cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item C October 25, 2010

SUBJECT: Approval of the 2011 Suburban Mobility Authority for Regional Transportation (S.M.A.R.T.) Municipal Credit Funds Resolution and Contract in the amount of \$44,713 towards the Novi Senior Van Transportation Service.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services

CITY MANAGER APPROVAL:

EXPENDITURE REQUIRED	\$146,903 (offset by \$44,713 credit, \$15,000
	CDBG, \$30,000 farebox)
AMOUNT BUDGETED	\$157,900
APPROPRIATION REQUIRED	n/a
LINE ITEM NUMBER	208-695.00-960.557

BACKGROUND INFORMATION:

The City of Novi is eligible to receive \$44,713 in Municipal Credit Funds for 2011. These funds are utilized to support the Senior Van Transportation Service for Novi older adult residents age 55 and over and physically and mentally challenged non-senior residents.

Transportation is available for Novi residents during the weekday hours of 8am – 9pm and on Saturday from 9am – 5pm.

Novi Senior Transportation is an essential service for the older adults of Novi, In 2009-2010 11,721 one way rides were provided by the Senior Van Transportation Service.

RECOMMENDED ACTION: Approval of the 2011 Suburban Mobility Authority for Regional Transportation (S.M.A.R.T.) Municipal Credit Funds Resolution and Contract in the amount of \$44,713 towards the Novi Senior Van Transportation Service.

	1	2	Υ	N
Mayor Landry				
Mayor Pro Tem Gait				
Council Member Crawford				
Council Member Fischer				

	1	2	Υ	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

MUNICIPAL CREDIT CONTRACT FOR FY 2011

I, <u>David Landry</u>, on behalf of the **City of Novi** apply to Suburban Mobility Authority for Regional Transportation (SMART) for our municipal credits for the period of July 1, 2010 to June 30, 2011, and agree that the Municipal Credit/Community Credit Master Contract, which is incorporated herein, by reference, will form part of this agreement.

Our community agrees to use the <u>\$44,713</u> In **Municipal Credit** funds available to us as follows:

(L)	rransier ş	
,		FEREE COMMUNITY
	At the	cost of \$
(2)	Transportation program operated/admini (Includes Charters, Van/Bus Program, Ta	
	At the	cost of <u>\$ 44,713</u>
		Total\$ 44,713
Exhib	ibits A and B as completed are attached her	•
	•	
	Ву:	David Landry
Date:	e: Its:	Mayor
		ban Mobility Authority gional Transportation
Date:		
	(General Manager

MUNICIPAL CREDIT CONTRACT FOR FY 2011

I, <u>David Landry</u>, on behalf of the **City of Novi** apply to Suburban Mobility Authority for Regional Transportation (SMART) for our municipal credits for the period of July 1, 2010 to June 30, 2011, and agree that the Municipal Credit/Community Credit Master Contract, which is incorporated herein, by reference, will form part of this agreement.

Our community agrees to use the \$44,713 in **Municipal Credit** funds available to us as follows:

rer \$ to
TRANSFEREE COMMUNITY
At the cost of \$
portation program operated/administered by the community des Charters, Van/Bus Program, Taxi Reimbursement)
At the cost of \$ 44,713
Total\$ <u>44,713</u>
cd B as completed are attached hereto and made a part hereof. City of Novi By:
By: David Landry
Its: <u>Mayor</u>
Suburban Mobility Authority for Regional Transportation
Ву:
General Manager



CITY COUNCIL

Mayor David 8, Landry

Mayor Pro Yem Bob Gall

Terry K. Margolis

Andrew Mutch

Kathy Crawford

Dave Staudt

Justin Fischer

City Manager Clay J. Pearson

Parks, Recreation & Cultural Services Director Randy Auler

Senior Services Manager Rachel Zagaroli

SMART MUNICIPAL CREDIT PROGRAM RESOLUTION

WHEREAS, the City of Novi is desirous of maintaining the existing Suburban Mobility Authority for Regional Transportation (S.M.A.R.T.) Municipal Credit Program, and

WHEREAS, this program provides an essential service to senior citizens and handicapped individuals.

