TO: KATHY SMITH-ROY, FINANCE DIRECTOR  
FROM: MARINA NEUMAIER, ASSISTANT FINANCE DIRECTOR  
SUBJECT: 2011 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING INFORMATION  
DATE: OCTOBER 12, 2010

The proposed Program Year (PY) 2011 Community Development Block Grant (CDBG) planning allocation for the City of Novi is estimated to total $104,142. Funding requests from outside agencies for public service activities were received totaling $41,500. The maximum amount the City of Novi is allowed to allocate directly to the public service program category for 2011 is $31,243 ($104,142 * 30%).

HCD Committee Recommendation: Funding requests were reviewed by the Housing and Community Development Advisory Committee at their meeting of September 14th and they are recommending the following program allocations for 2011:

<table>
<thead>
<tr>
<th>CDBG Program Description</th>
<th>Organization Requesting Funding</th>
<th>Description</th>
<th>2010 Allocation Award</th>
<th>2011 Agency Requests</th>
<th>2011 HCD Committee Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Services</td>
<td>HAVEN</td>
<td>Battered and abused spouses</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td>Public Services</td>
<td>Novi Youth Assistance</td>
<td>Specialized counseling and camp scholarships</td>
<td>$9,164</td>
<td>$15,000</td>
<td>$9,164</td>
</tr>
<tr>
<td>Public Services</td>
<td>City of Novi</td>
<td>Senior van transportation services</td>
<td>$15,000</td>
<td>$15,000</td>
<td>$12,000 #</td>
</tr>
<tr>
<td>Public Services</td>
<td>OLHSA</td>
<td>Safety and repair</td>
<td>-</td>
<td>$2,500</td>
<td>-</td>
</tr>
<tr>
<td>Public Services</td>
<td>St. Vincent DePaul</td>
<td>Emergency Services</td>
<td>-</td>
<td>$3,000</td>
<td>-</td>
</tr>
<tr>
<td>Minor Home Repair</td>
<td>City of Novi</td>
<td>Residential repair program for Novi residents</td>
<td>$73,978</td>
<td>$73,978</td>
<td>$76,978</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Sub-total</strong></td>
<td>$30,164</td>
<td>$41,500</td>
<td>$27,164 *</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>TOTAL</strong></td>
<td>$104,142</td>
<td>$115,478</td>
<td>$104,142</td>
</tr>
</tbody>
</table>
The maximum 30% allocation allowed within the Public Service category for 2011 is $31,243.

The financial impact of this recommendation will be to reduce the amount of grant funding received to offset the costs of senior transportation by $3,000 within the Parks, Recreation & Cultural Services Fund as compared to the prior year.

The Committee arrived at the following recommended spending levels within the public service category:

<table>
<thead>
<tr>
<th>Organization Requesting Funding</th>
<th>Description</th>
<th>2011 Agency Requests for Funding</th>
<th>2011 HCD Committee Recommendation</th>
<th>% of Total 2011 Public Service Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Novi</td>
<td>Senior van transportation services</td>
<td>$15,000</td>
<td>$12,000</td>
<td>44%</td>
</tr>
<tr>
<td></td>
<td>Specialized counseling and camp scholarships</td>
<td>$15,000</td>
<td>$9,164</td>
<td>34%</td>
</tr>
<tr>
<td>Novi Youth Assistance</td>
<td>Battered and abused spouses</td>
<td>$6,000</td>
<td>$6,000</td>
<td>22%</td>
</tr>
<tr>
<td>HAVEN</td>
<td>Safety and repair</td>
<td>$2,500</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OLHSA</td>
<td>Emergency Services</td>
<td>$3,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>St. Vincent DePaul</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$41,500</strong></td>
<td><strong>$27,164</strong></td>
<td></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Letters requesting grant funding from HAVEN, Novi Youth Assistance, Senior Van Program, St. Vincent DePaul and OLHSA have been included within this packet as additional information.

Given the current economic conditions many families are facing within our community, our demand for Minor Home Repair services continues. To provide additional funding to address this need, the Committee unanimously approved the recommendation to reallocate $3,000 from the Senior Transportation Program to Minor Home Repair. Senior transportation is still proposed to receive the majority of public service funding with 44% of the total recommended allocation to remain within this program service category.

The Committee unanimously agreed not to recommend funding at this time for either the St. Vincent de Paul Society or OLHSA to fund emergency and safety and repair services. The Oakland County Community and Home Improvement Division has determined that Novi cannot award block grant funding directly to either St. Vincent DePaul or Oakland Livingston Human Service Agency (OLHSA) since these agencies are
not considered to be a sole source for the type of services they are providing. The City would therefore need to procure these services under a formal bid process in compliance with HUD regulations. In addition, Novi currently provides many of the specialized items OLHSA is requesting under our existing “Minor Home Repair” program. Some exceptions would include items which are not permanently affixed to a building such as shower chairs, tub mats, pill boxes and flashlights which would not be eligible under the Minor Home Repair program.

The Committee agreed to recommend continued funding for the Novi Youth Assistance (NYA) at the same level as the current Program Year. Funding dollars allocated to NYA are used to provide direct intervention services for Novi youth and include counseling, enrichment, skill building and academic support to children who are for various reasons deemed to be at “at risk” or whose families have insufficient financial resources to meet their needs for these activities. The broad goals are: 1) to provide scholarships to allow children (who qualify by income) to attend various summer camps according to their individual interest and needs, 2) to enroll qualifying children in programs that increase skills in various areas and 3) to provide tutoring to qualifying children who can benefit from additional academic support.

HAVEN Guidelines for CDBG Communities: Beginning with the 2007 Program Year, Oakland County now contracts directly with HAVEN as a sole source provider on behalf of participating communities. In the past, each community would contract individually with HAVEN. The contract duration period will be one year and at the end of the contract period, any community balance will be expended for the 24-hour crisis hotline. HAVEN has requested funding for 2011 in the amount of $6,000. The Committee agreed to recommend continued funding for HAVEN. HAVEN has reported last fiscal year a total of 226 Novi residents received direct assistance from HAVEN by way of shelter assistance, crisis intervention as well as services from HAVEN’s Personal Protection Order Office.

