

CITY of NOVI CITY COUNCIL

Agenda Item D
July 7, 2008

SUBJECT: Approval to award a contract for fabrication and installation of six City entryway signs (Novi Road/96 West bound, Novi Road/96 East bound, M-5/14 Mile Road, Grand River Avenue/Haggerty Road, Novi Road/north of Eight Mile Road, and Beck Road/north of Grand River Avenue) to MLS Signs, the low bidder, for \$53,847.

SUBMITTING DEPARTMENT: Neighborhood and Business Relations *su*

CITY MANAGER APPROVAL: *[Signature]*

EXPENDITURE REQUIRED	\$53,847
AMOUNT BUDGETED	\$ 130,500 (including interchangeable message sign at Civic Center)
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-265.00-971.200

BACKGROUND INFORMATION:

At the April 7, 2008 City Council Meeting, City Council approved the design for entryway signage and a comprehensive bid package was placed on Bid Net. The RFP included a Base Bid consisting of three signs approved in the FY 07-08 budget and an Alternate #1 Bid consisting of six signs approved in the FY 08-09 budget.

A contract was awarded to MLS Signs for \$37,631 on June 9, 2008 for fabrication and installation of the Base Bid. They were the low bidder for the Alternate #1 Bid as well in the amount of \$53,847. Alternate #1 includes one primary sign (M-5/14 Mile Road) and five secondary signs (Novi Road/96 West bound, Novi Road/96 East bound, Grand River Avenue/Haggerty Road, Novi Road/north of Eight Mile Road, and Beck Road/north of Grand River Avenue). MLS Signs is confident they can meet the targeted completion date for the Alternate #1 Bid installation of September 15, 2008.

Electrical connectivity and landscaping are not included in this contract. Only one sign in this contract (M-5/14 Mile Road) requires electricity and this service will be performed by an outside contractor. Landscaping will be provided by the City's building and grounds landscaping contractor.

While these projects are underway, quotes will be solicited for design of an interchangeable sign consistent with the entryway sign design. It is anticipated this sign will be constructed in front of the Civic Center in spring 2009.

RECOMMENDED ACTION: Approval to award a contract for fabrication and installation of six City entryway signs (Novi Road/96 West bound, Novi Road/96 East bound, M-5/14 Mile Road, Grand River Avenue/Haggerty Road, Novi Road/north of Eight Mile Road, and Beck Road/north of Grand River Avenue) to MLS Signs, the low bidder, for \$53,847.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Crawford				
Council Member Gatt				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