NOW, THEREFORE, BE IT RESOLVED that the Novi City Council hereby requests the 2011 Municipal Credit funding from Suburban Mobility Authority for Regional Transportation (S.M.A.R.T.), in the amount of \$44,713, and

BE IT FUTHER RESOLVED that funding be distributed in the following manner:

Novi Senior Van Program

\$44,713

SMART

Total

\$44,713 (less

administration fees)

Certification

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Novi at a Regular Meeting held the 25th day of October, 2010.

Maryanne Cornelius, City Clerk

Novi Senlor Center 25075 Meadowbrook Road Novi, Michigan 48375 248.347,0414 248.347,0490 fax

Exhibit A Novi Senior Van Transportation System

DESCRIPTION

The City of Novi Senior Transit System is an "advance reservation" transportation service for seniors and disabled non-seniors provided by the City of Novi Parks, Recreation and Cultural Services Department. The priority of the Van Transportation program is to provide rides for medical appointments, trips to the hospitals, grocery stores, banks, malls, as well as numerous other facilities. Particular emphasis is placed on transporting riders to the senior citizen center, city hall and the library as well as other City sponsored events. The City promotes the program through the Parks, Recreation & Cultural Services brochure, Engage!, Enhance, the Older Adult newsletter, as well as flyers, advertisement on the local cable station, community presentations, etc.

SERVICE AREA

Service for Van Transportation is available to residents for trips within the City of Novi boundaries, as well as up to 10 miles outside the City for medical appointments only. In some cases, the medical facility may be located just outside the 10 mile radius and consideration will be given to include those special requests, if timing is appropriate.

SERVICE HOURS

Regular on-demand Van Transportation is available 8am-4pm Monday-Friday and 9am-2pm Saturday. Advance notice of 2 days is required for transports during regular business hours. Expanded on-demand Van Transportation is available until 9pm Monday-Friday, and 5pm on Saturday for employment or medical appointments only that can not be made during regular transportation hours. Advance reservation of 72 hours is required for transports during the expanded hours of service. There are no Sunday hours. Clients may schedule rides between the hours of 7;30am and 4;30pm daily by calling (248) 735-5617. Riders should allow some flexibility in their appointment scheduling to account for traffic, construction and weather conditions. We may be up to 15 minutes early or late, depending on the conditions.

ELIGIBLE USER

All Novi residents, age 55 and above, are eligible for the transit service, as well as disabled non-seniors approved by the Novi Parks, Recreation and Cultural Services Department. The highest priority is given to seniors who have no other form of transportation.

FARE STRUCTURE

Fares within the City are \$4.00 one-way (per stop) and \$6.00 one-way outside the City limits for medical appointments only. A \$1 fee is changed per one way ride to the Senior Center, Civic Center and Library. A punch card is also available to passengers to use in place of money and is purchased at the Senior Center or from a driver. Rides are available to those with income restrictions.

SERVICE LEVEL

Potential riders must call the Scheduling Clerk a minimum of 48 hours in advance. No reservations may be made with the driver. Riders must inform scheduler of they are in need of extra help getting to the vehicle or if they can not move on their own, must provide a caregiver that is allowed to ride free of charge.

SERVICE MODE

The program utilizes 2-14-passenger van, 2-8 passenger vans with lift and two wheelchair lockdowns, 1 – either 8 passenger or 2 passenger with 2 wheelchair mini van, 1 – 7 passenger mini van and 1 city pool car for a total of 7 vehicles. Note: We do provide wheelchairs to those that need one from our loan closet if in stock, but we can not accommodate all types of motorized chairs, due to limitations of our lifts.

EXHIBIT B

PROJECTED OPERATING BUDGET

Municipality: Lity	OF WOU!	
Project; Novi SEV	ion Transpo	rtation
Contract Period: July 1, 201	0 – June 30, 2011	
Account No: 4	223	
OPERATING EXPENSES:		
Administrative Fee		
(10% max. of MC & CC funds)		
Driver Wages	11,0903	advernance of
Fringe Benefits	•	
Gasoline & Lubricants	18,000	·
Vehicle Insurance		
Parts, Maintenance Supplies	18,000	
Mechanic Wages		··
Fringe Benefits		- The state of the
Dispatch Wages		· ···
Other (Specify)		
Sub-Total (Operations & Maintenance)		146,903
Purchased Service		
Taxi Service		
Charter Service		uphambu.
SMART Bus Tickets		,,,,,,
SMART Shuttle Service		
SMART Dial-A-Ride	**************************************	
SUB-TOTAL		
CAPITAL EQUIPMENT:		Annual State of the Control of the C
(Only list purchases to be made with Comm	unity Credits)	
Computer Equipment	·	
Software		
Vehicle		
Maintenance Equipment		
Other (Specify)		·
Sub-Total		
TOTAL EXPENSES:		14/0,013

