



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

**Agenda Item K
October 22, 2007**

SUBJECT: Approval to award bid to Wolverine Rental, the lowest bidder, in the amount of \$17,267; for the purchase of a Kubota RTV 1100 Utility Vehicle.

SUBMITTING DEPARTMENT: Parks, Recreation, & Forestry

CITY MANAGER APPROVAL: *PWA for CJF*

EXPENDITURE REQUIRED	\$17,267.00
AMOUNT BUDGETED	\$18,000.00
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	208.717.00-984.200

BACKGROUND INFORMATION:

The Novi City Council appropriated \$18,000 in the 2007-2008 fiscal year for the purchase of a utility vehicle to be utilized in the parks system. This vehicle would enhance ball field maintenance operations, special event services, and help with general turf care during the summer months. It would also be used to clear snow from pedestrian walkways throughout the winter.

In September 2007 four bids were received for the purchase of a utility vehicle. Upon a thorough investigation the department found Wolverine Rental best meets the cities utility vehicle requirements by providing the Kubota RTV 1100 (Alternate #1), with in the allocated amount. This alternate offers a factory installed cab, diesel engine with greater horsepower, and commercial plow with hydraulic controls. Upon award, the vehicle will be delivered with in two weeks.

Utility Vehicle Bid Tab

Company	Lump Sum	Make/Model	Alternate #1 (Kubota RTV 1100)	Alternate #2 (Salter)
Wolverine Rental	\$15,764.00	Kubota RTV900W	\$17,267.00	\$795.00
Foote Tractor	No Bid		\$18,376.51	No Bid
J & D Implement	\$17,119.00	John Deere Gator 850D	No Bid	No Bid
Weingartz	\$16,880.00	Kubota RTV 900W6-H	\$17,697.00	\$797.00

RECOMMENDED ACTION: Approval to award bid to Wolverine Rental, the lowest bidder, in the amount of \$17,267; for the purchase of a Kubota RTV 1100 Utility Vehicle.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				

MEMORANDUM



TO: RANDY AULER, DIRECTOR OF PARKS, RECREATION & FORESTRY
FROM: MATT WIKTOROWSKI, SUPERINTENDENT OF PARKS
SUBJECT: UTILITY VEHICLE PURCHASE
DATE: 10/4/07

The Novi City Council appropriated \$18,000 in the 2007-2008 fiscal year for the purchase of a utility vehicle to be utilized in the parks system. This vehicle would enhance ball field maintenance operations, special event services, and help with general turf care during the summer months. It would also be used to clear snow from pedestrian walkways throughout the winter.

In September 2007 bids were accepted for the utility vehicle purchase. Upon a thorough investigation the department found Wolverine Rental best meets the cities utility vehicle requirements by providing the Kubota RTV 1100 with-in the budgeted amount.

A base model Kubota RTV 900 was specified with alternate categories for an RTV 1100 and salt spreader that would fit both models. This specified alternate, which is being recommended, offers a factory installed cab, diesel engine with greater horsepower, and commercial plow with hydraulic controls. If awarded, the vehicle will be delivered with-in two weeks to the city.



**CITY OF NOVI, MICHIGAN
PURCHASING DEPARTMENT**

45175 W. TEN MILE RD.
NOVI, MI 48375
(248) 347-0446

**UTILITY VEHICLE
PROPOSAL FORM**

BIDS DUE Wednesday, September 12, 2007 BY 2:00 P.M.

Bid submitted by:

Name (printed) SCOTT W. STABLER Title: SALES

Company (Legal Registration) WOWERINE RENTAL

Address 5475 S. STATE ST

City ANN ARBOR State MICH Zip 48108

Telephone 734 665-3223 Fax 734 665-6785

E-mail bobrashinc@aol.com

Signature Scott W Stabler Date 9/11/07

For information on responding to this ITB, contact Carol Kalinovik, Purchasing Director, at ckalinovik@cityofnovi.org

Submittal of Bids: Bids must be delivered prior to the due date and time specified above to the City of Novi, Purchasing Department, 2nd floor, 45175 W. Ten Mile Rd., Novi, Michigan 48375. Bids must be submitted by person or mail. Faxed quotations will not be accepted.

