



CITY of NOVI CITY COUNCIL

**Agenda Item L
June 7, 2010**

SUBJECT: Approval to award a construction contract for the Salt Dome Roof Repair project, to Great Lakes Roofing, the low bidder, in the amount of \$30,060.

SUBMITTING DEPARTMENT: Department of Public Services, Engineering Division *BIC (M.K.)*

CITY MANAGER APPROVAL: *[Signature]* *KH*

EXPENDITURE REQUIRED	\$30,060
AMOUNT INCLUDED IN CIP	\$40,000
LINE ITEM NUMBER	101-442.20-976.000 (Building Improvements)

BACKGROUND INFORMATION:

The salt storage dome at the Field Services Complex was constructed in the early 1990s. This project includes the replacement of the existing roofing materials (which are original), replacement of two (2) damaged structural roof panels, repair of the ventilation fan, and restoration of a damaged electrical feed to provide lighting inside the dome.

Two bids were received and opened on May 25, 2010 following a public bid solicitation period. The lowest total bidder is Great Lakes Roofing. Great Lakes Roofing's bid is recommended as being in the best interest of the City as it is responsive (i.e., they have complied with all requirements of the bidding instructions) and it is the lowest price. A summary of the two bids is as follows:

Contractor	Base Bid	Alternate #1	Alternate #2	Total Bid
Great Lakes Roofing	\$4,080	\$24,680	\$1,300	\$30,060
Envision Builders, Inc.	\$3,899	\$27,748	\$1,400	\$33,047

The base bid is for replacement of the damaged structural roof panels and repair of the ventilation fan enclosure. Alternate 1 includes the removal and replacement of the roof shingles and sheathing replacement, as necessary. Alternate 2 includes the electrical repairs to provide reliable lighting inside the dome.

Award of the project is recommended to Great Lakes Roofing in the amount of \$30,060 (\$40,000 was budgeted for FY2009-10). Construction is scheduled to begin in mid June 2010.

RECOMMENDED ACTION: Approval to award a construction contract for the Salt Dome Roof Repair project, to Great Lakes Roofing, the low bidder, in the amount of \$30,060.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Crawford				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

CONTRACT

This Agreement shall be considered as made and entered into as of the date of the last signature ("Effective Date"), and is between the City of Novi, 45175 W. Ten Mile, Novi, Michigan 48362 "City", Great Lakes Roofing, Inc., whose address is 1655 East Auburn Rd., Rochester Hills, MI 48307, "Contractor."

Work. For and in consideration of payment by the City as provided under the Payment Section of this Contract, Contractor shall perform the work described on and in the Work Specifications listed in "Exhibit A", which is a part of this Contract, in a competent, efficient, timely, good and workmanlike manner and in compliance with the following terms and conditions.

Permits. The work to be performed includes applying and paying for, and obtaining issuance of all required permits and satisfying all requirements or conditions for such permits.

Bonds and Insurance. This Contract is conditioned on Contractor securing and maintaining the liability insurance specified in the "Exhibit A", which are a part of this Contract, which shall be confirmed by Certificate(s) of Insurance, with said coverages to be maintained for the life of this Contract and the City entitled to thirty (30) days written notice of any cancellations or changes. Contractor shall also supply payment and performance bonds in a form acceptable to the City.

Time of Work. All Insurance requirements shall be satisfied within 14 days, and work shall be completed within specified date in "Exhibit A". These time limits are of the essence of this Contract and failure to meet them shall permit City to terminate this Contract whether or not work has been commenced.

Payment. The City agrees to pay the Contractor an amount of \$30,060, as specified in "Exhibit A", accompanied by a sworn statement and full unconditional waivers of lien, confirming that all subcontractors and any material suppliers have been paid in full.

Changes. Any changes in the provisions of this Contract must be in writing and signed by the City and Contractor.

