



Request for Variance Design and Construction Standards

Applicant Information

Name: _____

Address: _____

Phone No: _____

Engineer Information

Name: _____

Address: _____

Phone No: _____

Applicant Status (please check one):

Property Owner

Developer

Developer / Owner Representative

Other _____

Project Name _____

Project Address/Location _____

Variance Request _____

Justification (attach additional pages if necessary)

INTERNAL USE

Date Submitted: _____

Code Section from which variance is sought: _____

Submittal Checklist: Twelve (12) sets of plans (folded and to scale)

One (1) copy of plan on 8.5 x 11 size paper

\$100 Filing Fee