Minor Home Repair Program: Our city-wide Minor Home Repair program has experienced tremendous success. As of September 30, 2010, we have a total of 70 Novi residents who have qualified under our Minor Home Repair Program waiting for assistance. As a result of leveraging our CDBG funds with the Department of Energy Weatherization Assistance Program grants, we were able to address the weatherization needs of 68 families currently on our waiting list. We have a total of approximately 17 clients currently receiving assistance with our 2010 funds. We anticipate the need for this program to sustain throughout the 2011 grant year.

<table>
<thead>
<tr>
<th>CDBG Program</th>
<th>Description</th>
<th>2007 CDBG Funding Allocation</th>
<th>2008 CDBG Funding Allocation</th>
<th>2009 CDBG Funding Allocation</th>
<th>2010 Award</th>
<th>2011 HCD Committee Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Home Repair</td>
<td>Residential repair program</td>
<td>$ 63,839</td>
<td>$ 66,758</td>
<td>$106,754</td>
<td>$73,978</td>
<td>$76,978</td>
</tr>
</tbody>
</table>
Program Year 2011 Public Service Cap. Oakland County is required by HUD to maintain an overall public service cap of 15%. Dating back to November 1, 1996, Oakland County was allowing participating communities to spend a maximum of 50% of its annual allocation for public service activities and still maintain the overall 15% requirement. This was possible because of the large offsetting Oakland County Home Improvement Program. The impact of the 2000 census was to eliminate the area-wide benefit activities for many communities forcing more communities to now allocate funds directly to public service activities. As a result, Oakland County in 2006 changed their policy to only allow participating communities to spend a maximum of 45% of their annual allocation on public services. Recent economic events have resulted in the further erosion of the public service cap forcing community’s to further reduce their allocation of funds within this category. Because of a severe decrease in the amount of revolving loan fund (RLF) paybacks to the Home Improvement Program, the public service cap was reduced last year by Oakland County to a maximum of 30% of community allocations. The public service category has allowed the City of Novi to fund programs and services such as senior transportation, senior manager, Youth Assistance and HAVEN.

2000 Census Impact: Enclosed with this packet is the 2000 census areawide benefit map. A comparison to the 1990 map shows census tract 1361, block group 2 which includes Lakeshore Park, no longer qualifies for CDBG funding of infrastructure type projects. The Recommended Projects for 2010 do not include any area benefit type projects such as parks, streets or sidewalk improvements. The projects are strictly city-wide individual income-qualified type projects such as minor home repair or direct benefit projects such as public services which are not dependent on census tract location.

September 30, 2010 Oakland County Community and Home Improvement Division Financial Report: Enclosed under “Additional Packet Material” is a CDBG Financial Report from Oakland County dated September 30, 2010. Since 2001, the City of Novi has received and successfully managed over $1,158,580 in CDBG grant funds.
Outside Agency Requests
HAVEN
August 4, 2010

City of Novi
Marina Neumaier
45175 W. Ten Mile
Novi, MI 48375

Dear Ms. Neumaier:

Violence in families is everywhere, crossing racial, ethnic, cultural, social and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, factories and throughout our neighborhoods. Human beings, both young and old, are being harmed physically, sexually and emotionally and this violence may be creating lifelong patterns of ongoing abuse in youngsters as they move into adulthood. We all pay the cost for the horrible crimes of domestic violence and sexual assault either in real dollars or in diminished potential of human and community life.

Since 1982, HAVEN has been dedicated to building violence-free communities where everyone can live without fear. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community—over the phone, in courtrooms, police stations, hospitals, schools, the workplace, and at community meetings—to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manages a Personal Protection Order office for victims of domestic violence and sexual assault located in the Circuit Court system, helping victims with the creation and filing of Personal Protective Orders, at no charge, as the first step in their safety plan.

HAVEN through its comprehensive work serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2009 through June 30 2010, 226 individuals were seen within our programs and 53 crisis calls were received from families in the City of Novi who took the first step to break their own silence by contacting HAVEN. The agency is again reaching out to you for support of our work with an even greater need as we assume the burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of $6,000.00 for fiscal year 2011-2012. Please remember that the federal government presumes that domestic violence victims are considered to be low income and therefore qualify for inclusion in block grant public service requests.

HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284 ext. 240. Thank you.

Sincerely,

Beth Morrison
President & CEO

P.O. Box 431045 Pontiac, MI 48343-1045 (248) 334-1284 Fax: (248) 334-3161
Website: www.haven-oakland.org Crisis and Support (877) 922-1274
PONTIAC BINGHAM FARMS FARMINGTON ROYAL OAK
Novi Youth Assistance
August 27, 2010

Housing and Community Development Committee
City of Novi
45125 W. Ten Mile Road
Novi, MI 48375

Dear Committee Members:

Novi Youth Assistance has received and utilized CDBG funding for moderate, low income and special needs youth since 1994. With continuing community support we have consistently honed our ability to identify at risk children who would benefit from recreational, educational and supportive programming. Once again this year, overall grant opportunities were reduced. In spite of this, we still insured a summer recreation program for Novi children at our own expense. Nonetheless, this along with a significant increase in requests for services has regrettably left us struggling, once again, to assist all applicants. As the sole local organization that can regularly provide comprehensive and varied scholarship opportunities within the City of Novi, we continue to find that demand is outpacing donations received. While we have made internal adjustments to stretch our monies as best we can, continued and increased CDBG funding is vital if we are to continue providing programming in 2011-2012 to our most vulnerable community members.

Due to the on-going economic downturn we are seeing record number of families requesting assistance. This trend is ever-increasing as a number of residents are struggling to provide the basics for their families. This then, inevitably eliminates any options to offer their children positive, healthy activities. Many of these children are then left with unscheduled time which leaves them at risk which, in turn, affects our community as a whole.

