



# Community Special Event Sign Waiver Request

**CITY OF NOVI**  
**45175 W. Ten Mile Road**  
**Novi, Michigan 48375**

**City Manager's Office 248-347-0445 Fax 248-735-5684**

Today's Date: \_\_\_\_\_

Name of Applicant and Phone Number: \_\_\_\_\_

Contact Person and Phone Number if different from Applicant:

\_\_\_\_\_

Name of Business or Other: \_\_\_\_\_

Address or Location: \_\_\_\_\_

Dates requested starting on \_\_\_\_\_ through \_\_\_\_\_

Comments: \_\_\_\_\_

## City of Novi Sign Ordinance

### Sec. 28-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

### Section 28.8 Permitted in all districts.

(6) Community special event signs. The sign, place of display, and time period of display must be approved by the City Manager.

**Community special event** means an event sponsored by a nonprofit association or corporation for a charitable, educational or public purpose.

Please explain how the request meets the criteria stated above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please illustrate which will include sign location, dimensions, and verbiage.**

**OFFICIAL USE ONLY**

Administrative Approval: \_\_\_\_\_ Denial: \_\_\_\_\_

Administrator's Signature: \_\_\_\_\_

Date of Approval or Denial: \_\_\_\_\_

Applicant or Contact Person notified on \_\_\_\_\_ by \_\_\_\_\_