agent's Name: Jim D. LeMarbe
(please type or print)

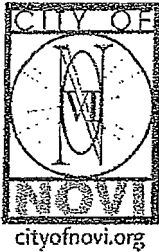
Company name Hadley's Towing

Agent's Title: Owner
(please type or print)

Agent's Signature: *John D. LeMaster*

Telephone No.: 248-471-5763 Fax No. 248-471-0926

Date: 4-20-2010



Company name KEFERD'S Novi Towing, LLC

**CITY OF NOVI
TOWING SERVICES**

PROPOSAL FORM

We the undersigned as bidder, agree to furnish towing services to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof for the following prices:

PRIVATE VEHICLES

CONTRACT PRICE

1. Towing of Vehicles 5,000 GVW and less	\$ 80
2. Towing of Vehicles 5,000 GVW to 9,999 GVW	\$ 90
3. Towing of Vehicles 10,000 GVW to 19,999 GVW	\$ 105
4. Towing of Vehicles 20,000 GVW and up	\$ 205
5. Storage per day to commence after 24 hours of impoundment:	
Inside storage	\$ 15
Outside storage	\$ 10
6. Extra Charge for Dollies	\$ 20
7. Extra Charge for Disconnecting Linkages	\$ 10
8. Extra Charge for Winching (off roadway)	\$ 75
9. Motorcycles	\$ 95
10. Lockouts	\$ 45
11. Tire Change	\$ 45
12. Gas Pickup	\$ 45
13. Per Hour Labor Charge / Extra Service	\$ 60/hour
14. Flatbed usage	No Additional Charge

CITY OWNED VEHICLES

CONTRACT PRICE

1. Towing of Vehicles 5,000 GVW and less	\$ 0
2. Towing of Vehicles 5,000 – 9,999 GVW	\$ 0
3. Towing of Vehicles 10,000 - 24,999 GVW	

Company name KEFORAS'S NOVI TOWING, INC.

Within 30 mile radius of City limits	\$ 0
4. Towing of Vehicles 10,000 - 24,999 GVW Greater than 30 mile radius from City limits	\$ 100
5. Towing of Vehicles 25,000 - 80,000 GVW	\$ 150

We have the capability to tow vehicles up to 80,000 GVW:

From the front	Yes	No
From the rear	Yes	No

NOTE: Second time tows between the Novi Police facility and storage yard, or additional tows within storage yard will be at the contractor's expense.

Vehicles ordered held by the Police or Fire Department for investigation of, but not limited to arson, fatal accidents, forfeitures, will be handled as follows: One (1) day storage fee to registered owner of the vehicle and no additional fee to the City of Novi. The vehicle will be held indefinitely until the investigation and court cases have been completed.

DEVIATIONS FROM SPECIFICATIONS MUST BE SPECIFIED HERE:

CONTRACTOR COMMENTS:

KEFORAS IS VERY CAPABLE OF SERVICING THE ENTIRE CITY.
WE HAVE IN THE PAST. WE FEEL OVERALL SERVICE WILL BE
IMPROVED IF THE CONTRACT IS NOT SPLIT. WHEN WE KNOW
WE WILL RECEIVE ALL THE CALLS IT ALLOWS FOR BETTER ANTICIPATION
AND BETTER SERVICE. TDH.

Company Name: KEFORAS'S NOVI TOWING, INC.
Address: 39586 GRAND RIVER AVE.
City, State Zip NOVI MI 48375
Agent's Name: THOMAS D. HARRINGTON

(please type or print)

Company name KE FORD'S NAVI TOWING, INC.

Agent's Title: PRESIDENT
(please type or print)

Agent's Signature: 

Telephone No.: 248-428-3815 Fax No. 248-428-0520

Date: 4/20/10