Historically, Novi Youth Assistance has been there to provide for those in need when there have been no other options. We continue to strive to do so. The benefit of offering summer programs, skill building activities and other supportive programming is demonstrated over and over again as we see these children move through the schools and community successfully. Therefore, in response to today’s economic climate and rising costs, as well as demand for programming and decrease in other funding, Novi Youth Assistance respectfully requests that the members of the CDBG committee consider granting funds for the 2011 budget year in the amount of $15,000.00.

The Circuit Court-Family Division for the County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities, or services as required by Title II of the Americans with Disabilities Act of 1990. The Circuit Court-Family Division is an Equal Employment Opportunity Employer.
I am including, for your consideration, letters from clients who have greatly benefited from the availability of these funds for their respective families, as well a sampling of letters from community members who support Novi Youth Assistance and our efforts to meet the needs of children in Novi.

Sincerely,

Claudia L. Walter, L.M.S.W.
Youth and Family Caseworker

CLW:kz
August 23, 2010

To Whom It May Concern:

On behalf of the Novi Community School District, we are very appreciative of the Community Block Grant and the benefits and opportunities this Grant brings to our Novi residents in our district.

Novi Youth Assistance has played an integral role with the Novi Community School District in strengthening youth and families and reducing the incidence of delinquency, neglect and abuse. With the current economic situation in Michigan and our unemployment rate still over 13%, we have seen a significant increase in requests for assistance in our various programs from academic support and childcare before and after school, early childhood education programs, such as preschool, to providing scholarships for post-secondary education to our at-risk students.

The Novi Community School District has a great partnership with Novi Youth Assistance and the City of Novi, and we work very hard to share resources to provide the best for all our identified needs and requests. We have a Youth Forum Group (made up of leaders in all sectors of our community) that meets once a month to discuss what is happening and how we can mobilize resources to address the issues of the youth and families of Novi.

Through Novi Youth Assistance and the Community Block Grant, a number of youth have an opportunity to participate in our programs who could not normally afford to attend. With these funds, we are able to make a difference in a young person’s life through our preschool program and quality before and after school programming and childcare. In addition, our youth have been given the opportunity to participate in many enrichment classes and academic support programs throughout the year.

It is our hope the allocation will be able to continue so we can reach more people in need of our services. Thank you for your consideration

Sincerely,

Robert J. Steeh, Director
Novi Community Education
August 13, 2010

City of Novi Housing and Community Development Committee
45175 W. Ten Mile Road
Novi, MI 48375

Dear Committee Members:

The Novi Police Department has been very fortunate to be able to partner with the Novi Youth Assistance program for the past 52 years. The Youth Assistance program provides a proactive resource to our community that is designed to divert youth from the formal juvenile court process when appropriate. The staff and counselors in this program work tirelessly to see that the needs of all children are met and their dedication is second to none.

Officers and Detectives from our department have partnered on many projects with Youth Assistance. We have staff that volunteers their own time to many events and programs put on by YA. Our people feel it is so important, they have spent time working with the Teen Center, Citizens Board, Short term Mentoring, Mentors Plus, Back to School Shopping and anything else that is needed. Again, I will stress they do much of this during their own time as they recognize the importance of Youth Assistance to our community. Without this valuable program, several at risk youth throughout our area would be formally charged in the juvenile court process.

As the Deputy Chief of Police, a long term Novi resident and a volunteer to Youth Assistance I strongly recommend the continuation of this very successful diversion program.

Respectfully,

Thomas C. Lindberg
Deputy Chief of Police
August 20, 2010

To Whom It May Concern:

The Novi Goodfellows proudly acknowledges the Novi Youth Assistance as a true Community partner.

For the past several years Novi Youth Assistance has partnered with the Novi Goodfellows to ensure children within the Novi School system receive the items needed for a happy and healthy Christmas Holiday. Novi Youth Assistance is viewed as a Community resource that is able to identify, attract, and service numerous children and their families. This resource has given the Novi Goodfellows the opportunity to provide the appropriate clothing, gifts and food the children and their families need. Countless hours are focused on gathering information from the schools and families. Without this resource the mission of the Novi Goodfellows could not be accomplished.

Novi Youth Assistance has become an integral part of the Novi Community that children and families can rely on to receive the assistance they need to continue a healthy life. Novi Youth Assistance is truly an asset to the Novi Community.

Should you have any questions or concerns please contact my office.
248-347-0467

Cheryl McNamara
Vice President

All information supplied is strictly confidential. Novi Goodfellows does not allow the use of our database by any other organization.
August 10, 2010

City of Novi
Housing and Community Development Committee
45175 West Ten Mile
Novi, MI 48375

Dear Committee Members,

As a partner of the Novi Youth Assistance program, I am writing this letter in support of their outstanding service to the Novi Community. NYA has provided assistance to the Novi youth by offering scholarships to summer camps, recreation programs and leagues while increasing the quality of life for those individuals. With the assistance of NYA, Novi Parks can continue striving to provide community stewardship to all residents of the City.

Our mission at Novi Parks of “Enriching Lives... Strengthening Community,” is achieved through working hand and hand with organizations like Novi Youth Assistance.

Wendy DuVall
PPRP, CYSA
Recreation Supervisor
Novi Parks, Recreation and Cultural Services
Dear NYAH Board Members,

Thank you very much for the grant toward breakfast and snacks at Orchard Hills. We have seen a significant increase in needs this year and are thankful that we have your support.

Thanks again for all that you do for the children and families in our community!

Sincerely,

Lisa Ogihara, MD

Ms. Walter,

I wanted to thank you for the opportunity to volunteer at the teen center this summer. My time there has been invaluable. I loved every minute and all of the teens.

Thank you again,

Kathleen Hlavaty
Dear Mr. John O'Brien,

Claudia Walter, Jr.

I am writing to thank you for the generous Nancy Okray/Novi Youth Assistance Scholarship. I was very happy to learn that you selected me as a recipient of your scholarship. I really truly appreciate this. Your generosity has inspired me to continue to help others in the community. Thank you!