THE BID ENVELOPE MUST BE IDENTIFIED WITH THE FULL BID NAME AND DUE DATE.

THIS PAGE IS PAGE ONE OF THE PROPOSAL FORM. FAILURE TO SUBMIT PRICING ON THE PROPOSAL FORM PROVIDED BY THE CITY OF NOVI MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE AND INELIGIBLE FOR AWARD.

NOTICE TO BIDDERS:
The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). **Copies of bid documents obtained from any other source are not considered official copies.** The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued.

If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.govbids.com, and obtain an official copy.



**CITY OF NOVI
PROPOSAL FORM**

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

UTILITY VEHICLE

1. Lump Sum \$ 15,764.00

Make, Model RTV 900W

ALTERNATE #1 - Kubota RTV1100 worksite \$ 17,267.00

ALTERNATE #2 - Salter \$ 795.00

We acknowledge receipt of the following Addendums:
(please indicate numbers below)

Comments: DELIVERY WITHIN TWO WEEKS OF BID
ACCEPTANCE. ALL MAJOR COMPONENTS INSTOCK.

Company Name: WOLVERINE RENTAL

Agent's Name: SCOTT W STAEBLER
(Please type)

Agent's Signature: Scott W Staebler

Date: 9/11/07

ATTN. JOHN NEFF



**BID SPECIFICATIONS for
2006/07 - KUBOTA RTV 900
Or EQUIVALENT**

JOHN,
NEED ANYTHING
LET ME KNOW
THANK YOU

SCOTT
(734) 665-3223

Model:

- Kubota RTV 900 worksite or equivalent

Color:

- Orange

Engine:

- 3-cyl., 4-cycle, diesel OHV 21.6 horsepower

Transmission:

- Variable Hydrostatic drive Hi-Med-Lo selection
- 4WD with 2WD selection

Steering:

- Hydrostatic Power

Rear Axle:

- Differential Lock

Front Suspension:

- Independent, strut type Heavy Duty

Rear Suspension:

- Semi-independent axle with leaf springs and shock absorber

Brakes:

- Wet-disc brake

Tires:

- 25 x 10-12 HDWS, 6PLY

Accessories:

- Front Guard (V4225)
- Steel Cab with Steel Doors (V4211)
- Glass Windshield (V4216)
- Hydraulic Bed-Lift Kit (V4242)
- Bed Liner (V4229)
- Front Mud Guards (V4236) -
- Backup Alarm (V4232) -
- Turn Signal/Hazard Kit (V4237) -
- Tail Lamp Guard (V4227) -

- ✓ Interior Rear View Mirror (V4266)
- ✓ Front Work Lights (V4239) DIFFERENT
- ✓ Rear Work Lights (V4239) DIFFERENT
- ✓ Heavy Duty Strut (V4209)
- ✓ Heavy Duty Springs (V4219)
- ✓ Strobe Light (V4218) -
- ✓ Windshield Wiper Kit (V4267) and (V4215)
- ✓ Cab Heater (V4214A)
- ✓ 72" Front Blade (V4208) With Rubber Deflector and Flags Angle Kit (V4207) -

Additional requirements:

- ✓ Spare Tire and Wheel to Match Machine ARTV4203 -
- ✓ Extra Set of Belts 17594-97010
- ✓ Complete Set of Filters-Oil, Air, Hyd., Trans., Fuel 15853-32430 OIL
- ✓ Cutting Edge for Front Plow-Steel and Rubber if Available \$55.00 K1211-82320 - AIR
- ✓ Three Sets of Keys FLAT RATE \$6.00 K7561-82360
- ✓ Parts Manual 97898-41471
- ✓ Owners Manual K7561-71213 K7561-14080 -
- ✓ Service Manual 97897-15300 / 97897-15290 K7561-14070 - HYD
- ✓ Electrical and Hydraulic Schematic N/A 12581-43012 FUEL

Alternate #1 Kubota RTV 1100 worksite or equivalent
 - Equipped with all applicable specifications and options listed above.

Alternate #2 Salter
 - Curtis Fast-Cast 300 Series p/n 1159
 - With Optional Variable Speed Control
 - Salter to be Designed for Quick Removal from Machine

Note: Successful bidder must provide delivery and on-site operating instruction to staff prior to final payment.