



NOVI HISTORICAL COMMISSION

FEBRUARY Minutes

Wednesday, February 15, 2023

Novi Library Local History

CALL TO ORDER: 7:04 pm

ATTENDANCE: Rachel Manela, Dan Pierce, Kim Nice, Debbie Wrobel, Sharon Larson

ABSENT: Kathy Crawford, Kelly Kasper

INTRODUCTION OF GUESTS: Betty Lang (Library Liaison), Sue Grifor (Guest)

APPROVAL OF AGENDA: APPROVED

APPROVAL OF JANUARY MINUTES: APPROVED

TREASURER’S REPORT- Kim

NOVI HISTORICAL COMMISSION
FINANCIAL SUMMARY REPORT - 2022/2023

	BUDGET	EXPENDITURES	
		Through February 15, 2023	
Display Cabinet Exhibit	\$ 900	\$ (81.80)	
Marketing/Brochures/Engage/Name Badges	\$ 1,100	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 1,200	\$ (454.24)	
Program/Speaker Fees	\$ 900	\$ (350.00)	
Storage Unit	\$ 2,800	\$ (2,652.00)	
Acquisition (Books/Materials)	\$ 500	\$ -	
Conference/Continuing Education	\$ 2,000	\$ (50.00)	
Legal Fees	\$ 1,000	\$ -	
Special Projects Examples: Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, Motor City Marker)	\$ 3,600	\$ -	
Total:	\$ 14,000	\$ (3,588.04)	\$ 10,412
Equitable Projects			
Villa Barr Book Sales YTD	Expenditures	Revenue Received	\$0.00 YTD
Wreaths Across Novi Project	\$ 2,050.96	\$ 2,150.00	\$ 897.38 carryover funds

Treasurer’s Report: ALL APPROVED

COMMISSION ELECTIONS:

Chair – Rae Manela

Vice-Chair – Kathy Crawford

Treasurer – Kim Nice

Secretary – Dan Pierce

Officers were voted on and approved by the Commission members.

LIBRARY LIAISON REPORT:

Wayne State Graduate Student Request: A group of Wayne State Students asked if they could do an intellectual property audit of the History Room. The audit was denied due to a lack of library staff to support.

History Room Training: Commission members have until March to get a History Room refresh training. Trainings should be scheduled by working with Betty on her availability.

History Room Office Hours:

Monday, 2/20 (6 – 8 p.m.): Dan Pierce and Debbie Wrobel

Monday, 3/6 (Noon – 2 p.m.): Sharon Larson

Monday, 3/20 (6 – 8 p.m.): Kim Nice and Debbie Wrobel

DISCUSSION ITEMS:

Summer Intern: Rae submitted paperwork for having a Wayne State University grad student serve as a summer intern for the Historical Commission. The intern would do 100 hours of work primarily uploading data to the Commission's Omeka site. The students will be paid by Wayne State.

Novi Historical Sites Brochure Review: The City of Novi graphic designer provided a revised draft of the brochure. Commissioners were asked to provide feedback on the layout/copy by the end of the month so the brochure can be available for the Michigan in Perspective Conference.

Computer Room Update: Seven USBs will be available to commission members to use for transferring documents as needed.

Michigan in Perspective Conference: A reminder to Commissioners that the Michigan Historical Commission's "Michigan in Perspective" conference takes place March 24-25 at the Suburban Showcase in Novi, MI. Commissioners are being asked to attend if possible.

WWII USO CANTEEN: The library was appreciative of the sponsorship from the Commission for the "History of the USO" event. The event, scheduled for May 26, will be moving to the summer due to a conflict with a newly schedule City event.

Upcoming Historical Programs:

- Wed., February 22 – Midnight: Detroit and the Underground Railroad
- Thurs., March 23 – Ladies of the Lights (lighthouse keepers)
- Wed., April 26 – The LGBTQ community in the Labor Movement
- Wed., May 24 – Female Union Soldier in Disguise

ONGOING PROJECTS:

Miniature Project – Kathy is planning a March meeting with volunteers.

New Microfilm Reader – Library is looking at pricing for a new microfilm reader.

Spring-Palooza – The Commission will participate in the Friday, May 19 event and provide a game to play and giveaways like stickers.

NEW BUSINESS:

Please bring any new ideas to the Commission first for consideration and implementation.

PUBLIC COMMENT: None

NEXT MEETING: March 15, 2023 at 7 p.m.

ADJOURN: 8:14 p.m.