Sincerely,

Kimberly F. Smith
BTW, my 2 yr olds' favorite were "Jammas."
Nicky Mouse "Jammas," the five yr old
LOVED the super hero strings.

TX!

Family
3

I can't thank you enough for your generosity towards my children. I know you don't know us and that makes it even more special that you helped strangers... your generosity actually brought tears to my eyes and helped enormously to get us through the season. I hope someday to be able to turn around and do the same for another family. Thank you so much!

Sincerely,

Just can't say it enough!

Thanks again,

From the Family

01
Dear N.Y.A.,

My mom and I were so excited to receive your letter with the scholarship money included. Please know how truly grateful I am. We’ve worked very hard to earn money through fundraisers and jobs over the summer, but it wasn’t enough. I’m so looking forward to this experience in performing with the band in St. Louis.

Thank you very much,

Jimmy

Dec 2008

To the Novi Youth Assistance,

You have always been good to our family. Thank you for the blessings you bring to us.

Happy Holidays!

The Family
Netic & Danielle — 9.3.09

Just a short note to
congratulate you on your program
"Just the Facts." I think you
started the conversation in our
community — that I sincerely
hope will have legs and help
families together. Good job,
Pete Brown

Dear NYA Board Members,

Thank you very much for
the $50 you provided us
for breakfast and snacks.
we have so many children
who come to school hungry
each morning.

Thanks again for all of
the support you provide for
children and families.

Sincerely,

[Signature]
February 1, 2010

Claudia Walter
Novi Youth Assistance
45175 Ten Mile Rd.
Novi, MI 48375

Dear Ms. Walters,

On behalf of the members of the Novi Fire Department, I would like to personally thank you, and the Novi Youth Assistance program for the generous donation of the stuffed animal bears to place on the rescue squads for children who are sick or injured. When an incident occurs, that requires the Fire Department to respond where a child is involved, often times it can be confusing and traumatizing for them. The stuffed bears will help ease the situation, and provide great comfort for the child. Your generosity and kindness are truly appreciated.

Sincerely,

Jeffery R. Johnson
Deputy Fire Chief
Dear Ms. Valente,

We just got back from our band trip to Chicago, and I just wanted to thank you again for making it possible. Your scholarship allowed me to participate in the Dixie Classic Festival, step out onto the Skydeck Ledge off the 103rd Floor of the Sears Tower, see the musical Billy Elliot, go to the Shedd Aquarium, the Museum of Science and Industry, Millennium Park, Comedy Sportz Theatre and attended the Chicago Symphony Orchestra. It was an amazing trip, and I am so very grateful to you for helping me be able to go. Sincerely, Jimmy

Dear Claudia,

On behalf of the students and staff at Orchard Hills, I would like to thank you for your recent donation of books! You can feel confident that they are in the hands of children and will be enjoyed by many. Thank you again. Rue Hourdy

Media Specialist
February 8, 2010

Dear Novi Youth Assistance Board,

We just wanted to thank you so much for the books for our classroom! The students were incredibly excited to see a boxful of new books to read and explore! I have labeled the box, “New Books” and you would think it was Christmas morning the way that they run to that box and dig through it each day to find a new book to read. Thank you so much for thinking of us! Our classes will enjoy the books for many years to come!!!!

Sincerely,

Sherry Griesinger and Jennifer Semeyn

Deerfield Elementary School
February 19, 2010

Novi Youth Assistance
45175 West Ten Mile
Novi, MI 48375

Dear Claudia,

On behalf of the Novi Parks, Recreation & Cultural Services Department, I would like to thank you for your generous donation to the Flashlight Egg Hunt that will take place on Wednesday, March 24, 2010. Your sponsorship will be recognized at the event with signage on all of our marketing pieces.

I truly appreciate your continued support of this community event and thank you for your participation.

Sincerely,

Wendy DuVall
Recreation Supervisor
Dear Secret Santa,

Thank you for all the nice presents you got us. They were some of the best presents I have gotten in a long time. Thank you again for making this Christmas a very good Christmas. Also, I hope you had a nice Christmas too.

Thank You Very Much,
MEMO

To: All Oakland County Youth Assistance Workers

From: Hon. Eugene Arthur Moore

Date: January 13, 2010

Just a note of appreciation to the unsung heroes of the Juvenile Court. You can be proud of what you do for children and families. Your prevention program is the best in the Country.

True we have some failures but most make it not because of some wise Judge but because of your hard work to help children.

Thanks.
Dear Secret Santa,

I love all of the great presents that you gave me for Christmas. I am having so much fun playing with all of them. The pajamas are very soft and the clothes fit perfect.

Thank you so much,

[Signature]
February 1, 2010

Ms. Beverly Valente
Novi Youth Assistance
45175 Ten Mile Road
Novi, MI 48375-3024

RE: Scholarship

Dear Ms. Valente,

Thank you very much for the $300 scholarship for my daughter. The before and after school CARE costs are very high and, while I do my best to keep up, it has been very difficult. This scholarship is a true Godsend.

As always I appreciate everything Novi Youth Assistance has done for us. I know that there are many local families who have been hit hard in this economy which is why I am appreciative of your agency's kindness.

Sincerely,

/waw
Dear N.Y.A,

Thank you for the Princess and the Frog book. I'm willing to read it because I have not watched the movie. Anyway I love the books! Thank you.

Thankfully, Mehreen
Dear Secret Santa,

Thank you for the wonderful Christmas, and I hope you had a wonderful Christmas too. I am very grateful for all your help this Christmas. Again thank you for all the great gifts.

Sincerely,
The Oldest Boy
Dear Wonderful People,

I can not tell you how much your gifts meant to my son and I this holiday season. As I picked them up your generosity overwhelmed me. Our small tree had no gifts underneath it. As my son and I brought in all that you gave us it filled not only underneath the tree but our hearts as well. My son and I both cried in the gratitude and kindness shown to us.