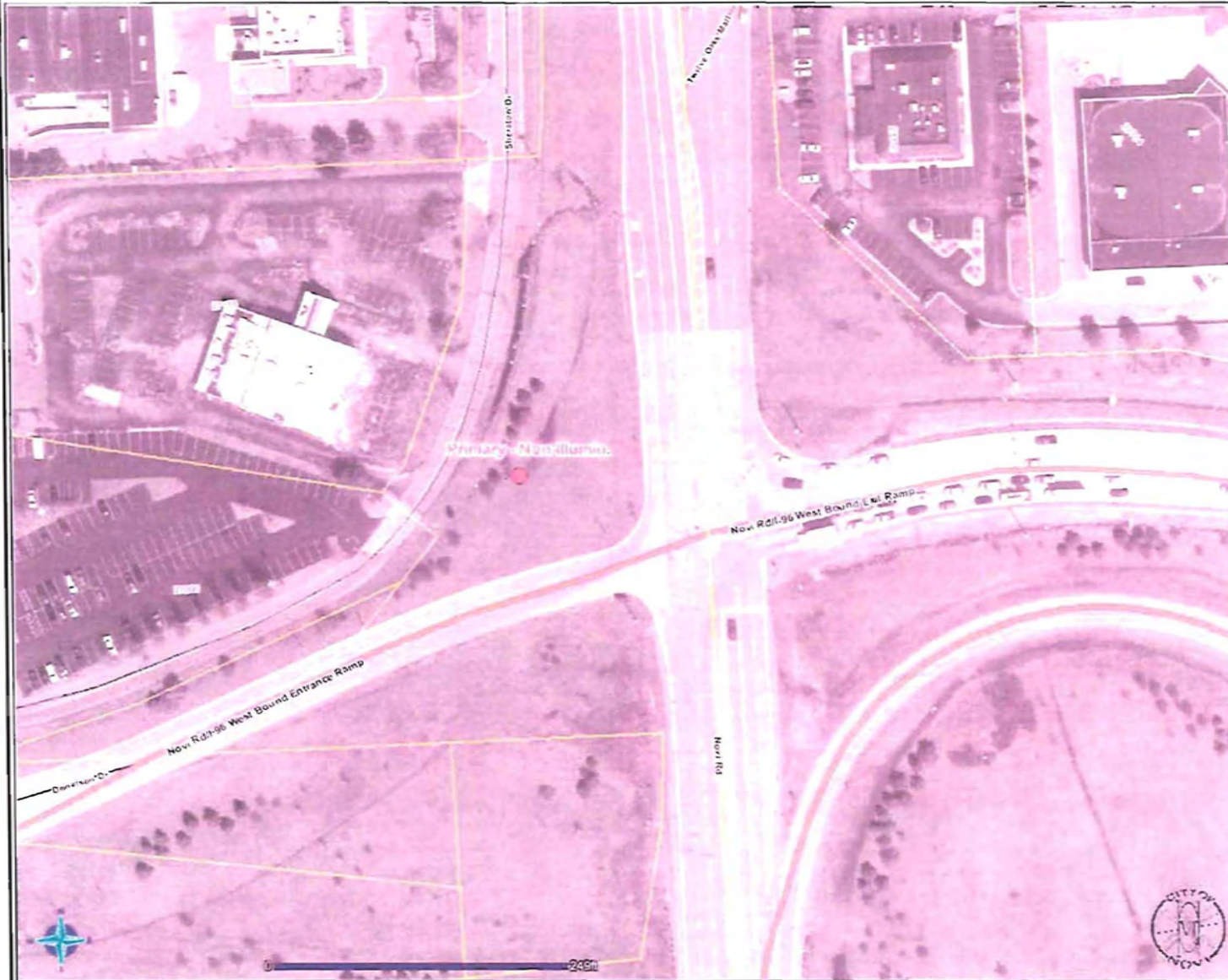
CITY OF NOVI
 EXTERIOR WELCOME SIGNAGE - FABRICATION INSTALLATION BID TAB
 MAY 22, 2008 3:00 P.M.

Base Bid	Qty	MLS Signs	MLS Signs Total	Sign graphix	Sign graphix Total	Gardner Signs	Gardner Total	Arch. Graphics	Arch. Graphics Total	Harmon Sign	Harmon Sign Total	Huron Sign	Huron Sign Total	Ford & Earl	Ford & Earl Total
Sign Type A	2	10,509	21,018	11,188	22,376	11,710.40	23,420.80	14,882	29,764	13,627.04	27,254.08	12,000	24,000	17,582.45	35,164.90
Sign Type C	1	8,543	8,543	10,491	10,491	9,710.40	9,710.40	11,257	11,257	10,396.92	10,396.92	9,000	9,000	14,945.45	14,945.45
Installation Materials	1	900	900	570	570	6,166.80	6,166.80	1,021	1,021	0.00	0.00	1,875	1,875	0.00	0.00
Delivery & Installation	1	4,500	4,500	2,390	2,390	3,672.00	3,672.00	7,358	7,358	5,700.00	5,700.00	5,100	5,100	7,127.73	7,127.73
Subtotal Base Bid			34,961		35,827		42,970.00		49,400		43,351.00		39,975		57,238.08
Additional cost of bonds			2,670		2,500		included		included		included		1,115		included
TOTAL BASE BID			37,631		38,327		42,970.00		49,400		43,351.00		41,090		57,238.08

