



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

**Agenda Item D
September 10, 2007**

SUBJECT: Approval to extend the Photography Contract (2nd renewal) for a twelve (12 month period to Princeton Studios at the same terms, conditions and pricing as the original contract of September 2005.

SUBMITTING DEPARTMENT: Parks, Recreation & Forestry

CITY MANAGER APPROVAL 

BACKGROUND INFORMATION: Princeton Studios holds the current contract for team league photography. They have performed well over the past contract period and have notified the City that they would like to accept the renewal option for an additional year at the same terms, conditions and pricing. This is a service to the teams provided through the City and there is no expenditure required by the City.

RECOMMENDED ACTION: Approval to extend the photography contract (2nd renewal) for a twelve (12) month period to Princeton Studios at the same terms conditions and pricing as the original contract of September 2005.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				

princeton studios

22829 Heslip Drive Novi, Michigan 48375 248 374-8040

August,21,2007

To whom it may concern;

We would like to renew our contract for youth sports photography for the coming year at the same prices and terms.

Thank you

A handwritten signature in black ink, appearing to read 'Peter C Battin', with a long horizontal flourish extending to the right.

Peter C Battin



CITY OF NOVI
45715 W. Ten Mile Rd.
Novi, Mi 48375-3024

MEMORANDUM

To: Carol Kalinovik, Purchasing Director
From: Wendy DuVall
Date: 8/21/2007
Re: Princeton Studios

I recommend that we renew the picture bid for Princeton Studios for one more year.

Thank-you,

Wendy DuVall

ORIGINAL

CITY OF NOVI

SPECIFICATIONS
TEAM/LEAGUE PHOTOGRAPHY

LEAGUE	PLAYERS	TEAMS	SEASON
Fall/Spring Soccer	1400	110	Oct/Apr
Softball/	700	65	Jun
TBall/Coach Pitch			
Basketball	900	60	Jan
Volleyball	300	40	Nov

DESCRIPTION:

PACKAGE A: 1 5" x 7" Team Photo
 1 3-1/2" x 5" Individual Photo
 8 Wallets \$ 7.00

PACKAGE B: 1 8" x 10" Team Photo
 2 5" x 7" Individual Photo
 4 Wallets \$ 8.50

OPTIONAL: 8" x 10" Team Photo \$ 5.00
 5" x 7" Team Photo \$ 4.00
 Trading Cards (12) \$ 12.00
 Individual Poster \$ 7.50
 Individual Photo Button (2) \$ 5.00
 Individual 8" x 10" \$ 5.00
 Individual 5" x 7" (2) \$ 5.00

Novi P, R & F gives each coach/sponsor a complimentary 8" x 10" team photo. \$ NC

Amount P, R & F will receive per package. \$ 15% of entire job

Finished photos will be returned to P, R & F within 12 days.

How many teams per hour? 12

How many photographer breaks? 0

Provide staff for taking orders and money? yes

ORIGINAL

Comments: Please see bid

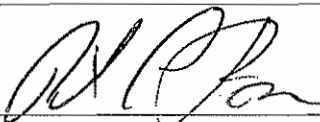
Company Name: Princeton Studios

Address: 24780 Crestview Ct.

City Farmington Hills State Mi. Zip 48335

Agent's Name: Peter C. Battin
(Please type)

Agent's Title: President
(Please type)

Agent's Signature: 

Telephone No. 248 478-9802 Fax No. 248 478-9802

E-mail: rainbowlab@hotmail.com

Date: 7/21/05

For questions related to this bid, please contact:

Wendy Duvall-Angelocci, Recreation Coordinator
(248) 735-5616

or

Carol J. Kalinovik, Purchasing Director
(248) 347-0446

princeton studios

Original

24780 Crestview Court Farmington Hills, Michigan 48335 (248) 478-9802

Team Photography Bid

<u>Designation:</u>	<u>Description:</u>	<u>Price:</u>
Package A	1 5X7 Titled Team Photo 1 3 ½ X 5 Individual Photograph 8 Wallet size (2½X3½) Photographs	\$7.00
Package B	1 8X10 Titled Team Photo 1 5X7 Individual Photograph 4 Wallet size (2½X3½) Photographs	\$8.50
Package C	1 Personalized Digital Memorymate 2 Specialized Sports Buttons 4 wallet size photos	\$12.00
Package D	1 Personalized Digital Memorymate 2 Specialized Sports Buttons 12 All Star Cards	\$22.00
Package E	1 Personalized Digital Memorymate 2 Specialized Sports Buttons 12 All Star Cards 1 8X10 Magazine Cover 1 10X18 Photo poster	\$30.00

Optional products

1 8X10 Titled Team picture	\$ 5.00
1 5X7 Titled Team picture	\$ 4.00
All Star Trading Cards (12)	\$12.00
Magazine Cover	\$10.00
Individual Calendar	\$ 7.50
4 Bag Tags	\$ 7.50
All Star Plaque	\$30.00
(4X5 Individual + 5X7 Team)	
Bobblehead	\$10.00
10X18 Poster	\$ 7.50
Specialized Sports Buttons(2)	\$ 5.00
8X10 Individual Photo	\$ 5.00

princeton studios

24780 Crestview Court Farmington Hills, Michigan 48335 (248) 478-9802

Titled 8X10 Team pictures for Coach/Manager/ Sponsor	<u>-N.C.-</u>
Commission to Novi P,R & F	<u>15%</u>
Finished photos will be delivered to P,R & F within	<u>17 days</u>
How many teams per hour	<u>12</u>
How many photographers breaks	<u>0</u>
Provide staff for collecting money and orders	<u>Yes</u>

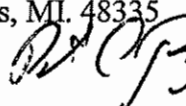
In the past 32 years that we have been serving the needs of the youth sports leagues of southeast Michigan, we have become one of the premier sports photography studio in the Michigan. We are eager to serve you and your organization and provide you with the same high quality low cost photographs that helped us attain our present position.

It is our belief that this letter reflects your groups needs to provide team photographs to your team sponsors, coaches, managers and players. In an effort to insure continued high quality, low prices and rapid return of your pictures we have our own color processing laboratory which enables us to tailor our delivery schedule to coincide with your leagues schedule.

As a Novi resident I am eager to provide my friends and neighbors the highest quality photographs with the best service. With 30 years of experience we are able to service your sports associations quickly and efficiently and can provide ample references.

Inter Lakes Girls Softball	32 years Joanne Marzetti 248 363-3970
Lakes Area Youth Soccer League	30 years Jeff Raben 248 626 4867
Royal Oak Hockey Assoc.	8 years Diane Moore 248 589 2387
Devon Aire Softball	7 Years Tom Wood 734 427-3095
CW3	5 years Laurie Lawless 248 669-1786

Thank you for your consideration and if there is anything that is unclear please do not hesitate to call.

Princeton Studios
24780 Crestview Court
Farmington Hills, MI. 48335
Peter C. Battin 
President
(248) 478-9802 (phone & fax)
Rainbowlab@Hotmail.com
July 21, 2005

princeton studios

24780 Crestview Court Farmington Hills, Michigan 48335 (248) 478-9802

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