It has been a very difficult few years that we have gone through. Through the death of my father, sickness, divorce, and 5 surgeries on my arms and hands let alone having to relocate several times, shut down my business (an herbal shop) and not being able to work it has been a struggle. I have a good family who do what they can for us but repairs and necessities come first. Your gifts were so unexpected and welcomed. I am a cook and have a culinary arts degree and during one of my moves someone stole all of my good pans along with many other things and all of my kitchen towels and hand towels. I loved receiving the new set of pans it really is a blessing.

The joy and happiness on my sons face is what I will remember most however. Watching him opening his gifts and loving each one and having his surprise show even as I opened mine. I loved spending that morning together this first Christmas here in Novi and feeling not worry or concern but a sense that everything will be ok. Thank you for that as well.

You All made this Christmas a truly special one that my son and I will never forget. May you all be blessed with the same kindness throughout your lives as you have shown to us. My prayers go out to all of you.

Peace and blessings
Dear Secret Santa,

Thank you so much for your generosity in helping me provide a wonderful Christmas for my three children this year. I am a single mother and I am trying to go back to school and work. I am barely making ends meet as it is, so your help this Christmas season will never be forgotten. This Christmas season my boys had a great Christmas. Their faces Christmas morning, when they saw all of the gifts you provided for them, were truly unforgettable for this struggling mother. Our community and my family are truly lucky to have such wonderful people in it. Thank you once again from the bottom of my heart for making this an unforgettable Christmas!!

Thank you,
Kimberly
Dear Secret Santa,

Thank you so much for all the presents. I liked them a lot. Especially the blanket it is so soft and colorful. Thanks again for all the presents.

Sincerely,

The 11 year old girl
September 25, 2009

To Whom It May Concern:

As a member of the Novi Rotary for many years, I have seen the prevention program of the Novi Youth Assistance. As a local dentist in this community for the last 30 years, I have witnessed first hand the benefits of this program. I support the Novi Youth Assistance and its vital programs.

Sincerely,

Stephen J. Minns, DDS, PC
Dear Secret Santa,

Thank you so much for all the presents. It was very generous of you to donate so much. My daughter was so excited on Christmas morning. She absolutely loves the blanket she sleeps with it every night.

Sincerely,
The mother of the 11 year old girl
Dear Novi Youth Assistance,

My boys and I have had some difficult challenges lately. Only through the help, support and guidance from our Church, Schools and Community Resources, such as Novi Youth Assistance are we making it through. I want to thank you from the bottom of my heart for all you have done for us asking nothing in return. Thank you for the guidance my son needed, the scholarships for my boys so they could attend a Parents Night Out event at Lifetime Fitness. Mostly, thank you for giving my boys a Christmas that I never could have given.

Warmest Regards,
Dear ????????? family

I am writing this letter in gratitude of what you got us. You completely surprised us and we appreciate that you thought of us. We deeply prayed for you on Christmas and we hope you had a great Christmas yourself. You helped us have a great Christmas and a great new year. Without your help we wouldn’t have had as great of a Christmas as you helped us have. So again thank you for the movies, toys, pots and pans, clothes, games, and origami. We hope you had as good of Christmas as we did.

Best wishes,

[Signature]
Dear Novi Youth Assistance,

We just wanted to take time to thank you for your generosity in providing gifts for our children for Christmas. They were so thankful and thrilled with everything they received. Your kindness really helped our family through a difficult time and we pray that God blesses you for it.

Sincerely,
December 30, 2009

To Novi Youth Assistance:

Our family would like to address our gratitude for everything the Novi Youth Assistance has done to help our family. We are so fortunate to be a part of all the great programs and events, like the adopt a family and shop with a cop. I thank and greatly appreciate the effort from people that adopted our family and other families that needed help as well. Taking the time to shop for others is a tough and thoughtful task. Thank you Youth Assistance for setting us up in all these wonderful events, and also thank you to the cops who took all the kids around Target to shop for things we truly needed. We are so grateful that we have The Youth Assistance and other very thoughtful families to help our family through tough times.

Thank you from all of us,
March 23, 2010

Dear Novi Youth Assistance,

The Novi Meadows PTO would like to thank you for your donation of Books and Ty Pandas that were used for the annual Novi Meadows Fun Fest Raffle. All proceeds from the raffle are used by the PTO to offer programs and services to the students at Novi Meadows. With the funds raised through donations like yours, we provide and support many activities such as assemblies, author visits, to giving each student a daily planner. These are just a few examples that a few would not be possible without support like yours! Your business was recognized for donating at the Raffle itself, in FunFest Correspondence and will be mentioned in monthly PTO Newsletter. We encourage parents to support the businesses that support us. We appreciate your contribution to Novi Meadows School PTO Fun Fest.

Sincerely,

Novi Meadows Fun Fest Committee Chair(s)
Novi Meadow PTO
December 30, 2009

To Novi Youth Assistance:

Our family would like to address our gratitude for everything the Novi Youth Assistance has done to help our family. We are so fortunate to be a part of all the great programs and events, like the adopt a family and shop with a cop. I Thank and greatly appreciate the effort from people that adopted our family and other families that needed help as well. Taking the time to shop for others is a tough and thoughtful task. Thank you Youth Assistance for setting us up in all these wonderful events, and Also Thank you to the cops who took all the kids around Target to shop for things we truly needed. We are so grateful that we have The Youth Assistance and other very thoughtful families to help our family through tough times.

Thank you from all of us,
Dear Novi Youth Assistance Board,

Thanks for your generous donation of books given to the Parkview Elementary students! It is with great appreciation that we receive this donation for our learners. We are always grateful for the endless support that you give to the staff and families of Parkview Elementary. Please know that your leadership and work make a big difference.

Appreciatively,

Jenifer Michos
Principal, Parkview Elementary
Dear Novi youth Assistance,

we love your books.

And my favorite is Diary of a Wimpe Kid.