Alternate #1	Qty	MLS Signs	MLS Signs Total	Sign graphix	Sign graphix Total	Gardner Signs	Gardner Total	Arch. Graphics	Arch. Graphics Total	Harmon Sign	Harmon Sign Total	Huron Sign	Huron Sign Total	Ford & Earl	Ford & Earl Total
Sign Type B	2	8,643	17,286	9,496	18,992	7,334.20	14,668.40	9,093	18,186	10,789.07	21,578.14	12,000	24,000	15,351.20	30,702.40
Sign Type A	1	10,509	10,509	11,698	11,698	11,710.40	11,710.40	14,882	14,882	13,549.07	13,549.07	12,000	12,000	16,932.28	16,932.28
Sign Type D	3	5,084	15,252	8,891	26,673	5,640.00	16,920.00	6,795	20,385	8,631.26	25,893.78	9,000	27,000	13,049.35	39,148.05
Installation Materials	1	1,800	1,800	840	840	12,333.60	12,333.60	2,042	2,042	0.00	0.00	3,750	3,750	0.00	0.00
Delivery & Installation	1	9,000	9,000	4,290	4,290	7,334.00	7,334.00	10,873	10,873	11,400.00	11,400.00	10,200	10,200	12,976.08	12,976.08
Total Alternate #1			53,847		62,493		62,966.40		66,368		72,420.99		76,950		99,758.81

Locations

West Bound 96



- City Boundary
- Landmarks
- Civic Center
- Rock Financial Showplace
- Court
- DPS
- Fire Station
- Hospital
- Ice Arena
- Library
- Parks & Rec Field Office
- Police Station
- Post Office
- Recycling
- School
- Senior Center
- Railroad
- Roads
- Freeway
- Arterial
- Collectors
- Semi Drive Road
- Local Road
- Water - Lakes
- Water - Rivers
- Patches
- Lots
- Blues
- 2006 Aerial Photos

DISCLAIMER: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys, and other public records. The information presented is not a legally recorded map or survey and is not intended as a substitute for original or official source information. The City of Novi makes no warranty, express or implied, as to the accuracy, completeness, or usefulness of the information presented.