Liability. Contractor shall be liable for any injury or damage occurring on account of the performance of its work under this Contract. Consistent with this liability, the Contractor agrees to defend, pay on behalf of, and hold harmless the City, its agents, and others working on its behalf against any and all claims, demands, suits, losses and settlements, including actual attorney fees incurred and all costs connected therewith, for any damages which may be asserted, claimed or recovered against the City by reason of personal injury and/or property damages which arises out of or is in any way connected or associated with this Contract.

Inspections, Notices and Remedies Regarding Work. During the performance of the work by Contractor, City shall have the right to inspect the work and its progress to assure that it complies with this Contract. If such inspections reveal a defect in the work performed or other default in this Contract, City shall provide Contractor with written notice to correct the defect or default

within a five (5) days of the notice. Upon receiving such a notice, Contractor shall correct the specified defects or defaults within the time specified. Upon a failure to do so, the City may terminate this Contract by written notice and finish the work through whatever method it deems appropriate, with the cost in doing so a valid claim and charge against Contractor, or, preserve the claims of defects or defaults without termination by written notice to Contractor.

Demolition Disposal Requirements. The Contractor shall perform all work and dispose of all materials in compliance with all provisions of applicable federal, state, county and City environmental laws. This obligation includes lawful disposal of all material, with a condition of the City's payment obligation being Contractor delivering to City copies of written documents from the licensed landfill or disposal site, confirming the dates, quantities and types of demolition debris disposed of, the disposal costs and that those costs have been paid in full by Contractor.

Compliance with Laws. This Contract and all of Contractor's work and practices shall be subject to all applicable state, federal and local laws, rules or regulations, including without limitation, those which apply because City is a public governmental agency or body. Contractor represents that it is in compliance with all such laws and eligible and qualified to enter into this Contract.

Governing Law. This Contract shall be governed by the laws of the State of Michigan.

Assignment. Contractor shall not assign this Contract or any part thereof without the written consent of the City.

Successors and Assigns. This Contract shall be binding on the parties, their successors, assigns and legal representatives.

Notices. Written notices under this Contract shall be given to the parties at their addresses on page one by personal or registered mail delivery to the attention of the following persons:

City: Sue Morianti, Purchasing Manager, with a copy to Thomas R. Schultz, Secrest, Wardle, Lynch, Hampton, Truex and Morley, 30903 Northwestern Highway, Farmington Hills, MI 48333.

Contractor: Great Lakes Roofing Inc., Attn: James Wiese, 1655 East Auburn Rd, Rochester Hills MI 48307

Waivers. No waiver of any term or condition of this Contract shall be binding and effective unless in writing and signed by all parties, with any such waiver being limited to that circumstance only and not applicable to subsequent actions or events.

[signatures on next page}

WITNESS AND DATES
OF SIGNATURES:

Date: _____

Date: _____

Date: _____

CITY OF NOVI

By: David B. Landry
Its: Mayor

By: Maryanne Cornelius
Its: Clerk

CONTRACTOR

By: James Wiese
Its: President

EXHIBIT A WORK SPECIFICATIONS



**CITY OF NOVI
INVITATION TO BID**

SALT DOME ROOF REPAIR

BACKGROUND

The City of Novi Department of Public Services is requesting bids from contractors for repairs to the existing salt dome located at the Field Services Complex, 26300 Delwal Drive, Novi, MI 48375. A responsible bidder on this project shall have demonstrated experience with similar projects involving dome type structures, and preferably with conical domes.

SCOPE

The scope of the project includes, but is not limited to, the following items:

Item 1. Replacement of two warped roof panels, including all required supports and any and all materials (including shingles), labor and equipment required for the replacement.

Item 2. Reconstruction of the roof-mounted exhaust fan enclosure as well as reinstallation of the exhaust fan on the top panel.

Item 3. An alternate bid for removal and replacement of portion of asphalt shingled roof not replaced in Item 1, as well as making any minor repairs to the wood sheathing as needed.

Item 4. An alternate bid for repair of the dome's electrical system that powers lighting, outlets and the exhaust fan.