Thankfully,

Jared
Dear Novi Youth Assistants,

Thank you for the books. You give me great books. My favorite book is Nancy Drew.

love Maya.
Dear Novi, Youth Assistance

I love the books you gave are classroom.

My favorite book is Marley’s Big Adventure.

I like all of the books.

Love, Rylie
Dear NYA,

Thank you for all the books! We appreciate them! My favorite books were: Ivy + Bean and Ruby the Red Fairy. I loved them.

Thankfully,

Anavi
Dear Novi Youth Assistance,

Thank you for all the books you gave us. My favorite book is Magic Puppy because it's so cute.

Thankfully

Alexa
Dear Novi Youth Assistance,

Thank you so much for the books. You rock! The whole class is so happy. We love the books. My favorite book is DIARY of a Wimpy Kid. We all have a favorite book. We all can’t wait to read them. Thank you.

Daniel
Dear Novi Youth

Assistance, we thank you for all those books you've sent us in the classroom. My favorite book is Diary of a Wimpy Kid 3!
Dear NYA,

Thank you so much for all of these books. We love them. My favorite book is Star Wars, and children's Atlas of the universe. Love, Eilen
Dear Novi Youth Assistance,

Thank you for the lovely tie-

Books. My favorite book is

Rudolph The Red Nosed Reindeer.

It's really fun to read it.

Thank you for your books,

Thanks, David
Dear Novi Youth Assistance,

Thank you for the books. We appreciate you. I love the books: Ivy + Bean and Diary of a Wimpy Kid. I am going to read!

Love,

Lauren
Dear N/A,

Thank you for the books. We will have fun reading them. My favorite book is "Amelia Bedelia 4 Mayor."

Love,

Madeline
Dear Novi Youth Assistants, We love your books, I love Diary of a Wimpy Kid, it is my favorite. Me and my friend read them all the time! I love your books.

Thankfully,

Ganesh
Dear Novi Youth Assistance,

Thank you for all of the books. I love reading. I will read lots of the books.

Thank you

Yago
Dear Novi Youth Assistance,

Thank you we have too our books. I thank I do you and re.

Thank you

Watari
Dear NYA, Travis

Thank you for the books! I appreciate them. I love the books and we're going to have a great time. Oh and I love The Diary of a Wimpy Kid and I love love love the Black Lagoon.
Dear NYPD,

Thank you for the new books. Thank you for the Geronimo Stilton books. Thank for Diary of a Wimpy kid books. I like them a lot.

Sincerely,
Aniketh
Dear Nya,

Thank you for Magic puppy, Clementine! We love your book!

Love, Rithika
Dear Novi Youth Assistants,

Thank you for the book. We love the book. We like the Diary of a Wimpy kids. Your very very nice. We will have fun reading them.

Thankfully,

Maanas
Dear NYA,

Thank you for all those books. I'm going to have a lot of fun reading the books. My favorite book is "Fantastic Mr. Fox."

Love Josh,
Dean Novi Youth Assistance,

Thank you for the books. I loved the book *Diary of a Wimpy Kid*.

from

Ben
Dear NyA. Thank you for the DIARY of a Wimpy Kid. We will read olae of the books, and I want to read the efr DIARY of a Wimpy Kid. Ein
Dear Nori youth

Assistance,

Thank you for giving us books. My favorite book is "Ruby the Red Fairy". I want to read it. Thankfully

Madison
Dear NY,

Thank you for the book. I like classic Animal stories about Elephant King and Dumbo.
Dear Novi Youth Assistance,

Thank you for the books. My favorite books are Ivy and Bean and Clementine there great!

Thankfully,

Michelle,
Hi Claudia

On behalf of the City of Novi I want to thank you for supporting the Novi Parks Foundation. As part of your Sponsorship I am sending you the schedule for the Girls Volleyball team. This is the last of the four teams you have sponsored this season.

Thanks again for all your support....

Linda R. Gaertner
Sponsorship Coordinator
248.347.0588 Office
248.347.0400 Dept
248.347.3286 Fax
lggaertner@cityofnovi.org

City of Novi
45175 W. Ten Mile Road
Novi, MI 48375

Please consider the environment before printing this mail
Dear New Youth Assistance,

Thank you so much for the generous savings bond. That was very
thoughtful of you guys. So thank
you so much for the savings bond.

I am very thankful for it. I was so happy
when I got it. I am saving it for college.

I hope you have a
wonderful Christmas.

Sincerely,

Wish Chinwuka

The contest again.

Thanks again.

Looking forward.

Theresa

[Heart symbol]
Senior Transportation
BACKGROUND

The Novi Senior Transit program began in February 1990 with one van funded by The Independence for Life Association and one part-time driver funded by Novi Parks and Recreation. The first full year of operation, we provided a surprising 3390 one-way rides. It soon became apparent that as residents discovered this essential new service, the demand would increase dramatically. In the past five years, we have provided an astonishing 56,961 one way rides.

City of Novi General Fund, CDBG, and SMART Municipal Credits funding have supported the program throughout its existence by providing vehicles as well as funding for operations.

CURRENT PROGRAM

The Senior Transit program currently operates a total of 7 vehicles:

<table>
<thead>
<tr>
<th>Vehicle</th>
<th>Seating</th>
<th>Mileage (updated 8/18/10)</th>
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<tbody>
<tr>
<td>2001 Ford Bus</td>
<td>14</td>
<td>120,190</td>
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<tr>
<td>2009 Ford Bus</td>
<td>14</td>
<td>11,500</td>
</tr>
<tr>
<td>2003 Ford Bus</td>
<td>2 wheel chairs &amp; 8 seats</td>
<td>119,500</td>
</tr>
<tr>
<td>2007 Ford Crown Vic (car)</td>
<td>3</td>
<td>90,600</td>
</tr>
<tr>
<td>2005 Ford E350 Van</td>
<td>2 wheel chairs &amp; 8 seats</td>
<td>97,200</td>
</tr>
<tr>
<td>2007 Chrysler Mini Van</td>
<td>6</td>
<td>55,500</td>
</tr>
</tbody>
</table>
Our transportation department employees include 3 part-time driver/schedulers and 9 part-time drivers.