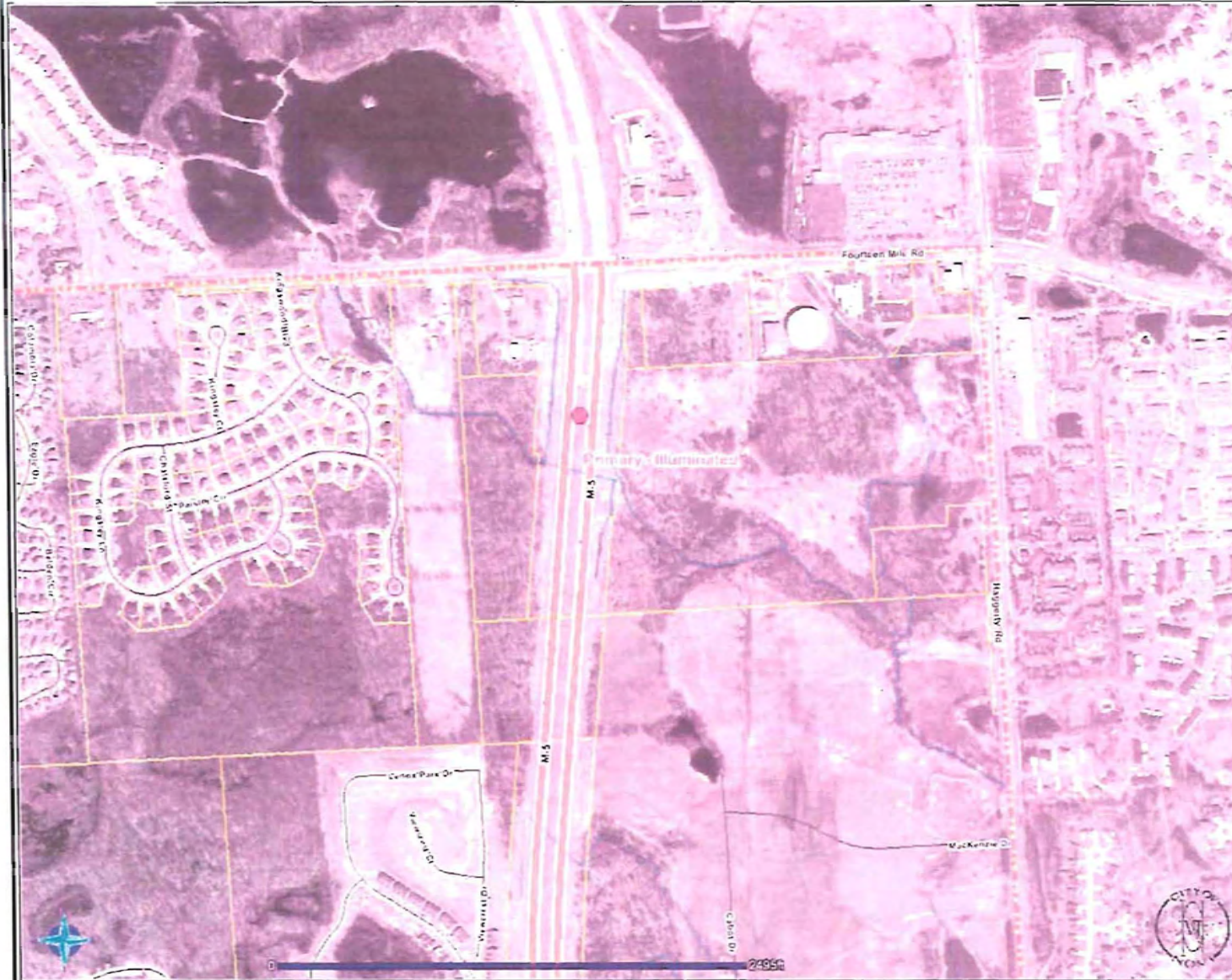
SOURCES: City of Novi; Oakland County; Plansight LLC: October 2006 for County Data; October 2006 for City Data; Aerial Imagery as specified