SPECIFICATIONS

All measurements listed below are approximate. It is the contractor's responsibility to field measure all quantities before submitting a bid. Bids shall include all labor, materials and equipment required to complete the scope listed above. To the greatest extent practical, all materials and colors shall match the existing dome structure. All work shall comply with applicable City of Novi building codes for structural, electrical and mechanical work.

Item 1. Both panels to be replaced are trapezoids; refer to the sketch in Appendix A for dimensions of each. Shingles shall match the existing shingle type, meet Asphalt Shingle Manufacturers Association Standards, and have a 30-year warranty. The bidder shall submit a lump sum price for this work and submit the name of the proposed shingle make and manufacturer on the bid form. The bidder shall submit a lump sum price for this work.

Item 2. The upper panel to be replaced includes an approximate 4'x4'X3' enclosure that surrounds the exhaust fan and is connected and flashed to the roof. The housing shall be reconstructed and the exhaust fan shall be reinstalled on the upper panel. The bidder shall submit a lump sum price for this work.

Item 3. This alternate includes the complete removal and replacement of the existing shingles and felt including proper flashing at corner joints and any needed repairs to sheathing. The roof is approximately 6,750 sf. Shingles shall match the existing shingle type, meet Asphalt Shingle

Manufacturers Association Standards, and have a 30-year warranty. The bidder shall submit a lump sum price for this work and submit the name of the proposed shingle make and manufacturer on the bid form.

Item 4. The salt dome is fed electrical service from the Field Services Complex (FSC) and the electrical outlets and light in the salt dome building are not working. The bid for this alternate will include diagnosing the issue and making all proper repairs to the electrical line to restore electrical service to the salt dome building. For the purposes of competitive bidding, the bidder shall submit an hourly rate for this work (for labor only). The selected contractor will be reimbursed on a time-and-materials basis for actual diagnosis and repair work performed.

INSURANCE

A certificate of insurance naming the City of Novi as an additional insured must be provided by the successful bidder prior to commencement of work. A current certificate of insurance meeting the requirements in Attachment A is to be provided to the City and remain in force during the entire contract period.

PERMITS

Where required by code, permits and all required inspections must be obtained by the Contractor. Fees for permits and inspections obtained from the City of Novi will be waived by the City for work on City buildings. Upon completion, all work will be subject to the State Laws and City Ordinance Codes.

CITY OF NOVI
SALT DOME ROOF REPAIR BID TAB

5/25/10

	Envision Builders Inc.	Great Lakes Roofing	
Base Bid			
Item 1- Roof Panels Replacement	1580	2480	
Item 2 - Fan Enclosure Reconstruction	2319	1600	
Total Base Bid	3899	4080	
Alternate #1			
Number of Square Feet	7300	8100	
Item 3 Re-Roofing & Sheathing Repair	27748	24680	
Alternate #2			
Item 4 Electrical Systems Diagnosis & Repair	70/hr 1400.00	65/hr 1300.00	
Acknow. Addenda #1	yes	yes	
Can they provide required bonds?	yes	yes	
Complete by 6/30?	yes	yes	



CITY OF NOVI
CONTRACTOR QUALIFICATIONS QUESTIONNAIRE
SALT DOME ROOF REPAIR

Failure to answer all questions could result in rejection of your bid.

Name of Firm Great Lakes Roofing
Address: 1655 East Auburn Road
City, State Zip Rochester Hills MI 48307
Telephone 248 853 0022 Fax 248 853 0330
Mobile 586 668 0836
Agent's Name (please print) James Wise
Agent's Title President
Email Address: greatlakesroofing@yahoo.com
Website www.greatlakesroofinginc.com

1. Organizational structure: Corporation, Partnership, etc. Corporation
2. Has your firm filed for Chapter 7 or Chapter 11 within the last ten (10) years?
No Yes Reason: _____
3. How many current full time employees? 14 Part time? 3
4. How many years experience do you have in the roofing business? 20
5. Company is licensed by the State of Michigan to perform the work as specified. Please include a copy of your license with your bid. License # 2101128921
6. Your company is an authorized contractor for which manufacturer(s):

