



BUILDING AUTHORITY

CITY OF NOVI

Building Authority Meeting

Thursday, August 5, 2010 | 8 A.M.

Council Chambers | Novi Civic Center | 45175 W. Ten Mile Road

Meeting was called to order at 8:03 a.m.

MEMBERS PRESENT: Charles Boulard, Rob Hayes (arrived 8:04 a.m.), Clay Pearson, Kathy Smith-Roy, Mark Sturing

MEMBERS ABSENT: Larry Czekaj (absent/excused), Julie Farkas (absent/excused)

OTHERS PRESENT: Mary Ellen Mulcrone, Melissa Place

APPROVAL OF AGENDA

Motion by Smith-Roy, seconded by Pearson, CARRIED UNANIMOUSLY: To approval the agenda as amended with the removal of 6. a) Change Order Request No. 176 for eliminating 300 amp switches to computers update.

PURPOSE OF THE MEETING

1. Final Items for FF&E in the amount of \$6,655.57

Mr. Mark Sturing opened the discussion that at the last meeting this item was deferred to obtain additional information for cost to include shipping, labor/installation charges, consultant fees, etc. He and Ms. Julie Farkas have spoken, and it was communicated to him these costs are included in the total. Ms. Mary Ellen Mulcrone said that is correct. She has spoken with Chris de Bear, and it has been confirmed the costs for materials, installation, freight and consultant fees are included. This was communicated in the original letter but not in the other correspondence. The cost is accurate at \$6,655.47. Mr. Sturing was satisfied and also shared that Ms. Farkas indicated that these are the final FF & E items.

Ms. Kathy Smith-Roy is fine with the items except for the lounge chair. Mr. Sturing said the item being referred to is item 9 on the Library Design sheet which includes a 30" table for the total cost of \$2,412.90. Ms. Smith-Roy said yes. Mr. Pearson defers to Ms. Farkas and her staff unless there is a strong objection from the Board. This chair will be in a high traffic area, and it needs to have a high durability.

Motion by Boulard, seconded by Pearson; CARRIED: To approve the Library Design pricing for additional FF&E items requested by Library staff as presented in the amount of \$6,655.47.

Yeas: Boulard, Hayes, Pearson, Sturing **Nays:** Smith-Roy

2. Change Order Request No. 177 for parking lot undercuts in the amount of \$32,720

Mr. Paul Danko commented the Change Order Request is for undercuts in the parking lot based on testing. The engineering results of proof roll, conducted under the guidance of CEI included a septic tank removed, piping, trees.

Mr. Carl Adams said based on the layout of the old building, the concentration of these items were at the edges of the old building. Mr. Sturing asked for a point of reference on how to the cost was arrived. Mr. Danko explained about 46 truck loads, or 1,288 yards were excavated and hauled away, and then area was backfilled with sand.

Mr. Rob Hayes asked if the soil was not good by the heavy rutting paths. Mr. Danko said the soil seems to be the same in the various areas. Mr. Charles Boulard commented the report shows areas that seemed problematic. Is this the final number? Mr. Danko answered an additional \$3,000-\$5,000 may be needed for the remaining work. Mr. Boulard said the total would be about \$37,000-\$39,000. Mr. Danko said yes.

Motion by Smith-Roy, seconded by Hayes; CARRIEND UNANIMOUSLY: To approve Change Order Request No. 177 based on the discussion for \$32,720 only.

3. Change Order Request No. 178 for paver sealing in the amount of \$1,667

Motion by Smith-Roy, seconded by Boulard; CARRIED UNANIMOUSLY: To approve Change Order Request No. 178 for the paver sealing in the amount of \$1,667 based on Library Director's recommendation.

4. Approval of Pay Application No. 19 in the amount of \$191,239.25

Motion by Smith-Roy, seconded by Boulard; CARRIED UNANIMOUSLY: To approve Pay Application No. 19 in the amount of \$191,239.25.

5. Budget Update

Ms. Smith-Roy commented the budget document includes the amendments through July 31, and the actual through June 30, 2010. Currently, staff is reviewing 960 invoices to close out the June numbers. Mr. Sturing said these 960 invoices are for the opening day collections. Ms. Smith-Roy said yes. Mr. Pearson asked why not process as they came in? Ms. Mulcrone explained the statements and invoices were just received in a box at one time. Mr. Sturing asked why not one invoice? Ms. Smith-Roy explained there are items to reconcile, match up, along with credits, etc. Mr. Sturing asked if the budget is over? Ms. Smith-Roy answered not based on the current billings. Mr. Pearson commented there is only one contingency line item? Ms. Smith-Roy explained yes, consolidated to one line for the remainder of the project.

Mr. Danko said there are two pending credits to offset the outstanding change orders approximately \$50,000 for the brick pavers and \$9,000 for credit for stone. Mr. Sturing asked about the landscaping enhancements. Mr. Carl Adams said the schools have no issues but asked for a change with the type of lily. The landscaping plan includes changes for the center island and along Ten Mile for under \$9,000. Ms. Smith-Roy explained since there is a visual change of the campus and it is public property, bond proceeds can be used.

Motion by Smith-Roy, seconded by Pearson; CARRIED UNANIMOUSLY: To complete the landscaping plan as proposed for the middle island and along Ten Mile Road but not by the tennis courts, for a not-to-exceed cost of \$8,600 to Great Oaks Landscaping through the coordination of the Library Director, Owner's Representative, and Novi School Administration.

Discussion

Mr. Sturing agrees along with benefits to the civic campus. Ms. Smith-Roy said based on this discussion and approval, she will not be pursuing the schools regarding the AT&T line. The Board concurred.

6. Construction Update

Mr. Danko said the library parking lot paving and landscaping for the middle islands and perimeters is in progress. The pouring of the first coat of concrete will be first of next week.

- a) **Change Order Request No. 176 for eliminating 300 amp switches to computers update - removed**

AUDIENCE COMMENTS - None

Motion by Smith-Roy, seconded by Boulard, CARRIED UNANIMOUSLY: To adjourn the meeting at 8:32 a.m.

Minutes approved August 19, 2010