The transportation program operates Monday through Friday from 8:00-4:30 pm and Saturday 9 – 2pm. Expanded on-demand Van Transportation is available until 9pm Monday-Friday, and 5pm on Saturday for employment or medical appointments only that can not be made during regular transportation hours. Advance reservation of 72 hours is required for transports during the expanded hours of service. No rides will be available on Sundays, after 9pm on weekdays or 5pm on Saturdays. Passengers may ride anywhere within the City of Novi for a nominal fee of $4 per one-way ride and $6 per one-way ride for up to 10 miles outside the city of Novi for medical appointments only. There is also a “discounted” fee of $1 to go to the Senior Center, Civic Center or the Novi Public Library or to any program sponsored by Parks, Recreation and Cultural Services. We have created 3 separate “punch cards” for our passengers that allow them to purchase a card for the following rates:

- 10 rides within the City $40
- 6 rides outside the City $36
- 20 rides to Senior Center, Civic Center, Library $20

This card is used in place of cash, makes it easier for the passengers and ensures us of collecting fees. Transportation is provided to Novi residents only. Riders must be age 55 plus, or physically challenged of any age. We encourage residents to call 48 hours in advance by calling the Scheduler at (248) 735-5617.

We continue to provide a safe and trustworthy senior transportation program to the senior population in Novi. For 2009/2010 we provided 11,721 one way rides for seniors and physically/mentally challenged non-seniors and collected $23,504 in fares. The numbers alone show how important this program is to our older adult community.

FUTURE OF THE PROGRAM

In as much as there is no other public transportation in the City of Novi other than our Transit system, continued population growth, particularly in the age 65 plus group,
create increased demands for transportation service. Numbers will continue to increase due to more and more seniors in our community relying on us to take them to their destination. Safety and health issues along with mobility problems with our older adults are a factor when they can no longer drive and can not find a way to medical appointments or to the drug store to get prescriptions show us this is becoming a bigger problem in our community. Our numbers are also increasing with passengers from other senior housing because they either do not offer any transportation and if they do, charge a higher fee or only have limited capabilities to transport to limited areas only. In addition, there are increasing numbers of non-senior Novi residents who, for health reasons, do not have transportation.

The cost of the transportation program continues to grow rapidly. In 2009/2010, cost of the program for both senior transportation and a subsidized taxi that was used was $141,936. As you see from the above table, our fleet is aging, maintenance costs are up and mileage is getting high. As predicted, we anticipate the cost of the program to continue to grow. We would like to continue to receive the monies from the CDBG funding to help support this worthwhile program.
OLHSA – Safety and Repair Services
June 25, 2010

Maryanne Cornelius, Clerk
City of Novi
4515 West Ten Mile Road
Novi, MI 48375-3024

RE: Request for Safety and Repair Services Funding

Dear Ms. Cornelius:

The Oakland Livingston Human Service Agency assisted 17 older adults during the last year in the City of Novi with safety and repair services. These services were provided with Office of Services to the Aging funding funneled through the Area Agency on Aging 1-B. This service is now in danger of eliminated. If the Office of Services to the Aging receives an 8% or greater cut in funding for the fiscal year beginning October 1st, this donation based safety and repair program will cease to exist on that date.

The Safety and Repair Services program provides safety devices to clients which allow them to remain in their homes longer, rather than residing in institutions. These specialized items help prevent injury and can make the seniors’ daily lives a little safer as their agility and physical capacities begin presenting them with challenges. Some of the devices available include: tub grab bars, shower chairs, smoke detectors, tub mats, hand held shower heads, transfer benches, flashlights, magnifying glasses, shopping carts, and carbon monoxide detectors.

We are asking that you consider reprogramming some of your Community Development Block Grant (CDBG) funds to support safety and repair services in the City of Novi or to consider funding this program with your FY 2011 CDBG funds. For $2,500 we would be able to provide 28 units of service delivering approximately $1,660 of devices to older adults and people with disabilities living in Novi.

If this is not an option, we wanted to let you know that we have a private pay safety and repair program that you can offer to your residents. The current cost of this program is $25 per hour, plus the cost of the devices. See enclosed program flyer and price list. If you would like some more information on our request or our private pay program, please contact, Marie Verheyen, Associate Director for Older Adult Services, at (248) 209-2671 or Mariev@olhsa.org. Thank you for your consideration of this request.

Sincerely,

Ronald B. Borngesser
Chief Executive Officer

Ronald B. Borngesser
Chief Executive Officer
Family Support Services Program (FSS)

Home Injury Control

Price List for 2010

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shower Chairs with backs</td>
<td>$32</td>
</tr>
<tr>
<td>Shower Chairs without backs</td>
<td>$25</td>
</tr>
<tr>
<td>Transfer Benches regular up to 300 pounds</td>
<td>$50</td>
</tr>
<tr>
<td>Transfer Benches heavy duty up to 600 pounds</td>
<td>$80</td>
</tr>
<tr>
<td>Tub Grab Bars</td>
<td></td>
</tr>
<tr>
<td>16 inch</td>
<td>$15</td>
</tr>
<tr>
<td>18 inch</td>
<td>$20</td>
</tr>
<tr>
<td>Raised Toilet Seats with arms</td>
<td>$28</td>
</tr>
<tr>
<td>Raised Toilet Seats without arms</td>
<td>$20</td>
</tr>
<tr>
<td>Bedside Commodes up to 300 pounds</td>
<td>$28</td>
</tr>
<tr>
<td>Bedside Commodes 300-500 pounds</td>
<td>$100</td>
</tr>
<tr>
<td>Regular canes adjustable</td>
<td>$12</td>
</tr>
<tr>
<td>Quad canes</td>
<td>$15</td>
</tr>
<tr>
<td>Reachers</td>
<td>$13</td>
</tr>
<tr>
<td>Tub mats</td>
<td>$10</td>
</tr>
<tr>
<td>Large button phones</td>
<td>$22</td>
</tr>
<tr>
<td>Telephone Amplifier with head set</td>
<td>$34</td>
</tr>
<tr>
<td>Talking Watch</td>
<td>$11</td>
</tr>
<tr>
<td>Talking Clock</td>
<td>$12</td>
</tr>
<tr>
<td>Magnifier Sheet</td>
<td>$4</td>
</tr>
<tr>
<td>Magnifier handheld 3x, 4x, 5x, 6x</td>
<td>$10</td>
</tr>
<tr>
<td>Hand Held Showers</td>
<td>$17</td>
</tr>
<tr>
<td>Smoke Detectors</td>
<td>$5.50</td>
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<tr>
<td>CO Detectors</td>
<td>$26</td>
</tr>
<tr>
<td>Flashlights</td>
<td>$6 for two</td>
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<tr>
<td>Power Strips</td>
<td>$5</td>
</tr>
<tr>
<td>Shopping Carts</td>
<td>$19</td>
</tr>
</tbody>
</table>