EXHIBIT B (Page 2)

<u>REVENUES:</u>			
Municipal Credit Funds		44,713	
Community Credit Funds		15,000	····
Specialized Services Funds			*****
General Funds		51,190	
Farebox Revenue		30,000	Mine
In-Kind Service			·····
Special Fares (Contracted S	ervice)		on de
Other (Specify)	*		www.
TOTAL REVENUE:	-		146,903
(Note: Total Expenses must equal	Total Revenues)		
Submitted By:	Title	Da	ate:
Rachel Eugersie	SK. Sew. 1	hχυ.	10/13/10



Craftsmen (Skilled)
Operators (Semi-Skilled)

Laborers (Unskilled)
Drivers
Service-Workers

Journey Workers
Apprentices
Total

8

į

Suburban Mobility Authority for Regional Transportation

Office Contract Compliance

Equal Employment Opportunity Compliance Report A

								, tobe	/) U _ 0		-
Bid / Project Name	e (S. Calabier Sharmakaman an Amerika) (Albert	(DECOMPONENTAL PROPERTY AND			<u>manipotrare timo fre de paragla), filamente</u>	AND SECTION ASSESSMENT OF THE PARTY OF THE P					
Name of Firm City	s F No	νi	***************************************				Employer Number	1.D. 38	-60	3 ₂₅ 5	57)
Address LI517			Pills	- Ro	-						
city Noui			.,,	State U	17			zip./8	375		
3-Independent firm, or	····					·····					
□ Owned / controlled by:											
Corporate address of parent or affiliated company:	MA										
Indicate the appropriate			- Consolida	iled Repor	t		Single Es	labiishme	nt Employ	er Report	
box for your reporting unit			Headqua				individual				
(Mark only one box):			Special R		one the instantian Children	·	for each o	slablishn	rent)	on the second section in	a construction of the section of
Business Dala .					W. W				in the last of the		
What is the major activity of it						1. 15.	CAL	Pear	Prin 10	~ ~ · · · · · · · · · · · · ·	
sleel casings, retail grocer, wi	noiesale pl	umbing su	oplies, title	insviance)?	<i>Ul (</i>	_ /-1	000	CIMP	MANN	
Include the specific type of pro-	oduct or ly	pe of servi	e provided	J,						.	. ,
us well as the principal busine	ss or Indu	strial activi	y:			MU	NICL	<u>pul</u>	Deri	11665	
	,										
Have all subcontractors been	informed o	f their recr	onelbility t	n file		V-7	-Yes		······		
EEO Compliance Report A?	milonito C	n mon rusp	onoming i	J 1116			No				
is an Affirmative Action Plan	on file wilh	SMARTs (Office of			'S/	Yes	If no, pla	n will be		
Contract Compliance?							No	submitte	d by (Indic	ale dale):	
An Affirmative Action Plan is		the followi	ng				T		<u></u>	T' 1	
governmental agencies. Pleas	se list:						<u>U3 [</u>)6b4.	OF .	Justi	<u>ee</u>
			·		*****					7,000	
34 7000000000000000000000000000000000000			·	·					-		15-16-16-16-16-16-16-16-16-16-16-16-16-16-
			-	•			part time e				
Job Categories	o gainees.	Enterine	sphiobilaid	ngures o	NAMES OF TAXABLE PARTY OF TAXABLE PARTY.	orlly	L COMMINS	, bisnk sį	aces was Min		red as zero
non antegories	E	stabilshm	ent			lale			Fen		
	Total	Total	Total			1			Į.	T	
	Employees	Males	Females	Black	Asian	Amer.	Spanish	Black	Asian Pacific	Amer.	Spanish Amer.
	including Linorities	Including Minorities	including Minorities	Į.	Pacific	Indlan	Amer.		Pacific	andian ,	Ainer.
Officials /Managers	f		1	-			Continue of the control of the contr	- Chimerous consumirates	***************************************		
Professionals											
Technicians											
Sales Workers											
Office-and-Clorical-Staff	3	.2	1	I			<u> </u>				