East Bound 96



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14 Mile/ M-5

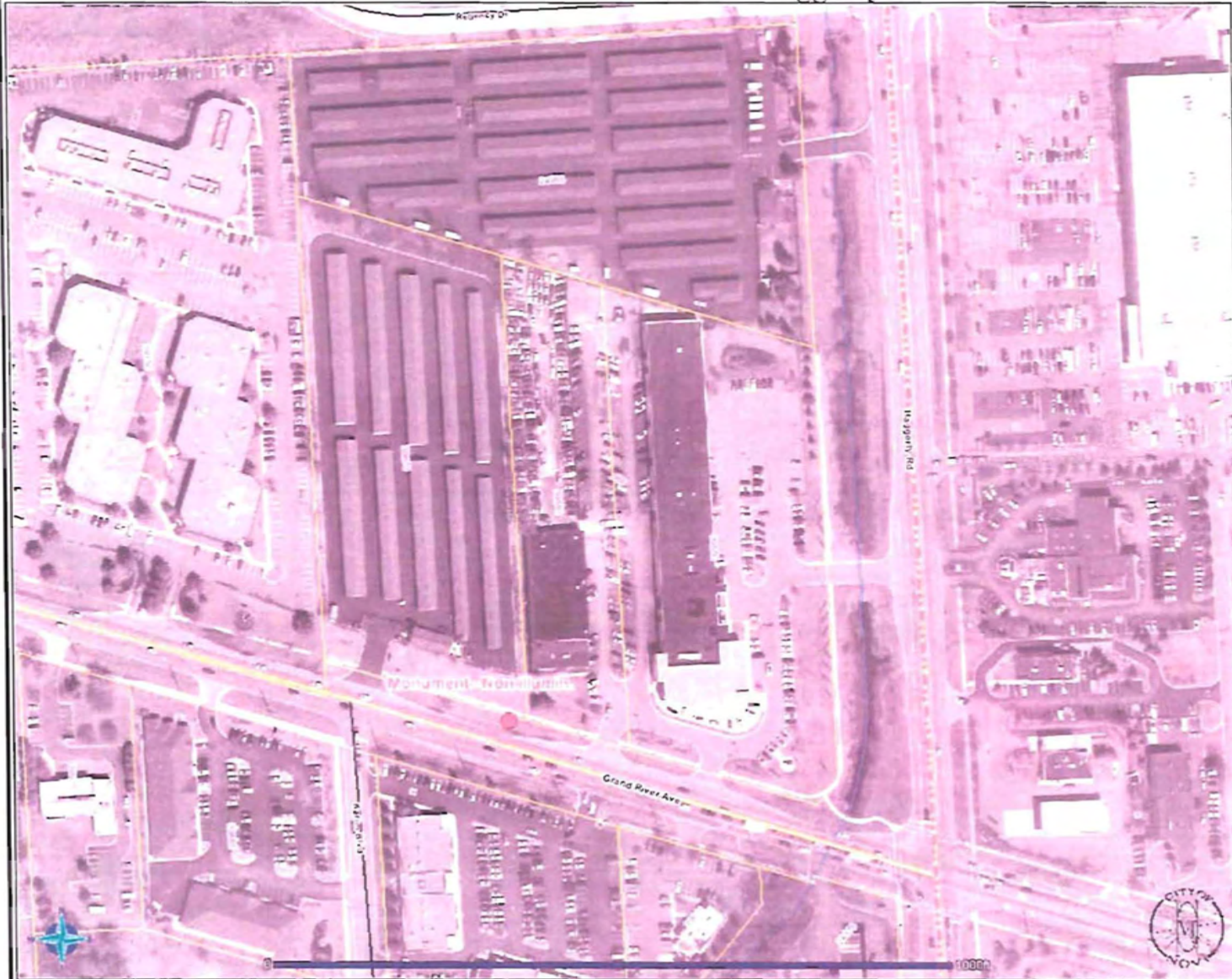


- City Boundary
- Landmarks
- Civic Center
- Rock Financial Show and Court
- DPW
- Fire Station
- Hospital
- Ice Arena
- Library
- Parks & Recreation Office
- Police Station
- Post Office
- Recreation
- School
- Senior Center
- Railroad
- Roads
- Freeway
- Arterial
- Collection
- Scenic Drive Road
- Local Roads
- Water - Lakes
- Water - Rivers
- Fences
- Lots
- Parks
- 2006 Aerial Photo

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SOURCE: City of Novi, Oakland County, Plansight LLC October 2006 for County Data, October 2006 for City Data; Aerial Imagery as specified

Grand River/Haggerty



- City Boundary
- Landmarks
- Civic Center
- Rock Financial Shopping
- Court
- DMA
- Fire Station
- Hospital
- Ice Arena
- Library
- Parks & Rec. Field Office
- Police Station
- Post Office
- Recreation
- School
- Senior Center
- Railroad
- Route
- Freeway
- Antenna
- Collectors
- Scenic Drive Road
- Local Roads
- Water - Lakes
- Water - Rivers
- Trails
- Lots
- Parks
- 2000 Aerial Photo

