



cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item K
March 23, 2009

SUBJECT: Adoption of Resolution appointing Matt Wiktorowski, Field Operations Senior Manager, as Street Administrator as required by Public Act 51 of 1951.

SUBMITTING DEPARTMENT: Department of Public Services *PH*

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

Among other purposes, Public Act 51 governs how revenue that is generated from gas and diesel taxes and vehicle registrations is distributed to local governments for maintaining roads. The Act states:

The responsibility for street improvement, maintenance, and traffic operation work, and the development, construction, or repair of off- street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the state transportation department pursuant to this act.

The attached Resolution appoints Field Operations Senior Manager Matt Wiktorowski as the City's Act 51 Street Administrator. In this role, Mr. Wiktorowski would be responsible for the proper utilization of Act 51 maintenance funds, including labor, equipment and material reporting.

RECOMMENDED ACTION: Adoption of Resolution appointing Matt Wiktorowski, Field Operations Senior Manager, as Street Administrator as required by Public Act 51 of 1951.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Burke				
Council Member Crawford				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 5 1, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Bureau of Finance and Administration, P.O. Box 30050, **Lansing, MI 48909.**
or Fax to: 517-241-2589

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____

offered the following resolution and moved its adoption:

Whereas, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____

_____ as the single Street Administrator for the City or Village of

_____ in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the _____ day of _____

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER