



cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item G
September 14, 2009

SUBJECT: Approval to enter into a one year software license maintenance renewal with Accela (for Permits Plus, including Interactive Voice Response) in the amount of \$36,089.49.

SUBMITTING DEPARTMENT: Information Technology and Community Development

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$36,089.49
AMOUNT BUDGETED	\$40,000.00
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-371.00-802.000

BACKGROUND INFORMATION:

The City of Novi's Community Development department currently uses the Accela Permits Plus software application for their permitting and associated processes including the Interactive Voice Response (IVR) system. In addition to providing new software releases and enhancement requests the yearly software maintenance fee provides City staff with access to the Accela Customer Resource Center (CRC). The CRC provides support via phone, web, and direct access to the user's PC remotely. As a result of the recent reductions in the Community Development department staffing levels we have evaluated our licensing requirements and negotiated a reduction in the number of Accela licenses required by our organization.

RECOMMENDED ACTION: Approval to enter into a one year software license maintenance renewal with Accela (for Permits Plus, including Interactive Voice Response) in the amount of \$36,089.49.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Burke				
Council Member Crawford				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				



Remit To:
 Accela, Inc
 #774375, 4375 Solutions Center
 Chicago, IL 60677-4003

Invoice	MR051947
Date	8/17/2009
Page	1

Bill To:

Novi, City of
 Finance Dept.
 45175 W. Ten Mile Road
 Novi MI 48375-3024

Ship To:

Novi, City of
 Finance Dept.
 45175 W. Ten Mile Road
 Novi MI 48375-3024

Purchase Order No.	Customer ID	Salesperson ID	Contract No.	Due Date	Payment Terms
	NOVI,MI	01-2005		8/18/2009	Due Upon Receipt
Item Number	Description	Quantity	Discount	Unit Price	Ext. Price
PP_MAINT_PERMITS PLU:	PP_MAINT_PERMITS PLUS	28.00	\$0.00	\$805.55	\$22,555.40
PP_MAINT_PERMITS PLU:	PP_MAINT_OFFICE LINK	23.00	\$0.00	\$28.31	\$651.22
PP_MAINT_PERMITS PLU:	PP_MAINT_CLIENT SERVER	23.00	\$0.00	\$446.49	\$10,269.27
PP_MAINT_PERMITS PLU:	PP_MAINT_IVR API	1.00	\$0.00	\$2,613.60	\$2,613.60
	The Maintenance Fees are for the period: July 1, 2009 to June 30, 2010.				

COPY

Please direct invoice inquiries to the
 Accounts Receivable Dept. at (925) 659-3275
 or send an email to:
 accountsreceivable@accela.com

WIRING INSTRUCTIONS
 Wells Fargo Bank
 For credit to: Accela, Inc.
 Account: 412-1765507
 ABA: 121000248

Subtotal	\$36,089.49
Trade Discount	\$0.00
Tax	\$0.00
Freight	\$0.00
Misc	\$0.00
Total	\$36,089.49