Manufacturer	Product
<u>GAF</u>	<u>All</u>
<u>Certain Teed</u>	<u>All</u>
<u>Owens Corning</u>	<u>All</u>
<u>Tamko</u>	<u>All</u>
<u>Firestone</u>	<u>All</u>

7. Are you able to provide insurance coverage as required by this bid? yes
8. Are you able to provide bonds with the City's required language? yes
9. Provide a list of persons/ sub contractors to be assigned to this project that have experience with dome repair/construction. Include name, title, license number, years of experience, full/part time, qualifications, and experience.

Ron Beaudin, Superintendent, 2101128924, 8 years experience,
full time, certified through GAFc (Certaintec) Air vent
Jose Martinez, Job foreman, 2101128924, 17 years experience,
full time, certified through GAFc (Certaintec) Air vent
Greg Franco, Carpenter, 2102195480, 14 years experience
part time, 14 years as lead carpenter
Boston Electric, 62124896110027, 21 years experience,
part time, master electrician

10. Please provide details regarding your procedures for dealing with inclement weather (including how you would protect the building and the materials):

We would only start the job when there calling for
good weather, we only tear off enough roofing that
we can cover up the same day and if we run into
rains we have large tarps to cover up the roofing area turn off.

11. **References:** Provide at least three (3) references that are comparable in scope to this bid.

References must be within a 50 mile radius of the City of Novi.

Company Fourmable Group
Address 32500 Telegraph Rd Suite 100 Bingham Farms MI 48025
Phone 248 388 3680 Contact Willie Gotsch

Company Crescendo Homes
Address 29800 Middlebelt Rd Suite 200 Farmington Hills MI 48337
Phone 248 855 8110 Contact Tim Anail

Company Trinity Health Care
Address 34605 W 12 mile Rd Farmington Hills MI 48331
Phone 810 417 8777 Contact Gary Hogre

12. Provide any additional information you would like to include which may not be included within this Questionnaire. You may attach additional sheets.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Signature of Authorized Company Representative: [Signature]
Representative's Name (please print) Jordan Wiese
Date 5-24-10



CITY OF NOVI

BID FORM

SALT DOME ROOF REPAIR

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

Manufacturer / Name of Shingle 6AF / Timberline 30 year

BASE BID

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Extended Price
1	Roof Panels Replacement	1	Lump Sum	2,480. ⁰⁰	2,480. ⁰⁰
2	Fan Enclosure Reconstruction	1	Lump Sum	1,600. ⁰⁰	1,600. ⁰⁰
Total Bid Price:					4,080. ⁰⁰

ALTERNATE #1 - Re-Roofing & Sheathing Repair (For portion of roof not replaced in Base Bid)

Bid is based on 8100 square feet

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Extended Price
3	Re-Roofing & Sheathing Repair	1	Lump Sum	24,680. ⁰⁰	24,680. ⁰⁰

ALTERNATE #2 - Electrical System Diagnosis & Repair

Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Extended Price
4	Electrical System Diagnosis & Repair	20	Hours	65. ⁰⁰ per hr	20 x 65 = 1,300. ⁰⁰

We acknowledge receipt of the following Addendums: 1
(please indicate numbers)

We are able to provide bonds with City's required language: Yes No

Can you complete the Base Bid by June 30, 2010? Yes No

Exceptions to specifications (all exceptions must be indicated here):

None

Comments: This job would be very easy for our company
and we would take great pride in doing the work.

Company (Legal Registration) Great Lakes Roofing Inc.
Address 1655 East Auburn Road
City Rochester Hills State MI Zip 48307
Telephone 248 853 0022 Fax 248 853 0330
Representative's Name (please print) JAMES WISE
Representative's Title President
Representative's Signature [Signature]
E-mail GreatLakesRoofing@yahoo.com
Date 5-24-10

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

City Of Novi



0 25 50 100 150 200
Feet

Salt Dome Location Map

