



CITY of NOVI CITY COUNCIL

**Agenda Item 5
September 13, 2010**

SUBJECT: Approval of resolution to authorize Budget Amendment #2011-1

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

This is the first quarter budget amendment for the 2010-11 fiscal year. The amendment includes items that have occurred since the budget was adopted, as well as the rollover items from the 2009-10 fiscal year.

General Fund Summary

Beginning Fund Balance July 1, 2009		\$	10,314,220
Estimated 2009-10 from Proposed Budget for 2010-11:			
Revenue	\$ 27,229,000		
Expenditures	(29,906,000)	\$	(2,677,000)
Projected Fund Balance, July 1, 2010		\$	<u>7,637,220</u>

Beginning Fund Balance July 1, 2009		\$	10,314,220
Unaudited 2009-10 as of September 3, 2010 for first budget amendment 2010-11:			
Revenue	\$ 27,644,000		
Expenditures	(28,248,000)	\$	(604,000)
Rollover expenditure items included in budget amendment 2011-1		\$	(613,300)
Fund Balance (unaudited), July 1, 2010		\$	<u>9,096,920</u>

Net difference in estimated for 2010-11 budget and actual unaudited results \$ 1,459,700

Summary of Differences (estimated for 2010-11 budget and unaudited actual):			
		Difference from Estimated	% of Actual Revenue/Expenditures
Revenue categories:			
Property taxes and penalties	\$ 199,700		
Community development fees	64,000		
State Shared Revenue	71,000		
Other (court fines, interest income, etc.)	80,300	\$ 415,000	1.50%
Expenditure categories:			
Personal Services	\$ 370,000		
Supplies	98,000		
Other Services & Charges	410,000		
Capital Outlay	93,000		
Other (debt service, etc.)	73,700	1,044,700	3.70%
		\$ 1,459,700	

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2011-1

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Crawford				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

**BUDGET AMENDMENT# 2011-1
RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment# 2011-1 is authorized:

	<u>INCREASE (DECREASE)</u>
GENERAL FUND	
REVENUE	
Grant - Federal - EECBG	\$ 315,400
Appropriation of Fund Balance	613,300
	<u>\$ 928,700</u>
APPROPRIATIONS	
FINANCE	
Capital Outlay - Technology (HR/Payroll Document Imaging Solution)	\$ 70,800 (a)
INFORMATION TECHNOLOGY	
Capital Outlay - Technology (GIS portal upgrade)	2,500 (a)
CLERKS	
Other Services and Charges - Technology (Verity software)	19,300 (a)
FACILITIES OPERATIONS	
Other Services and Charges - Consulting services - EECBG (duct work audit)	9,500 (a)
Capital Outlay - Building Improvements (Flooring/room upgrades, rooms A, B, C \$45,000; Exterior wall and soffit repair \$50,000); Entryway signage (\$18,000); EECBG building retrofits \$162,800)	275,800 (a)
GENERAL ADMINISTRATION	
Other Services and Charges - Consulting services - EECBG	24,300 (a)
DPS	
Capital Outlay - Building improvements (restroom improvements \$15,000), Heavy equipment (two new dump trucks \$332,700); Miscellaneous equipment (loader repair \$5,400; portable asphalt heating unit \$16,700; lift repair \$12,000); Vehicles - stainless steel dump box \$13,000; EECBG Building retrofits \$68,900)	463,700 (a)(b)
COMMUNITY DEVELOPMENT	
Other Services and Charges - MDOT Transportation Study \$32,900; EECBG non-motorized transportation plan \$49,900	82,800 (a)
CONTINGENCY	<u>(20,000)</u>
	<u>\$ 928,700</u>
MAJOR STREET FUND	
REVENUE	
Appropriation of Fund Balance	<u>\$ 506,200</u>
APPROPRIATIONS	
Construction (9 Mile Novi to Taft - change orders to project \$11,800; Meadowbrook 8 to 9 \$1,400; MDOT ARRA grant projects \$297,000; Capital Preventive Maintenance \$196,000)	<u>\$ 506,200 (a)(b)</u>
LOCAL STREET FUND	
REVENUE	
Appropriation of Fund Balance	<u>\$ 335,600</u>
APPROPRIATIONS	
Construction (Vista Hills \$36,100; 2009 Neighborhood Roads \$49,200; Capital Preventive Maintenance \$250,300)	<u>\$ 335,600 (a)(b)</u>
MUNICIPAL STREET FUND	
REVENUE	
Appropriation of Fund Balance	<u>\$ 908,800</u>
APPROPRIATIONS	
Construction (Civic Center/Library dedicated turn lane \$71,600; Novi Rd GR/12 Mile \$364,800; GR rehabilitation \$37,500; Sidewalks & Pathways \$196,400; MDOT projects-local share \$238,500)	<u>\$ 908,800 (a)(b)</u>

**BUDGET AMENDMENT# 2011-1
RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment# 2011-1 is authorized:

	INCREASE (DECREASE)
PARKS, RECREATION & CULTURAL SERVICES	
REVENUE	
Appropriation of Fund Balance	\$ 117,700
APPROPRIATIONS	
ADMINISTRATION	
Capital Outlay (ITC Park pump house \$50,500; Entryway signs \$17,200; Landing property \$50,000)	\$ 117,700 (a)
DRAIN FUND	
REVENUE	
Appropriation of Fund Balance	\$ 147,900
APPROPRIATIONS	
Maintenance - Randolph Drain	\$ 63,300 (a)
Construction - (Taft/RR basin \$42,400; Bishop Basin \$42,200)	84,600 (a)
	\$ 147,900
FORFEITURE FUNDS	
REVENUE	
Appropriation of Fund Balance (Federal)	\$ 31,400
APPROPRIATIONS	
Other Services & Charges - PC for dissemination of intelligence reports \$1,000; Patrol vehicle setup/installs \$21,500	\$ 22,500 (a)(b)
Capital Outlay - Data processing (HR/Payroll document imaging)	8,900
	\$ 31,400
LIBRARY CONSTRUCTION FUND	
REVENUE	
Appropriation of Fund Balance	\$ 1,300,000
APPROPRIATIONS	
Construction	\$ 1,000,000 (a)
Transfer to debt service fund	300,000
	\$ 1,300,000

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on September 13, 2010

Maryanne Cornelius
City Clerk

- (a) Rollover items
(b) Current year service and capital improvements (see notes above)