(wooden railings)

| Inside Railings                             | $50 per 10 foot section with brackets |
| Outside Railings                            | $50 per side 3-4 hours to install     |

Price list for distribution
Do you need assistance to prevent falls in your home? Would a tub grab bar or shower chair make your life safer? OLHSA can help. For a cost of $25 an hour plus the cost of devices, we can install the following devices in your home.

Available devices include:
- Smoke detectors
- CO detectors
- Flashlights
- Power strips
- Shopping carts
- Canes
- Reachers
- Transfer benches
- Hand-held showers
- Tub mats
- Tub grab bars
- Raised toilet seats
- Bedside commodes
- Shower chairs with backs
- Shower chairs without backs
- Large button phones
- Talking watch
- Talking clock
- Magnifiers
- Telephone amplifier with head set
- Inside railings
- Outside wooden railings

To find out more information about this service contact Sherry Hattrick at (248) 209-2676
St. Vincent DePaul
To: Neumaier, Marina  
Subject: Request for consideration of CDBG funding  

May 18, 2010  

Dear Ms. Neumaier,  

The Society of St. Vincent de Paul, St. William Conference, herewith submits this formal request for $3,000.00 in Community Development Block Grant Funds for fiscal year 2010/2011.  

The Society proposes to use these funds to continue to assist low-income and Dis-advantaged Novi residents in meeting emergencies such as provision of food, payment of utility bills, rent/mortgage payments, medical expenses and transportation.  

Assisting the needy, regardless of race creed or color, is the primary purpose of the Society. Its work is carried out by the local conference in each parish. In 2008/2009 the St William Conference provided low-income Novi residents with hundreds of dollars in emergency assistance.  

We believe that the Society's work falls well within the eligibility rules for the approval of Community Development Block Grant Funds, and that its mission is compatible with Novi's Community Development objectives.  

If you have any questions or need additional information you may contact me at 248-624-3049.  

Thank you for any future support of the St. Vincent de Paul Society, St. William Conference.  

Sincerely,  
George Robinson, President  
St. William Conference, St. Vincent de Paul Society
Additional Packet Material
The information provided is based on non-replicated real estate data, surveys, tax maps, and other public records. It's not a legally surveyed map or survey and is not intended to be used as such. Users should consult the information below mentioned above when using the area.

This Census Block Group map reflects 2009 LMSD data from the U.S. Department of Housing and Urban Development.

Map created on August 20, 2009.
Dear Marina,

We know you are a caring member of your community and are committed to the financial empowerment of those you serve and to further that goal, we would like to increase your awareness of our work here at Oakland Livingston Human Service Agency’s Weatherization Assistance Program.

Weatherization works in many ways. Since its inception in 1976, the Weatherization Assistance Program has gained a solid reputation as the nation’s core program for delivering energy-efficiency services to low-income households. Weatherization’s professionally trained crews use the latest energy audit technologies to identify energy-saving strategies in single-family, multi-family, and mobile homes.

In February of 2009 President Obama signed into action the American Recovery and Reinvestment Act. This investment in the WAP supports nearly 25,000 direct and indirect jobs within related industries and creates 52 new jobs for every $1 million of funds invested.

These ARRA funds will permit OLHSA to increase our annual production from an average of 300 houses each year to approximately 1000 houses in Oakland and Livingston Counties per year through 2012. Before receiving $16,688,604 in ARRA funding, OLHSA employed 8 staff and 10 contractors. Since April 1, 2009, we have hired 15 employees and put 35 contractors with an average of 10 employees each back to work. That is more than 350 jobs!

OLHSA also has partnerships with the Michigan Utilities Energy Optimization program, Community Development Block Grant funding, Low Income Housing Energy Assistant Program and the Michigan Public Service Commission, resulting in leveraging an additional $1.1 million dollars. At end of the program, the ARRA weatherization funds will have provided an economic multiplier effect of at least between 1.5 and 3:1 or a $17.5 to $35 million stimulus to the local economy.

As you can see the Weatherization Assistance Program makes a significant impact on our local community and will continue to do so for years to come. The possibilities are limitless for Weatherization and our public policy makers to establish a unique relationship whereby both can more effectively serve our local community through information exchange and coordinated efforts. Please consider this letter a personal invitation to request more information, partner in outreach events, or even view an on-site demonstration of the Weatherization Assistance Program.

Sincerely,

Yvonne Lewis
Assistant Director For Energy Services
248-209-2616
Yvonnell@olhsa.org
## Oakland County Community and Home Improvement Division
### Financial Report
**As of Date: September 30, 2010**

#### BLOCK GRANT - COMMUNITIES

<table>
<thead>
<tr>
<th>PYr</th>
<th>Account</th>
<th>Description</th>
<th>Original Appropriation</th>
<th>Appropriation Adjustments</th>
<th>Total Appropriations</th>
<th>Current Month Expenditures</th>
<th>Total Expenditures</th>
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