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Novi Road - N of 8 Mile



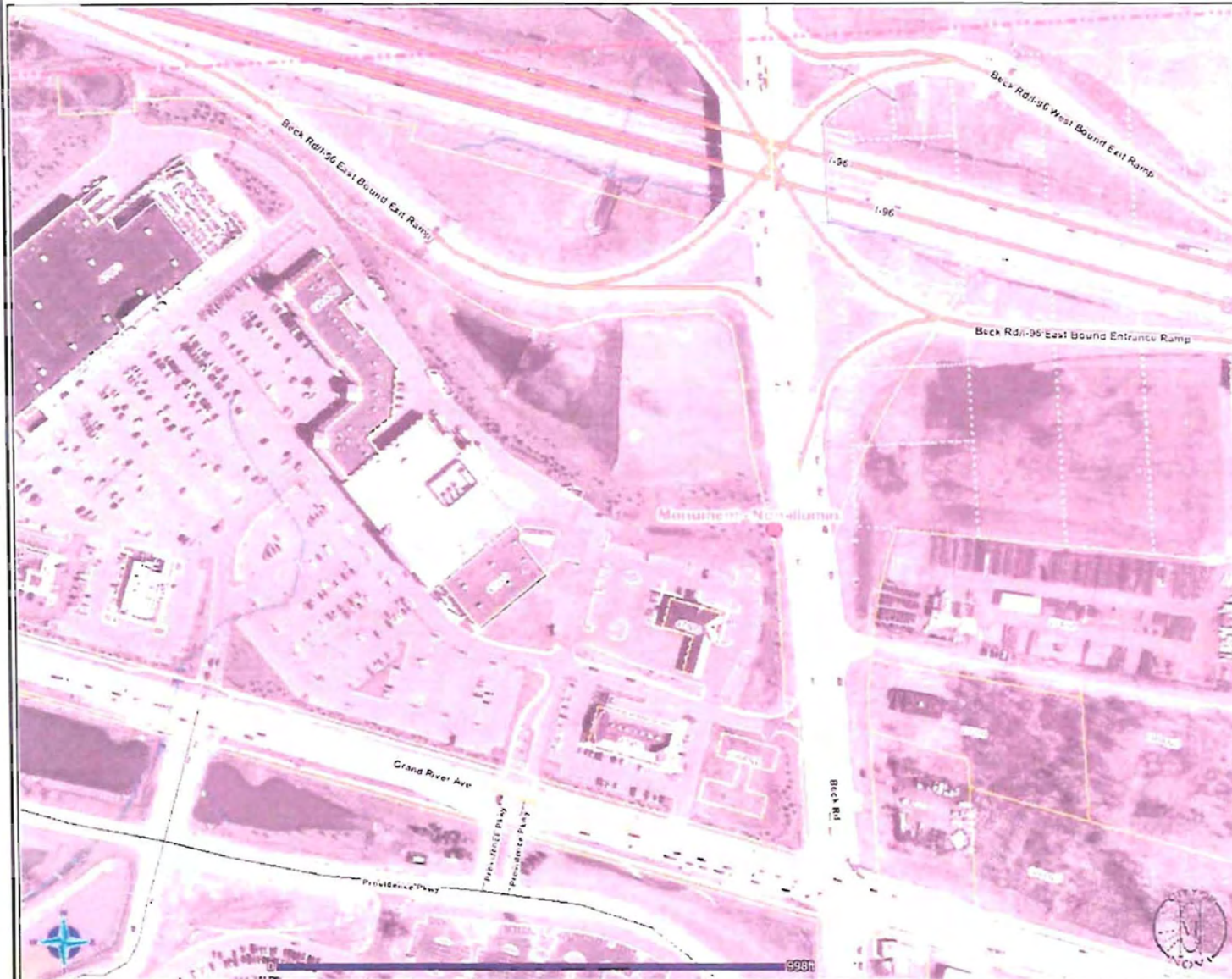
- City Boundaries
- Landmarks
- Civic Center
- Rock Financial Showplace
- Court
- DPW
- Fire Station
- Hospital
- Ice Arena
- Library
- Parks & Rec Field Office
- Police Station
- Post Office
- Recycling
- School
- Senior Center
- Railroad
- Roads
- Freeway
- Airports
- Collegiate
- Scenic Drive Road
- Local Road
- Water - Lakes
- Water - Rivers
- Parks
- Lots
- Parks
- 2006 Aerial Photos

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SOURCES: City of Novi, Oakland County, Plansight LLC October 2006 for County Data, October 2006 for City Data; Aerial Imagery as specified



Beck Road - N of Grand River



- City Boundary
- Landmarks
- Civic Center
- Kick Financial Showplace Court
- DPW
- Fire Station
- Hospital
- Ice Arena
- Library
- Parks & Rec Field Office
- Police Station
- Post Office
- Recycling
- School
- Senior Center
- Railroad
- Road
- Freeway
- Arterial
- Collection
- Scenic Drive Road
- Local Road
- Water - Lakes
- Water - Rivers
- Pavement
- Lots
- Parks
- 2006 Aerial Photo

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CITY OF NOVI
EXTERIOR WELCOME SIGNAGE --
FABRICATION & INSTALLATION

QUESTIONNAIRE FORM

Date: 5/14/08

Firm Name: MLS SIGNS CO INC.

Address: 25776 O'HANDT

City: CHESTERFIELD TWP State: MI Zip: 48051

Telephone Number: (586) 948-0200

Fax Number: (586) 948-0300

Email Address: MIKEO@MLSSIGNS.COM

Firm Established: 1991 Years in Business: 17 YEARS

Type of Organization: (Circle One)

- a. Individual b. Partnership c. Corporation d. Joint Venture e. Other

How many full time employees? 16

How many part time employees? 0

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

WE HAVE PROVIDED CITY IDENTIFICATION SIGNS FOR
THE CITY OF BIRMINGHAM AND THE CITY OF FARMINGTON
HILLS.

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

WE HAVE PAST EXPERIENCE AS STATED ABOVE
IN PROVIDING EXTENSIVE CITY WAYFINDING PROTECTS
AND HAD THE FINANCIAL CAPABILITY TO PROPERLY
FUND THE PROTECTS IN A TIMELY MANNER TO MEET
THE DEADLINES THAT WERE ESTABLISHED PER
THE MUNICIPALITIES.

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

WILLIAM B SIEWENT / MACOMB COMMUNITY COLLEGE
ASSOCIATES DEGREE

MIKE OSIM / EASTERN UNIVERSITY

How many clients does your company currently serve with the type of services described?
Provide a list.

CITY OF FARMINGTON HILLS

CITY OF BIRMINGHAM

ROYAL OAK SCHOOLS

ARANDON ELEMENTARY SCHOOL

ANCHOR BAY SCHOOLS

Please provide a list of client references (minimum of 5). Include name, address, phone number and contact person. Please include any municipalities (or other governmental agencies) that you worked for.

① CITY OF BIRMINGHAM - JANA ECKER (248) 644-1800

② CITY OF FARMINGTON HILLS - DAN ROONEY (248) 871-2858

③ ANCHOR BAY SCHOOLS - ANDY CASE (248) 515-9442
5201 COUNTY LINE RD, LENOX TWP. MI

④ MT CLEMENS REGIONAL HOSPITALS JERRY SMITH (586) 493-8066
1000 HARRINGTON MT CLEMENS, MI

⑤ THYSSEN KRUPP MATERIALS WILLIAM DANNING
400 RENAISSANCE CENTER (313) 567-5628
DETROIT MI 48243

Provide an Equipment List that will be on site and available for use by the crew performing sign installation (including trucks, tractors, etc...).

WE WILL HAVE OUR COMPANY CRANE TRUCKS
AND PICK-UP & LADDER TRUCKS TO ASSIST OUR
CREW IN THE INSTALLATIONS OF THESE WELCOME
SIGNS.

JENNIFER M. GRANHOLM

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF CONSTRUCTION CODES

SIGN CONTRACTOR LICENSE
ISSUED BY

THE ELECTRICAL ADMINISTRATIVE BOARD

CONTRACTOR OF RECORD - WILLIAM B SIEWERT
SIGN SPECIALIST - SIEWERT, WILLIAM B

MLS SIGNS INC
13775 D HONDT
CHESTERFILED TWP, MI 48051

BCC-164 (1/06) LICENSE NO. EXPIRATION DATE
5306257 12/31/2009

THIS DOCUMENT IS DULY
ISSUED UNDER THE LAWS OF
THE STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF CONSTRUCTION CODES

SIGN SPECIALIST LICENSE
ISSUED BY

THE ELECTRICAL ADMINISTRATIVE BOARD

EMPLOYER - MLS SIGNS INC

SIEWERT, WILLIAM B
7645 STARVILLE
COTTRELLVILLE, MI 48039

BCC-165 (1/06) LICENSE NO. EXPIRATION DATE
5404406 12/31/2007

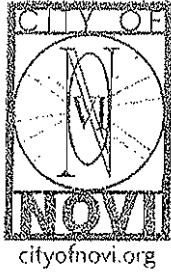
THIS DOCUMENT IS DULY
ISSUED UNDER THE LAWS OF
THE STATE OF MICHIGAN

Based on your current resources, are you available to fabricate and install the signs identified within the timeframe allocated? Please explain.

