



# OLDER ADULT SERVICES ADVISORY BOARD

## AGENDA

CITY OF NOVI

Novi Civic Center

Council Chambers

Tuesday, August 17, 2021 – 6 P.M.

248.347.0400

**1. Welcome – Introductions:**

Dr. Joslen Letscher, Michael Longo, Mary Storch (Ab-Ex), Neha Kiru, Janet Censoni and Cecilia Gallagher

Salene Riggins (PRCS Commissioner)

Sandy Fisher (OAS Social Services Coordinator,) Jessica Mistak (Recreation Supervisor), Jeff Muck (PRCS Director)

**2. Special Outreach Services (SOS) program calls and survey (Mistak)**

Recreation Supervisor Mistak provided an update on the continuing SOS initiative including phone call and home visit summaries. She reviewed the survey being conducted that will assist with program planning (types and locations).

Director Muck gave an update on the resource guide planned for January release as an insert in "Engage" similar to how the city calendar was published for 2021. Board members commented that this appears to be a great avenue to reach the greatest number of residents. Suggested there be a "coming soon" message and very clear that it should not be thrown away but kept for the year.

**3. OAS and Meadowbrook Commons Staffing Update (Muck)**

KMG is hiring a staff member to conduct programming for residents and assist with front desk operations. Programs would be only for Meadowbrook Commons residents and could include cards, book club, coffee hours, etc. PRCS will continue to offer special events and other programs that will be open to the entire city. PRCS is in process of hiring a new OAS Recreation Supervisor to be a "boots on the ground" staff person to run programs across the city. Board Member Storch and Commissioner Riggins assisted with the interview process and an offer has been extended to the top candidate.

**4. Programs and Social Services Update (Fisher)**

Coordinator Fisher provided an update on returning programs including bingo, mah-jongg, euchre and more. In need of a new Bingo volunteer to schedule callers. Loan Closet remains extremely busy. Preparing room for renovations. Sandy was asked to sit on an advisory council for Ascension Providence.

**5. Park Projects (Muck)**

ITC Trail- Notified by DTE on pole/wire relocation to occur around Aug 23. Water Tower- painting complete, graphics to be installed. Power Park Playground- open, thanks to Board Member Gallagher for coming to the opening. Wildlife Woods- exercise equipment was delivered, scheduling install. Parks wayfinding signage project is in progress

**6. Roundtable:**

The Board suggested moving the October and December meetings to Meadowbrook Commons or Lakeshore so they could tour the facilities.

**7. ADJOURNMENT**

**2021 Meeting Dates:**

October 19- Civic Center Council Conference Room

December 21- City Council Chambers