ployment Data (c	onlinued)	AND CONTRACTOR OF STREET		avegeternous ino		in the second		dorson l	and dian	marinement Inarno	noe and	on-the-l	ob Irainee	energia de la composición dela composición de la composición de la composición dela composición dela composición dela composición de la composición de la composición dela composición de la composición dela composición de	op 15 To any other life in the	or peninsend	
iployment at this eler the appropriate		Report a	ill permar	ient, tei	mporary,	or part-t	ime emp	loyees ii	JOHOUNG	аррген	ices airo	Orl-uno-y	oo nome	,, , ,			
b Categories	Current Workforce						Under-		20 Goals. Uilin						nale Goals		
	Ng, of	Min	orily	Fei	male		allon	Estimated Number of Vacencies	MIn	ority	Fer	nale	Min	orily	Fen	ıale	
	Employees	#	%	*#	%	Min.	Fem.	S S S	#	%	#.	%	Year	%	Year	%	
icials/Managers	THE PERSON NAMED IN COLUMN	Virginal marketine	**************************************	Charles de Carles (Carles Carles Carl	-	······································	AND DESCRIPTIONS NO.		oblines-ricere	AND SECURITION OF THE PERSON O	- Contractions	(Adhiranesculus	-	enterioristic progression		***************************************	
				1	10090		***************************************						1				
xfessionals																	
]	1									ļ		
chnicians .					-												
les Workers					<u> </u>			<u> </u>							ļ		
.es workers					1												
iee and Clerical							<u> </u>	 			 						
of Schalles	3	0		1	3390												
ifismen (Skilled)		,			1		1	1			·				İ		
															ļ		
erators																	
ımi, Skilled)		-	<u> </u>				ļ					ļ	<u> </u>		L		
orers (Unskilled)															1		
vice.Warkers					 		<u> </u>	ļ		ļ	 	ļ					
Drivers	9	1	c/o	,	990												
rney Workers	<u> </u>	F	100		1 -1 10	·	<u> </u>	<u> </u>			·		-				
•					1					,							
renlices					1		ļ	 			\						
							-						ļ, .				
3		er en er an de	1000	12700 Miles (1910)	s characteristics			\$13479CIII-3-3-3-14486W	S-CONTRACTOR AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF		,			-			
Marie		100711400000	Artist delicand Nice	relation to remark to										Direction and the Control of the Con		patricipal de la company	
tification	and the second of																
ne of authorized o	filosof L Zag LL Zi ntact Ble		1 :	,		.,				Tille		C., .		α			
nalure C	l tug	aro	<i>L</i>)		•					JET Date	110K V	751	TIES	[Y]	anac	1er	
Pau	Let 7	ana	4111							Date	C	1/2:)10ES 9/10				
ne of person to co	nfact ,	7			~~					Tille o					.^		
arding this report	<u> 51e</u>	nn	CM	DWe	ll_						Lista	me	r Se	<u>rv </u>	<u>KEP</u>		
	451	ን ሥ	tz t	10 6	atti '	DN			No	City							
nber and street)	451	Zip Cod	<u> </u>	101	nice	<u>レリ</u> Area			Telepho					Ext.			
HI		483				Code	248	<i>)</i>	Number	ં ડે	47-0	145	7	L-211			
v was information				ined?			~~~~~] Visual (·			~	yment Re	cords			
not write below t			-	ni sterio de la completa de la comp	AND THE PERSON NAMED IN	THE PERSON NAMED IN COLUMN TO THE PE	District Annual Spices		Opposition of the Contraction of	Maria Propins	marine francisco	CONTRACTOR OF THE PARTY OF THE	nigeries in a construction of the construction	ok dinempokentowali	and the American states	nestallionenisipe	
3	2000			Signalu	Ιίθ	M(ATENANCE)		and the state of t	Comme	nts	merchalf (#dime		errans designation and designation	Search annual prices			
		Yes	No	•											<u>-</u>		
				***************************************		•		~~~						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
	·····					······································	····										

•

. .