PER OUR CURRENT FINANCIAL RESOURCES WE
WILL BE ABLE TO MEET THE COMPLETION
TIMEFRAMES THAT ARE ALLOCATED.

Provide a description of your company's philosophy relative to entryway/welcome signage.

WE WELCOME THE OPPORTUNITY TO FABRICATE A
STELLAR SIGN PROGRAM FOR THE CITY THAT WILL NOT
ONLY REFLECT OUR CRAFTSMANSHIP OF OUR SIGN FIRMS WORK
BUT THE PROFESSIONAL MANNER THAT WILL WELCOME
VISITORS TO NOVI BY THESE BEAUTIFUL IDENTIFICATION
SIGNS.



CITY OF NOVI
EXTERIOR WELCOME SIGNAGE –
FABRICATION & INSTALLATION

PROPOSAL FORM

BASE BID	Quantity	Unit Price	Total
Sign Type A	2	\$ 10,509 ⁰⁰	\$ 21,018 ⁰⁰
Sign Type C	1	\$ 8,543 ⁰⁰	\$ 8,543 ⁰⁰
Installation Materials	1	\$ 300 ⁰⁰ EACH	\$ 900 ⁰⁰
Delivery and Installation	1	\$ 1,500 ⁰⁰ EACH	\$ 4,500 ⁰⁰
TOTAL BASE BID			\$ 34,961 ⁰⁰

ALTERNATE #1	Quantity	Unit Price	Total
Sign Type B	2	\$ 8,643 ⁰⁰	\$ 17,286 ⁰⁰
Sign Type A	1	\$ 10,509 ⁰⁰	\$ 10,509 ⁰⁰
Sign Type D	3	\$ 5,084 ⁰⁰	\$ 15,252 ⁰⁰
Installation Materials	1	\$ 300 ⁰⁰ EACH	\$ 1,800 ⁰⁰
Delivery and Installation	1	\$ 1,500 ⁰⁰ EACH	\$ 9,000 ⁰⁰
TOTAL ALTERNATE #1			\$ 53,847 ⁰⁰

TOTAL (BASE BID + ALTERNATE #1) \$ 88,808.00

BOND COSTS: \$ 2,670.00

ADD/ALTERNATE:

Provide electrical service (& installation of disconnect) from existing location to within 10 feet of the 3 illuminated sign locations in Base Bid

Lump sum \$ BY OTHERS

Provide electrical service (& installation of disconnect) from existing location to within 10 feet of the 1 illuminated sign location in Alternate #1

\$ BY OTHERS

We acknowledge receipt of the following Addendums:
(please indicate numbers below)

ADDENDUM #1 ADDENDUM #2 _____

Comments: _____

AUTHORIZATION:

The undersigned herein submitted this proposal and agrees to enter into an agreement with the City of Novi in accordance with the bidding documents. In submitting this complete and signed proposal, it is understood that the right is reserved by the City of Novi to reject any or all bids and to make such award that, in the opinion of City Council, is in the best interest of the City of Novi.

Name of Bidder: MLS SIGNS CO. INC

Business Address of Bidder: 25776 D'HONDT

City CHESTERFIELD TWP State MI Zip 48051

Telephone (586) 948-0200 Fax (586) 948-0300

Name of Authorized Signer: WILLIAM B. SIEWERT

Authorized Signature William B Siewert
(please print)

Title of Signer PRESIDENT Date 5/21/08

Email Address bills@mlsigns.com